

OKEECHOBEE UTILITY AUTHORITY
MEETING AGENDA
FEBRUARY 4, 2025
8:00 A.M.

1. Call the Meeting to Order
 - Pledge of Allegiance
 - Determination of Voting Members
 2. Agenda Additions or Deletions
 3. Public Hearing – Schedule of Rates, Fees and Charges
 4. Consent Agenda
 5. Invoice from Kimley-Horn and Associates, Inc. – Lakeview Estates Permit Renewal
 6. Invoice from Andersen Andre Consulting Engineers, Inc. – SWSA Project 2 Vacuum Collection System
 7. Invoice from CHA – Pine Ridge Park Utility System Upgrade – SDC
 8. Invoices from Locher Environmental Technology, LLC - SCADA
 9. Invoice from Nason Yeager Gerson Harris & Fumero, P.A. – Legal Services
 10. Meeting Minutes from January 21, 2025
 11. Public Comments
- Discussion Agenda
12. Finance Report
 13. FY25 Vehicle Request
 14. Items from the Attorney
 15. Items from the Board

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 1

FEBRUARY 4, 2025

Call Meeting to Order

Pledge of Allegiance
Determine Voting Members

	<u>Absent</u>	<u>Present</u>
Melanie Anderson – Alternate	_____	_____
John Gilliland – Board Member	_____	_____
Steve Hargraves – Board Member	_____	_____
Harry Moldenhauer – Board Member	_____	_____
Steve Nelson – Board Member	_____	_____
Glenn Sneider - Alternate	_____	_____
Tabitha Trent – Board Member	_____	_____
Vacant - City Alternate	_____	_____

FUTURE MEETING OF OUA BOARD
February 18, 2025 – 8:00 A.M.

FUTURE HOLIDAYS FOR OUA STAFF
Sunday – April 20, 2025 – Easter Sunday
Monday – May 26, 2025 – Memorial Day

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 2

FEBRUARY 4, 2025

AGENDA ADDITIONS OR DELETIONS

OOKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 3

FEBRUARY 4, 2025

PUBLIC HEARING

FY25 SCHEDULE OF RATES, FEES AND CHARGES

Public Hearing Agenda

- Open Public Hearing – Concerning the establishment of FY25 Schedule of Rates, Fees and Charges for October 1, 2024 to September 30, 2025.
- Presentation by OUA staff and the reading by title of Resolution 25-01.
- Comments from the Public.
- Comments from OUA Board.
- Close Public Hearing
- Motion to approve Resolution 25-01.

Presentation

Prior to the preparation of FY25 budget, the Board unanimously decided to allow FY24 discounted rate, on connection fees, to sunset on September 30, 2024, which resulted in the full charge on new connection.

Due to a number of complaints from rate payers about the removal of the discount, the Board took the decision to extend the 75% discount (on new connection fees) on two subsequent occasions, retroactive to October 1, 2024:

1. 30th September 2024.
2. 31st December 2024.

Following the full charge on new connections taking effect on January 1, 2025, the Board received another request from rate payers to consider an extension of the 75% discount on new connection to March 31, 2025, which Staff now presents in a public hearing format for discussions and consideration.

Should the Board favorable consider an extension in the 75% discount on applicable charges on new connection reactive January 1, 2025 – March 31, 2025, then staff will:

- a) Offer the 75% discounted rate to customers who have paid the full charge for new connection since January 1, 2025.

- b) Publicly notify all present and potential customers within our service area of the extension of the discount on new connection fees through letters, social media, OUA webpage, notices on monthly billing up to March 31 along with an advertisement in the local newspaper.

Following discussions and closure of the public hearing, OUA staff request that a motion be moved to accept the updated Rate Schedule for FY25 as detailed in Resolution 25-01, extending the 75% discount on new connection from October 1, 2024 to March 31, 2025 which reverts to the full rate on connection on April 1, 2025.

RESOLUTION 25-01

A RESOLUTION OF THE OKEECHOBEE UTILITY AUTHORITY, OKEECHOBEE, FLORIDA, ADOPTING THE SCHEDULE OF RATES, FEES AND CHARGES FOR FISCAL YEAR 2025 AND THEREAFTER; AND PROVIDING FOR FILING A COPY WITH THE AUTHORITY CLERK; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the OUA Board, in a duly advertised public hearing held February 4, 2025, reviewed, discussed and received comments from staff and the public on the schedule of rates, fees and charges, and

WHEREAS, the proposed schedule of fees, rates and charges for services provided by the Authority appear to be sufficient to generate revenues necessary to make all of the payments required by the terms of the bonds issued pursuant to Resolution No. 99-3 dated March 9, 1999, and to continue to provide for the operation and maintenance of the OUA System.

NOW, THEREFORE, BE IT RESOLVED BY THE OKEECHOBEE UTILITY AUTHORITY AS FOLLOWS:

1. The attached schedule of rates, fees and capital connection charges, for services provided by the Okeechobee Utility Authority is hereby adopted.
2. A copy of the schedule of rates, fees and capital connection charges shall be filed with the Authority's Clerk and Executive Director and will be available for review during normal working hours at the offices of the Okeechobee Utility Authority, pursuant to provisions of Chapter 119, Florida Statutes.
3. Upon its adoption, this Resolution shall take effect October 1, 2024.

The passage and adoption of this Resolution was moved by _____ and seconded by _____ and upon being put to a vote, the vote was as follows:

John Gilliland
Steve Hargraves
Harry Moldenhauer
Steve Nelson
Tabitha Trent

The Chairman thereupon declared this Resolution duly passed and adopted the 4th day of February 2025.

OKEECHOBEE UTILITY AUTHORITY

(SEAL)

By: _____
Steve Nelson, Chairman

Attest:

John F. Hayford
Executive Director

The foregoing Resolution is hereby approved by me as to form, language and execution this 4th day of February 2025.

John J. Fumero, Nason Yeager Gerson Harris
& Fumero, P.A., Attorney

OKEECHOBEE UTILITY AUTHORITY
SCHEDULE OF RATES, FEES AND CHARGES
PROPOSED TO THE BOARD ON 02/04/25, RESOLUTION 25-01
EFFECTIVE DATE: OCTOBER 1, 2024
RATE SCHEDULE 25-01

FY25 (10.01.24 - 03.31.25)	FY25 Effective 04.01.25
Actual	Actual

A WATER RATES, FEES & CHARGES

1 Meter Installation Fees (service line installed by OUA)

	75% Discount	0% Discount
a Residential Meter Size:		
(includes check valve) 5/8" X 3/4"	\$336	\$1,345
1"	\$381	\$1,524
b Non Residential Meter Size:		
(includes backflow prevention) 5/8" X 3/4"	\$452	\$1,806
1"	\$534	\$2,136
1-1/2"	\$1,552	\$6,207
2"	\$1,698	\$6,791
3"	\$2,680	\$10,719
4"	\$3,112	\$12,448
Larger than 4" - Cost determined by OUA Exec Dir or designee		
c Meter Size (service line, meter box and check valve installed by Developer or re-install fee)		
5/8" X 3/4"	\$196	196
1"	\$289	289
Larger than 1" - Cost determined by OUA Exec Dir or designee		
d Inspection of Water Service	\$52	52

2 Water System Capital Connection Charge (any meter size)

Per Equivalent Residential Connection (ERC); minimum one (1) ERC (beginning 10/1/24)	\$478	1,911
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3 Water Base Facility Charge

a Residential Meter (single meter per family or detached dwelling unit)		
Minimum 0.33 ERC * 5/8" X 3/4"	23.97	23.97
Minimum 0.80 ERC * 5/8" X 3/4"	23.97	23.97
Minimum 1.00 ERC 5/8" X 3/4"	23.97	23.97
Minimum 2.50 ERC 1"	59.92	59.92
Minimum 5.00 ERC 1-1/2"	119.83	119.83
Minimum 8.00 ERC 2"	191.73	191.73
* These categories meet the requirements specified in the latest OUA Resolution for General Policies & Procedures for reduced ERC on residential meters		
b Non Residential Meter (minimum per meter size includes hotels, motels & single unit)		
Minimum 1.00 ERC 5/8" X 3/4"	29.63	29.63
Minimum 2.50 ERC 1"	74.13	74.13
Minimum 5.00 ERC 1-1/2"	148.25	148.25
Minimum 8.00 ERC 2"	237.2	237.20
Minimum 16.00 ERC 3"	474.38	474.38
Minimum 25.00 ERC 4"	741.23	741.23
Minimum 50.00 ERC 6"	1,482.45	1,482.45
Minimum 80.00 ERC 8"	2,371.91	2,371.91

c Master Meter (any size; charge per unit connected to meter)	<u>Equivalency Factor</u>	
< 400 square feet	.33 ERC	7.91
≥ 400 and < 900 square feet	.80 ERC	19.19
>900 square feet	Minimum 1.00 ERC	23.97

4 Gallonage Rates (residential, non residential, master meter)
(per 1,000 gallon)

Block 1	5.18	5.18
Block 2	7.80	7.80

	Block Allowances	
Meter Size	Block 1	Block 2
Monthly Gallons	Monthly Gallons	Monthly Gallons
5/8" X 3/4"	0 - 3,000	Above 3,000
1"	0 - 8,000	Above 8,000
1 1/2"	0 - 15,000	Above 15,000
2"	0 - 24,000	Above 24,000
3"	0 - 48,000	Above 48,000
4"	0 - 75,000	Above 75,000
6"	0 - 150,000	Above 150,000
8"	0 - 240,000	Above 240,000
b Master Meter (unit based per ER)	0 - 3,000	Above 3,000

5 Irrigation meter (water only; no sewer)

Base & consumption billed at non residential rate per meter size

6 Fire Hydrant Fund Fee (\$0.60 per residential meter per month)		0.60	0.60
Fire Hydrant Fund Fee (\$0.60 per ERC per master meter per month)	(calculate)	0.60 per ERC	0.60 per ERC
Fire Hydrant Fund Fee (\$1.90 per nonresidential meter per month)		1.90	1.90

B WASTEWATER RATES, FEES & CHARGES

1 Wastewater Line Fees

Service line installed by OUA (existing gravity service line at property line)

a Connection to an existing service lateral			
	4"	\$614	\$2,457
	6"	\$783	\$3,133
Larger than 6"	Cost determined by OUA Exec Dir or designee		
Connection to Existing Gravity Main Line			
b Installation of new service lateral	Cost determined by OUA Exec Dir or designee		
c Inspection of Service line	4" or 6"	52	52
d Installation of Valve Pit on Vacuum Sewer System:	Cost determined by OUA Exec Dir or designee		
e Service Line connected to Vacuum Sewer System			
	4"	\$636	\$2,543
	6"	\$805	\$3,221
f Connection to Force Main	Cost determined by OUA Exec Dir or designee		

2 Wastewater System Capital Connection Charge (any meter size)	\$929	3,714
Per Equivalent Residential Connection (ERC); minimum one (1) ERC		

3 Wastewater Base Facility Charge

a Residential Meter (single meter per family or detached dwelling unit)			
Minimum 0.33 ERC *	5/8" X 3/4"	27.49	27.49
Minimum 0.80 ERC *	5/8" X 3/4"	27.49	27.49
Minimum 1.00 ERC	5/8" X 3/4"	27.49	27.49
Minimum 2.50 ERC	1"	68.68	68.68
Minimum 5.00 ERC	1-1/2"	137.35	137.35
Minimum 8.00 ERC	2"	219.78	219.78

* These categories must also meet the requirements specified in the latest OUA Resolution for General Policies & Procedures for reduced ERC on residential meters

b Non Residential Meter (minimum per meter size includes hotels, motels & single unit)			
Minimum 1.00 ERC	5/8" X 3/4"	35.15	35.15
Minimum 2.50 ERC	1"	87.92	87.92
Minimum 5.00 ERC	1-1/2"	175.83	175.83
Minimum 8.00 ERC	2"	281.33	281.33
Minimum 16.00 ERC	3"	562.66	562.66
Minimum 25.00 ERC	4"	879.16	879.16
Minimum 50.00 ERC	6"	1,758.32	1,758.32
Minimum 80.00 ERC	8"	2,813.29	2,813.29

c Master Meter (any size; charge per unit connected to meter)	<u>Equivalency Factor</u>		
< 400 square feet	.33 ERC	9.07	9.07
≥ 400 and < 900 square feet	.80 ERC	21.98	21.98
>900 square feet	Minimum 1.00 ERC	27.49	27.49

4 Gallonage Rates (per 1,000 gallons)			
a Residential		8.55	8.55
b Non Residential		8.84	8.84
c Master Meter		8.55	8.55

5 Reclaimed Water

Volumetric charges for reclaimed water based upon meter consumption per 1,000 gallons and billed monthly determined and approved by OUA Board

6 Septage			
Septage charges per 1,000 gallons	Cost Determined by OUA Board	N/A	N/A

7 Industrial Wastewater

To be determined and approved by OUA Board on an individual basis according to volume and characteristics of wastewater by special agreement.

8 High Strength Industrial Wastewater Surcharge

To be determined and approved by OUA Board on an individual basis according to volume and characteristics of wastewater by special agreement.

C FIRE LINE CHARGES

1 Sole Proprietary Fire Protection Systems (Sprinkler Systems); based on size of line
 Fire line charges are approximately 1/12 of the water meter charges.

2"	19.75	19.75
3"	39.53	39.53
4"	61.44	61.44
6"	122.85	122.85
8"	197.59	197.59
10"	325.00	325.00

2 Hydrant Meters (charges for temporary water service delivered via a fire hydrant)

a Set-up Charge		95	95
b Monthly Service Charge			
	5/8 X 3/4" Meter	38.09	38.09
	1" Meter	76.17	76.17
	2" Meter	228.51	228.51
	3" Meter	457.03	457.03
c Consumption Rate per 1,000 gallons (see A 6 (a) for block allowances by meter size)	Block 1	6.41	6.41
	Block 2	9.62	9.62
d Meter relocation (per move)		64	64
e Removal of meter by other than OUA		196	196
f Deposit required based on hydrant meter size and appropriate non residential meter rates referenced in D-3			
g Fire Flow Test (per test)		107	107

D DEPOSITS FOR SERVICE (MINIMUM)

The required deposit listed below may be reduced by one half of the value shown if the customer elects to pay the monthly bill through the direct debit payment method.

1 Residential (Property Owner as Occupant)

a Water Service Only	3/4"	119	119
b Wastewater Service Only	3/4"	133	133
c Water & Wastewater Service	3/4"	252	252
d Water Service Only	1"	167	167
e Wastewater Service Only	1"	187	187
f Water & Wastewater Service	1"	354	354

2 Residential (Non Owner)

a Water Service Only	3/4"	187	187
b Wastewater Service Only	3/4"	187	187
c Water & Wastewater Service	3/4"	373	373
d Water Service Only	1"	264	264
e Wastewater Service Only	1"	285	285
f Water & Wastewater Service	1"	549	549

3 Non-Residential and Master Meters

Deposit to equal three highest months in last 12 months Utility Bills for service with the following as minimum:

Deposit to equal 3 times the average of last 12 months Utility Bills for service with the following as a minimum:

<u>Meter Size</u>		
5/8" X 3/4"	187	187
1"	300	300
1-1/2"	565	565
2"	898	898
3"	1,787	1,787
4"	2,789	2,789
6"	5,578	5,578
8"	8,919	8,919

D DEPOSITS FOR SERVICE (MINIMUM) -

<u>Meter Size</u>		
5/8" X 3/4"	187	187
1"	331	331
1-1/2"	638	638
2"	1,023	1,023
3"	2,045	2,045
4"	3,194	3,194
6"	6,371	6,371
8"	10,197	10,197

D DEPOSITS FOR SERVICE (MINIMUM) - (continued)

<u>Meter Size</u>		
5/8" X 3/4"	374	374
1"	633	633
1-1/2"	1,204	1,204
2"	1,916	1,916
3"	3,833	3,833
4"	5,983	5,983
6"	11,948	11,948
8"	19,116	19,116

E SPECIAL SERVICE CHARGES, PER OCCURRENCE

1	Turn-on fee, except for new meter installations	18	18
2	Performance of service after regular office hours.	69	69

3 Reconnection Fee

After a meter has been removed, a meter can be reinstalled to establish service if the meter is reinstalled within 120 months of being pulled. For the first twelve months, Tier 1 base rates apply. For all remaining months, utilize Tier 2 base rates. Included in this calculation will be the type of utility service (water, wastewater or both), the classification (residential, non-residential or master meter), meter size, number of ERC's, the reinstallation fee and inspection fee. In the case of a master meter, the calculation will use the ERC equivalency factors. Regardless of the number of months that the meter was pulled, the current water and wastewater charges will apply for all months utilized in the calculation.

Tier 1 - Inactive Account for months 1 through 12:

Inactive Account Charges accrue at the monthly base facility charges on a per ERC basis as follows:

Water		
1 ERC	23.97	23.97
0.33 ERC	7.91	7.91
0.8 ERC	19.19	19.19
Wastewater		
1 ERC	27.49	27.49
0.33 ERC	9.07	9.07
0.8 ERC	21.98	21.98

Tier 2 - Inactive Account for months 13 through 120:

Inactive Account Charges accrue at the monthly base facility charges on a per ERC basis as follows:

33.4% per Water ERC

Water		
1 ERC	7.99	7.99
0.33 ERC	2.64	2.64
0.8 ERC	6.4	6.40

46.6% per Wastewater ERC

Wastewater		
1 ERC	12.8	12.80
0.33 ERC	4.23	4.23
0.8 ERC	10.25	10.25

The 33.4% & 46.6% values were provided in a Raftelis, formerly PRMG Study from September 9, 2014.

If a meter is not reinstalled within 120 months (10 years) from the date of being pulled, the capacity reservation along with any fees or charges paid will be forfeited, all accrued charges will be waived and any liens will be released. Any future application for service will be treated as a new connection and subject to all fees and applicable charges.

The following example of a calculation to determine the reconnection fee for a typical 5/8" x 3/4" Residential Meter is shown for illustrative purposes only:

Example: Assume 14 months disconnected: Calculation based upon: number of months, appropriate reconnection fee (both Tier 1 & 2), fire hydrant fund fee, reinstall fee and water inspection fee.

Residential & Non-Residential

Water (only) : 12 * (\$23.97 + \$0.60) + 2 * (\$7.91 + \$0.60) + \$196 + \$52 =	559.86	559.86
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Calculation based upon: number of months, appropriate reconnection fee, fire hydrant fund fee and wastewater inspection fee.

Wastewater (only) : (12 * \$27.49) + (2 * \$9.07) + \$52 =	400.02	400.02
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Calculation based upon: number of months, combined reconnection fees, fire hydrant fund fee, water re-install fee, water inspection fee and wastewater inspection fee.

Combined (Water & Wastewater) : 12*(\$23.97+\$0.60+\$27.49)+2*(\$7.91+\$0.60+\$9.07)+\$196+\$52+\$52 =	959.88	959.88
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Residential Master Meter (Example uses 10 units & 14 months)

Water (only) :

0.33 ERC : 10 * (12 * (\$7.91 + \$0.60) + 2 * (\$2.64 + \$0.60)) + \$196 + \$52 =	1,334.00	1,334.00
0.80 ERC : 10 * (12 * (\$19.19 + \$0.60) + 2 * (\$6.40 + \$0.60)) + \$196 + \$52 =	2,762.80	2,762.80
1.00 ERC : 10 * (12 * (\$23.97 + \$0.60) + 2 * (\$7.99 + \$0.60)) + \$196 + \$52 =	3,368.20	3,368.20

Wastewater (only) :

0.33 ERC : 10 * (12 * (\$9.07 + \$0.60) + 2 * (\$4.23 + \$0.60)) + \$52 =	1,309.00	1,309.00
0.80 ERC : 10 * (12 * (\$21.98 + \$0.60) + 2 * (\$10.25 + \$0.60)) + \$52 =	2,978.60	2,978.60
1.00 ERC : 10 * (12 * (\$27.49 + \$0.60) + 2 * (\$12.80 + \$0.60)) + \$52 =	3,690.80	3,690.80

Combined (Water & Wastewater) :

0.33 ERC : 10*(12*(\$7.91+\$9.07+\$0.60)+2*(\$2.64+\$4.23+\$0.60))+196+\$52+\$52=	2,643.00	2,643.00
0.80 ERC : 10*(12*(\$19.19+\$21.98+\$0.60)+2*(\$6.40+\$10.25+\$0.60))+196+\$52+\$52=	5,741.40	5,741.40
1.00 ERC : 10*(12*(\$23.97+\$27.49+\$0.60)+2*(\$7.99+\$12.80+\$0.60))+196+\$52+\$52 =	7,059.00	7,059.00

4 At the customer's request, the maximum reconnection charge will be based on the lower of the amount as computed in Section E 3 Reconnection Fee immediately above or the total cost of a new water and/or wastewater service installation as computed in Sections A & B.

5 Testing Meter at Customer's Request

a Test result showing meter reads high	No Charge	No Charge
b Test result showing meter reads correctly or reads slow.		
5/8" X 3/4"	47	47
1"	59	59
1-1/2"	89	89
2"	123	123
Above 2" Meter	Cost determined by OUA Exec Dir or designee	

6 Damaging, tampering with OUA property or unauthorized procedure(s)

a Tampering 1 - See detailed description as shown in Resolution 22-05, or latest edition	30	30
b Tampering 2 - See detailed description as shown in Resolution 22-05, or latest edition	121	121
c Tampering 3 - See detailed description as shown in Resolution 22-05, or latest edition	162	162
d Tampering 4 - See detailed description as shown in Resolution 22-05, or latest edition	709	709

7 Developer/owner changing meter from one location to another without OUA's permission; per occurrence, per meter.

151	151
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8 Destruction of meter and or related equipment

Charge based upon actual replacement cost (labor, equipment and materials) plus a 15% administrative charge, per occurrence

9 Returned check

Prevailing amount per Florida Statute Section 832.07 as follows:

Amount of check up to	25.00	25.00
Amount of check over \$50.00 up to \$300.00,	30.00	30.00
Amount of check over OR	40.00	40.00

An amount equal to 5% of the face value of the check, whichever is greater.

Plus other applicable fees in the event service is discontinued.

10 Account record history, requested by customer

a Certified/Notarized Copy (per page)	0.00	0.00
b One-sided copy (per page)	0.50	0.50
c Two-sided copy (per page)	0.70	0.70
d Research of Records (per 1/4 hr. or fraction thereof with a minimum of \$8.00 per request)	8.00	8.00

11 Recording easements, annexation agreements, etc. (per page)

15.05	15.05
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12 Project plan review

The Okeechobee Utility Authority will review all plans and specifications of all proposed water and/or sewer facilities and the owner or developer will pay a one-time fee of \$75.00 per page of drawing. Project plans will not be approved until full payment of fee is received.

13 Project inspection

All projects must be inspected by OUA and the owner or developer shall pay fees at the rate of \$50.00 per hour during regular office hours and 1-1/2 times that rate after regular office hours billed monthly and paid before Certificate of Occupancy (C.O.) is approved.

14 Miscellaneous charges for services not included above.

Charge based upon actual replacement cost (materials, labor and equipment hours used) required for the service plus an administrative charge of 15% to be determined by OUA personnel.

15 Fee on delinquent accounts

10% per month on delinquent amount due to date account is closed, or meter removed.

16 Interest charged on closed accounts

After the account is closed, simple interest is applied to the unpaid balance at the rate of 1-1/2% per month for a period not to exceed one (1) year.

17 Laboratory testing

Laboratory testing for a developer or individual at the following prices:

B.O.D.	30	30
Suspended Solids	16	16
Chlorine residual	17	17
Fecal Coliform	30	30
Total Coliform	30	30
Chloride	17	17
Fluoride	18	18
pH	15	15
Total dissolved solids	15	15
Dissolved oxygen	15	15
Turbidity	22	22

The above testing may be done in OUA's laboratory. Any other testing will be sent to a certified lab and the developer or individual will be billed for the cost of the testing plus a 15% administrative charge. All samples must be delivered to the OUA laboratory in approved containers. If the OUA collects samples or performs testing in the field, then actual cost of labor plus a 15% administrative charge will be added to the above fees.

18 Adjustment(s) to customer accounts

Credit or debit adjustments on customer accounts may occur when the customer or OUA, has knowingly or unknowingly, caused an account to be inaccurate. Credit or debit adjustments may be made up to three (3) months from the date of notice to the customer.

19 Guaranteed Revenue Charges (GRC)

During the period that a residential, non-residential or master meter account is off for billing purposes (inactive status), it will still be accruing the monthly base facility charge usually billed prior to inactive status. The GRC fees due will be included in the Reconnection Fee calculation defined above.

20 Meter Treated As Removed (MTAR)

When an account has been off and reached an inactive status, rather than actually pulling the meter, the meter may be turned off, left in place and treated as removed for billing purposes. Reconnection calculation will not include a cost for reinstall of the meter.

21 Accrued Guaranteed Revenue Charges (AGRC)

In order to ensure that both current and future customers utilizing or reserving capacity are treated equally with respect to the cost of reserving capacity in the future, an Accrued Guaranteed Revenue Charge (AGRC) will be assessed to both new water and/or wastewater connections on a per equivalent residential connection (ERC) basis.

22 Glades County Franchise Fee

The above rates, fees and charges do not reflect franchise fee which may be imposed on customers residing within Glades County.

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 4

FEBRUARY 4, 2025

CONSENT AGENDA

1. Pull items for discussion from Consent Agenda.
2. Items pulled from Consent Agenda will be discussed at the end of Agenda.
3. Unless noted all Consent Agenda items are recommended for approval.
4. Motion to approve items on Consent Agenda as follows:
 5. Invoice from Kimley-Horn and Associates, Inc. – Treasure Island Septic to Sewer Project
 6. Invoice from Andersen Andre Consulting Engineers, Inc. – SWSA Project 2 Vacuum Collection System
 7. Invoice from CHA – Vac Station #2 Generator Replacement
 8. Invoices from Locher Environmental Technology, LLC - SCADA
 9. Invoice from Nason Yeager Gerson Harris & Fumero, P.A. – Legal Services

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 5

FEBRUARY 4, 2025

CONSENT AGENDA

**INVOICE FROM KIMLEY-HORN AND ASSOCIATES, INC. – LAKEVIEW ESTATES
PERMIT RENEWAL**

Please find attached invoice in the amount of \$900.00 submitted by Kimley Horn and Associates, Inc. Staff is aware of the work currently being done Kimley Horn and Associates, Inc and is in agreement with this request.

Staff recommends approval of this invoice in the amount of \$900.00 to Kimley Horn and Associates, Inc.

<p>Please remit payment electronically to:</p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC. Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94104 Account Number: 2073089159554 ABA#: 121000248 Please send remittance information to: payments@kimley-horn.com</p>	<p>If paying by check, please remit to:</p> <p>KIMLEY-HORN AND ASSOCIATES, INC. P.O. BOX 932520 ATLANTA, GA 31193-2520</p>
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OKEECHOBEE UTILITY AUTHORITY
 ATTN: JOHN HAYFORD
 OUA
 100 SW 5TH AVE
 OKEECHOBEE, FL 34974

Federal Tax Id: 56-0885615
 For Services Rendered through Dec 31, 2024

Invoice Amount: \$900.00

Invoice No: 30446885
 Invoice Date: Dec 31, 2024
 Project No: 241093001.1
 Project Name: LAKEVIEW ESTATES RENEWAL
 Project Manager: BLUM, BRENDON
 Client Reference: MSA180123
 PO# 0000011875

LUMP SUM

Description	Contract Value	% Complete	Amount Earned to Date	Previous Amount Billed	Current Amount Due
TASK 01 REVIEW REPORTS AND DATA	0.00	100.00%	0.00	0.00	0.00
TASK 02 SITE VISIT	2,448.00	100.00%	2,448.00	2,448.00	0.00
TASK 03 PERMIT APPLICATION PACKAGE	9,030.00	100.00%	9,030.00	9,030.00	0.00
TASK 04 PERMIT SUBMITTAL	1,240.00	100.00%	1,240.00	1,240.00	0.00
TASK 05 RESPOND TO ONE RAI	3,600.00	100.00%	3,600.00	2,700.00	900.00
Subtotal	16,318.00	100.00%	16,318.00	15,418.00	900.00
Total LUMP SUM					900.00

DESCRIPTION OF SERVICES PERFORMED:
 TASK 5 - FINAL PERMIT RECEIVED

Total Invoice: \$900.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 6

FEBRUARY 4, 2025

CONSENT AGENDA

**INVOICE FROM ANDERSON ANDRE CONSULTING ENGINEERS, INC. – SWSA
PROJECT 2 VACUUM COLLECTION SYSTEM**

Please find attached the invoice in the amount of \$5,985.00 submitted by Anderson Andre consulting Engineers, Inc. Staff is aware of the work currently being done by Anderson Andre Consulting Engineers, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$37,985.00
Sep-23	1	Sep-23		\$3,735.50	\$34,249.50
Dec-23	2	Dec-23		\$12,052.00	\$22,197.50
Jan-24	3	Jan-24		\$15,804.00	\$6,393.50
Jan-24	Change Order #1		\$104,675.00		\$111,068.50
Feb-24	4	Feb-24		\$12,360.50	\$98,708.00
Mar-24	5	Mar-24		\$4,757.50	\$93,950.50
Apr-24	6	Apr-24		\$8,795.00	\$85,155.50
May-24	7	May-24		\$10,925.00	\$74,230.50
Jun-24	8	Jun-24		\$9,872.50	\$64,358.00
Aug-24	6	Aug-24		\$12,162.50	\$52,195.50
Sep-24	7	Sep-24		\$10,025.00	\$42,170.50
Oct-24	8	Oct-24		\$11,122.50	\$31,048.00
Dec-24	9	Dec-24		\$9,310.00	\$21,738.00
Jan-25	10	Jan-25		\$12,065.00	\$9,673.00
Feb-25	11		\$5,985.00		\$3,688.00

Staff recommends approval of this invoice in the amount of \$5,985.00 to Anderson Andre Consulting Engineers, Inc.



ANDERSEN ANDRE CONSULTING ENGINEERS, INC.

834 SW Swan Avenue
Port St. Lucie, Florida 34983

INVOICE

Invoice No: A25-4672
Invoice Date: January 27, 2025
AAACE Project No: 23-193

Bill To: Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974
Atten: Mr. John Hayford, P.E.

**CONSTRUCTION MATERIALS TESTING SERVICES
OUA SWSA PROJECT 2 VACUUM COLLECTION SYSTEM
OKEECHOBEE COUNTY, FLORIDA**

Invoice #14 - Services Provided from December 28, 2024 through January 17, 2025
P.O. No. 11548

Engineering Technician:

• 12/30/24 - 6.5 hours @ \$65.00/hr.	\$422.50
• 12/31/24 - 7 hours @ \$65.00/hr.	\$455.00
• 01/02/25 - 8 hours @ \$65.00/hr.	\$520.00
• 01/06/25 - 8 hours @ \$65.00/hr.	\$520.00
• 01/08/25 - 7.5 hours @ \$65.00/hr.	\$487.50
• 01/09/25 - 6 hours @ \$65.00/hr.	\$390.00
• 01/10/25 - 2.5 hours @ \$65.00/hr.	\$162.50
• 01/13/24 - 6 hours @ \$65.00/hr.	\$390.00
• 01/14/25 - 3.5 hours @ \$65.00/hr.	\$227.50
• 01/15/25 - 4.5 hours @ \$65.00/hr.	\$292.50
• 01/17/25 - 3.5 hours @ \$65.00/hr.	\$227.50
Subtotal:	\$4,095.00

Compressive Strength Testing of Concrete:

• 01/02/25 - 1 set of cylinders @ \$95.00/set	\$95.00
• 01/09/25 - 1 set of cylinders @ \$95.00/set	\$95.00
• 01/17/25 - 1 set of cylinders @ \$95.00/set	\$95.00
Subtotal:	\$285.00

Trip Charges:

• 11 trip charges @ \$75.00/trip	\$825.00
Subtotal:	\$825.00

Professional/Administrative Man-Hours:

• Sr. Project Engineer; 4 hours @ \$145.00/hour	\$580.00
• Technical Secretary; 4 hours @ \$50.00/hour	\$200.00
Subtotal:	\$780.00

TOTAL INVOICE AMOUNT \$5,985.00

Original P.O. Amount:	\$37,985.00
Change Order CO-1 Amount	\$104,675.00
Previously Invoiced:	<-\$133,057.00>
Amount This Invoice:	<-\$5,985.00>
Budget Remaining:	\$3,618.00

Please remit payment within 30 days to:
Andersen Andre Consulting Engineers, Inc.
834 SW Swan Avenue • Port St. Lucie, Florida 34983
Please call (772) 807-9191 with any questions concerning payment

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 7

FEBRUARY 4, 2025

CONSENT AGENDA

INVOICE FROM CHA – PINE RIDGE PARK UTILITY SYSTEM UPGRADE - SDC

Please find attached the invoice in the amount of \$3,264.14 submitted by CHA. Staff is aware of the work currently being done CHA and is in agreement with this request.

Staff recommends approval of this invoice in the amounts of \$3,264.14 to CHA.



John Hayford
 Okeechobee Utility Authority
 100 SW 5th Avenue
 Okeechobee, FL 34974

January 20, 2025
 Project No: 001034.000
 Invoice No: 1034-22
 PO#: 10380

Project 001034.000 Pine Ridge Park Utility System Upgrade -SDC
 Professional services during construction for the Pine Ridge Park Utility improvement project as authorized on April 14, 2020 under Purchase Order 10380

Professional Services from October 26, 2024 to December 27, 2024

Professional Personnel

		Hours	Rate	Amount
Engineer 1				
Kaminski, Hunter	11/25/2024	2.00	87.00	174.00
Finding and filling out special inspection form for building departing and preparing CHA special inspection report form.				
Kaminski, Hunter	11/26/2024	2.50	87.00	217.50
Writing up special inspection reports 16-19.				
Kaminski, Hunter	12/16/2024	1.00	87.00	87.00
Pay app 23 review.				
Kaminski, Hunter	12/17/2024	1.50	87.00	130.50
Typing up the monthly report.				
Kaminski, Hunter	12/18/2024	.50	87.00	43.50
Adding pictures to the monthly report.				
Engineer 3				
Tahaoglu, Ahmet	10/28/2024	1.00	108.00	108.00
Completed shop drawings log and transmittals update.				
Engineer 4				
Bortz, Stephanie	11/5/2024	1.00	125.00	125.00
235-006.03 Project Coordination and review of Punch List Items				
Bortz, Stephanie	11/11/2024	1.00	125.00	125.00
235-006.03 Project Coordination				
Bortz, Stephanie	11/18/2024	1.00	125.00	125.00
235-006.03 Construction Coordination				
Bortz, Stephanie	11/25/2024	6.00	125.00	750.00
235-006.03 Final Walk Through with Contractor				

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE
 Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 4011254230 - ABA #: 021313103
 Supporting remittance information should be sent via email to remittances@chasolutions.com

Project	001034.000	235-006.03_Pine Ridge Park Utility Syste	Invoice	1034-22
Bortz, Stephanie	11/26/2024	1.00	125.00	125.00
235-006.03 Project Closeout Coordination				
Bortz, Stephanie	11/27/2024	1.00	125.00	125.00
235-006.03 Final Walkthrough Punch List				
Bortz, Stephanie	12/3/2024	1.00	125.00	125.00
235-006.03 Vacuum Calc Review				
Bortz, Stephanie	12/10/2024	.50	125.00	62.50
235-006.03 Pay request Review				
Bortz, Stephanie	12/11/2024	.50	125.00	62.50
235-006.03 Pay request Review				
Bortz, Stephanie	12/16/2024	1.00	125.00	125.00
235-006.03 Project Coordination				
Bortz, Stephanie	12/17/2024	5.00	125.00	625.00
235-006.03 Project Closeout Review and Discussion with Hinterland				
Totals		27.50		3,135.50
Total Labor				3,135.50
Reimbursable Expenses				
Direct Miscellaneous - Mileage				
11/25/2024	Bortz, Stephanie	Pine Ridge Park Final Walkthrough		128.64
Total Reimbursables				128.64
Total Reimbursables				128.64
Billing Limits				
		Current	Prior	To-Date
Total Billings		3,264.14	227,918.61	231,182.75
Limit				272,100.00
Remaining				40,917.25
Total this Invoice				\$3,264.14

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE
 Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 4011254230 - ABA #: 021313103
 Supporting remittance information should be sent via email to remittances@chasolutions.com

PO BOX 845746 | Boston, MA 02284-5746 | Worksource - 845746 | T: (518) 453-4500 | F: (518) 458-1735
 CHASOLUTIONS.COM

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 8

FEBRUARY 4, 2025

CONSENT AGENDA

INVOICES FROM LOCHER ENVIRONMENTAL TECHNOLOGY, LLC – SCADA

Please find attached the invoices in the amounts of \$37,246.40 and \$47,797.00 submitted by Locher Environmental Technology, LLC. Staff is aware of the work currently being done by Locher Environmental Technology, LLC and is in agreement with this request.

Staff recommends approval of this invoice in the amounts of \$37,246.40 and \$47,797.00 to Locher Environmental Technology, LLC.



Invoice

752 Commerce Drive.
Suite # 3
Venice, FL 34292

Invoice #: 14174
Invoice Date: 1/27/2025
Due Date: 2/26/2025

Bill To:

Okeechobee Utility Authority
Attn: John Hayford
100 S.W. 5th Avenue
Okeechobee, FL 34974-4221

Ship To:

Okeechobee Utility Authority
MB Parts RM
371 SR 78 West
Okeechobee, FL 34974

P.O. Number: 11958

Item	Description	Qty	Price	Ext Price
	PO # 0000011958			
SPECIAL	Dell Workstation, Win11-Pro	1	3,610.00	3,610.00
LOGGERNETADM-D	CSI LoggerNet Admin Support Software, Win11-Pro	1	1,900.00	1,900.00
RTMCPRO-D	CSI Real Time Monitor & Control Software	1	2,810.00	2,810.00
LNDB	CSI LoggerNet Database Software, MySQL	1	2,490.00	2,490.00
SPECIAL	RACO Industrial Autodialer, Catalyst TCP/IP	1	6,980.00	6,980.00
SPECIAL	RACO Cellular Callout	1	3,320.00	3,320.00
CR1000X	CSI Measurement & Control Datalogger	1	2,400.00	2,400.00
NL201	CSI Network Link Interface	1	355.00	355.00
SPECIAL	Power Supply UPS, 120Vac to 12Vdc	1	690.00	690.00
FIELD-SERVICE	On-Site Field Service	1	12,120.00	12,120.00
FREIGHT	Freight to Florida @ 2% of Materials	1	571.40	571.40

Terms: Net 30

Late Payment Charge: Balances remaining unpaid after the due date indicated on the invoice are subject to a late payment charge of 1.5 percent per month plus expenses incidental to collection including reasonable attorney's fees.

Subtotal \$37,246.40
Sales Tax (0.0%) \$0.00
Payments/Credits \$0.00

VISA or MasterCard (Net 30 only upon credit approval).

Total \$37,246.40

**** 5% Convenience Fee will be added for Credit Card Purchases****

Locher Environmental Technology, LLC
752 Commerce Dr. Suite # 3
Venice, FL 34292

Phone: (941) 483-3000
Fax: (443) 347-0534



752 Commerce Drive.
Suite # 3
Venice, FL 34292

Invoice

Invoice #: 14173
Invoice Date: 1/27/2025
Due Date: 2/26/2025

Bill To:

Okeechobee Utility Authority
Attn: John Hayford
100 S.W. 5th Avenue
Okeechobee, FL 34974-4221

Ship To:

Okeechobee Utility Authority
MB Parts RM
371 SR 78 West
Okeechobee, FL 34974

P.O. Number: 11957

Item	Description	Qty	Price	Ext Price
	PO # 0000011957			
	LIFT STATION MAINTENANCE:			
CH200/20769	12V Charging Regulator, Dual Chg Inputs	40	498.00	19,920.00
LIBATT/10AH	Lithium LiFePO4 Battery, 12v 10Ah	40	139.00	5,560.00
SP15	Master Pump Station Redundant Power, 15 Watt Solar Panel	10	318.00	3,180.00
20770	CH200 Programming Cable, 6ft	1	150.00	150.00
FIELD-SERVICE	Per Lift Station; On-Site Field Service	40	460.00	18,400.00
FREIGHT	Freight to Florida @ 2% of Materials	1	587.00	587.00

Terms: Net 30

Late Payment Charge: Balances remaining unpaid after the due date indicated on the invoice are subject to a late payment charge of 1.5 percent per month plus expenses incidental to collection including reasonable attorney's fees.

Subtotal \$47,797.00
Sales Tax (0.0%) \$0.00
Payments/Credits \$0.00

VISA or MasterCard (Net 30 only upon credit approval).

Total \$47,797.00

**** 5% Convenience Fee will be added for Credit Card Purchases****

Locher Environmental Technology, LLC
752 Commerce Dr. Suite # 3
Venice, FL 34292

Phone: (941) 483-3000
Fax: (443) 347-0534

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 9

DECEMBER 17, 2024

CONSENT AGENDA

INVOICE FROM NASON YEAGER GERSON HARRIS & FUMERO, P.A. – LEGAL SERVICES

Please find attached invoice in the amount of \$6,936.68 submitted by Yeager Gerson Harris & Fumero, P.A. for legal services. Staff is aware of the work currently being done Yeager Gerson Harris & Fumero, P.A. and is in agreement with this request.

Staff recommends approval of this invoice in the amount of \$6,936.68 to Yeager Gerson Harris & Fumero, P.A.

Nason Yeager Gerson Harris & Fumero, P.A.

3001 PGA Boulevard, Suite 305
Palm Beach Gardens, Florida 33410
Phone No.: (561) 686-3307
Fax: (561) 686-5442
Federal Tax ID: 59-1280063

Statement as of 1/30/2025
Statement no 317103

Okeechobee Utility Authority

100 SW 5th Avenue
Okeechobee, FL 34974

EMAIL: Ap@ouafl.com

17894-34709 / OKEECHOBEE UTILITY AUTHORITY / LEGAL SERVICES REPRESENTATION

Professional Fees	Hours	Rate	Amount
12/10/2024 SLC Revise and finalize OUA meeting agenda form-- Preparation of correspondence to Director and Exec Director providing revised agenda form--.	1.50	300.00	450.00
12/10/2024 JJF Draft new OUA Board agenda format.	0.50	300.00	150.00
12/16/2024 SLC Begin preparation of documents for Monthly Board meeting 12/17/2024-- .	0.25	300.00	75.00
12/17/2024 SLC Participation in Monthly Board Meeting, including travel time-- strategy call with John Fumero to discuss language of Pine Ridge Park final legal notices-- Receipt and review of correspondence from USDA attaching multiple relevant documents for bond pre-closing meeting, scheduled for tomorrow 12/18--.	6.25	300.00	1,875.00
12/18/2024 SLC Participation in USDA grant pre-closing meeting-- Review and execution of confirmation of attendance and understanding of pre-closing meeting-- Preparation of signature confirmation of attendance at pre-closing meeting-- Receipt and review of correspondence from Mr. Hamilton requesting legal support estimates--.	1.50	300.00	450.00
12/19/2024 SLC USDA Loan-- Preparation of Legal Services Agreement and Attachment to Legal Services Agreement-- Receipt and review of correspondence from Lauriston advising of edits to Attachment--.	1.75	300.00	525.00
12/20/2024 SLC Review and analyze Lauriston edits to Legal Services Agreement and Attachment-- Review and analyze files provided by USDA-- Revise and finalize Attachment to legal services agreement, sign both documents-- Preparation of correspondence to Lauriston providing revised agreement and attachment-- Receipt and review of correspondence from Jennifer Brown advising that litigation notice must cover all litigation, not just project-specific litigation--.	0.75	300.00	225.00

12/20/2024 JJF	T/C w. Jennifer Brown, USDA re: ROW map and title opinion; Review and edit Letter of Condition.	1.00	300.00	300.00
12/23/2024 SLC	Revise and finalize Pine Ridge Park letter for review-- Preparation of correspondence to John Hayford attaching revised Pine Ridge Park letter for review and providing comments--.	0.50	300.00	150.00
			Sub-total Fees:	<u>\$4,200.00</u>

Expenses

		Units	Price	Amount
12/26/2024	Westlaw Research Fees.	1.00	123.45	123.45
12/17/2024	Made Payable to: Stephen Conteaguero - Mileage to/from Board Meeting for Okeechobee Utility Authority 12/17/24.	1.00	113.23	113.23
			Sub-total Expenses:	<u>\$236.68</u>

Total Current Billing: \$4,436.68

Total Now Due: \$4,436.68

+ RETAINER 2,500.00
TOTAL DUE 6,936.68

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 10

FEBRUARY 4, 2025

MEETING MINUTES

Attached are copies of the minutes from the meeting held on January 21, 2025.

Unless the Board determines a correction is required to the minutes, Staff recommends the approval of the meeting minutes from January 21, 2025 as presented.

**OKEECHOBEE UTILITY AUTHORITY
MEETING MINUTES**

Tuesday, January 21, 2025 8:00 A.M.

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida

Chairperson Nelson called the meeting to order at 8:00 A.M.

Chairperson Nelson determined the voting members and led all participating attendees and visitors in the Pledge of Allegiance.

Chairperson Nelson addressed Agenda Item No. 1, the following Okeechobee Utility Authority Board Members were present:

Board Members:

Steve Hargraves*
Steve Nelson*
Tabitha Trent*

Alternates:

Melanie Anderson**

Absent:

John Gilliland
Harry Moldenhauer
Glenn Sneider

*Voting Board Members

**Voting in Harry Moldenhauer's absence

OUA Members:

John Hayford
Greg Kennedy
Tom Conely

Lauriston Hamilton
Jamie Mullis

Steve Conteaguero
Michelle Willoughby

Chairperson Nelson addressed Agenda Item No. 2 'Agenda Additions or Deletions' There were none.

Chairperson Nelson addressed Agenda Item No. 3 'Consent Agenda' Motion by Melanie Anderson approve the Consent Agenda as presented:

- | | |
|----------------------------------|--|
| Consent Agenda Item No. 4 | 'Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part E) in the amount of \$18,974.22' |
| Consent Agenda Item No. 5 | 'Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part F) in the amount of \$45,685.50' |
| Consent Agenda Item No. 6 | 'Invoice from Sumner Engineering & Consulting, Inc. – Okee-Tantie Utility System Improvements in the amount of 41,001.43' |
| Consent Agenda Item No. 7 | 'Invoice from Hinterland Group, Inc. – Pine Ridge Park Utility Improvements in the amount of \$85,864.15' |
| Consent Agenda Item No. 8 | 'Invoice from Holtz Consulting Engineers, Inc. – SR 78 Watermain Improvements in the amount of \$3,835.00' |
| Consent Agenda Item No. 9 | 'Invoice from Kimley-Horn and Associates, Inc. – Treasure |

- Island Septic to Sewer Project in the amount of \$24,402.26'**
- Consent Agenda Item No. 10** 'Invoice from Andersen Andre Consulting Engineers, Inc. – SWSA Project 2 Vacuum Collection System in the amount of \$12,065.00'
- Consent Agenda Item No. 11** 'Invoices from CHA – Vac Station #2 Generator Replacement in the amounts of \$1,812.00 and \$1,359.00'
- Consent Agenda Item No. 12** 'Invoice from Crag. A. Smith and Associates, LLC – TCI Septic to Sewer Improvement Project in the amount of \$1,575.00'
- Consent Agenda Item No. 13** 'Invoice from Holtz Consulting Engineers, Inc – Lead and Copper Engineering Assistance in the amount of \$11,200.00'
- Consent Agenda Item No. 14** 'Invoices from PRP Construction, LLC – SR78W Water Main Improvements – Phase 1 in the amounts of \$174,577.00 and \$104,026.00
- Consent Agenda Item No. 15** 'Invoices from Lewis, Longman & Walker, P.A. – USDA Loan Legal Services in the amount of \$3,515.00'
- Consent Agenda Item No. 16** 'Invoice from Conely and Conely, PA. – Legal Services in the amounts of \$2,893.75'
- Consent Agenda Item No. 17** 'Invoice from Thorn Run Partners in the amount of \$3,500.00'
- Consent Agenda Item No. 18** 'Invoice from MacVicar Consulting, Inc. in the amount of \$250.00'
- Consent Agenda Item No. 19** 'Surplus Property'
- Consent Agenda Item No. 20** 'Corrected 2025 OUA Holidays'
- Second by Steve Hargraves. Vote unanimous (4-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 21 'Meeting Minutes from December 17, 2024.' Motion by Melanie Anderson to approve the Meeting Minutes from December 17, 2024 Meeting as presented. Second by Steve Hargraves. Vote unanimous (4-0), motion carried.

Chairperson Nelson addressed Agenda Item No. 22 'Employee Recognition' Chairperson Nelson recognized Kevin Rogers for 30 years of service and Roy Hawkins, Jr. for 5 years of service to the OUA. These employees were not present at the meeting.

Chairperson Nelson addressed Agenda Item No. 23 'Public Comments' There were none

Discussion Agenda

Chairperson Nelson addressed Agenda Item No. 24 'Taylor Creek Isles Septic to Sewer Project' Executive Director Hayford discussed that the Taylor Creek Isles Septic to Sewer Project connected the remaining 15 homes to the Vacuum Pump Station No. 2 collection system has been completed. Executive Director Hayford discussed that there was an adjustment made to the contingency line item by way of Allowance Authorization No. 2 to compensate for adjustments to quantities installed relative to bid quantities. Executive Director Hayford discussed that the original bid price was \$177,503.26 and the final invoicing is at \$159,166.26. **Motion by Tabitha Trent to approve deductive Change Order No. 1 in the amount of \$18,337.00. Second by Melanie Anderson. Vote unanimous (4-0), motion carried.**

Motion by Tabitha Trent to approve the final pay application in the amount of \$64,055.00 to Wind River Environmental, LLC. Second by Melanie Anderson Vote unanimous (4-0), motion carried.

Chairperson Nelson addressed Agenda Item No. 25 ‘NE Glades Wastewater Master Plan’ Executive Director Hayford discussed that the Master Plan will be used as the basis for future design and permitting of wastewater capital improvement projects in the study area. The plan will be used as the basis for future State/FDEP funding requests. Executive Director Hayford discussed that the RFQ was issued on November 20, 2024 and responses were due on January 9, 2025. Executive Director Hayford discussed that staff had received four responses; Craig A. Smith & Associates, CHA Solutions, Inc. Holtz Consulting Engineers and SLD Newlines. Executive Director Hayford discussed that staff met to discuss their individual findings and turn in their grading sheets. The committee could not agree on a number one ranked firm. Executive Director Hayford discussed that if based upon score only, CHA Solutions, Inc. had the highest cumulative score. Executive Director Hayford discussed that the board could ask for presentations from the firms that submitted responses or review the company submittals and develop a final ranking. There was a brief discussion and the OUA Board directed staff to negotiate a scope of work and fee schedule and return for board review. **Motion by Tabitha Trent to approve the ranking as 1. CHA Solutions, Inc., 2. Holtz Consulting Engineers, and 3. Craig A. Smith & Associates. Second by Melanie Anderson. Vote unanimous (4-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 26 ‘Transfer from Operating to CIP Fund’ Finance Director Hamilton discussed that following the preparation of the 2024 Investment report, a proactive review of the operating fund balances was undertaken. Finance Director Hamilton discussed that after considering the anticipated operating funding needs and the current balances, staff calculated the excess funding in the operating account to be \$1,067,176.00. Finance Director Hamilton discussed the options available for the excess funding. Finance Director Hamilton discussed transferring \$881,579 to the CIP funding account and leaving the remaining funds in the operating account. The transfer of funds would bring the total available in the CIP fund to \$2,000,000. There was a brief discussion. **Motion by Tabitha Trent to approve the transfer of \$881,579 to the CIP funding account as presented with the balance (\$185,597) remaining in the operating account. Second by Melanie Anderson. Vote unanimous (4-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 27 ‘FY25 Vehicle Purchase’ Executive Director Hayford discussed the FY25 budget has two vehicles listed for replacement. A 1-ton DRW with utility body for the Maintenance Department and a ½ ton 2wd pickup or Maverick for the Wastewater Department. Executive Director Hayford discussed that at least ten different dealers were contacted requesting bids on the two trucks. Executive Director Hayford reviewed the bids that were received, pricing and delivery times. Executive Director Hayford further discussed that the Maintenance Department advised that there was a second vehicle being requested due to mileage in excess of 200,000 miles. There was a brief discussion. Board comments were made regarding local purchase and could the OUA get local participation. **Motion by Melanie Anderson to approve the purchase of the Maverick from Mullinax Ford – Vero Beach in the amount of \$32,380.00 for the Wastewater Department. Second by Tabitha Trent. Vote unanimous (4-0), motion carried.**

Motion by Melanie Anderson to approve the purchase of two 1-ton trucks from Alan Jay Automotive in the amounts of \$61,523.00 each for the Maintenance Department. Second by Tabitha Trent. Vote unanimous (4-0), motion carried.

Chairperson Nelson addressed Agenda Item No. 28 ‘Advanced Metering Infrastructure’ Executive Director Hayford discussed that the Advanced Metering Infrastructure (AMI) Project was included in the 2025 Legislative Appropriation Delegation Meeting. The AMI request was for \$3,000,000 as part of the total project request to provide AMI services to all OUA water meter accounts. Executive Director Hayford discussed that additional to complete the total project cost is anticipated to come from the OUA and a SRF loan/grant. Executive Director Hayford discussed that to apply for the SRF program several work items need to be either updated or filed with the State of Florida. Holtz Consulting Engineers, Inc. was the selected engineer to assist the OUA with this. Executive Director Hayford discussed that since this is a continuation of previous work, staff requested HCE provide a modified scope of work and fee schedule to update with minor revisions to the Facility Plan and to submit a new Request for Inclusion. Executive Director Hayford discussed that with state and federal funding requests being unknown at this time, the state timeline for SRF funding is approaching. There was a brief discussion. **Motion by Melanie Anderson to approve the Holtz Consulting Engineers extended scope of work and fee schedule in the amount of \$3,440.00. Second by Tabitha Trent. Vote unanimous (4-0), motion carried.**

Motion by Melanie Anderson to authorize the Board Chairman and OUA executive staff to execute the necessary applications to file a SRF loan/grant request. Second by Steve Hargraves. Vote Unanimous (4-0), motion carried.

Chairperson Nelson addressed Agenda Item No. 29 ‘Customer Billing Notices’ Executive Director Hayford discussed that the OUA Board took action to reduce the Rates, Fees and Charges by 75% from October 1, 2024 through December 31, 2024. Executive Director Hayford discussed that notices were placed on OUA website, social media and on the monthly billing statements. Executive Director Hayford discussed that letters were mailed out to explain the lowered rates to any current, completed or known projects. Executive Director Hayford discussed the number of letters sent out and the number of customers that either paid the fees in full or signed a Payment Agreement. Executive Director Hayford informed the board that he presented this topic at the BOCC Meeting. Executive Director Hayford discussed extending the rate reduction retroactively from January 1, 2025 to April 30, 2025. Executive Director discussed that this would need to be discussed at a Public Hearing. There was brief discussion and a Public Hearing would be advertised to the public for February 4, 2025 at 8:00AM. This item is for informational purposes only. *Tabitha Trent out at 9:00AM.*

Staff Reports

Chairperson Nelson addressed Agenda Item No. 30 ‘Update from Operations Director’ Jamie Mullis provided the board with a department update.

Chairperson Nelson addressed Agenda Item No. 31 ‘Finance Report’ Finance Director Hamilton reviewed the Finance Report for period ending December 31, 2024.

Chairperson Nelson addressed Agenda Item No. 31B ‘Investment Report’ Finance Director Hamilton reviewed the Investment Report for FY24. This agenda item is for information purposes only.

Chairperson Nelson addressed Agenda Item No. 32 ‘Attorney’ There were none.

Chairperson Nelson addressed Agenda Item No. 33 ‘Executive Director’ Executive Director Hayford gave an update on current projects.

Chairperson Nelson addressed Agenda Item No. 34 ‘Items from the Board’ There were none.

There being no other business, meeting adjourned at 9:30 A.M.

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to ensure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A CD recording of this meeting is on file in the Executive Director’s office.

Chairperson

Executive Director (Secretary)

DRAFT

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 11

FEBRUARY 4, 2025

PUBLIC COMMENTS

OKEEHOBEE UTILITY AUTHORITY

FEBRUARY 4, 2025

DISCUSSION AGENDA

12. Finance Report
13. FY25 Vehicle Purchase

OOKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 12

FEBRUARY 4, 2025

DISCUSSION AGENDA

FINANCE REPORT

At the end of the first quarter (Oct. – Dec.2024), operating revenue were \$3,735,245 compare with YTD budget of \$3,494,188, resulting in the achievement of 106.9% of budget or a surplus of \$241,057 or 6.9%.

A major contributor to the surplus achieved at the end of December, was the significant increase in installation charges applicable on new connections (refer to page 16 for detail), as a number of persons inundated the office during the month of December to take advantage of the 75% connection charge before its expiration on December 31, 2024.

Despite the overall achievement of December's YTD target, revenues at December for water and sewer were -2.1% and -3.3% below budget, however these two areas reported an improvement over previous month's figure of -5.6% and -6.6% respectively, indicating the continued narrowing of these line items as previously projected.

YTD operating expenditures were \$2,336,647 compare with budget of \$2,730,866 yielding a positive variance of \$394,219 or 14.4%. This slow start in spending was expected in initial months of the fiscal year, due to the scheduling of major maintenance and purchases later in the year.

Non-operating expenses of \$714,853 which comprises of depreciation and loan interest were in line with the YTD budget of \$794,855.

Restricted revenue which includes bank interest and capital connection charges, were \$714,853 or 302% of YTD budget of \$177,824. As mentioned earlier, due to the pending expiration of the discounted rates on 12.31.24 on new connection (installation charge & capital connection charge), the Authority recorded a significant increase in capital connection as a number of customer attempt to take advance of the discounted rates.

Following the massive increase in customers, the total new customers for the first quarter were 90 water customers and 468 wastewater customers compare with budget of 6 new water customer and 15 new wastewater customers for the three months to December 2024.

Interest rate achieved on bank deposits and treasury notes are 3.62% and 4.35% respectively, while the budget projects an average interest rate of 2.75%

The above report was presented at the January 21st meeting; however, because there wasn't a quorum, a motion could not move for its acceptance.

The Board is being asked to decide if it's their desire to have the report represented or if the Board prefers to move a motion accepting the December's Finance Report since it was presented at the meeting of January 21st, 2025.

Okeechobee Utility Authority

Finance Report

Fiscal Year 2024

As of The Period Ending December 31, 2024

OKEECHOBEE UTILITY AUTHORITY
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Okeechobee Utility Authority
 Executive Summary
 Prepared by Finance Director

**OKEECHOBEE UTILITY AUTHORITY
 FINANCIAL SUMMARY COMPARISON**

	Operating Revenues				Operating Expenses				Restricted Revenues				Cumulative YTD Restricted Budget Variance
	Actual YTD FY24	Actual YTD FY25	Budget YTD FY25	% Variance (FY 25 vs Bud. FY25)	Actual YTD FY24	Actual YTD FY25	Budget YTD FY25	% Variance (FY25 vs Bud FY25)	Actual YTD FY 24	Actual YTD FY 25	Budget YTD FY25	% Variance (FY 25 vs Bud FY 25)	
Oct-24	1,022,513	1,055,766	1,164,729	-9.4%	611,379	701,456	910,289	22.9%	81,184	53,124	59,275	-10.4%	(6,151)
Nov-24	2,139,931	2,181,922	2,329,459	-6.3%	1,298,675	1,482,624	1,820,577	18.6%	129,606	113,231	118,549	-4.5%	(5,318)
Dec-24	3,149,387	3,735,245	3,494,188	6.9%	1,943,534	2,336,647	2,730,866	14.4%	182,788	821,785	177,824	362.1%	643,961
Jan-25													
Feb-25													
Mar-25													
Apr-25													
May-25													
Jun-25													
Jul-25													
Aug-25													
Sep-25													

Respectfully

 Lauriston Hamilton

Okeechobee Utility Authority
FY 2025 Finance Report for Dec. 31, 2024
The Period Ending

OPERATING REVENUE FUND

	Actual YTD	Budget YTD	\$ Variance	% Variance
OPERATING REVENUE:				
Water	\$ 2,024,369	\$ 2,066,986	\$ (42,617)	-2.1%
Sewer	\$ 1,214,132	1,255,819	(41,687)	-3.3%
Other Operating Revenue (see detail on page 16)	\$ 496,744	171,384	325,361	189.8%
Total Operating Revenue Received	<u>\$ 3,735,245</u>	<u>\$ 3,494,188</u>	<u>\$ 241,057</u>	<u>6.9%</u>
OPERATING EXPENSES:				
Water	\$ 490,806	\$ 583,192	\$ 92,386	15.8%
Wastewater	\$ 365,395	411,787	46,392	11.3%
Meter Readers	\$ 80,706	97,830	17,124	17.5%
Maintenance	\$ 733,650	806,692	73,042	9.1%
Administration Operating	\$ 449,645	506,202	56,557	11.2%
General & Admin.	\$ 216,445	325,163	108,718	33.4%
Contingency Expense	\$ -	-	-	0.0%
Total Operating Expenses Paid (3) (4) (5) (6)	<u>\$ 2,336,647</u>	<u>\$ 2,730,866</u>	<u>\$ 394,219</u>	<u>14.4%</u>
Net Operating Income	<u>\$ 1,398,598</u>	<u>\$ 763,322</u>	<u>\$ 635,276</u>	<u>83.2%</u>

RESTRICTED REVENUE FUNDS

RESTRICTED REVENUE FUNDS RECEIVED:

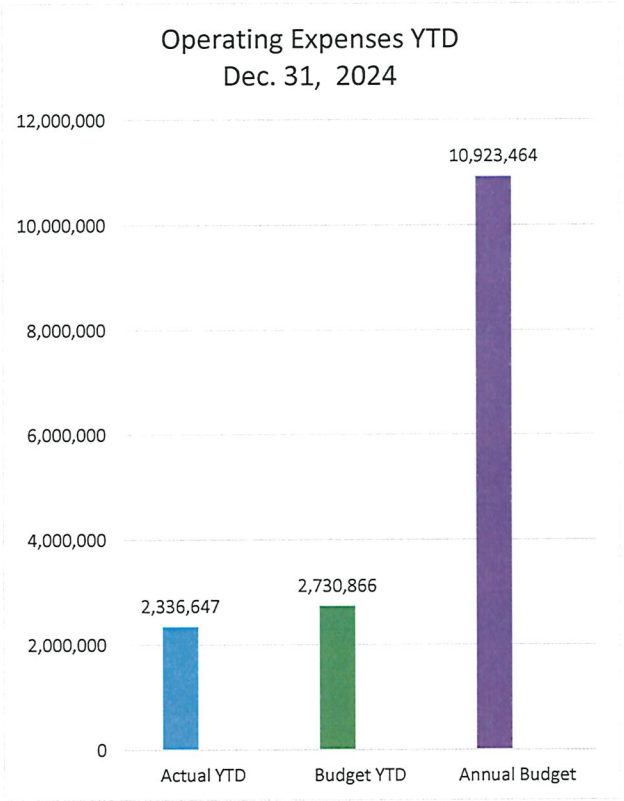
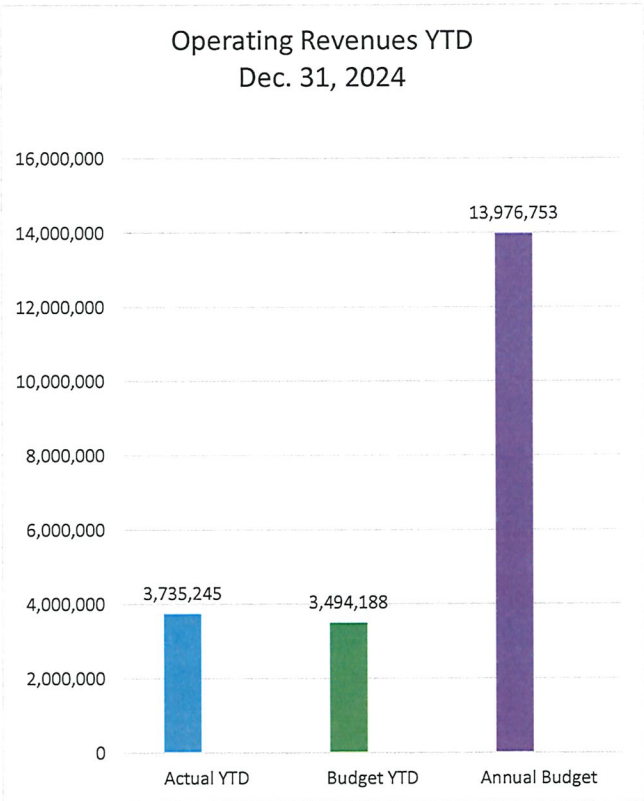
Fire Hydrant Fund Fee	\$ 26,425	\$ 25,046	\$ 1,379	5.5%
Water CC Fees (infill)	\$ 92,683	11,275	81,408	722.0%
WW CC Fees (infill)	\$ 602,038	54,312	547,726	1008.5%
Operating Account Interest	\$ 87,287	66,058	21,229	0.0%
Payroll Account Interest	\$ 1,451	1,144	307	0.0%
Restricted Interest Income	\$ 11,901	19,989	(8,088)	-40.5%
TOTAL RESTRICTED REVENUE (1) (2)	<u>\$ 821,785</u>	<u>\$ 177,824</u>	<u>\$ 643,961</u>	<u>362.1%</u>

NON-OPERATING EXPENSES:

Debt service interest expense	\$62,563	\$85,852	23,289	27.1%
Non-cash depreciation & amortization	\$730,079	\$709,004	(21,076)	-3.0%
	<u>\$792,642</u>	<u>\$794,855</u>	<u>2,213</u>	<u>0.3%</u>

NET REVENUE BEFORE ITEMS BELOW \$ 1,427,741 \$ 146,291 \$ 1,277,024 872.9%

NOTES:	Actual YTD	Annual Budget	Variance
Above Revenue and Expense does not include the following:			
(1) Grant funds & state appropriations of:	\$74,690	\$9,100,000	
(2) Contributed capital of:	\$0	\$20,145	
(3) Debt service principal payments of:	\$0	\$2,153,619	
(4) Net Construction In Progress (CIP) Expenditures of:	\$1,252,651	\$11,548,847	

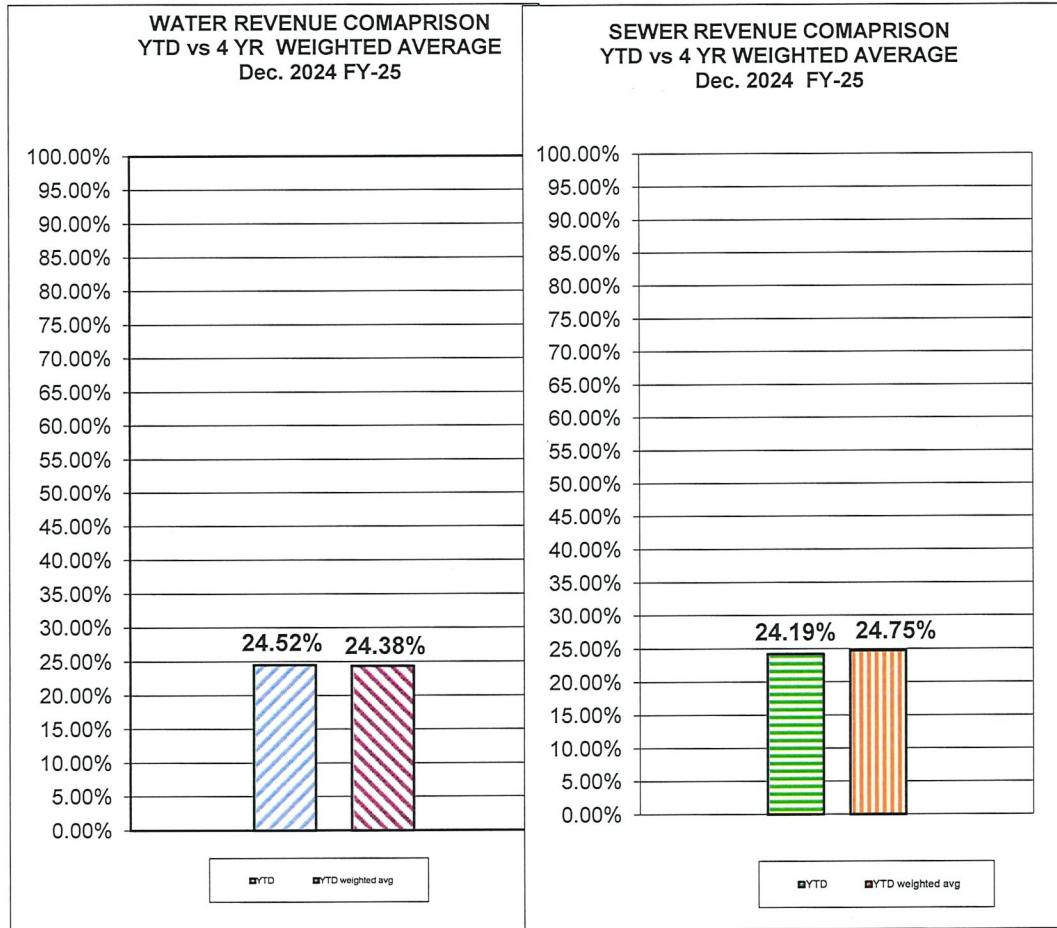


Current FY-24 Water and Sewer Utility Revenue
Monthly & YTD Revenue and Difference from 4Yr Weighted Average (in \$)

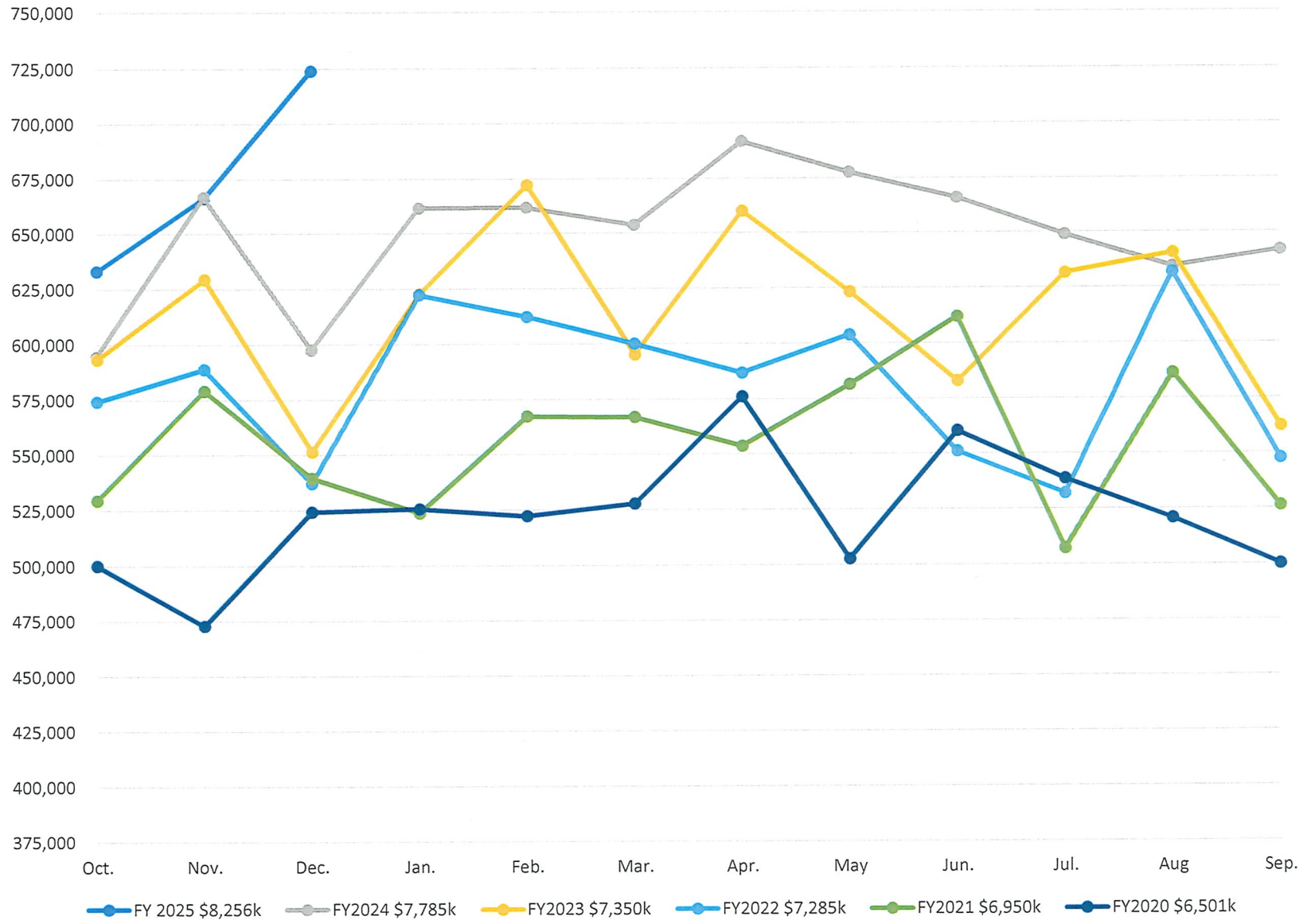
WATER UTILITY REVENUE:				Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD Budget Water Revenue	4 Yr Weighted Average %
Period	YTD		\$ 7,018,236	\$8,256,523		
Oct.	\$ 634,305	634,305	\$ 72,088	7.68%	8.01%	
Nov.	\$ 666,161	1,300,466	\$ 65,306	15.75%	16.58%	
Dec.	\$ 723,903	2,024,369	\$ 176,866	24.52%	24.38%	
Jan.	\$ -	-	\$ -	0.00%	0.00%	
Feb.	\$ -	-	\$ -	0.00%	0.00%	
Mar.	\$ -	-	\$ -	0.00%	0.00%	
Apr.	\$ -	-	\$ -	0.00%	0.00%	
May	\$ -	-	\$ -	0.00%	0.00%	
Jun.	\$ -	-	\$ -	0.00%	0.00%	
Jul.	\$ -	-	\$ -	0.00%	0.00%	
Aug.	\$ -	-	\$ -	0.00%	0.00%	
Sep.	\$ -	-	\$ -	0.00%	100.00%	

SEWER UTILITY REVENUE:				Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD To Budgeted Sewer Revenue	
Period	YTD		\$ 4,298,209	\$5,018,559		
Oct.	\$ 381,642	\$ 381,642	\$ 34,240	7.60%	8.09%	
Nov.	\$ 400,684	\$ 782,326	\$ 25,247	15.59%	16.83%	
Dec.	\$ 431,806	\$ 1,214,132	\$ 91,769	24.19%	24.75%	
Jan.	\$ -	-	\$ -	0.00%	0.00%	
Feb.	\$ -	-	\$ -	0.00%	0.00%	
Mar.	\$ -	-	\$ -	0.00%	0.00%	
Apr.	\$ -	-	\$ -	0.00%	0.00%	
May	\$ -	-	\$ -	0.00%	0.00%	
Jun.	\$ -	-	\$ -	0.00%	0.00%	
Jul.	\$ -	-	\$ -	0.00%	0.00%	
Aug.	\$ -	-	\$ -	0.00%	0.00%	
Sep.	\$ -	-	\$ -	0.00%	100.00%	

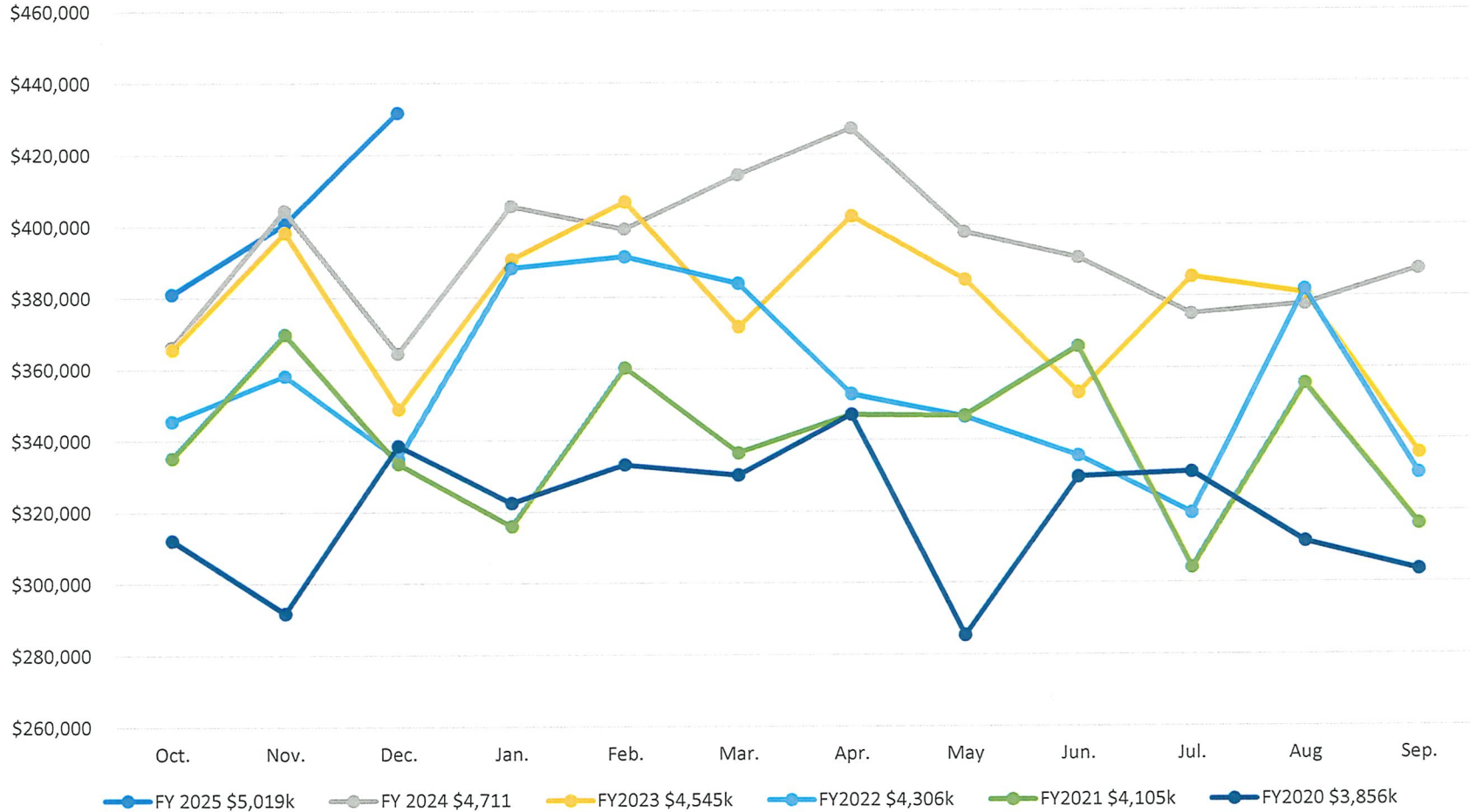
WATER AND SEWER REVENUE COMPARISON YEAR TO DATE vs 4 YEAR WEIGHTED AVERAGE YEAR TO DATE



Actual Water Revenue Comparison



Actual Wastewater Revenue Comparison

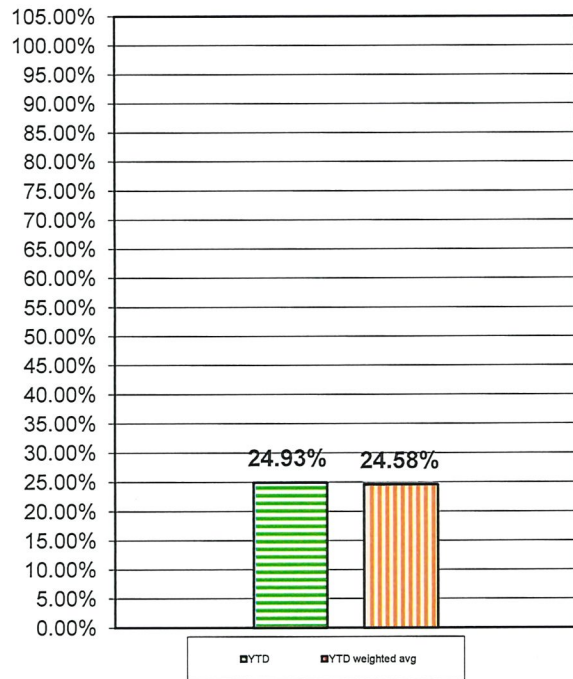


**Current FY-24 Operating & Non-Operating Expenses,
Monthly & YTD Expense and Difference from 4Yr Weighted Average (in \$)**

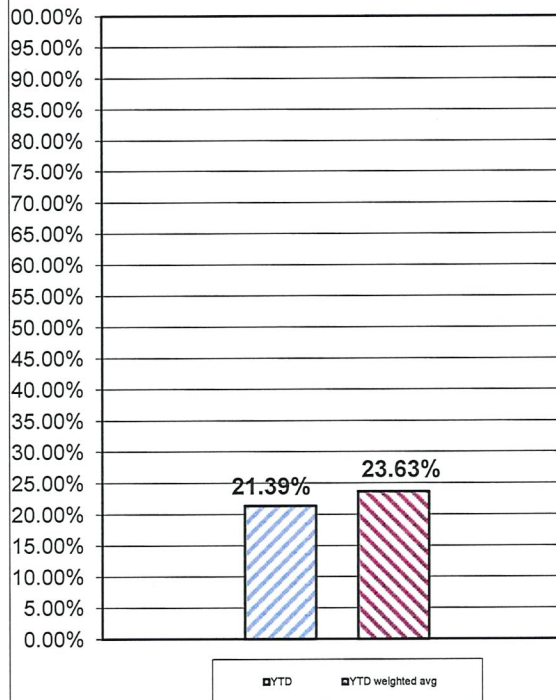
OPERATING EXPENSES:			\$ Difference For the Month	% Current YTD To Budgeted	4 Yr Weighted Average
			From 4 Year Weighted Avg of	Operating Exp.	
Period	YTD		\$ 7,068,674	\$10,923,464	
Oct.	\$ 701,456	\$ 701,456	\$ 249,980	6.42%	6.40%
Nov.	\$ 781,168	\$ 1,482,624	\$ 256,538	13.57%	13.79%
Dec.	\$ 854,023	\$ 2,336,647	\$ 170,159	21.39%	23.63%
Jan.	\$ -	\$ -	\$ -	0.00%	0.00%
Feb.	\$ -	\$ -	\$ -	0.00%	0.00%
Mar.	\$ -	\$ -	\$ -	0.00%	0.00%
Apr.	\$ -	\$ -	\$ -	0.00%	0.00%
May	\$ -	\$ -	\$ -	0.00%	0.00%
Jun.	\$ -	\$ -	\$ -	0.00%	0.00%
Jul.	\$ -	\$ -	\$ -	0.00%	0.00%
Aug.	\$ -	\$ -	\$ -	0.00%	0.00%
Sept.	\$ 2,336,647	\$ 2,336,647	\$ -	21.39%	100.00%
NON-OPERATING EXPENSES:			\$ Difference For the Month	% Current YTD To Budgeted	
			From 4 Year Weighted Avg of	Non-Oper. Exp.	
			\$ 3,064,030	\$3,179,421	
Oct.	\$ 263,950	\$ 263,950	\$ 11,410	8.30%	8.24%
Nov.	\$ 264,742	\$ 528,692	\$ 14,482	16.63%	16.41%
Dec.	\$ 263,950	\$ 792,642	\$ 13,690	24.93%	24.58%
Jan.	\$ -	\$ -		0.00%	32.74%
Feb.	\$ -	\$ -		0.00%	40.93%
Mar.	\$ -	\$ -		0.00%	49.19%
Apr.	\$ -	\$ -		0.00%	57.32%
May	\$ -	\$ -		0.00%	65.50%
Jun.	\$ -	\$ -		0.00%	73.66%
Jul.	\$ -	\$ -		0.00%	81.84%
Aug.	\$ -	\$ -		0.00%	89.91%
Sept.	\$ 792,642	\$ 792,642		24.93%	100.00%

**NON-OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD**

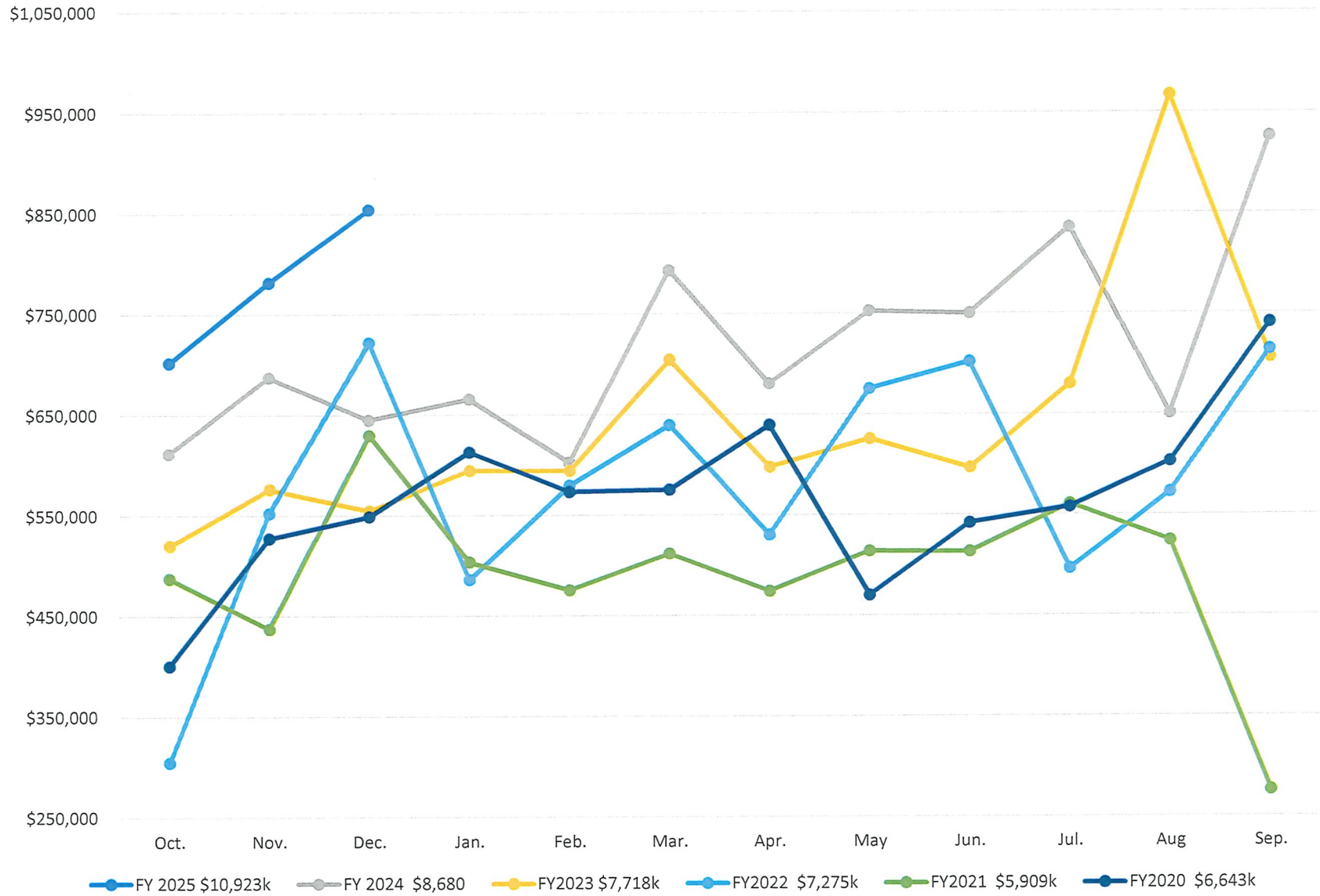
Dec. 2024 FY-25



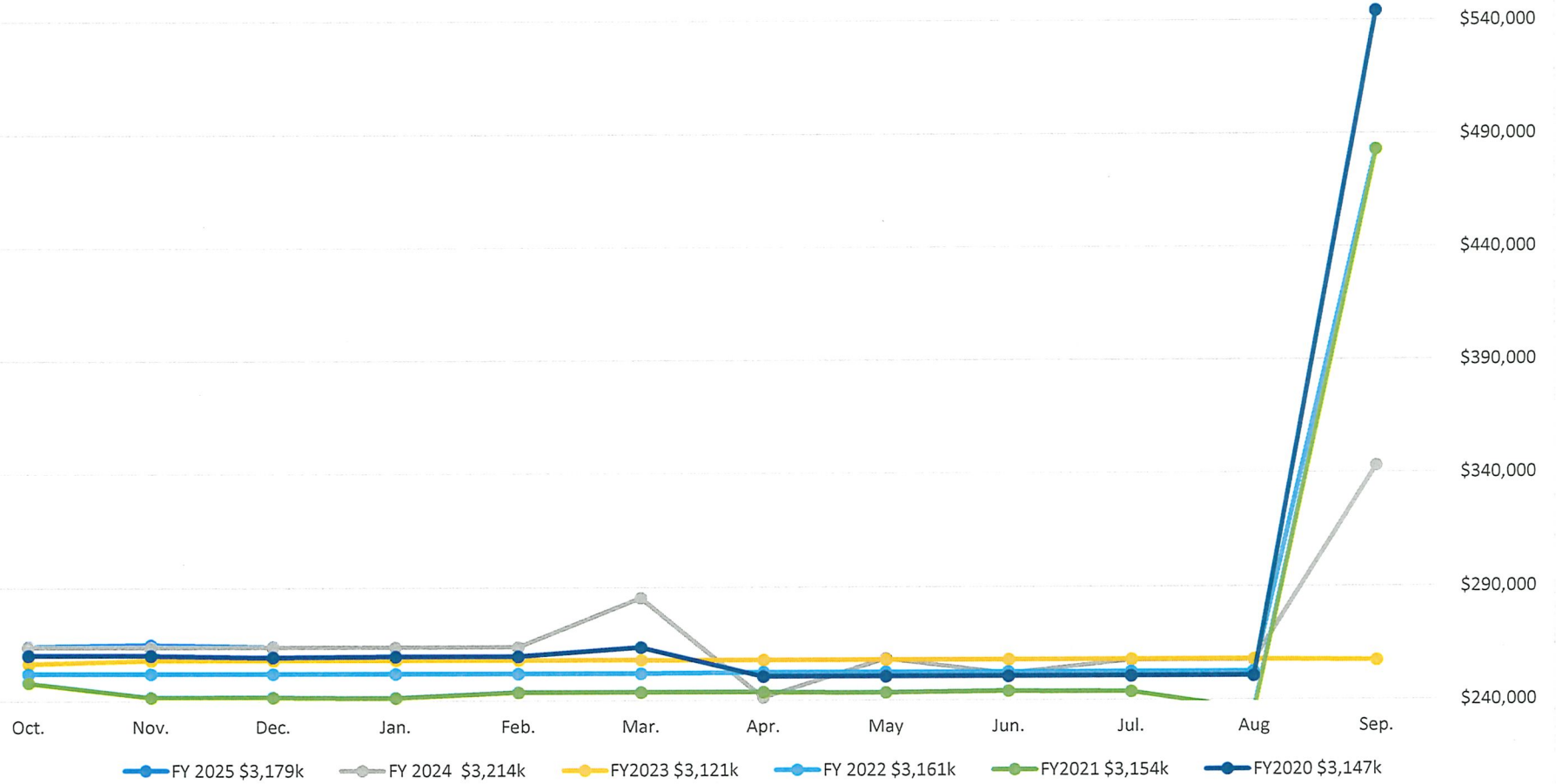
**OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD
Dec. 2024 FY-25**



Actual Operating Expense Comparison



Actual Non Operating Expense Comparison



	A	X	Z	AA	AC
88					
89	Okeechobee Utility Authority	Audit		UnAudit	OUA prepared
90	Statement of Cash Flows				
91	Basis of Accounting	Accrual Basis for Revenues		Accrual Basis for Revenues	Accrual Basis for Revenues
92		Accrual Basis for Expenses		Accrual Basis for Expenses	Cash Basis for Expenses
93					
94		Sept 30, 2023		Sept 30, 2024	Dec. 31, 2024
95		12 Months		12 Months	3 Month
96					
97	Cash Flows from Operations				
98	Operating Income	1,832,821		1,694,554	663,395
99	Depreciation & Amortization	2,701,321		2,825,053	730,079
100	Increase (decrease) in cash from changes in accounts receivable and grants receivable	(2,986,087)		4,156,025	(651,405)
101	Increase (decrease) in cash from changes in accounts payable	905,418		(236,157)	(339,233)
102	Increase (decrease) in cash from changes in other assets	903,029		(54,107)	(189,139)
103	Increase (decrease) in cash from changes in other liabilities	(138,439)		(151,009)	36,358
104	Cash provided (used) by operations	3,218,063		8,234,359	250,055
105					
106	Cash Flows from Nonoperating Revenues/Expenses				
107	Fire Hydrant fees	95,154		100,569	26,425
108	Capital connection fees	283,483		459,886	587,789
109	Interest revenue	350,097		482,316	100,639
110	Debt issuance costs	-		0	0
111	Interest expense	(420,187)		(389,434)	(62,563)
112	Cash provided (used) by nonoperating activities	308,547		653,337	652,290
113					
114	Cash Flows from Capital and Financing Activities				
115	Purchase of equipment, computer hardware, & technology equipment	275,173		(1,776,916)	-
116	Construction in progress	(8,013,123)		(9,342,294)	(1,526,813)
117	Acquisition of land, easements and related costs	-		(406,779)	(0)
118	Sale of land and or equipment	-		-	0
119	Gain (Loss) on sale of land and equipment	16,104		17,864	1,731
120	Bond principal payments	(2,153,620)		(2,153,619)	-
121	Loan Received - South State Bank			5,430,487	
122	Grant revenue & FEMA reimbursement	8,459,653		2,696,921	74,690
123	Capital contributions from developers	492,467		314,207	-
124	Cash provided (used) by capital / financing activities	(923,346)		(5,220,129)	(1,450,392)
125					
126	Net increase (decrease) in cash and investments	2,603,264		3,667,567	(548,047)
127	This unaudited cash flow statement is subject to adjustments.				
128	The unaudited balance sheet on pages 13 & 14 is subject to adjustments.				

OKEECHOBEE UTILITY AUTHORITY
Statement of Net Assets
December 31, 2024

ASSETS

CURRENT ASSETS

Cash and cash equivalents		\$	5,454,346.61
Unrestricted assets:			
Interest receivable			0.00
Grants receivable			
Restricted assets:			
Cash and cash equivalents			5,387,359.14
Investments			3,954,204.67
Interest receivable			0.00
Receivables:			
Accounts receivable			2,424,927.57
less allowance for uncollectible accounts			(131,029.37)
Inventories			651,221.04
Prepaid Expenses			355,862.99
Total current assets			18,096,892.65

NONCURRENT ASSETS

Capital assets:

Land			3,313,640.40
Utility plants, buildings and equipment			112,107,005.96
			115,420,646.36
Less accumulated depreciation			(57,547,553.35)
			57,873,093.01
Construction in progress			24,176,881.42
Total capital assets			82,049,974.43

Other Assets:

Net Pension Asset			0.00
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Deferred Charges:

Deferred Pension Outflows - Actuarial and Prepaid			1,012,621.00
Deferred loss on bond refunding, net			229,891.19
Total Deferred charges:			1,242,512.19

Total noncurrent assets			83,292,486.62
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TOTAL ASSETS		\$	101,389,379.27
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LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	1,002,657.71
Accrued expenses	11,176.11
Due to other governments	46,400.64
Bonds payable (current)	2,212,197.87
Accrued compensated absences & bonus (current)	416,723.93
Payable from restricted assets	
Accrued interest	64,811.93
Customer Deposits	578,221.63
Total current liabilities	<u>4,332,189.82</u>

NONCURRENT LIABILITIES

Long-term portion of bonds payable, net	15,874,020.81
Accrued OPEB payable	262,809.00
Net Pension Liability	629,748.00
Deferred Pension Inflow from Actuarial Calculation	426,765.00
Unearned revenues:	
Developer agreements	424,402.36
Total noncurrent liabilities	<u>17,617,745.17</u>

TOTAL LIABILITIES

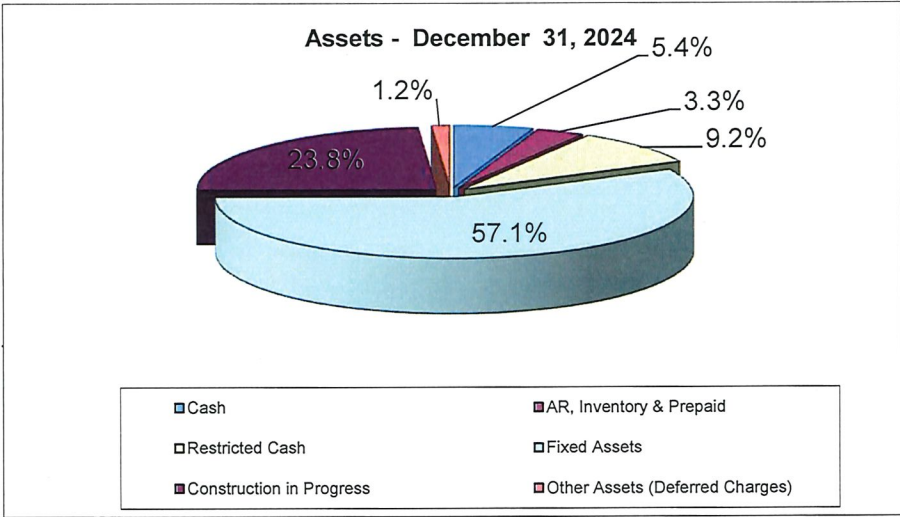
21,949,934.99

NET POSITION

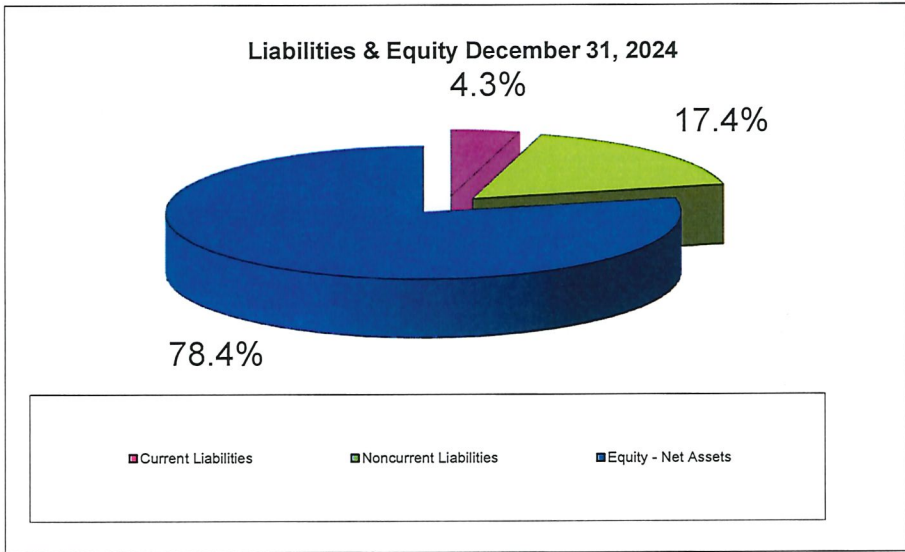
Invested in capital assets, net of related debt	44,731,657.00
Restricted for capital projects	2,361,411.00
Restricted for debt service	481,018.00
Restricted for Rate Stabilization	1,339,359.00
Restricted for Pension Benefits	1,904,107.00
Unrestricted	27,044,415.73
YTD Surplus of Revenue over Expenses	1,577,476.55
Total net position	<u>79,439,444.28</u>

TOTAL LIABILITIES AND NET POSITION

\$ 101,389,379.27



Cash	5,454,347	5.4%
AR, Inventory & Prepaid	3,300,982	3.3%
Restricted Cash	9,341,564	9.2%
Fixed Assets	57,873,093	57.1%
Construction in Progress	24,176,881	23.8%
Other Assets (Deferred Charges)	<u>1,242,512</u>	1.2%
Total Assets	101,389,379	



Current Liabilities	4,332,190	4.3%
Noncurrent Liabilities	17,617,745	17.4%
Equity - Net Assets	<u>79,439,444</u>	78.4%
Total Liab & Equity	101,389,379	

Okeechobee Utility Authority
Detail of December 31, 2024 Other Operating Revenue
Data Per General Ledger Account Balances For Finance Report

Accounts included in Other Operating Revenue:	Actual Amount YTD	Amount Per Budget YTD	\$ Variance From Budget YTD
Install Fees-Water	\$ 32,996	\$ 6,950	\$ 26,046
Private Fire Protection	\$ 26,473	26,178	296
Turn on/off Fees	\$ 13,734	14,932	(1,198)
Other Revenue-Water A	\$ 3,967	4,122	(155)
Install Fees-Sewer	\$ 315,858	35,960	279,898
Kings Bay Sewer Maint. Fees	\$ 4,416	4,164	252
Other Revenue-Sewer B	\$ 832	206	626
Penalties & Late Charges	\$ 40,566	35,295	5,271
Gain/Loss Sale of Assets C	1,731	0	1,731
Ag Land Lease	\$ -	876	(876)
Merchant & Misc. Revenue D	\$ 56,171	42,701	13,470
Totals	<u>\$ 496,744</u>	<u>\$ 171,384</u>	<u>\$ 325,361</u>

- A Other Revenue-Water includes:
 - Water service inspection fees
 - Backflow prevention fees
 - After hours charges
 - Meter relocation charges
 - Bench test charges

- B Other Revenue-Sewer includes:
 - Wastewater service line inspection fees

- C Gain/Loss on Sale of Assets

- D Miscellaneous Revenue includes:
 - Administration charges
 - Charges for damage and repair to system:
 - Parts and labor used
 - Equipment charges

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 13

FEBRUARY 4, 2025

FY25 VEHICLE REQUEST

In early January 2025, at least ten different dealers were contacted requesting bids on the two trucks. Each request included a reference to the Florida Sheriffs Association bid item. The table below Includes the businesses contacted and any bids received.

	Maverick	1/2 Ton	1 Ton
Mullinax FORD - Vero Beach	\$32,380.00	\$41,575.00	\$71,901.00
Alan Jay Automotive Chevy		\$38,117.00	\$61,523.00
Alan Jay Automotive FORD	No Bid	\$40,014.00	\$69,862.00
Gilbert Automotive Chevy		No Bid	\$60,836.40
Gilbert Automotive FORD	\$27,544.00	No Bid	No Bid
Duval FORD	No Bid	No Bid	No Bid
Bozard Ford	No Bid	No Bid	\$66,591.00
Palmetto FORD	No Bid	No Bid	No Bid
Garber FORD	No Bid	No Bid	No Bid
Carl Black of Orlando		\$38,821.55	\$68,474.78
Garber Chevrolet		No Bid	No Bid

At the time of the previous OUA Board package preparation, the table did not include the Gilbert pricing. Gilbert provided bids after the OUA Board meeting but prior to purchase orders being sent out. During the OUA Board meeting, Board members asked about local purchase options and suggested local purchase is preferable.

When Gilbert quotes were received, they were sent out to OUA Board members listing the local options and were asked if the Gilbert options changed the direction given. Six Board members responded asking to change the purchase to Gilbert. Therefore, the following actions are needed:

Rescind the motion directing the purchase of the FORD Maverick from Mullinax FORD for \$32,380.00.

Make a motion to ratify the pre-approved purchase of the FORD Maverick from Gilbert FORD for \$27,544.00.

Rescind the motion directing the purchase of the two 1 ton utility trucks from Alan Jay Automotive Chevrolet for \$61,523.00.

Make a motion to ratify the pre-approved purchase of the two 1 ton utility trucks from Gilbert Chevrolet for \$60,836.40.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 14

FEBRUARY 4, 2025

ATTORNEY

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 15

FEBRUARY 4, 2025

ITEMS FROM THE BOARD