

OKEECHOBEE UTILITY AUTHORITY
MEETING AGENDA
OCTOBER 17, 2023
8:30 A.M.

1. Call the Meeting to Order
 - Pledge of Allegiance
 - Determination of Voting Members
2. Agenda Additions or Deletions
3. Meeting Minutes from September 19, 2023
4. Department Supervisor Updates
- 5. Consent Agenda**
 6. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part B and C)
 7. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part E)
 8. Invoice from Sumner Engineering & Consulting, Inc. – Okee-Tantie Utility System Improvements
 9. Invoice from Anderson Andre Consulting Engineers - SWSA Project 2 Vacuum Collection System
 10. Invoice from CHA – Vacuum Station Number 2 Generator Replacement
 11. Invoice from Hinterland Group, Inc – SWSA Project 2
 12. Invoice from Hinterland Group, Inc – Pine Ridge Park Utility Improvements
 13. Invoice from Lewis Longman Walker – USDA Loan
 14. Invoice from Kimley Horn and Associates, Inc. – Treasure Island Septic to Sewer Project
 15. Invoice from Evergreen Solutions, LLC – Employee Classification and Compensation Survey
 16. Invoice from Thorn Run Partners
 17. Invoice from MacVicar Consulting, Inc. – Lake Okeechobee System Operating Manual

18. Customer - Dupelle
19. Finance Report
20. Commencement of SouthState Bank Interim Finance Agreement
21. Training Incentive Program Reimbursement
22. OUA Proposed Employee Bonus Payment
23. Salary Analysis & Benefits Survey – Evergreen Solutions

24. Surplus Vehicles
25. Public Comments
26. Items from the Attorney
27. Items from the Executive Director
28. Items from the Board

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 1

OCTOBER 17, 2023

Call Meeting to Order

Pledge of Allegiance
Determine Voting Members

| | <u>Absent</u> | <u>Present</u> |
|----------------------------------|---------------|----------------|
| Melanie Anderson – Alternate | _____ | _____ |
| Tommy Clay – Board Member | _____ | _____ |
| John Gilliland – Board Member | _____ | _____ |
| Harry Moldenhauer – Board Member | _____ | _____ |
| Steve Nelson – Board Member | _____ | _____ |
| Glenn Sneider - Alternate | _____ | _____ |
| Tabitha Trent – Board Member | _____ | _____ |
| Vacant - City Alternate | _____ | _____ |

FUTURE MEETING OF OUA BOARD

November 21, 2023 – 8:30 A.M.

December 19, 2023 – 8:30 A.M.

FUTURE HOLIDAYS FOR OUA STAFF

Thursday – November 23, 2023 – Thanksgiving Day

Monday – December 25, 2023 – Christmas Day

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 2

OCTOBER 17, 2023

AGENDA ADDITIONS OR DELETIONS

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 3

OCTOBER 17, 2023

MEETING MINUTES

Attached are copies of the minutes from the meeting held on September 19, 2023.

Unless the Board determines a correction is required to the minutes, Staff recommends the approval of the meeting minutes from September 19, 2023 as presented.

**OKEECHOBEE UTILITY AUTHORITY
MEETING MINUTES**

Tuesday, September 19, 2023 8:30 A.M.

Okeechobee Utility Authority

100 SW 5th Avenue

Okeechobee, Florida

Chairperson Clay called the meeting to order at 8:33 A.M.

Chairperson Clay determined the voting members and led all participating attendees and visitors in the Pledge of Allegiance.

Chairperson Clay addressed Agenda Item No. 1, the following Okeechobee Utility Authority Board Members were present:

Board Members:

Tommy Clay*

John Gilliland*

Harry Moldenhauer*

Steven Nelson*

Tabitha Trent*

Alternates:

Melanie Anderson

Absent:

Glenn Sneider

*Voting Board Members

OUA Members:

John Hayford

Lauriston Hamilton

Jamie Mullis

Tom Conely

Michelle Willoughby

Chairperson Clay addressed Agenda Item No. 2 ‘Agenda Additions or Deletions’ There were none.

**Chairperson Clay addressed Agenda Item No. 3 ‘Schedule of Rates, Fees and Charges’
Motion by Steven Nelson to open the Public Hearing 8:45 A.M. Second by Tabitha Trent. Vote unanimous (5-0), motion carried.**

Executive Director Hayford discusses that in an attempt to present a balanced budget for FY24, staff has reviewed the company’s forecasted revenues and expenditures for the FY24. Executive Director Hayford discusses the FY24 Schedule of Rates, Fees and Charges which includes a 4.5% increase to various water and wastewater related fees and charges.

Chairperson Clay called for comments from the Public. There were none.

Chairperson Clay called for comments from the Board. Board Member Trent discusses the projected 4.5% increase. Executive Director Hayford reviews some affected line items. Board Member Trent discusses vacancies and the estimated timeframe to fill the positions and should they be included in the FY24 budget. Chairperson Clay discusses the increase of rates by 4.5% as budgeted.

Motion by Steven Nelson to close the Public Hearing at 9:05 A.M. Second by Tabitha Trent. Vote unanimous (5-0).

Motion by Steven Nelson to adopt Resolution 23-02 to adjust the rate by 4.5% for FY24 (October 1, 2023-September 30, 2024). Second by John Gilliland. Vote unanimous (5-0), motion carried.

Chairperson Clay addressed Agenda Item No. 4 ‘Capital Connection Charges and Meter Installation Fees for FY24’

Motion by Steven Nelson to open the Public Hearing at 9:06 A.M. Second by Tabitha Trent. Vote unanimous (5-0), motion carried.

Executive Director Hayford discusses that for FY23 the OUA Board approved Resolution 22-04 to reduce the Meter Installation Fee and the Capital Connection Charge for water and wastewater by 75%.

Executive Director Hayford discusses that Resolution 22-04 has a sunset clause of September 30, 2023.

Executive Director Hayford discusses that if no action is taken, the current fees and charges will revert to the fees and charges approved in Resolution 23-02, without the 75% discount. Executive Director Hayford discusses the FY24 Final Budget is based on 105 new water connections, 112 new wastewater connections and a reduction off 75% to the meter installation fee and the Capital Connection Charges for both water and wastewater.

Chairperson Clay called for comments from the Public. There were none.

Chairperson Clay called for comments from the Board. Executive Director Hayford discusses current projects and projected new connections to water and wastewater. Chairman Clay discusses the increase in utilities, fuel and living expenses for residents. Harry Moldenhauer discusses mandatory connection form city and county.

Motion by Tabitha Trent to close the Public Hearing at 9:12 A.M. Second by Steven Nelson. Vote unanimous (5-0).

Motion by Steven Nelson to adopt Resolution 23-03 as presented. Second by John Gilliland. Vote unanimous (5-0), motion carried.

Chairperson Clay addressed Agenda Item No. 5 ‘Adoption of FY24 Budget’

Motion by Steven Nelson to open the Public Hearing 9:13 A.M. Second by Harry Moldenhauer. Vote unanimous (5-0), motion carried.

Chairperson Clay called for comments from the Public. There were none.

Chairperson Clay called for comments from the Board. Board Member Anderson commends staff for the work that they do in creating the budget each year. Board members discuss the evolution of the OUA since its creation, the repairs to acquired systems, and the building of new facilities.

Motion by Steven Nelson to close the Public Hearing at 9:21 A.M. Second by Harry Moldenhauer. Vote unanimous (5-0), motion carried.

Motion by Steven Nelson to adopt Resolution 23-04 as presented. Second by Harry Moldenhauer. Vote unanimous (5-0)

Chairperson Clay addressed Agenda Item No. 6 ‘Workshop Minutes from August 28, 2023.’

Motion by Harry Moldenhauer to approve the Workshop Minutes from August 28, 2023 as presented. Second by Steven Nelson. Vote unanimous (5-0), motion carried.

Chairperson Clay addressed Agenda Item No. 7 ‘Meeting Minutes from August 15, 2023’ Board Member Moldenhauer takes note that the meeting date was August 15, 2023. **Motion by Steven Nelson to accept the Meeting Minutes from August 15, 2023 as presented. Second by John Gilliland. Vote unanimous (5-0), motion carried.**

Chairperson Clay addressed Agenda Item No. 8 ‘Department Supervisor Updates’

WWTP: Jamie Gamiotea gave an update of the WWTP. Advised that an employee may be leaving to take employment with the Seminole Tribe of Florida. Jamie Gamiotea discusses that the employee is interested in staying with OUA in a part time capacity to assist on weekends.

Administration: Kristy Arnold advised the Board that the customer service is down by one clerk position. Staff received approximately 45 applications for the clerk position. After interviews staff is making an offer this morning to a candidate.

Maintenance: Jess Manson gave an update on the Maintenance Department. Advised that the Lift Station Technician position has been filled and the employee begins employment on Monday. Jess Manson advised the board he has reached out to potential on-call companies, provided rates and response time requirements. There was no response from the 5 companies that were contacted.

SWTP: Kevin Rogers was absent.

Jamie Mullis gave an overall update of all departments.

Chairperson Clay addressed Agenda Item No. 9 ‘Consent Agenda’ Board Member Moldenhauer requests to pull Consent Agenda Item No. 19 for further discussion. **Motion by Steven Nelson to approve the Consent Agenda as presented:**

Consent Agenda Item No. 10 ‘Invoice from Sumner Engineering & Consulting, Inc – SW Wastewater Service Area Project (Part B & C) in the amount of \$1,700.00’

Consent Agenda Item No. 11 ‘Invoice from Sumner Engineering & Consulting, Inc – SW Wastewater Service Area Project (Part E) in the amount of \$44,912.50’

Consent Agenda Item No. 12 ‘Invoice from Sumner Engineering & Consulting, Inc – Okee-Tantie Utility System Improvements in the amount of \$30,211.58’

Consent Agenda Item No. 13 ‘Invoice from McNabb Hydrogeologic Consulting, Inc. in the amount of \$4,150.00’

Consent Agenda Item No. 14 ‘Invoice from CHA – Pine Ridge Park Utility Improvements in the amount of \$27,655.32’

**Consent Agenda Item No. 15 ‘Invoices from CHA – SWTP PH Evaluation in the amounts of \$4,537.50, \$1,699.50 and \$1,206.00’
Well Integrity Testing in the amount of \$69,850.00’**

Consent Agenda Item No. 16 ‘Invoice from Hinterland Group, Inc – SWSA Project 2 in the amount of \$882,815.44’

Consent Agenda Item No. 17 ‘Invoices from Lewis Longman Walker in the amounts of

\$9,402.50 and \$2,992.50'

Consent Agenda Item No. 18 'Invoice from Holtz Consulting Engineers, Inc. – AC Pipe Removal in the amount of \$2,570.00'

Consent Agenda Item No. 20 'Invoice from Evergreen Solutions, LLC in the amount of \$4,875.00'

Consent Agenda Item No. 21 'Invoice from Thorn Run Partners in the amount of \$3,500.00'

Consent Agenda Item No. 22 'Invoice from MacVicar in the amount of \$250.00'

Second by Tabitha Trent. Vote unanimous (5-0), motion carried. Steven Nelson out at 9:54 A.M.

Chairperson Clay Addresses Consent Agenda #19 "Invoice from Kimley Horn and Associates, Inc – reassure Island Septic to Sewer Project' Board Member Moldenhauer discusses that the remaining balance on the presented spreadsheet had incorrect calculations. There was a brief discussion. **Motion by Harry Moldenhauer to approve the invoice from Kimley Horn and Associates, Inc. in the amount of \$20,157.35. Second by John Gilliland. vote unanimous (4-0), motion carried.**

Chairperson Clay addressed Agenda Item No. 23 'Finance Report' Finance Director Hamilton reviews the Finance Report for period ending August 31, 2023. **Motion by Tabitha Trent to accept the Finance Report for period ending August 31, 2023. Second by Harry Moldenhauer. Vote unanimous (4-0). Motion carried.**

Chairperson Clay addressed Agenda Item No. 18 'Interim Financing Agreement with SouthState Bank – Re: USDA – Southwest Service Area, Septic to Sewer' Finance Director Hamilton advised the board that on September 3, 2021, the United States Department of Agriculture (USDA) extended an offer letter to the Authority, stating the terms by which it would finance the SWSA Septic to Sewer System project. Finance Director Hamilton discusses that as a policy, USDA requires applicant for loans exceeding \$500,000, where loan funds can be borrowed on an interim basis from commercial sources for the construction period. Since OUA's loan application exceeds the threshold established by USDA for the utilization of Interim Finance, the Authority evaluated SouthState Bank as the most responsive institution to the Authority's RFP. Following SouthState provision of their final copy of Non-Binding Proposal on August 2023 along with USDA approval of the proposed agreement. The Authority's Bond Counsel, Mr. William Capko of Lewis, Longman & Walker P.A. was commissioned to formulate Resolution 23-01, under the guidance of USDA, authorizing the Authority issuance of a not to exceed \$7,508,000 Utility System Capital Improvement Revenue Bond Anticipation Note. *John Hayford out at 10:17A.M.* Finance Director Hamilton informs the board that Mr William Capko was present via teleconference to answer questions from the board. *John Hayford in at 10:20 A.M.* **Motion by John Gilliland to approve the SouthState Agreement as presented. Second by Harry Moldenhauer. Tabitha Trent elected to abstain from voting as potential conflict of interest. OUA counsel stated that three members coting would meet quorum requirements. Vote unanimous (3-0), motion carried.**

Motion by Tabitha Trent to approve Resolution 23-01 authorizing issuance of the bond. Second by John Gilliland. Vote unanimous (4-0), motion carried.

Chairperson Clay addressed Agenda Item No. 25 'Kings Bay Maintenance Agreement' Executive Director Hayford discusses that as required by the King's Bay Agreement, the OUA is to review the past year's expenses incurred by the King's Bay development. Executive Director Hayford discusses that

after review and tabulation of expenses for labor, equipment, parts, etc., a monthly service fee of \$7.22 was established for the coming year. **Motion by Tabitha Trent to approve setting the monthly maintenance cost at \$7.22 for the King's Bay accounts. Second by Harry Moldenhauer. Vote unanimous (4-0), motion carried.**

Chairperson Clay addressed Agenda Item No. 26 'Okeechobee County Delegation Meeting' Executive Director Hayford discusses the upcoming delegation meeting on October 4, 2023. This meeting includes the senator and state representative for the OUA service area. Executive Director Hayford discusses our legislative priorities. Executive Director Hayford discusses the projects that were included with the Legislative Appropriate Project requests for this year. Chairperson Clay discusses the new Lakefront Estates development. There was a brief discussion. **Motion by Harry Moldenhauer to the OUA Board Chairman and or Executive Director to prepare and execute forms necessary to facilitate the presentation of the 2024 Okeechobee Utility Authority Legislative Priorities and to present the same at the Delegation on October 4, 2023. Second by John Gilliland. Vote unanimous (4-0), motion carried.**

Chairperson Clay addressed Agenda Item No. 27 'SWSA Project 1 Master Force Main' Executive Director Hayford discusses that this is a project closeout. Executive Director Hayford advises that the project has exceeded contract time and is under contract price. The additional contract time is primarily due to gopher tortoise issues that were within the project boundaries. Executive Director Hayford discusses that Change Order No. 1 is a request to add contract time for Substantial and Final Completion. The new Substantial Completion date is July 20, 2023 and Final Completion date of September 8, 2023. The change order reduces the Contract Price by \$50,000.00, lowering the contract price from \$1,241,740 to \$1,191,740. **Motion by Tabitha Trent to approve Change Order No. 1 adding contract time and reducing contract price for the SWSA Master Force Project. Second by Harry Moldenhauer. Vote unanimous (4-0), motion carried.**

Executive Director Hayford discusses Pay Application No. 11 from Go Underground Utilities, LLC in the amount of \$74,696.80. The pay application submitted includes all fees, charges, retainage and monies due to the contractor for this project. **Motion by Tabitha Trent to approve Pay Application No. 11 for \$74,696.80, paid to Go Underground Utilities, LLC. Second by John Gilliland. Vote unanimous (4-0), motion carried.**

Chairperson Clay addressed Agenda Item No. 28 'SWSA Project 1 Master Pump Station' Executive Director Hayford discusses that this is a project closeout. This project has exceeded the contract time and is under contract price. Executive Director Hayford discusses that contract time is primarily due to issues outside of the contractors' control. Executive Director Hayford discusses that Change Order No. 2 is a request to add contract time for both Substantial and Final Completion. Executive Director Hayford discusses that the new Substantial Completion date is July 5, 2023 and Final Completion date of September 8, 2023. The change order reduces the Contract Price by \$95,543.25, lowering the contract price from \$1,477,316.72 to \$1,381,773.47. **Motion by Harry Moldenhauer to approve Change Order No. 2 adding contract time and reducing contract price for the SWSA Master Pump Station Project. Second by John Gilliland. Vote unanimous (4-0), motion carried.**

Executive Director Hayford discusses Pay Application No. 11 from Felix Associates of Florida, Inc. in the amount of \$74,237.67. Executive Director Hayford discusses that this pay application includes all

fees, charges, retainage and monies that are due to the contractor. **Motion by Tabitha Trent to approve**

Pay Application No. 11 for \$74,237.67, paid to Felix Associates of Florida, Inc. Second by Harry Moldenhauer. Vote unanimous (4-0), motion carried.

Chairperson Clay addressed Agenda Item No. 29 “SR 78 West 24-Inch Water Main Installation’ Executive Director Hayford discusses that the staff received from FDOT a request to location OUA facilities for Project #448975, which extends on SR78W from Lemkin Creek to the US441 intersection. Executive Director informs the board the OUA has two water mains that run along either side of SR 78W: an 8-inch ductile iron watermain on the lakeside and an older 6-inch cast iron pipe on the other side. Executive Director Hayford discusses that OUA staff have conducted a preliminary review of the route and cost estimate. The route survey has already been accomplished by the Okee-Tantie project. No acquisition of land or easements are anticipated to complete this project. Executive Director Hayford discusses that this project is will require approximately 3,300 feet of 24-inch PVC water main along with approximately 700 feet of 30-inch HDPE installed by horizontal directional drill. Just south of Lemkin Creek the proposed water main will reconnected to both existing piping systems. Executive Director Hayford discusses that at the conclusion of the work, the contractor will remove the existing 6-inch cast iron water main and the 8-inch ductile iron water main from the right-of-way. Executive Director Hayford requests approval for an RFP submittal to secure an engineering firm to begin the project. The engineering firm will begin preliminary design, cost estimate and facilities plan in support of an SRF application. There was a brief discussion. **Motion Tabitha Trent to authorize staff to advertise the RFP for engineering services. Second by John Gilliland. Vote unanimous (4-0), motion carried.**

Chairperson Clay addressed Agenda Item No. 30 ‘SW 5th Avenue’ Executive Director Hayford discusses that the City of Okeechobee has approved a mandatory connection policy. Executive Director Hayford discusses that in earlier OUA Board meetings, approval and execution of WG104 appropriation was held up until City approval of the connection policy. This policy being approved, the appropriation has been signed by all parties with final approval by FDEP on September 5, 2023. **Motion by Tabitha Trent to approve the W104 grant application for the SW 5th Avenue Septic to Sewer Project. Second by John Gilliland. Vote unanimous (4-0), motion carried.**

Executive Director Hayford discusses that Sumner Engineering & Consulting, Inc. has submitted a proposed engineering services agreement. Executive Director discusses that since the connection policy has been approved, engineering design can begin. **Motion by Tabitha Trent to approve the Sumner Engineering & Consulting, Inc. Professional Services Agreement 20-10 for the SW 5th Avenue Septic to Sewer Project with total engineering design fee of \$325,840.00. Second by John Gilliland. Vote unanimous (4-0), motion carried.**

Chairperson Clay addressed Agenda Item No. 31 ‘Cemetery Road WWTF Perimeter Fence’ Executive Director Hayford discusses that prior OUA Board meetings, there was discussions addressing deficiencies at the surface water treatment plant as determined from a site visit conducted by an OUA board member. Executive Director Hayford discusses that directive from the board was to obtain quotes for perimeter fencing with an automatic gate at the entrance. Executive Director Hayford discusses that staff attempted to obtain at least three quotes. Executive Director discusses that only Adron Fence and C-D Ag Services provided quotes. Adron Fences did have the best price for fencing and they provided a complete price for automatic gate operations. There was brief discussion and this item was tabled.

Chairperson Clay addressed Agenda Item No. 32 ‘2023 Vehicle Purchase Agenda Item’ Executive Director Hayford discusses the FY23 budget included vehicle purchases for Units 536 and 436. The FY24 budget includes vehicles purchases for Units 406, 517 and 409. Executive Director Hayford discusses that staff sent out solicitations to multiple dealerships for pricing. Executive Director Hayford reviews the quotes received for Units 406 and 531. The quotes received were for Ford F350 Superduty Regular Cab. Executive Director Hayford informs the board that Gilbert Chevrolet has one vehicle on the lot, it is a 3500 4X4 regular cab with a 11-foot utility body for approximately \$6,800 more than lowest bid. Executive Director discusses Gilbert Chevrolet has one vehicle on the lot. The vehicle on the lot has a Knapheide utility body and has a cost of \$65,992.50. **Motion by Tabitha Trent to approve the purchase of Unit #531 from Gilbert Chevrolet in the amount of \$65,992.50. Second by John Gilliland. Vote unanimous (4-0), motion carried.**

Executive Director Hayford discusses that this vehicle will need to be ordered. There was a brief discussion on vehicle lead time. **Motion by Tabitha Trent to approve the purchase of Unit #406 from Gilbert Chevrolet in the amount of \$65,992.50. Second by John Gilliland. Vote unanimous (4-0), motion carried.**

Executive Director Hayford reviews the quotes received for Unit 436. Executive Director Hayford discusses that the vehicle from Gilbert Ford is on the lot and will not have to be ordered. There was a brief discussion. **Motion by Tabitha Trent to approve the purchase of Unit #436 from Gilbert Ford in the amount of \$62,492.00. Second by John Gilliland. Vote unanimous (4-0), motion carried.**

Executive Director Hayford reviews the quotes received for Units 517. Executive Director Hayford discusses availability of the vehicles quoted. Executive Director Hayford discusses that the truck from Gilbert Ford with a Reading utility body is on the lot and will not have to be ordered. There was a brief discussion. **Motion by Tabitha Trent to approve the purchase of Unit #517 from Gilbert Ford in the amount of \$58,156.50. Second by John Gilliland. Vote unanimous (4-0), motion carried.**

Executive Director Hayford reviews the quotes received for Unit 409. The vehicle that was quoted was a Ford Maverick XL. Executive Director Hayford discusses that the vehicle quoted from Gilbert Ford was a hybrid and may still be available on the lot, however it was not the lead time to order the vehicle was three months. Executive Director Hayford was looking at a hybrid vehicle as a means to save on operational costs. There was a brief discussion. **Motion by Tabitha Trent to approve the purchase of Unit #409 (Ford Maverick Hybrid) from Gilbert Ford for \$26,495.00. Second by John Gilliland. Vote unanimous (4-0), motion carried.**

Chairperson Clay addresses Agenda Item No. 33 ‘Lakefront Estates Update’ Executive Director Hayford discusses that staff made a submittal to the FDEP Water Quality Grant Portal for Lakefront Estates wastewater treatment facility. The application was titled “Wastewater Treatment Facility for Northeast Glades County Area”. Executive Director Hayford discusses that the requested amount is \$19,750,000, with a \$2,500,000 match bringing the total for the application to \$22,250,000. Executive Director Hayford discusses that the match will be supplied by the developer, Glades County or the OUA. Executive Director Hayford discusses that during the interim period, from when the application was submitted to hearing whether or not the application was approved, staff has requested from the developer a scope of work and fee schedule for an engineer to produce a feasibility study for the design, permitting, construction and operation of the wastewater treatment facility. Should an appropriation be approved, this study would be the basis for beginning the work. There was a brief discussion. **Motion by Tabitha**

Trent to ratify the action of submitting the application adding this project to the previously approved SW 5th Avenue Septic to Sewer Project and the SWSA Project 3 applications. Second by Harry Moldenhauer. Vote unanimous (4-0), motion carried.

Chairperson Clay addressed Agenda Item No. 34 ‘Public Comments’ There were none

Chairperson Clay addressed Agenda Item No. 35 ‘Items from the Attorney’ Attorney Conley discusses that he sent out evaluation forms and have only had three returned. Attorney Conley informs the board that he is currently working on a draft Franchise Agreement. The draft agreement includes that the OUA is the exclusive provider of water and wastewater for service area. Attorney Conley discusses that the agreement should be perpetual with 1 year notice of termination. Chairperson Clay suggests reimbursement for infrastructure if agreement terminates. Attorney Conely discusses that he is currently working on a developer agreement for the Lakefront Estate Project.

Chairperson Clay addressed Agenda Item No. 36 ‘Items from the Executive Director’ Executive Director Hayford gave an update on current projects.

Chairperson Clay addressed Agenda Item No. 37 ‘Items from the Board’ There were none.

There being no other business, meeting adjourned at 12:15 A.M.

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to ensure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A video recording of this meeting is on file in the Executive Director’s office.

Chairperson

Executive Director (Secretary)

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 4

OCTOBER 17, 2023

DEPARTMENT SUPERVISOR UPDATES

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 5

OCTOBER 17, 2023

CONSENT AGENDA

1. Pull items for discussion from Consent Agenda.
2. Items pulled from Consent Agenda will be discussed at the end of Agenda.
3. Unless noted all Consent Agenda items are recommended for approval.
4. Motion to approve items on Consent Agenda as follows:
 6. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part B and C)
 7. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part E)
 8. Invoice from Sumner Engineering & Consulting, Inc. – Okee-Tantie Utility System Improvements
 9. Invoice from Anderson Andre Consulting Engineers – SWSA Project 2 Vacuum Collection System
 10. Invoice from CHA – Vacuum Station Number 2 Generator Replacement
 11. Invoice from Hinterland Group, Inc. – SWSA Project 2
 12. Invoice from Hinterland Group, Inc. – Pine Ridge Park Utility Improvements
 13. Invoices from Lewis Longman Walker – USDA Loan
 14. Invoice from Kimley Horn and Associates, Inc. – Treasure Island Septic to Sewer Project
 15. Invoice from Evergreen Solutions, LLC – Employee Classification and Compensation Survey
 16. Invoice from Thorn Run Partners
 17. Invoice from MacVicar Consulting, Inc. – Lake Okeechobee System Operating Manual

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 6

OCTOBER 17, 2023

CONSENT AGENDA

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – SW WATERWATER
SERVICE AREA PROJECT (PART B AND C)**

Please find attached the invoice in the amount of \$4,922.88 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

| Invoice Date | Pay Request No. | Date Paid | Amt. Requested | Amount Paid | Remaining Balance |
|-------------------|--------------------|-----------|----------------|--------------|-------------------|
| | | | | | \$724,136.00 |
| Apr 2020-Nov 2020 | Pay Requests 1-6 | | | \$329,824.48 | \$394,311.52 |
| Jan 2021-Dec 2021 | Pay Requests 7-11 | | | \$158,528.38 | \$235,783.14 |
| Jan 2022-Mar 2022 | Pay Requests 12-13 | | | \$41,488.29 | \$194,294.85 |
| Mar-22 | Change Order | | \$36,220.00 | | \$230,514.85 |
| Apr 2022-Oct 2022 | Pay Requests 14-20 | | | \$85,085.05 | \$145,429.80 |
| Jan-23 | 21 | Jan-23 | | \$20,175.13 | \$125,254.67 |
| Feb-23 | 22 | Feb-23 | | \$7,617.63 | \$117,637.04 |
| Mar-23 | 23 | Mar-23 | | \$12,447.75 | \$105,189.29 |
| Apr-23 | 24 | Apr-23 | | \$9,852.61 | \$95,336.68 |
| May-23 | 25 | May-23 | | \$5,039.50 | \$90,297.18 |
| Jun-23 | 26 | Jun-23 | | \$3,015.00 | \$87,282.18 |
| Jul-23 | 27 | Jul-23 | | \$6,965.88 | \$80,316.30 |
| Aug-23 | 28 | Aug-23 | | \$2,766.17 | \$77,550.13 |
| Sep-23 | 29 | Sep-23 | | \$1,700.00 | \$75,850.13 |
| Oct-23 | 30 | | \$4,922.88 | | \$70,927.25 |

Staff recommends approval of this invoice in the amount of \$4,922.88 to Sumner Engineering & Consulting, Inc.



Invoice

BILL TO

October 2, 2023

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1606

SW Wastewater Service Area Project (SEC Proj. No. 19-04)

Part B – SWSA Project 1 Design, Permitting & Bidding, and Part C – Construction Phase Services

OUA Purchase Order No. 10264

| Task | Contract Amount | Percent Complete | Amount Complete | Previously Billed | Invoice Amount |
|-----------------------------------|------------------|------------------|-----------------|-------------------|-------------------|
| B1 – Design and Permitting | \$505,036 | 98% | \$494,935.28 | \$494,935.28 | \$0.00 |
| • <i>Original Authorization</i> | <i>\$485,036</i> | | | | |
| • <i>Change Order</i> | <i>\$20,000</i> | | | | |
| B2 – Bidding Services | \$43,380 | 76% | \$32,968.80 | \$32,968.80 | \$0.00 |
| • <i>Original Authorization</i> | <i>\$27,160</i> | | | | |
| • <i>Change Order</i> | <i>\$16,220</i> | | | | |
| C – Construction Services | \$211,940 | T&M | \$161,524.67 | \$156,601.79 | \$4,922.88 |
| | | | | TOTAL: | \$4,922.88 |

Total Purchase Order Amount: \$760,356.00

Total Billed to Date: \$689,428.75

Total Billed this Invoice: \$ 4,922.88

For services rendered through September 3 - 30, 2023.

Sumner Engineering & Consulting, Inc.
410 NW 2nd Street
Okeechobee, FL 34972 US
863.634.9474
jeff@sumnerengineering.com



CEI Backup

BILL TO

19-04.Task C - Project 1
Construction Phase Services
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

INVOICE # 1606

DATE 10/01/2023

DUE DATE 10/01/2023

TERMS Due on receipt

| DATE | ACTIVITY | QTY | RATE | AMOUNT |
|------------|--|------|--------|----------|
| 09/06/2023 | Hours - Sumner, Jeffrey M Pay app and as-built reviews, close-out docs | 3:00 | 170.00 | 510.00 |
| 09/07/2023 | Hours - Sumner, Jeffrey M Pay app and as-built reviews, close-out docs | 2:00 | 170.00 | 340.00 |
| 09/08/2023 | Hours - Sumner, Jeffrey M Pay app and as-built reviews, close-out docs | 3:00 | 170.00 | 510.00 |
| 09/11/2023 | Project 1 CEI (JEA, including 10% markup per contract) | | | 2,712.88 |
| 09/11/2023 | Hours - Sumner, Jeffrey M Close-out docs | 3:00 | 170.00 | 510.00 |
| 09/12/2023 | Hours - Sumner, Jeffrey M Close-out docs | 2:00 | 170.00 | 340.00 |

TOTAL OF NEW CHARGES 4,922.88
BALANCE DUE **\$4,922.88**



Integrity • Knowledge • Service

September 7, 2023

Project No: 19775-001-02

Invoice No: 0252344

Sumner Engineering & Consulting, Inc.
jeff@sumnerengineering.com

Project 19775-001-02 Southwest Section Wastewater Service Area Septic to Sewer - Master Pump Station

SEC PN: 19-04

PO#: 10264

CO No.: 1-3

Professional Services from July 15, 2023 to August 20, 2023


Task 5000 Construction Admin

Professional Personnel

| | Hours | Rate | Amount | |
|--------------------------------|--------------|-------------|---------------|------------------------|
| - Project Officer | | | | |
| Lynch, William | 4.00 | 250.00 | 1,000.00 | |
| - Sr. Engineer | | | | |
| Clark, Michael | 3.25 | 230.00 | 747.50 | |
| - Sr. CADD Designer | | | | |
| Meadows, Ronald | 1.50 | 115.00 | 172.50 | |
| - Sr. Administrative Assistant | | | | |
| Morrison, Jamila | 4.75 | 95.00 | 451.25 | |
| Starling, Trina | 1.00 | 95.00 | 95.00 | |
| Totals | 14.50 | | 2,466.25 | |
| Total Labor | | | | 2,466.25 |
| | | | | Total this Task |
| | | | | \$2,466.25 |

Total this Invoice \$2,466.25

Authorized:


William Lynch

Date: 09.07.2023

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 7

OCTOBER 17, 2023

CONSENT AGENDA

INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – SW WASTEWATER SERVICE AREA PROJECT (PART E)

Please find attached the invoice in the amount of \$25,475.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

| Invoice Date | Pay Request No. | Date Paid | Amt. Requested | Amount Paid | Remaining Balance |
|--------------|-----------------|-----------|----------------|-------------|-------------------|
| | | | | | \$1,141,783.00 |
| Jun-21 | 1 | Jun-21 | | \$19,783.98 | \$1,121,999.02 |
| Jul-21 | 2 | Jul-21 | | \$28,576.86 | \$1,093,422.16 |
| Aug-21 | 3 | Aug-21 | | \$17,585.76 | \$1,075,836.40 |
| Sep-21 | 4 | Sep-21 | | \$61,550.16 | \$1,014,286.24 |
| Oct-21 | 5 | Oct-21 | | \$68,144.82 | \$946,141.42 |
| Dec-21 | 6 | Dec-21 | | \$15,387.54 | \$930,753.88 |
| Jan-22 | 7 | Jan-22 | | \$84,990.00 | \$845,763.88 |
| Feb-22 | 8 | Feb-22 | | \$57,147.84 | \$788,616.04 |
| Mar-22 | 9 | Mar-22 | | \$33,336.24 | \$755,279.80 |
| Apr-22 | 10 | Apr-22 | | \$42,860.88 | \$712,418.92 |
| May-22 | 11 | May-22 | | \$85,721.76 | \$626,697.16 |
| Jun-22 | 12 | Jun-22 | | \$47,623.20 | \$579,073.96 |
| Jul-22 | 13 | Jul-22 | | \$38,098.56 | \$540,975.40 |
| Aug-22 | 14 | Aug-22 | | \$28,573.92 | \$512,401.48 |
| Sep-22 | 15 | Sep-22 | | \$14,286.96 | \$498,114.52 |
| Oct-22 | 16 | Oct-22 | | \$9,524.64 | \$488,589.88 |
| Jan-23 | 17 | Jan-23 | | \$17,389.00 | \$471,200.88 |
| Feb-23 | 18 | Feb-23 | | \$6,955.60 | \$464,245.28 |
| Mar-23 | 19 | Mar-23 | | \$3,130.02 | \$461,115.26 |
| Apr-23 | 20 | Apr-23 | | \$2,560.28 | \$458,554.98 |
| May-23 | 21 | May-23 | | \$3,687.50 | \$454,867.48 |
| Jun-23 | 22 | Jun-23 | | \$42,380.80 | \$412,486.68 |
| Jul-23 | 23 | Jul-23 | | \$25,090.98 | \$387,395.70 |
| Aug-23 | 24 | Aug-23 | | \$21,845.98 | \$365,549.72 |
| Sep-23 | 25 | Sep-23 | | \$44,912.50 | \$320,637.22 |
| Oct-23 | 26 | | \$25,475.00 | | \$295,162.22 |

Staff recommends approval of this invoice in the amount of \$25,475.00 to Sumner Engineering & Consulting, Inc.



Invoice

BILL TO

October 2, 2023

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1607

SW Wastewater Service Area Project (SEC Proj. No. 19-04)

Part E – SWSA Project 2 Design, Permitting and Construction Phase Services

OUA Purchase Order No. 10829

| Task | Contract Amount | Percent Complete | Amount Complete | Previously Billed | Invoice Amount |
|--|-----------------|-----------------------|-----------------|-------------------|--------------------|
| E1 – Preliminary Design and Permitting | \$219,822 | 100% | \$219,822.00 | \$219,822.00 | \$0.00 |
| E2 – Final Design and Permitting | \$476,232 | 96.5% | \$459,563.88 | \$459,563.88 | \$0.00 |
| E3 – Bidding and Negotiation Phase | \$34,778 | 80% | \$27,822.40 | \$27,822.40 | \$0.00 |
| E4 – Construction Phase Services (excl. RPR) | \$147,500 | 45.5% | \$67,112.5 | \$56,787.50 | \$10,325.00 |
| E5 – Post-Construction Phase Services | \$20,784 | 0% | \$0.00 | \$0.00 | \$0.00 |
| E6 – Resident Project Representative (T&M) | \$242,667 | T&M (See attached) | \$72,300.00 | \$57,150.00 | \$15,150.00 |
| | | | | TOTAL: | \$25,475.00 |

Total Purchase Order Amount: \$1,141,783.00

Total Billed to Date: \$ 846,620.78

Total Billed this Invoice: \$ 25,475.00

For services rendered September 3 - 30, 2023.

Sumner Engineering & Consulting, Inc.
 410 NW 2nd Street
 Okeechobee, FL 34972 US
 863.634.9474
 jeff@sumnerengineering.com



RPR Backup

BILL TO

19-04 - SW Wastewater
 Service Area Project 2
 Okeechobee Utility Authority
 100 SW 5th Avenue
 Okeechobee, Florida 34974

INVOICE # 1607
DATE 10/01/2023
DUE DATE 10/01/2023
TERMS Due on receipt

| DATE | ACTIVITY | QTY | RATE | AMOUNT |
|------------|--|------|--------|------------------|
| | 19-04 - SW Wastewater Service Area Project:19-04.Task E5 - Resident Project Representative | | | |
| 09/05/2023 | Resident Project Representative:Inspector | 7:30 | 100.00 | 750.00 |
| 09/06/2023 | Resident Project Representative:Inspector | 8:00 | 100.00 | 800.00 |
| 09/07/2023 | Resident Project Representative:Inspector | 8:00 | 100.00 | 800.00 |
| 09/08/2023 | Resident Project Representative:Inspector | 8:00 | 100.00 | 800.00 |
| 09/11/2023 | Resident Project Representative:Inspector | 8:30 | 100.00 | 850.00 |
| 09/12/2023 | Resident Project Representative:Inspector | 7:00 | 100.00 | 700.00 |
| 09/13/2023 | Resident Project Representative:Inspector | 8:30 | 100.00 | 850.00 |
| 09/14/2023 | Resident Project Representative:Inspector | 8:00 | 100.00 | 800.00 |
| 09/15/2023 | Resident Project Representative:Inspector | 8:00 | 100.00 | 800.00 |
| 09/18/2023 | Resident Project Representative:Inspector | 8:00 | 100.00 | 800.00 |
| 09/19/2023 | Resident Project Representative:Inspector | 8:30 | 100.00 | 850.00 |
| 09/20/2023 | Resident Project Representative:Inspector | 8:00 | 100.00 | 800.00 |
| 09/21/2023 | Resident Project Representative:Inspector | 8:30 | 100.00 | 850.00 |
| 09/22/2023 | Resident Project Representative:Inspector | 7:00 | 100.00 | 700.00 |
| 09/25/2023 | Resident Project Representative:Inspector | 8:00 | 100.00 | 800.00 |
| 09/26/2023 | Resident Project Representative:Inspector | 8:00 | 100.00 | 800.00 |
| 09/27/2023 | Resident Project Representative:Inspector | 8:30 | 100.00 | 850.00 |
| 09/28/2023 | Resident Project Representative:Inspector | 8:00 | 100.00 | 800.00 |
| 09/29/2023 | Resident Project Representative:Inspector | 7:30 | 100.00 | 750.00 |
| | SUBTOTAL - 19-04 - SW Wastewater Service Area Project:19-04.Task E5 - Resident Project Representative | | | 15,150.00 |

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 8

OCTOBER 17, 2023

CONSENT AGENDA

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – OKEE-TANTIE
UTILITY SYSTEM IMPROVEMENTS**

Please find attached the invoice in the amount of \$17,695.35 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

| Invoice Date | Pay Request No. | Date Paid | Amt. Requested | Amount Paid | Remaining Balance |
|--------------|-----------------|-----------|----------------|-------------|-------------------|
| | | | | | \$686,079.00 |
| Apr-22 | 1 | Apr-22 | | \$29,835.00 | \$656,244.00 |
| May-22 | 2 | May-22 | | \$3,817.50 | \$652,426.50 |
| Jun-22 | 3 | Jun-22 | | \$94,920.00 | \$557,506.50 |
| Jul-22 | 4 | Jul-22 | | \$11,398.50 | \$546,108.00 |
| Aug-22 | 5 | Aug-22 | | \$9,440.00 | \$536,668.00 |
| Oct-22 | 6 | Oct-22 | | \$7,996.00 | \$528,672.00 |
| Jan-23 | 7 | Jan-23 | | \$10,668.00 | \$518,004.00 |
| Feb-23 | 8 | Feb-23 | | \$3,199.44 | \$514,804.56 |
| Mar-23 | 9 | Mar-23 | | \$31,994.40 | \$482,810.16 |
| Apr-23 | 10 | Apr-23 | | \$15,997.20 | \$466,812.96 |
| Apr-23 | Change Order | | \$145,365.00 | | \$612,177.96 |
| May-23 | 11 | May-23 | | \$13,548.06 | \$598,629.90 |
| Jun-23 | 12 | Jun-23 | | \$51,791.28 | \$546,838.62 |
| Aug-23 | 13 | Aug-23 | | \$4,549.94 | \$542,288.68 |
| Sep-23 | 14 | Sep-23 | | \$30,445.58 | \$511,843.10 |
| Oct-23 | 15 | | \$17,695.35 | | \$494,147.75 |

Staff recommends approval of this invoice in the amount of \$17,695.35 to Sumner Engineering & Consulting, Inc.



Invoice

BILL TO

October 2, 2023

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1608

Okee-Tantie Utility System Improvements (SEC Proj. No. 21-11)

OUA Purchase Order No. 11130

| Task | Contract Amount | Percent Complete | Amount Complete | Previously Billed | Invoice Amount |
|---|-----------------|------------------|-----------------|-------------------|--------------------|
| A1 – Preliminary Modeling and Technical Memo | \$36,100.00 | 100% | \$36,100.00 | \$36,100.00 | \$0.00 |
| A2 – Route Survey and Preliminary (10%) Design | \$129,050.00 | 100% | \$129,050.00 | \$129,050.00 | \$0.00 |
| A3 – Pre-Application Meetings and Summary Memo | \$5,850.00 | 58% | \$3,393.00 | \$3,393.00 | \$0.00 |
| B1 – Design and Permitting | \$431,594.00 | 39.1% | \$168,753.25 | \$151,057.90 | \$17,695.35 |
| • <i>Original Authorization</i> | \$319,944.00 | | | | |
| • <i>Change Order</i> | \$111,650.00 | | | | |
| B2 – Bidding Services | \$17,010.00 | 0% | \$0.00 | \$0.00 | \$0.00 |
| • <i>Original Authorization</i> | \$13,765.00 | | | | |
| • <i>Change Order</i> | \$3,245.00 | | | | |
| C1 – Construction Administration | \$211,840.00 | 0% | \$0.00 | \$0.00 | \$0.00 |
| • <i>Original Authorization</i> | \$181,370.00 | | | | |
| • <i>Change Order</i> | \$30,470.00 | | | | |
| | | | | TOTAL: | \$17,695.35 |

Total Purchase Order Amount: \$831,444.00

Total Billed to Date: \$337,296.25

Total Billed this Invoice: \$ 17,695.35

For services rendered September 3 - 30, 2023.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 9

OCTOBER 17, 2023

CONSENT AGENDA

**INVOICE FROM ANDERSON ANDRE CONSULTING ENGINEERS, INC. – SWSA
PROJECT 2 VACUUM COLLECTION SYSTEM**

Please find attached the invoice in the amount of \$3,735.50 submitted by Anderson Andre consulting Engineers, Inc. Staff is aware of the work currently being done by Anderson Andre Consulting Engineers, Inc. and is in agreement with this request.

| Invoice Date | Pay Request No. | Date Paid | Amt. Requested | Amount Paid | Remaining Balance |
|--------------|-----------------|-----------|----------------|-------------|-------------------|
| | | | | | \$37,985.00 |
| Sep-23 | 1 | | \$3,735.50 | | \$34,249.50 |

Staff recommends approval of this invoice in the amount of \$3,735.50 to Anderson Andre Consulting Engineers, Inc.



ANDERSEN ANDRE CONSULTING ENGINEERS, INC.

834 SW Swan Avenue
Port St. Lucie, Florida 34983

INVOICE

Invoice No: A23-4269
Invoice Date: September 28, 2023
AAACE Project No: 23-193

Bill To: Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Attention: Mr. John Hayford, P.E.

**CONSTRUCTION MATERIALS TESTING SERVICES
OUA SWSA PROJECT 2 VACUUM COLLECTION SYSTEM
OKEECHOBEE COUNTY, FLORIDA**

Invoice #1 - Services Provided from July 10, 2023 through September 30, 2023
P.O No. 11548

In-Place Density Testing:

| | |
|--|-----------------|
| • 08/09/23 - 5 tests @ \$26.00/test | \$130.00 |
| • 09/14/23 - 13 tests @ \$26.00/test | \$338.00 |
| Subtotal: | \$468.00 |

Engineering Technician:

| | |
|---|-------------------|
| • 07/10/23 - 4.5 hours @ \$65.00/hr. | \$292.50 |
| • 07/25/23 - 6 hours @ \$65.00/hr. | \$390.00 |
| • 08/01/23 - 5 hours @ \$65.00/hr. | \$325.00 |
| • 08/09/23 - 1 hour @ \$65.00/hr. | \$65.00 |
| • 09/12/23 - 4 hours @ \$65.00/hr. | \$260.00 |
| • 09/14/23 - 4 hours @ \$65.00/hr. | \$260.00 |
| Subtotal: | \$1,592.50 |

Laboratory Testing:

| | |
|--|-----------------|
| • LBR Testing; 1 test @ \$350.00/test | \$350.00 |
| • Proctor Testing; 1 test @ \$95.00/test | \$95.00 |
| Subtotal: | \$445.00 |

Trip Charges:

| | |
|---------------------------------------|-----------------|
| • 6 trip charges @ \$75.00/trip | \$450.00 |
| Subtotal: | \$450.00 |

Professional/Administrative Man-Hours:

| | |
|---|-----------------|
| • Sr. Project Engineer; 4 hours @ \$145.00/hour | \$580.00 |
| • Technical Secretary; 4 hours @ \$50.00/hour | \$200.00 |
| Subtotal: | \$780.00 |

TOTAL INVOICE AMOUNT \$3,735.50

Please remit payment within 30 days to:

Andersen Andre Consulting Engineers, Inc. • 834 SW Swan Avenue • Port St. Lucie, Florida 34983

Please call (772) 807-9191 with any questions concerning payment

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 10

OCTOBER 17, 2023

CONSENT AGENDA

INVOICE FROM CHA – VACUUM STATION NUMBER 2 GENERATOR REPLACEMENT

Please find attached the invoice in the amount of \$7,526.95 submitted by CHA. Staff is aware of the work currently being done by CHA and is in agreement with this request.

Staff recommends approval of this invoice in the amount of \$7,526.95 to CHA.



John Hayford
 Okeechobee Utility Authority
 100 SW 5th Avenue
 Okeechobee, FL 34974

September 22, 2023
 Project No: 083820.000
 Invoice No: 83820-01

Project 083820.000 Vac. PS #2 (Taylor Creek) Generator Replacement

Professional Services from July 29, 2023 through August 25, 2023

Phase 0001000 Design

| | | | | |
|------------------|-----------|----------------------|----------|-----------------|
| Fee | | | | |
| Total Fee | 33,300.00 | | | |
| Percent Complete | 22.6035 | Total Earned | 7,526.95 | |
| | | Previous Fee Billing | 0.00 | |
| | | Current Fee Billing | 7,526.95 | |
| | | Total Fee | | 7,526.95 |

| | | | | | |
|-----------------------|--|----------------|--------------|-------------------------|-------------------|
| Billing Limits | | Current | Prior | To-Date | |
| Total Billings | | 7,526.95 | 0.00 | 7,526.95 | |
| Limit | | | | 33,300.00 | |
| Remaining | | | | 25,773.05 | |
| | | | | Total this Phase | \$7,526.95 |

| | | | | | |
|-----------------------|---------|------------------------------|--------------|-------------------------|-------------|
| Phase | 0002000 | Services During Construction | | | |
| Billing Limits | | Current | Prior | To-Date | |
| Total Billings | | 0.00 | 0.00 | 0.00 | |
| Limit | | | | 14,800.00 | |
| Remaining | | | | 14,800.00 | |
| | | | | Total this Phase | 0.00 |

Total Due This Invoice: \$7,526.95

| | | | |
|-------------------------|-----------------|--------------|-----------------|
| Billings to Date | | | |
| | Current | Prior | Total |
| Fee | 7,526.95 | 0.00 | 7,526.95 |
| Totals | 7,526.95 | 0.00 | 7,526.95 |

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE

Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc.
 Account #: 4011254230 ABA #: 021313103

Supporting remittance information should be sent via email to remittances@chacompanies.com

PO Box 845746, Boston, MA 02284-5746, Worksource - 845746

T 518.453.4500 • F 518.458.1735 • www.chacompanies.com

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 11

OCTOBER 17, 2023

CONSENT AGENDA

INVOICE FROM HINTERLAND GROUP, INC. – SWSA PROJECT 2

Please find attached invoice in the amounts of \$590,564.39 submitted by Hinterland Group, Inc. Staff is aware of the work currently being done by Hinterland Group, Inc. and is in agreement with this request.

| Invoice Date | Pay Request No. | Date Paid | Amt. Requested | Retainage | Amount Paid | Remaining Balance |
|--------------|-----------------|-----------|----------------|--------------|----------------|-------------------|
| | | | | | | \$11,954,105.00 |
| Jun-23 | 1 | Jun-23 | | | \$302,829.81 | \$11,651,275.19 |
| Jul-23 | 2 | Jul-23 | | | \$559,224.49 | \$11,092,050.70 |
| Aug-23 | 3 | Aug-23 | | | \$1,064,874.13 | \$10,027,176.57 |
| Sep-23 | 4 | Sep-23 | | | \$882,815.44 | \$9,144,361.13 |
| Oct-23 | 5 | | \$590,564.39 | \$178,963.60 | | \$8,374,833.14 |

Staff recommends approval of these invoice in the amounts of \$590,564.39 to Hinterland Group, Inc.



Sumner Engineering & Consulting, Inc.
Agriculture, Civil, Land & Water Resources

410 NW 2nd Street
Okeechobee, FL 34972
863.763.9474

October 10, 2023

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

**RE: SWSA Project 2 – Vacuum Collection System
Hinterland Group, Inc. – Pay Application No. 5**

Mr. Hayford:

Please find attached Pay Application No. 5 for the above-referenced project, recommended for payment in the amount of \$590,564.39, which covers work confirmed to have been completed for the period from September 1 - 30, 2023, less the required 5% retainage. In support of our recommendation for payment, we have attached our daily RPR logs for the month, and a Monthly Summary Report, along with other supporting documentation from the contractor (Consent of Surety, etc.).

If you have any questions, please do not hesitate to contact us.

Sincerely,
Sumner Engineering & Consulting, Inc.

Jeffrey M. Sumner, PE
President

Contractor's Application for Payment

| | |
|--|--|
| Owner: <u>Okeechobee Utility Authority</u> | Owner's Project No.: _____ |
| Engineer: <u>Sumner Engineering & Consulting, Inc.</u> | Engineer's Project No.: <u>19-04.E</u> |
| Contractor: <u>Hinterland Group, Inc.</u> | Contractor's Project No.: <u>22-0234-00</u> |
| Project: <u>Southwest Wastewater Service Area - Project 2</u> | |
| Contract: <u>235-006.03</u> | |
| Application No.: <u>5</u> | Application Date: <u>10/10/2023</u> |
| Application Period: From <u>9/1/2023</u> to <u>9/30/2023</u> | |

| | |
|--|------------------|
| 1. Original Contract Price | \$ 11,954,105.00 |
| 2. Net change by Change Orders | \$ - |
| 3. Current Contract Price (Line 1 + Line 2) | \$ 11,954,105.00 |
| 4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total) | \$ 3,579,271.86 |
| 5. Retainage | |
| a. <u>5%</u> X \$ 2,666,376.32 Work Completed | \$ 133,318.82 |
| b. <u>5%</u> X \$ 912,895.54 Stored Materials | \$ 45,644.78 |
| c. Total Retainage (Line 5.a + Line 5.b) | \$ 178,963.60 |
| 6. Amount eligible to date (Line 4 - Line 5.c) | \$ 3,400,308.26 |
| 7. Less previous payments (Line 6 from prior application) | \$2,809,743.87 |
| 8. Amount due this application | \$ 590,564.39 |
| 9. Balance to finish, including retainage (Line 3 - Line 4) | \$ 8,374,833.14 |

Contractor's Certification


The undersigned Contractor certifies, to the best of its knowledge, the following:

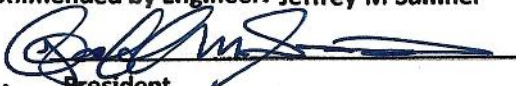
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Josh Ramirez

Signature:  **Date:** 10/10/2023

| | |
|--|--------------------------------------|
| Recommended by Engineer: Jeffrey M Sumner | Approved by Owner: Tommy Clay |
| By:  | By: _____ |
| Title: <u>President</u> | Title: <u>Chairman</u> |
| Date: <u>Oct. 10, 2023</u> | Date: <u>October 17, 2023</u> |
| Approved by Funding Agency | |
| By: _____ | By: _____ |
| Title: _____ | Title: _____ |
| Date: _____ | Date: _____ |

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

| | | | |
|--------------------|---|----------------------------------|------------|
| Owner: | Okeechobee Utility Authority | Owner's Project No.: | |
| Engineer: | Summer Engineering & Consulting, Inc. | Engineer's Project No.: | 19-04.E |
| Contractor: | Hinterland Group, Inc. | Contractor's Project No.: | 22-0234-00 |
| Project: | Southwest Wastewater Service Area - Project 2 | | |
| Contract: | 235-006.03 | | |

Application No.: 5 **Application Period:** From 09/01/23 to 09/30/23 **Application Date:** 10/10/23

| A Item No. | B Description | C Scheduled Value (\$) | D + E Work Completed | | F Materials Currently Stored (not in D or E) (\$) | G Work Completed and Materials Stored to Date (D + E + F) (\$) | H % of Scheduled Value (G / C) (%) | I Balance to Finish (C - G) (\$) |
|----------------------------------|---|---------------------------|--|------------------|--|---|---------------------------------------|-------------------------------------|
| | | | (D + E) From Previous Application (\$) | This Period (\$) | | | | |
| Original Contract | | | | | | | | |
| General | | | | | | | | |
| 1 | Mobilization | \$ 775,000.00 | 256,718.74 | 20,989.58 | | 277,708.32 | 36% | 497,291.68 |
| 2 | Indemnification | \$ 214,000.00 | 214,000.00 | - | | 214,000.00 | 100% | - |
| 3 | As-Built Record Drawings | \$ 100,000.00 | 10,000.00 | - | | 10,000.00 | 10% | 90,000.00 |
| 4 | Maintenance of Traffic | \$ 105,000.00 | 36,600.00 | 5,250.00 | | 41,850.00 | 40% | 63,150.00 |
| 5 | Existing Utility Location / Identification | \$ 30,000.00 | 10,500.00 | 1,500.00 | | 12,000.00 | 40% | 18,000.00 |
| 6 | NPDES General Construction Permit Compliance | \$ 35,000.00 | 12,250.00 | 1,750.00 | | 14,000.00 | 40% | 21,000.00 |
| Vacuum Pump Station No. 4 | | | | | | | | |
| 10a | Excavation and Dewatering | \$80,000.00 | 64,000.00 | | | 64,000.00 | 80% | 16,000.00 |
| 10b | Building Shell | \$365,000.00 | 85,000.00 | | | 85,000.00 | 23% | 280,000.00 |
| 10c | Roof | \$45,000.00 | | | | - | 0% | 45,000.00 |
| 10d | Overhead Bridge Hoist | \$65,000.00 | | | 14,868.00 | 14,868.00 | 23% | 50,132.00 |
| 10e | Miscellaneous (Gutters, Hose Bibs, Lights, etc) | \$45,000.00 | | | | - | 0% | 45,000.00 |
| 10f | Generator | \$200,000.00 | | | | - | 0% | 200,000.00 |
| 10g | Electrical (Equipment only) | \$65,000.00 | | | | - | 0% | 65,000.00 |
| 10h | Electrical (Conduits, Wire, Labor, etc.) | \$150,000.00 | | | | - | 0% | 150,000.00 |
| 10i | Vacuum Skids (Vacuum Pumps, Tank, and | \$525,000.00 | | | 237,500.00 | 237,500.00 | 45% | 287,500.00 |
| 10j | Interior Piping | \$65,000.00 | | | | - | 0% | 65,000.00 |
| 10k | Yard Piping and Valves | \$25,000.00 | | | | - | 0% | 25,000.00 |
| 10l | Interior / Exterior Finishes | \$30,000.00 | | | | - | 0% | 30,000.00 |
| 10m | HVAC | \$40,000.00 | | | | - | 0% | 40,000.00 |
| 10n | Louvers and Metalwork | \$7,500.00 | | | | - | 0% | 7,500.00 |

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

| | | | |
|--------------------|---|----------------------------------|------------|
| Owner: | Okeechobee Utility Authority | Owner's Project No.: | |
| Engineer: | Summer Engineering & Consulting, Inc. | Engineer's Project No.: | 19-04.E |
| Contractor: | Hinterland Group, Inc. | Contractor's Project No.: | 22-0234-00 |
| Project: | Southwest Wastewater Service Area - Project 2 | | |
| Contract: | 235-006.03 | | |

Application No.: 5 **Application Period:** From 09/01/23 to 09/30/23 **Application Date:** 10/10/23

| A Item No. | B Description | C Scheduled Value (\$) | D + E Work Completed | | F Materials Currently Stored (not in D or E) (\$) | G Work Completed and Materials Stored to Date (D + E + F) (\$) | H % of Scheduled Value (G / C) (%) | I Balance to Finish (C - G) (\$) |
|----------------------------------|---|---------------------------|--|---------------------|--|---|---------------------------------------|-------------------------------------|
| | | | (D + E) From Previous Application (\$) | This Period (\$) | | | | |
| 10o | Odor Control | \$15,000.00 | | | | - | 0% | 15,000.00 |
| 10p | Plumbing | \$8,500.00 | | | | - | 0% | 8,500.00 |
| 10q | Bathroom | \$7,500.00 | | | | - | 0% | 7,500.00 |
| 10r | Doors | \$25,000.00 | | | | - | 0% | 25,000.00 |
| 10s | Concrete Drive | \$65,000.00 | | | | - | 0% | 65,000.00 |
| 10t | Underdrain | \$20,000.00 | | | | - | 0% | 20,000.00 |
| 10u | General Sitework (Clearing, Grading, etc.) | \$81,500.00 | 67,050.00 | | | 67,050.00 | 82% | 14,450.00 |
| Vacuum Pump Station No. 5 | | | | | | | | |
| 11a | Excavation and Dewatering | \$80,000.00 | | | | - | 0% | 80,000.00 |
| 11b | Building Shell | \$365,000.00 | | | | - | 0% | 365,000.00 |
| 11c | Roof | \$45,000.00 | | | | - | 0% | 45,000.00 |
| 11d | Overhead Bridge Hoist | \$65,000.00 | | | 14,868.00 | 14,868.00 | 23% | 50,132.00 |
| 11e | Miscellaneous (Gutters, Hose Bibs, Lights, etc) | \$45,000.00 | | | | - | 0% | 45,000.00 |
| 11f | Generator | \$200,000.00 | | | | - | 0% | 200,000.00 |
| 11g | Electrical (Equipment only) | \$65,000.00 | | | | - | 0% | 65,000.00 |
| 11h | Electrical (Conduits, Wire, Labor, etc.) | \$150,000.00 | | | | - | 0% | 150,000.00 |
| 11i | Vacuum Skids (Vacuum Pumps, Tank, and | \$525,000.00 | | | | - | 0% | 525,000.00 |
| 11j | Interior Piping | \$65,000.00 | | | | - | 0% | 65,000.00 |
| 11k | Yard Piping and Valves | \$25,000.00 | | | | - | 0% | 25,000.00 |
| 11l | Interior / Exterior Finishes | \$30,000.00 | | | | - | 0% | 30,000.00 |
| 11m | HVAC | \$40,000.00 | | | | - | 0% | 40,000.00 |
| 11n | Louvers and Metalwork | \$7,500.00 | | | | - | 0% | 7,500.00 |
| 11o | Odor Control | \$15,000.00 | | | | - | 0% | 15,000.00 |
| 11p | Plumbing | \$8,500.00 | | | | - | 0% | 8,500.00 |
| 11q | Bathroom | \$7,500.00 | | | | - | 0% | 7,500.00 |
| 11r | Doors | \$25,000.00 | | | | - | 0% | 25,000.00 |
| 11s | Concrete Drive | \$65,000.00 | | | | - | 0% | 65,000.00 |
| 11t | Underdrain | \$20,000.00 | | | | - | 0% | 20,000.00 |
| 11u | General Sitework (Clearing, Grading, etc.) | \$81,500.00 | | | | - | 0% | 81,500.00 |
| Restoration | | | | | | | | |
| 13 | Pavement Markings | \$58,000.00 | | | | - | 0% | 58,000.00 |
| | | | | | | - | | - |
| | | | | | | - | | - |
| | | | | | | - | | - |
| Original Contract Totals | | \$ 5,177,000.00 | \$ 756,118.74 | \$ 29,489.58 | \$ 267,236.00 | \$ 1,052,844.32 | 20% | \$ 4,124,155.68 |

Progress Estimate - Unit Price Work

Contractor's Application for Payment

| | |
|---|---|
| Owner: Okeechobee Utility Authority | Owner's Project No.: _____ |
| Engineer: Sumner Engineering & Consulting, Inc. | Engineer's Project No.: 19-04.E |
| Contractor: Hinterland Group, Inc. | Contractor's Project No.: 22-0234-00 |
| Project: Southwest Wastewater Service Area - Project 2 | |
| Contract: 235-006.03 | |

Application No.: 5 **Application Period:** From 09/01/23 to 09/30/23 **Application Date:** 10/10/23

| A Bid Item No. | B Description | C Contract Information | | | | G Work Completed | | I Materials Currently Stored (not in G) (\$) | J Work Completed and Materials Stored to Date (H + I) (\$) | K % of Value of Item (J / F) (%) | L Balance to Finish (F - J) (\$) |
|------------------------|--|---------------------------|------------|----------------------|--|--|--|--|---|---|--|
| | | C Item Quantity | D Units | E Unit Price (\$) | F Value of Bid Item (C X E) (\$) | G Estimated Quantity Incorporated in the Work | H Value of Work Completed to Date (E X G) (\$) | | | | |
| | | Original Contract | | | | | | | | | |
| Sanitary System | | | | | | | | | | | |
| 7a | Furnish and install SDR 21 PVC Vacuum main, Complete - 4 inch | 28500.00 | LF | \$ 55.00 | 1,567,500.00 | 19,670.00 | 1,081,850.00 | 33,495.81 | 1,115,345.81 | 71% | 452,154.19 |
| 7b | Furnish and install SDR 21 PVC Vacuum main, Complete - 6 inch | 6100.00 | LF | \$ 65.00 | 396,500.00 | 2,252.00 | 146,380.00 | 40,269.14 | 186,649.14 | 47% | 209,850.86 |
| 7c | Furnish and install SDR 21 PVC Vacuum main, Complete - 8 inch | 2200.00 | LF | \$ 80.00 | 176,000.00 | 1,341.00 | 107,280.00 | 10,368.12 | 117,648.12 | 67% | 58,351.88 |
| 7d | Furnish and install SDR 21 PVC Vacuum main, Complete - 10 inch | 2900.00 | LF | \$ 98.00 | 284,200.00 | 2,621.00 | 256,858.00 | - | 256,858.00 | 90% | 27,342.00 |
| 8a | Furnish and install Resilient Wedge Gate Division Valves, complete - 4-inch | 45.00 | EA | \$ 2,800.00 | 126,000.00 | 24.00 | 67,200.00 | 19,994.87 | 87,194.87 | 69% | 38,805.13 |
| 8b | Furnish and install Resilient Wedge Gate Division Valves, complete - 6-inch | 12.00 | EA | \$ 3,600.00 | 43,200.00 | 7.00 | 25,200.00 | 1,089.85 | 26,289.85 | 61% | 16,910.15 |
| 8c | Furnish and install Resilient Wedge Gate Division Valves, complete - 8-inch | 2.00 | EA | \$ 3,800.00 | 7,600.00 | 1.00 | 3,800.00 | 602.44 | 4,402.44 | 58% | 3,197.56 |
| 8d | Furnish and install Resilient Wedge Gate Division Valves, complete - 10-inch | 3.00 | EA | \$ 4,600.00 | 13,800.00 | 2.00 | 9,200.00 | 451.81 | 9,651.81 | 70% | 4,148.19 |
| 9a | Furnish and install vacuum collection pit assemblies, complete - Type "A" Adjacent to main | 70 | EA | \$ 12,500.00 | 875,000.00 | | - | 539,387.50 | 539,387.50 | 62% | 335,612.50 |
| 9b | Furnish and install vacuum collection pit assemblies, complete - Type "A" Across from main | 47 | EA | \$ 14,200.00 | 667,400.00 | | - | | - | 0% | 667,400.00 |
| 9c | Furnish and install vacuum collection pit assemblies, complete - Type "B" Adjacent to main | 62 | EA | \$ 13,000.00 | 806,000.00 | 1.00 | 13,000.00 | | 13,000.00 | 2% | 793,000.00 |
| 9d | Furnish and install vacuum collection pit assemblies, complete - Type "B" Across from main | 18 | EA | \$ 14,700.00 | 264,600.00 | | - | | - | 0% | 264,600.00 |
| Restoration | | | | | | | | | | | |
| 12a | Bahia Sod | 38,830 | LF | \$ 8.50 | 330,055.00 | 20,000.00 | 170,000.00 | | 170,000.00 | 52% | 160,055.00 |
| 12b | Concrete Driveways | 4,000 | SY | \$ 95.00 | 380,000.00 | | - | | - | 0% | 380,000.00 |
| 12c | Asphalt Driveways | 1,500 | SY | \$ 65.00 | 97,500.00 | | - | | - | 0% | 97,500.00 |
| 12d | Gravel Driveways | 1,400 | SY | \$ 35.00 | 49,000.00 | | - | | - | 0% | 49,000.00 |
| 12e | Asphalt Millings Driveway | 120 | SY | \$ 50.00 | 6,000.00 | | - | | - | 0% | 6,000.00 |
| 12f | Brick Paver Driveway | 50 | SY | \$ 135.00 | 6,750.00 | | - | | - | 0% | 6,750.00 |
| 12g | Type 3: Asphaltic Concrete Pavement Patch | 8,000 | SY | \$ 85.00 | 680,000.00 | | - | | - | 0% | 680,000.00 |
| | | | | | - | | - | | - | | - |



RECEIVED
AUG 08 2023
BY: _____

INVOICE

Hinterland Group Inc
2051 W Blue Heron Blvd
RIVIERA BEACH FL 33404
USA

Invoice Date
Aug 8, 2023

15 Utility Dr, Suite A
Palm Coast, FL 32137

Invoice Number
INV-0746

(386) 319-0350
www.flovac.com

Reference
25% at time of order to
produce shop drawings
Vacuum Pump Station
Equipment/HG Commitment
22023400-001/OUA-SWSA
Project 2

| Item | Description | Quantity | Unit Price | Tax | Amount USD |
|------|---|----------|------------|------------------|-------------------|
| | 25% at time of order to produce shop drawings for line items 2. | 1.00 | 237,500.00 | Tax Exempt | 237,500.00 |
| | Line Items: 2. Furnish Vacuum Pump Station Equipment: \$950,000 | | | | |
| | HG Commitment 22023400-001 OUA-SWSA Project 2 | | | | |
| | | | | Subtotal | 237,500.00 |
| | | | | TOTAL USD | 237,500.00 |

Due Date: Sep 7, 2023

Send Wires to:
FLOVAC, INC
BANK OF AMERICA
BA-153-01-01, 2 Old Kings Rd., North
Palm Coast, FL 32137
ACCOUNT#: 898069671530
ABA/ ROUTING#: 026009593

001

| | |
|-------------|------------------------|
| JOB Number: | 22023400 |
| COST Code: | 022295 |
| Category: | S (1, 2, or 3 Letters) |
| OR GL Code: | |

***WARNING! WIRE FRAUD ADVISORY:** Wire fraud and email hacking/phishing attacks are on the increase! ... Instead, call your account rep, using the previously known contact information and NOT information provided in the email, to verify the information prior to sending funds.*

Send Checks to:
15 Utility Dr, Suite A
Palm Coast, FL 32137



INVOICE

J. Herbert Corporation
 1751 S. John Young Pkwy
 Kissimmee, FL 34741
 Phone (407) 846-0588
 Email general.admin@jherbertcorp.com
 Website www.jherbertcorp.com

| | |
|---------------------------|--------------------|
| Invoice# | INV104550 |
| Document Date | 6/15/2023 |
| Due Date | 6/30/2023 |
| Terms | NET 15 |
| Total Acct Balance | \$14,868.00 |

Sold To

HINTERLAND GROUP, INC.
 2051 W. BLUE HERON BLVD
 RIVIERA BEACH, FL 33404

Ship To

PINE RIDGE PARK UTILITY SYSTEM IMPROVMENT
 VPS NO. 5 AT 3583 SW 16TH ST
 VPS NO.4 AT 2801 SW 24TH AVE

| P.O. Number | S.O. No. | Account # | Salesperson | Shipment Method | Project |
|--------------|----------|-------------|-------------|-----------------|-----------------|
| 22023400-016 | | HINTERLA... | RES | PREPAY/ADD | 3718 HINTERLAND |

| Item Code | Description | Qty | U/M | Price Each | Amount |
|-----------|---|------|-----|------------|-----------|
| JHC CRANE | ONE SINGLE GIRDER TOP RUNNING CRANE W/ RUNWAY VPS NO. 5 AT 3583 SW 16TH STREET | 0.35 | | 42,480.00 | 14,868.00 |

016

JOB Number: 22-0234-00

COST Code: 02-2295

Category: S (1, 2, or 3 Letters)

OR GL Code: _____

✉

⚠

PLEASE PROVIDE CURRENT AP CONTACT INFORMATION (NAME, PHONE NUMBER AND EMAIL) AS WELL AS TAX EXEMPT FORM (IF APPLICABLE).
 GENERAL.ADMIN@JHERBERTCORP.COM OR (407) 846-0588

| | |
|---------------------------------|--------------------|
| Subtotal | \$14,868.00 |
| Payments/Credits | \$0.00 |
| Balance Due THIS INVOICE | \$14,868.00 |





INVOICE

J. Herbert Corporation
 1751 S. John Young Pkwy
 Kissimmee, FL 34741
 Phone (407) 846-0588
 Email general.admin@jherbertcorp.com
 Website www.jherbertcorp.com

| | |
|---------------------------|--------------------|
| Invoice# | INV104551 |
| Document Date | 6/15/2023 |
| Due Date | 6/30/2023 |
| Terms | NET 15 |
| Total Acct Balance | \$29,736.00 |

Sold To

HINTERLAND GROUP, INC.
 2051 W. BLUE HERON BLVD
 RIVIERA BEACH, FL 33404

Ship To

PINE RIDGE PARK UTILITY SYSTEM IMPROVMENT
 VPS NO. 5 AT 3583 SW 16TH ST
 VPS NO.4 AT 2801 SW 24TH AVE

| P.O. Number | S.O. No. | Account # | Salesperson | Shipment Method | Project |
|--------------|----------|-------------|-------------|-----------------|-----------------|
| 22023400-015 | | HINTERLA... | RES | PREPAY/ADD | 3718 HINTERLAND |

| Item Code | Description | Qty | U/M | Price Each | Amount |
|-----------|--|------|-----|------------|-----------|
| JHC CRANE | ONE SINGLE GIRDER TOP RUNNING CRANE W/ RUNWAY VPS NO. 4 AT 2801 SW 24TH AVE | 0.35 | | 42,480.00 | 14,868.00 |

015

JOB Number: 22023400

COST Code: 02 2255

Category: S (1, 2, or 3 Letters)

OR GL Code: _____

✉ _____

| | |
|------------------|-------------|
| Subtotal | \$14,868.00 |
| Payments/Credits | \$0.00 |

⚠ PLEASE PROVIDE CURRENT AP CONTACT INFORMATION (NAME, PHONE NUMBER AND EMAIL) AS WELL AS TAX EXEMPT FORM (IF APPLICABLE).
 GENERAL.ADMIN@JHERBERTCORP.COM OR (407) 846-0588

Balance Due THIS INVOICE \$14,868.00



3718 B+C



PARTIAL RELEASE OF LIEN

The undersigned lienor, in consideration of the total payment in the amount of \$29,736.00.

Hereby waives and releases its lien and right to claim a lien for labor, services or materials furnished

through: 06-30-23

Property: OUA SWSA Project 2 Vacuum Collections System

Contractors Job #/Name: 22-0234-00

Dated on this 30th day of June, 2023 .

J. Herbert Corporation (Lienor's Name)

Dawn Heid
(Signature)

DAWN HEID, ACCOUNT MGR
(Print Name & Title of Person Executing on Behalf of Lienor)

STATE OF Florida
COUNTY OF Osceola

The foregoing instrument was acknowledged before me by means of physical presence or []
online notarization this 5th day of July, 2023 by Dawn Heid
who is personally known to me or has produced a [] _____
as identification.

Notary Public Charlene L. Khan
My Commission Expires 7/20/24
Provided Identification _____



Charlene L. Khan
Comm. #HH021311
Expires: July 20, 2024
Bonded Thru Aaron Notary

PARTIAL RELEASE OF LIEN

The undersigned lienor, in consideration of the total payment in the amount of \$237,500.00.

Hereby waives and releases its lien and right to claim a lien for labor, services or materials furnished through: 08-22-23

For the following project: OUA SWSA Project 2 Vacuum Collection System

Contractors Job #/Name: 22-0234-00

Dated on this 22nd day of August, 2023.

Flovac, Inc.
(Lienor's Name)



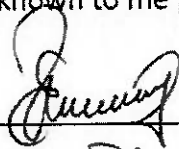
(Signature)

Michael Pringle - CEO.
(Print Name & Title of Person Executing on Behalf of Lienor)

STATE OF Florida

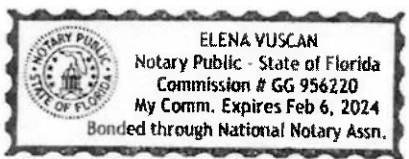
COUNTY OF Flagler

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this 22nd day of August, 2023 by Michael Pringle who is personally known to me or has produced a FL DL as identification.

Notary Public  _____

My Commission Expires Feb 6, 2024

Provided Identification FL DL





October 9, 2023

Okeechobee Utility Authority
Attn: John F. Hayford, Executive Director
Via email

**RE: Southwest Wastewater Service Area (SWSA) Project 2
Vacuum Collection System and Pump Stations
Monthly Status Report (September 1 - 30, 2023)**

Mr. Hayford:

This letter is intended to summarize activities completed from September 1 – 30, 2023 on SWSA Project 2, including the vacuum collection system and vacuum stations.

COLLECTION SYSTEM

HINTERLAND GROUP (general contractor) continued installation of 4", 6" and 10" sewer pipe, valves and service connections. Work performed in this period includes:

- Installing 6" pipe along SW 16th St. between sta. 55+05 and sta. 57+75.
- Installing 4" pipe along SW 23rd Terr. between sta. 566+40 and terminus at sta. 555+81.
- Installing 4" pipe along SW 22nd Terr. between sta. 551+61 and terminus at sta. 541+14.
- Installing 4" pipe along SW 18th Ln. between sta. 543+41 and terminus at sta. 531+69.
- Installing 4" pipe along SW 19th Ln. between sta. 514+91 and terminus at sta. 525+76.
- Installing 10" DIP pipe on SW 16th St. Box Culvert between sta. 28+49 and 28+96.
- Sod has been installed on 90% of the roads behind the pipe crew.
- Grading, dressing and sod installation in areas disturbed by construction.

VACUUM STATION NO. 4:

- Excavated basement area and well point pumping has been continuing.
- After an off site traffic accident caused the excavated area to flood, the contractor pumped out and cleaned the basement slab area. Damage to forms and rebar was repaired. Density tests were redone and the slab is ready to pour.
- Basement slab is scheduled to pour during the second week of October.

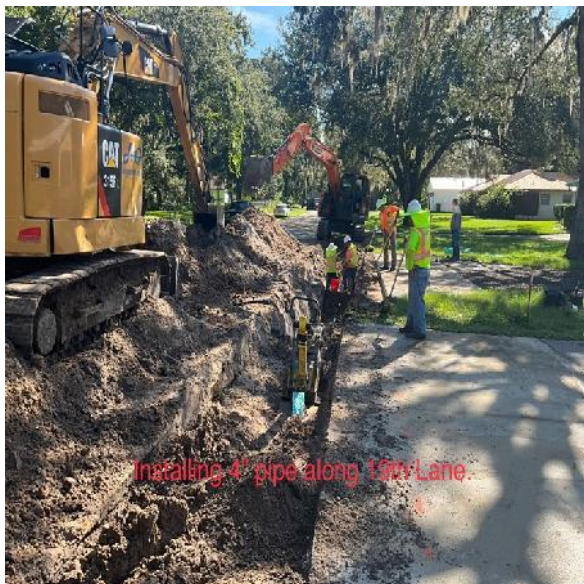
Construction photos are included in Attachment A. If you have any questions, please do not hesitate to contact us.

Sincerely,
Sumner Engineering & Consulting, Inc.

Jeffrey M. Sumner, PE
President

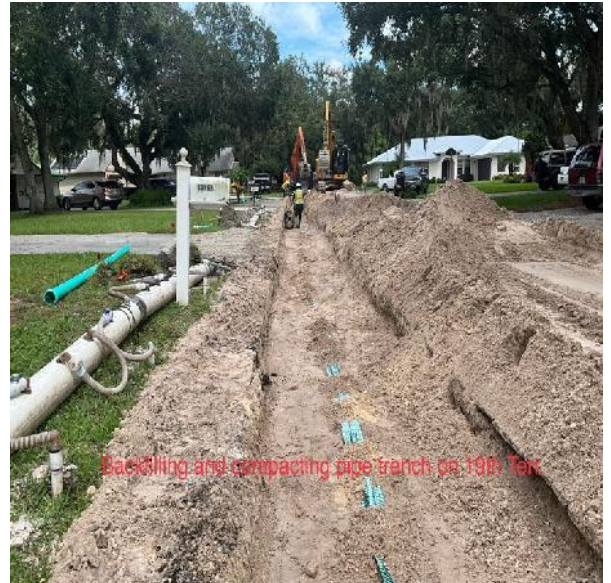
ATTACHMENT A

SITE CONSTRUCTION PHOTOS





1" lift and service wye in 4" pipe along 19th Terr. at sta 81+88



Backfilling and compacting pipe trench on 19th Terr



10" DIP crossing bridge along 15th St. at 32nd Ave



OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 12

OCTOBER 17, 2023

CONSENT AGENDA

INVOICE FROM HINTERLAND GROUP, INC. – PINE RIDGE PARK UTILITY IMPROVEMENTS

Please find attached invoice in the amounts of \$244,524.16 submitted by Hinterland Group, Inc. Staff is aware of the work currently being done by Hinterland Group, Inc. and is in agreement with this request.

| Invoice Date | Pay Request No. | Date Paid | Amt. Requested | Amount Paid | Remaining Balance |
|--------------|-----------------|-----------|----------------|--------------|-------------------|
| | | | | | \$5,143,000.00 |
| Jul-22 | Change Order #1 | | -\$712,125.05 | | \$4,430,874.95 |
| Oct-22 | 1 | Oct-22 | | \$110,913.06 | \$4,319,961.89 |
| Dec-22 | 2 | Dec-22 | | \$478,757.06 | \$3,841,204.83 |
| Jan-23 | 3 | Jan-23 | | \$280,563.22 | \$3,560,641.61 |
| Feb-23 | 4 | Feb-23 | | \$231,874.10 | \$3,328,767.51 |
| Mar-23 | 5 | Mar-23 | | \$330,737.75 | \$2,998,029.76 |
| Mar-23 | 6 | Mar-23 | | \$403,728.72 | \$2,594,301.04 |
| Apr-23 | 7 | Apr-23 | | \$323,735.44 | \$2,270,565.60 |
| Jun-23 | 8 | Jun-23 | | \$71,522.68 | \$2,199,042.92 |
| Jun-23 | Change Order #2 | | \$818,942.62 | | \$3,017,985.54 |
| Aug-23 | Change Order #3 | | -\$150,274.26 | | \$2,867,710.28 |
| Aug-23 | 9 | Aug-23 | | \$175,633.19 | \$2,692,077.09 |
| Aug-23 | 10 | Aug-23 | | \$52,984.35 | \$2,639,092.74 |
| Oct-23 | 11 | | \$244,524.16 | | \$2,394,568.58 |

Staff recommends approval of these invoice in the amounts of \$244,524.16 to Hinterland Group, Inc.



October 10, 2023
235-006.03

(Sent via email to jhayford@ouafl.com)

Mr. John Hayford, P.E.
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974-4221

Dear Mr. Hayford:

Reference: Application and Certificate for Payment No. 11
Pine Ridge Park Utility System Improvements

Enclosed is revised Payment Application and Certificate No. 11 for the above referenced project from Hinterland Group, Inc. **We recommend funding the requested hard cost amount of \$244,524.16 as payment for work completed from August 1, 2023, through October 6, 2023.** The work for which payment is being requested includes:

1. Partial Payment of 45% of Line Item 10G- Electrical.
2. Partial Payment of 50% of Line Item 10N- General Plumbing.
3. Partial Payment of 5% of Line Item 10Q- Labor and Supervision for installation and General Site Work.
4. Full Payment of 100% of Line Item CO#2-1 for Mobilization for customer connection.
5. Partial Payment of 3 sanitary sewer connections from R/W to customer tie-in of Line Item CO#2-3.
6. Partial Payment of 29 water service connections from R/W to customer tie-in of Line Item CO#2-4.
7. Stored Material for project material deposit for customer connection work and purchase of piping for odor control system for Vacuum Pump Station.

Please review the enclosed documents and if they meet your approval, please forward the Payment Application and Certificate documents to your Board for approval. Following Board approval, provide notice and/or copy of the enclosed Payment Application and Certificate to Hinterland Group with their payment.

If you have any questions or require additional information pertaining to the payment recommendation or the project status in general, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Douglas K. Hammann". The signature is written in a cursive, flowing style.

Douglas K. Hammann, P.E.

Encl.


V:\Projects\CSFL122\Documents\Okeechobee\235-006.03 Pine Ridge Park Utility Improvements - SDC\Pay Requests\Pay App #11\Pay App #11.docx

**PAYMENT APPLICATION AND CERTIFICATE
SIGNATURE PAGE**

APPLICATION NUMBER 11

DATE October 10, 2023 **PROJECT NUMBER** 235-006.03
PERIOD FROM August 1, 2023 **TO** October 6, 2023
PROJECT NAME Pine Ridge Park Utility Improvements
CONTRACTOR Hinterland Group, Inc.

The Contractor is due the payment in the amount shown on the succeeding pages as payment for work completed in accordance with the provisions of the contract.

CHA Consulting, Inc.  Date _____
Owner _____ Date _____
_____ Date _____

ACKNOWLEDGMENT OF PAYMENT

We have received payment in the amount indicated on the Application and Certificate.

Contractor Hinterland Group, Inc.

Address 2051 W Blue Heron Blvd, Riviera Beach, FL 33404

By Mr. Chase Rogers

Title: Project Manager

PLEASE SIGN AND RETURN ONE COPY OF THIS ACKNOWLEDGMENT TO THE ENGINEER.

_____ Date _____
Signature

PAYMENT APPLICATION AND CERTIFICATE

Date: 10/10/2023

Project No: _____

Application No: 11

Period From August 1, 2023

To October 6, 2023

Project: _____

To Owner: _____

From Contractor: _____

Thru Engineer: _____

| | | | |
|-----|---|----|---------------------|
| 1. | Original Contract Sum. | \$ | _____ |
| 2. | Approved Contract Modifications. | \$ | <u>(43,456.66)</u> |
| 3. | Contract Modifications Approved This Period (List Contract Modification Numbers _____ And attach copies of Contract Modifications). | \$ | _____ |
| 4. | Revised Contract Amount (Sum of Lines 1 & 2). | \$ | <u>5,099,543.34</u> |
| 5. | Total Value of Work completed to Date. | \$ | <u>2,847,340.80</u> |
| 6. | Less Amount Retained (_____ %). | \$ | <u>142,367.04</u> |
| 7. | Subtotal (Line 5 - Line 6). | \$ | <u>2,704,973.76</u> |
| 8. | Less Previous Certificates for Payment. (Line 7 from previous application) | \$ | <u>2,460,449.60</u> |
| 9. | Current Payment Due (Line 7 - Line 8). | \$ | <u>244,524.16</u> |
| 10. | Balance to Finish Plus Retainage (Line 4 - Line 7). | \$ | <u>2,394,569.58</u> |
| 11. | Percent Project Complete (_____ %) | | |

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies:

1. The Work covered by this Application for Payment has been completed in accordance with the Contract Documents.
2. All previous progress payments received from the OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of the CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 10 thru ^{7/31/23} inclusive.
3. Title to all materials and equipment incorporated in said work or otherwise listed in or covered by this Application for Payment will pass to the OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by bond acceptable to the OWNER).

Joshua Ramirez

Contractor

10/10/2023

Date

Payment of the amount in
Line 9 is recommended.

Project Representative

Date

TO OWNER: **OKEECHOBEE UTILITY AUTHORITY**

PROJECT: **PINE RIDGE PARK UTILITY IMPROVEMENTS**

APPLICATION NO: **11**

APPLICATION DATE: **October 6, 2023**

PERIOD FROM: **August 1, 2023**

PERIOD TO: **October 6, 2023**

REVISION:

CONTRACT NO.: **235-006.03**

CONTRACTOR NO.: **22-0039-00**

FROM CONTRACTOR:

Hinterland Group, Inc.
2051 W Blue Heron Blvd.
Riviera Beach, FL 33404

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM \$ 5,143,000.00
- 2. Net change by Change Orders \$ (43,456.66)
- 3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 5,099,543.34
- 4. TOTAL COMPLETED & STORED TO DATE: \$ 2,847,340.80
- 5. RETAINAGE:
 - a. 5 % of Completed Work \$ 133,224.92
 (Column D + E on G703)
 - b. 5 % of Stored Material \$ 9,142.12
 (Column F on G703)
 - Total Retainage (Lines 5a + 5b or
 Total in Column I of G703) \$ 142,367.04
- 6. TOTAL EARNED LESS RETAINAGE \$ \$2,704,973.76
 (Line 4 Less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR
 PAYMENT (Line 6 from prior Certificate) \$ 2,460,449.60
- 8. CURRENT PAYMENT DUE \$ 244,524.16
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 2,394,569.58
 (Line 3 less Line 6)

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|--|----------------------|---------------------|
| Total changes approved in previous months by Owner | \$818,942.65 | \$862,399.31 |
| Total approved this Month | \$0.00 | 0.00 |
| TOTALS | \$818,942.65 | \$862,399.31 |
| NET CHANGES by Change Order | (\$43,456.66) | |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: HINTERLAND GROUP, INC.

By: [Signature] Date: 10/10/2023
 Josh Ramirez, Project Manager

State of: Florida

Subscribed and sworn to before me this

Notary Public:

My Commission expires:

[Signature]



ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner, that to the best of the Engineer's knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the amount certified.

AMOUNT CERTIFIED \$ _____

Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.

ENGINEER/ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SCHEDULE OF VALUES

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

CONTRACT: 235-006.03

APPLICATION NO: 11

PROJECT TITLE: PINE RIDGE PARK UTILITY IMPROVEMENTS

APPLICATION DATE: 10/9/2023

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 10/6/2023

Use Column I on Contracts where variable retainage for line items may apply.

PROJECT NO.: 235-006.03

CONTRACT NO.: 22-0039-00

| A ITEM NO. | B FDOT PAY ITEM NO. | C DESCRIPTION OF WORK ITEM | D QTY | E UNIT | F UNIT PRICE | G SCHEDULED VALUE TOTAL | H WORK COMPLETED FROM PREVIOUS APPL | | I WORK COMPLETED THIS PERIOD | | J MATERIALS PRESENTLY STORED (NOT IN G OR H) | K TOTAL COMPLETED AND STORED TO DATE (G+H-I) | L % (K + F) | M BALANCE TO FINISH (F - K) | N TOTAL RETAINAGE 5.00% | |
|---|---------------------------|--|----------|-----------|--------------------|----------------------------------|---|-------------------|------------------------------------|--------------|---|---|-------------------|--------------------------------------|--------------------------------------|-------------|
| | | | | | | | QTY | AMOUNT (G + H) | QTY | AMOUNT | | | | | | |
| | | | | | | | QTY TO DATE | | | | | | | | | |
| GENERAL | | | | | | | | | | | | | | | | |
| 1 | | Mobilization | 1 | LS | \$ 316,000.00 | \$316,000.00 | 0.950 | \$300,200.00 | | \$0.00 | 0.95 | \$0.00 | \$300,200.00 | 95% | \$15,800.00 | \$15,010.00 |
| 2 | | Indemnification | 1 | LS | \$ 51,500.00 | \$51,500.00 | 1.000 | \$51,500.00 | | \$0.00 | 1 | \$0.00 | \$51,500.00 | 100% | \$0.00 | \$2,575.00 |
| 3 | | As-Built Record Drawings | 1 | LS | \$ 34,200.00 | \$34,200.00 | 0.850 | \$29,070.00 | | \$0.00 | 0.85 | \$0.00 | \$29,070.00 | 85% | \$5,130.00 | \$1,453.50 |
| 4 | | Maintenance of Traffic | 1 | LS | \$ 34,200.00 | \$34,200.00 | 0.950 | \$32,490.00 | | \$0.00 | 0.95 | \$0.00 | \$32,490.00 | 95% | \$1,710.00 | \$1,624.50 |
| 5 | | Existing Utility Location/ Identification | 1 | LS | \$ 10,260.00 | \$10,260.00 | 1.000 | \$10,260.00 | | \$0.00 | 1 | \$0.00 | \$10,260.00 | 100% | \$0.00 | \$513.00 |
| 6 | | NPDES General Construction Permit Compliance | 1 | LS | \$ 10,260.00 | \$10,260.00 | 0.950 | \$9,747.00 | | \$0.00 | 0.95 | \$0.00 | \$9,747.00 | 95% | \$513.00 | \$487.35 |
| SANITARY SYSTEM | | | | | | | | | | | | | | | | |
| 7a | | Furnish and install SDR 21 PVC vacuum main, complete - 4 inch | 8100.00 | LF | \$46.46 | \$376,326.00 | 8100.000 | \$376,326.00 | | \$0.00 | 8100 | \$0.00 | \$376,326.00 | 100% | \$0.00 | \$18,816.30 |
| 7b | | Furnish and install SDR 21 PVC vacuum main, complete - 6 inch | 1900.00 | LF | \$57.35 | \$108,965.00 | 1900.000 | \$108,965.00 | | \$0.00 | 1900 | \$0.00 | \$108,965.00 | 100% | \$0.00 | \$5,448.25 |
| 7c | | Furnish and install SDR 21 PVC vacuum main, complete - 8 inch | 600.00 | LF | \$79.80 | \$47,880.00 | 600.000 | \$47,880.00 | | \$0.00 | 600 | \$0.00 | \$47,880.00 | 100% | \$0.00 | \$2,394.00 |
| 8a | | Furnish and install division valves and boxes, complete - 4-inch | 12.00 | EA | \$ 2,115.00 | \$25,380.00 | 12.000 | \$25,380.00 | | \$0.00 | 12 | \$0.00 | \$25,380.00 | 100% | \$0.00 | \$1,269.00 |
| 8b | | Furnish and install division valves and boxes, complete - 6-inch | 5.00 | EA | \$ 2,360.00 | \$11,800.00 | 5.000 | \$11,800.00 | | \$0.00 | 5 | \$0.00 | \$11,800.00 | 100% | \$0.00 | \$590.00 |
| 8c | | Furnish and install division valves and boxes, complete - 8-inch | 1.00 | EA | \$ 3,741.00 | \$3,741.00 | 1.000 | \$3,741.00 | | \$0.00 | 1 | \$0.00 | \$3,741.00 | 100% | \$0.00 | \$187.05 |
| 9a | | Furnish and install vacuum collection pit assemblies, complete - Type "A" Adjacent to main | 34 | EA | \$ 8,800.00 | \$ 299,200.00 | 34 | \$299,200.00 | | \$0.00 | 34 | \$0.00 | \$299,200.00 | 100% | \$0.00 | \$14,960.00 |
| 9b | | Furnish and install vacuum collection pit assemblies, complete - Type "A" Across from main | 7 | EA | \$ 9,575.00 | \$ 67,025.00 | 7 | \$67,025.00 | | \$0.00 | 7 | \$0.00 | \$67,025.00 | 100% | \$0.00 | \$3,351.25 |
| 9c | | Furnish and install vacuum collection pit assemblies, complete - Type "B" Adjacent to main | 11 | EA | \$ 10,035.00 | \$ 110,385.00 | 11 | \$110,385.00 | | \$0.00 | 11 | \$0.00 | \$110,385.00 | 100% | \$0.00 | \$5,519.25 |
| 9d | | Furnish and install vacuum collection pit assemblies, complete - Type "B" Across from main | 3 | EA | \$ 10,260.00 | \$ 30,780.00 | 3 | \$30,780.00 | | \$0.00 | 3 | \$0.00 | \$30,780.00 | 100% | \$0.00 | \$1,539.00 |
| Furnish and install vacuum pump station with equipment, complete | | | | | | | | | | | | | | | | |
| 10a | | Mobilization | 1 | LS | \$ 50,140.00 | \$50,140.00 | 1 | \$50,140.00 | | \$0.00 | 1 | \$0.00 | \$50,140.00 | 100% | \$0.00 | \$2,507.00 |
| 10b | | Underground Building Section Excavation and Dewatering | 1 | LS | \$ 65,000.00 | \$65,000.00 | 1 | \$65,000.00 | | \$0.00 | 1 | \$0.00 | \$65,000.00 | 100% | \$0.00 | \$3,250.00 |
| 10c | | Building Shell | 1 | LS | \$ 340,000.00 | \$340,000.00 | 0.35 | \$119,000.00 | | \$0.00 | 0.35 | \$0.00 | \$119,000.00 | 35% | \$221,000.00 | \$5,950.00 |
| 10d | | Finish Roofing | 1 | LS | \$ 35,000.00 | \$35,000.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$35,000.00 | \$0.00 |
| 10e | | Gutters | 1 | LS | \$ 12,000.00 | \$12,000.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$12,000.00 | \$0.00 |
| 10f | | Overhead Crane | 1 | LS | \$ 40,000.00 | \$40,000.00 | 0.375 | \$15,000.00 | | \$0.00 | 0.375 | \$0.00 | \$15,000.00 | 38% | \$25,000.00 | \$750.00 |
| | | Generator (Furnish Only) | 1 | LS | \$ 125,000.00 | \$125,000.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$125,000.00 | \$0.00 |
| 10g | | Electrical | 1 | LS | \$ 235,000.00 | \$235,000.00 | 0.05 | \$11,750.00 | 0.45 | \$105,750.00 | 0.5 | \$0.00 | \$117,500.00 | 50% | \$117,500.00 | \$5,875.00 |
| 10h | | Flovac System (Furnish Only) | 1 | LS | \$ 481,000.00 | \$481,000.00 | | \$0.00 | | \$0.00 | 0 | \$112,500.00 | \$112,500.00 | 23% | \$368,500.00 | \$5,625.00 |
| 10i | | Piping Material (Furnish Only) | 1 | LS | \$ 45,000.00 | \$45,000.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$45,000.00 | \$0.00 |
| 10j | | Stucco and Paint Finish | 1 | LS | \$ 55,000.00 | \$55,000.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$55,000.00 | \$0.00 |
| 10k | | HVAC | 1 | LS | \$ 35,000.00 | \$35,000.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$35,000.00 | \$0.00 |
| 10l | | Louvers and Metalwork | 1 | LS | \$ 45,000.00 | \$45,000.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$45,000.00 | \$0.00 |
| 10m | | Order Control | 1 | LS | \$ 15,000.00 | \$15,000.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$15,000.00 | \$0.00 |
| 10n | | General Plumbing | 1 | LS | \$ 12,000.00 | \$12,000.00 | | \$0.00 | 0.5 | \$6,000.00 | 0.5 | \$2,263.87 | \$8,263.87 | 69% | \$3,736.13 | \$413.19 |
| 10o | | Bathroom | 1 | LS | \$ 15,000.00 | \$15,000.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$15,000.00 | \$0.00 |
| 10p | | Doors | 1 | LS | \$ 25,000.00 | \$25,000.00 | 0.35 | \$8,750.00 | | \$0.00 | 0.35 | \$0.00 | \$8,750.00 | 35% | \$16,250.00 | \$437.50 |
| 10q | | Labor and Supervision for installation and General Site Work | 1 | LS | \$ 125,000.00 | \$125,000.00 | 0.63 | \$78,750.00 | 0.05 | \$6,250.00 | 0.68 | \$0.00 | \$85,000.00 | 68% | \$40,000.00 | \$4,250.00 |
| OUA Vacuum Building Breakdown Total | | | | | | | | | | | | | | | | |
| 11 | | Abandon septic tanks, complete | 111 | EA | \$ 1,370.00 | \$152,070.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$152,070.00 | \$0.00 |
| 12 | | Abandon manholes, complete | 7 | EA | \$ 1,940.00 | \$13,580.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$13,580.00 | \$0.00 |
| 13 | | Furnish and Install Sanitary Service Connections (R/W to Customer Tie-In), complete | 111 | EA | \$ 3,085.00 | \$342,435.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$342,435.00 | \$0.00 |
| 14 | | Grout and Abandon Sanitary Sewer Pipe, complete | 450 | LF | \$ 15.50 | \$6,975.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$6,975.00 | \$0.00 |
| WATER SYSTEM | | | | | | | | | | | | | | | | |
| 15a | | Furnish and install C900 DR 18 PVC water main, complete - 6-inch | 1,350 | LF | \$ 37.40 | \$50,490.00 | 1310 | \$48,994.00 | | \$0.00 | 1310 | \$0.00 | \$48,994.00 | 97% | \$1,496.00 | \$2,449.70 |
| 15b | | Furnish and install C900 DR 18 PVC water main, complete - 8-inch | 1,370 | LF | \$ 50.10 | \$68,637.00 | 1264 | \$63,326.40 | | \$0.00 | 1264 | \$0.00 | \$63,326.40 | 92% | \$5,310.60 | \$3,166.32 |
| 16a | | Furnish and install SDR 11 HDPE water main, complete - 2-inch | 3,460 | LF | \$ 19.70 | \$68,162.00 | 3460 | \$68,162.00 | | \$0.00 | 3460 | \$0.00 | \$68,162.00 | 100% | \$0.00 | \$3,408.10 |
| 17a | | Furnish and install gate valves and boxes, complete 6" | 12 | EA | \$ 2,540.00 | \$30,480.00 | 12 | \$30,480.00 | | \$0.00 | 12 | \$0.00 | \$30,480.00 | 100% | \$0.00 | \$1,524.00 |
| 17b | | Furnish and install gate valves and boxes, complete 8" | 5 | EA | \$ 3,340.00 | \$16,700.00 | 5 | \$16,700.00 | | \$0.00 | 5 | \$0.00 | \$16,700.00 | 100% | \$0.00 | \$835.00 |
| 18a | | Furnish, install, and remove sample points, complete, inclusive of bacteriological testing, complete - On Main | 13 | EA | \$ 1,150.00 | \$14,950.00 | 13 | \$14,950.00 | | \$0.00 | 13 | \$0.00 | \$14,950.00 | 100% | \$0.00 | \$747.50 |
| 18b | | Furnish, install, and remove sample points, complete, inclusive of bacteriological testing, complete - On Fire Hydrant | 4 | EA | \$ 1,150.00 | \$4,600.00 | 4 | \$4,600.00 | | \$0.00 | 4 | \$0.00 | \$4,600.00 | 100% | \$0.00 | \$230.00 |
| 19 | | Furnish and install fire hydrant assemblies, complete | 5 | EA | \$ 9,300.00 | \$46,500.00 | 5 | \$46,500.00 | | \$0.00 | 5 | \$0.00 | \$46,500.00 | 100% | \$0.00 | \$2,325.00 |
| 20a | | Furnish and install single water service with angle stop and meter box (adjacent), complete | 4 | EA | \$ 1,000.00 | \$4,000.00 | 4 | \$4,000.00 | | \$0.00 | 4 | \$0.00 | \$4,000.00 | 100% | \$0.00 | \$200.00 |
| 20b | | Furnish and install single water service with angle stop and meter box (opposite), complete | 4 | EA | \$ 1,800.00 | \$7,200.00 | 4 | \$7,200.00 | | \$0.00 | 4 | \$0.00 | \$7,200.00 | 100% | \$0.00 | \$360.00 |
| 20c | | Furnish and install double water service with two (2) angle stops and meter boxes (adjacent), complete | 24 | EA | \$ 1,600.00 | \$38,400.00 | 24 | \$38,400.00 | | \$0.00 | 24 | \$0.00 | \$38,400.00 | 100% | \$0.00 | \$1,920.00 |
| 20d | | Furnish and install double water service with two (2) angle stops and meter boxes (opposite), complete | 24 | EA | \$ 2,730.00 | \$65,520.00 | 24 | \$65,520.00 | | \$0.00 | 24 | \$0.00 | \$65,520.00 | 100% | \$0.00 | \$3,276.00 |
| 21 | | Furnish and Install Water Service Connections (R/W to Customer Tie-In), complete | 131 | EA | \$ 1,460.00 | \$191,260.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$191,260.00 | \$0.00 |

SCHEDULE OF VALUES

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

CONTRACT: 235-006.03
PROJECT TITLE: PINE RIDGE PARK UTILITY IMPROVEMENTS

APPLICATION NO: 11
APPLICATION DATE: 10/9/2023
PERIOD TO: 10/6/2023
PROJECT NO.: 235-006.03
CONTRACT NO.: 22-0039-00

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

| A ITEM NO. | B FDOT PAY ITEM NO. | C DESCRIPTION OF WORK ITEM | D QTY | E UNIT | F UNIT PRICE | G SCHEDULED VALUE TOTAL | H WORK COMPLETED FROM PREVIOUS APPL | | I WORK COMPLETED THIS PERIOD | | J MATERIALS PRESENTLY STORED (NOT IN G OR H) | K TOTAL COMPLETED AND STORED TO DATE (G+H+I) | L % (K ÷ F) | M BALANCE TO FINISH (F - K) | N TOTAL RETAINAGE | | |
|----------------------------|------------------------|---|----------|-----------|-----------------|----------------------------|--|-----------------------|---------------------------------|---------------------|---|---|----------------|--------------------------------|----------------------|-----------------------|---------------------|
| | | | | | | | QTY | AMOUNT (G + H) | QTY | AMOUNT | | | | | | | |
| | | | | | | | 5.00% | | | | | | | | | | |
| 22 | | Disconnect wells, complete | 104 | EA | \$ 185.00 | \$19,240.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$19,240.00 | \$0.00 | |
| 23 | | Furnish and install ductile iron compact fittings with reaction blocking or thrust restraints, complete | 1.5 | TN | \$ 18,200.00 | \$27,300.00 | 1.4 | \$25,480.00 | | \$0.00 | 1.4 | \$0.00 | \$25,480.00 | 93% | \$1,820.00 | \$1,274.00 | |
| 24 | | Grout and Abandon Water Main Pipe, complete | 310 | LF | \$ 15.50 | \$4,805.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$4,805.00 | \$0.00 | |
| RESTORATION | | | | | | | | | | | | | | | | | |
| 25 | | Furnish and place sod, complete | 11,000 | LF | \$ 2.85 | \$31,350.00 | 11000 | \$31,350.00 | | \$0.00 | 11000 | \$0.00 | \$31,350.00 | 100% | \$0.00 | \$1,567.50 | |
| 26 | | Asphaltic Driveways, complete | 330 | SY | \$ 57.00 | \$18,810.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$18,810.00 | \$0.00 | |
| 27 | | Concrete Driveways, complete | 1,840 | SY | \$ 74.10 | \$136,344.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$136,344.00 | \$0.00 | |
| 28 | | Gravel Driveways, complete | 1,200 | SY | \$ 22.80 | \$27,360.00 | 800 | \$18,240.00 | | \$0.00 | 800 | \$0.00 | \$18,240.00 | 67% | \$9,120.00 | \$912.00 | |
| 29 | | Asphalt Road Patch, complete | 1,850 | SY | \$ 25.30 | \$46,805.00 | 1850 | \$46,805.00 | | \$0.00 | 1850 | \$0.00 | \$46,805.00 | 100% | \$0.00 | \$2,340.25 | |
| 30 | | Headwall Replacement, complete | 7 | EA | \$ 855.00 | \$5,985.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$5,985.00 | \$0.00 | |
| 31 | | Pavement Markings/Restoration Allowance | 1 | LS | \$ 10,000.00 | \$10,000.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$10,000.00 | \$0.00 | |
| 32 | | Miscellaneous Work Allowance | 1 | LS | \$ 400,000.00 | \$400,000.00 | 20.90% | \$83,600.55 | | \$0.00 | 0.209001375 | \$0.00 | \$83,600.55 | 21% | \$316,399.45 | \$4,180.03 | |
| Change Orders | | | | | | | | | | | | | | | | | |
| CO#1 -1 | | Removal of all septic tank abandonments. This affects Bid Item No. 11 | 1.00 | LS | -\$152,070.00 | -\$152,070.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | -\$152,070.00 | \$0.00 | |
| CO#1 -2 | | Removal of all sanitary sewer connections form R/W to customer tie-in. This affects Bid Item No.13. | 1.00 | LS | -\$342,435.00 | -\$342,435.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | -\$342,435.00 | \$0.00 | |
| CO#1 -3 | | Removal of all water service connections form R/W to customer tie-in. This affects Bid Item No. 21 | 1.00 | LS | -\$191,260.00 | -\$191,260.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | -\$191,260.00 | \$0.00 | |
| CO#1 -4 | | Removal of all well disconnections. This affects Bid Item No. 22. | 1.00 | LS | -\$19,240.00 | -\$19,240.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | -\$19,240.00 | \$0.00 | |
| CO#1 -5 | | Reduction of Bid Items No. 1 through 6 as a result of work being removed in items 1 through 5 above. | 1.00 | LS | -\$7,120.05 | -\$7,120.05 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | -\$7,120.05 | \$0.00 | |
| CO#2 -1 | | Addition of Bid Items No. 1 through 6 as a result of work being added in items 2 through 5 below. | 1.00 | LS | \$7,120.05 | \$7,120.05 | | \$0.00 | 1 | \$7,120.05 | 1 | \$0.00 | \$7,120.05 | 100% | \$0.00 | \$356.00 | |
| CO#2 -2 | | Addition of all septic tank abandonments. This affects Bid Item No. 11 | 111.00 | EA | \$1,370.00 | \$152,070.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$152,070.00 | \$0.00 | |
| CO#2 -3 | | Addition of all sanitary sewer connections form R/W to customer tie-in. This affects Bid Item No.13. | 111.00 | EA | \$3,702.00 | \$410,922.00 | | \$0.00 | 3 | \$11,106.00 | 3 | \$68,078.53 | \$79,184.53 | 19% | \$331,737.47 | \$3,959.23 | |
| CO#2 -4 | | Addition of all water service connections form R/W to customer tie-in. This affects Bid Item No. 21 | 131.00 | EA | \$1,752.60 | \$229,590.60 | | \$0.00 | 29 | \$50,825.40 | 29 | \$0.00 | \$50,825.40 | 22% | \$178,765.20 | \$2,541.27 | |
| CO#2 -5 | | Addition of all well disconnections. This affects Bid Item No. 22. | 104.00 | EA | \$185.00 | \$19,240.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$19,240.00 | \$0.00 | |
| CO#3 | | Deductive Change Order for Generator | 1.00 | LS | -\$150,274.26 | -\$150,274.26 | | \$0.00 | | \$0.00 | | | | | | | |
| TOTAL | | | | | | \$5,099,543.34 | | \$2,477,446.95 | | \$187,051.45 | | \$182,842.40 | | \$2,847,340.80 | | \$2,402,476.80 | \$142,367.04 |
| BID ALTERNATE ITEMS | | | | | | | | | | | | | | | | | |
| 1A | | Furnish and install 2-inch HDPE water main via directional drill, inclusive of all fittings, transition pieces, appurtenances; set up, mobilization, and demobilization | 3,460 | LF | \$ 17.20 | \$59,512.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$59,512.00 | \$0.00 | |
| 2A-a | | Furnish and install single water service with angle stop and meter box (adjacent), complete | 4 | EA | \$ 1,120.00 | \$4,480.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$4,480.00 | \$0.00 | |
| 2A-b | | Furnish and install single water service with angle stop and meter box (opposite), complete | 4 | EA | \$ 1,915.00 | \$7,660.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$7,660.00 | \$0.00 | |
| 2A-c | | Furnish and install double water service with two (2) angle stops and meter boxes (adjacent), complete | 24 | EA | \$ 1,710.00 | \$41,040.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$41,040.00 | \$0.00 | |
| 2A-d | | Furnish and install double water service with two (2) angle stops and meter boxes (opposite), complete | 24 | EA | \$ 2,845.00 | \$68,280.00 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | 0% | \$68,280.00 | \$0.00 | |
| 3A | | Deductive Alternate for providing an Alternate Generator System/ Manufacturer meeting the requirements of specifications Section 16204T. (Value accounted for under G702) | 1 | LS | \$ 150,274.26 | \$150,274.26 | | \$0.00 | | \$0.00 | 0 | \$0.00 | \$0.00 | | \$150,274.26 | \$0.00 | |

Stored Materials Summary

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 11
 APPLICATION DATE: 10/9/2023
 PERIOD TO: 10/6/2023
 PROJECT NO.: 235-006.03
 CONTRACT NO.: 22-0039-00

| A | | B | C | D | E |
|--------------------------|----------------------|---|-------------------------------|-------------------------------|---|
| Item No. | Supplier Invoice No. | Description of Materials or Equipment Stored | Amount Previously Stored (\$) | Amount Stored this Month (\$) | Amount Completed and Stored to Date (C + D) |
| 7b | 68004 | 6" PVC Pipe SDR-21 | \$ - | \$ - | \$ - |
| 7c | 68004 | 8" PVC Pipe SDR-21 | \$ - | \$ - | \$ - |
| 9a | 619 | 28 Type A valve pits | \$ - | \$ - | \$ - |
| 9b | 630 | 28 Type A valve pits | \$ - | \$ - | \$ - |
| 10h | 619 | 25% Upon receipt of approved shop drawings at release for production | \$ 112,500.00 | | \$ 112,500.00 |
| 9c | 7730669 | 6x4" PVC IPS Vaccum WYE, 4" PVC Vacuum 45 degree bend, 4" PVC IPS Vacuum WYE. | \$ - | \$ - | \$ - |
| CO#2 -Line Items 3 and 4 | 5995552 | Project Material Deposit | \$ - | \$ 68,078.53 | \$ 68,078.53 |
| 10n | 8046417 | 304 S.S. Pipe for Odor Control | \$ - | \$ 2,263.87 | \$ 2,263.87 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | \$ - |
| | | Totals | \$ 112,500.00 | \$ 70,342.40 | \$ 182,842.40 |

PARTIAL RELEASE OF LIEN

The undersigned lienor, in consideration of the total payment in the amount of \$68,078.53.

Hereby waives and releases its lien and right to claim a lien for labor, services or materials furnished

through: 08-23-23

For the following project: Pine Ridge Park Utility System Improvements

Contractors Job #/Name: 22-0039-00

Engineer's/Owner Project: 235-006.01

Dated on this 23rd day of August, 2023.

Wind River Environmental, LLC dba Cooke's Plumbing & Septic
(Lienor's Name)

(Signature)

Carbs Ayala, OPS MANAGER
(Print Name & Title of Person Executing on Behalf of Lienor)

STATE OF Florida

COUNTY OF Martin

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this 23rd day of August, 2023 by Carbs Ayala, who is personally known to me or has produced a _____ as identification.

Notary Public [Signature]

My Commission Expires 10/11/2023

Provided Identification _____



FINAL RELEASE OF LIEN

The undersigned lienor, in consideration of the total payment in the amount of \$25,905.00, hereby waives and releases its lien and right to claim a lien for labor, services or materials furnished and that all work has been completed. This constitutes a Final Release of Lien.

Property: Pine Ridge Park utility System Improvements

Contractors Job: 22-0039-00

Engineer's/Owner Project #235-006.01

Dated on this 21st day of July, 23.

BSM & Associates, Inc.

(Lienor's Name)

(Signature)

RICHARD E. BARNES III PRES.
(Print Name & Title of Person Executing on Behalf of Lienor)

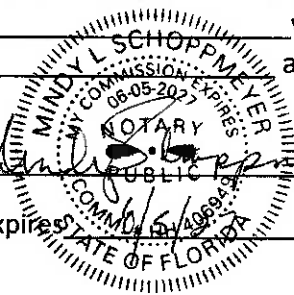
STATE OF FL.

COUNTY OF Okeechobee

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this 31 day of July 2023 by Richard E. Barnes III who is personally known to me or has produced a as identification.

Notary Public

My Commission Expires



FINAL RELEASE OF LIEN

The undersigned lienor, in consideration of the total payment in the amount of \$27,785.60.

hereby waives and releases its lien and right to claim a lien for labor, services or materials furnished and that all work has been completed. This constitutes a Final Release of Lien.

Property: Pine Ridge Park Utility System Improvements

Contractors Job: 22-0039-00

Engineer's/Owner Project #235-006.01

Dated on this 21st day of July, 23.

Streamline Paving, Inc.
(Lienor's Name)


(Signature)

Chris Padgett owner
(Print Name & Title of Person Executing on Behalf of Lienor)

STATE OF Florida

COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this 31 day of July 2023 by Christopher Padgett who is personally known to me or has produced a FL DL as identification.

Notary Public Shane Griswold

My Commission Expires _____



PARTIAL RELEASE OF LIEN

The undersigned lienor, in consideration of the total payment in the amount of \$10,620.00.

Hereby waives and releases its lien and right to claim a lien for labor, services or materials furnished

through: 07-27-23

For the following project: Pine Ridge Park Utility System Improvements

Contractors Job #/Name: 22-0039-00

Engineer's/Owner Project: 235-006.01

Dated on this 22nd day of August, 2023.

J Herbert Corporation

(Lienor's Name)

Dawn Heid
(Signature)

DAWN HEID, ACCOUNT MANAGER
(Print Name & Title of Person Executing on Behalf of Lienor)

STATE OF Florida

COUNTY OF Osceola

The foregoing instrument was acknowledged before me by means of physical presence or [] online notarization this 22nd day of August, 2023 by Dawn Heid, who is personally known to me or has produced a [] _____ as identification.

Notary Public *Charlene L. Khan*

My Commission Expires 7/20/24

Provided Identification personally known



Charlene L. Khan
Comm. #HH021311
Expires: July 20, 2024
Bonded Thru Aaron Notary



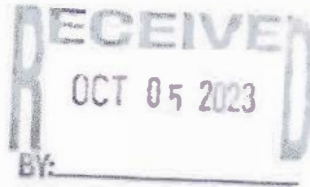
Phoenix Metals Company
 TAMPA, FL
 813-626-8999
 FEI#58-1455083
 REMIT TO: P. O. BOX 932589
 ATLANTA, GA 31193

Invoice

| | |
|----------|----------|
| No: | 8046417 |
| Date: | 10/04/23 |
| Due On: | 11/03/23 |
| Shipped: | 10/04/23 |

Sold To

HINTERLAND GROUP
 2051 W BLUE HERON BLVD
 RIVIERA BEACH, FL 33404



Shipped To

HINTERLAND GROUP
 2051 W BLUE HERON BLVD
 RIVIERA BEACH, FL 33404

| Customer | Terr | Customer PO | Terms | Carrier | FOB | Salesman | | |
|----------|------|---|----------------|-----------|-----------|-------------|-------|----------|
| HINTER | 414 | 18-0331-13LS131 | 1/2% 10 NET 30 | OUR TRUCK | DELIVERED | BRIAN WYNNE | | |
| Qty | UM | Description | | | Units | Per | Price | Amount |
| 140 | LFT | T304/304L STAINLESS STEEL PIPE(2 SCH 40 X 20 R/L) | | | 140.00 | LFT | 15.24 | 2,133.60 |
| | | FUEL SURCHARGE | | | | | | 2.13 |

Doc Number: 22 - 0039 - 00

Category: W (1, 2, or 3 Letters)

OR GL Code: _____

NO DISCOUNT ALLOWED ON TAX, FREIGHT, OR LABOR. RETAINAGE NOT PERMITTED. WE RESERVE THE RIGHT TO ADD 11/2% PER MONTH (18% PER ANNUM), \$1.00 MINIMUM SERVICE CHARGE IF NOT PAID WITHIN 30 DAYS OF INVOICE DATE. NO STATEMENT WILL BE RENDERED. RETURN COPY OF INVOICE WITH PAYMENT, OR SHOW INVOICE NUMBER ON YOUR CHECK

| | |
|------------------|-----------------|
| SubTotal | 2,135.73 |
| Freight Charges | |
| Misc Charges | |
| Cutting/Labor | |
| Sales Tax | 128.14 |
| TOTAL DUE | 2,263.87 |



Monthly Project Status Update – August & September 2023

Project Name: Pine Ridge Park Utility Improvements

Project No.: 235-006.03

Client: Okeechobee Utility Authority

Client's Project Manager: John Hayford, P.E.

Engineer's Project Manager: Douglas Hammann, P.E.

Contractor: Hinterland Group, Inc.

Contractor's Project Manager: Joshua Ramirez

Work completed this month:

- Contractor shop drawing review.
- Contractor continues their MOT setup.
- Contractor provided partial as-built records to Engineer of Record.
- CHA Consulting, Inc. held an onsite meeting to conduct walkthrough of NE 28 Avenue to generate final punch list.
- Contractor continued work on Vacuum Pump Station site to include electrical and general plumbing for the above-grade portion of the project.
- Contractor scheduled Building Inspections with the County Building Department.
- Contractor began the customer connection for the project for water & sewer connections.

Project Schedule Status:

| | |
|---|--------------------|
| Notice to Proceed (NTP) | June 21, 2022 |
| Original Contract Date of Substantial Completion (425 days) | August 19, 2023 |
| Original Contract Date of Final Completion (455 days) | September 18, 2023 |
| Revised Contract Date of Substantial Completion (606 days) | February 16, 2024 |
| Revised Contract Date of Final Completion (636 days) | March 17, 2024 |

| | |
|---|-----|
| Days Since NTP | 476 |
| Days Remaining until Substantial Completion | 129 |
| Percent of Days Remaining | 21% |

Project Financial Status:

Contractor's Payment Applications

| Pay App. No. | Payment Amount | Contract Amount | Remaining | Percent Complete |
|--------------|----------------|-----------------------------|----------------|------------------|
| 11 | \$244,524.16 | \$5,099,543.34 ¹ | \$2,394,569.58 | 55% |

V:\Projects\CSFL122\Documents\Okeechobee\235-006.03 Pine Ridge Park Utility Improvements - SDC\Monthly Reports EEI_CHA\2023\8- Aug & Sept\Pine Ridge Park Monthly Report - Aug & Sept 2023.docx

¹ Per Change Order No. 3













Sep 7, 2023 at 1:49:05 PM
1073 NE 28th Ave
Okeechobee FL 34972
United States

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 13

OCTOBER 17, 2023

CONSENT AGENDA

INVOICE FROM LEWIS LONGMAN WALKER

Please see attached invoices from Lewis Longman Walker.

Staff recommends approval of the invoice from Lewis Longman Walker in the amounts of \$3,467.50.



LLW

**LEWIS
LONGMAN
WALKER**

360 South Rosemary Avenue
Suite 1100
West Palm Beach, FL 33401
Tel 561-640-0820
Fax 561-640-8202
Tax ID No. 65-0500793

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

October 4, 2023
Invoice No. WGC-154701

CLIENT: 0504 - Okeechobee Utility Authority
Re: 008 USDA Loan

| Date | Services | Hours |
|-------------|---|--------------|
| 09/12/23 | WGC Review agenda item with BAN Resolution and form of Note; correspondence regarding same. | 0.40 |
| 09/13/23 | WGC Correspondence regarding extension of time for closing by 30 days; work session regarding closing timetable; telephone conference with P. Dame, Esquire regarding same and closing documents. | 1.50 |
| 09/14/23 | WGC Work session regarding closing timetable and documents. | 0.80 |
| 09/15/23 | WGC Work session regarding financing documents. | 0.50 |
| 09/18/23 | WGC Review information for Authority Board meeting. | 0.70 |
| 09/19/23 | WGC Prepare for and attend Authority Board meeting; correspondence regarding same. | 1.00 |
| 09/22/23 | WGC Review correspondence regarding receipt of SouthState proposal and executed BAN Resolution. | 0.20 |
| 09/25/23 | WGC Work session regarding financing documents. | 0.50 |
| 09/27/23 | WGC Work session regarding BAN documents. | 1.00 |
| 09/29/23 | WGC Work session regarding required closing documents for BAN transaction. | 0.70 |

Summary of Services

| | Rate | Hours | Amount |
|---------------------------|-------------|--------------|-------------------|
| WGC Capko, William G. | 475.00 | 7.30 | 3,467.50 |
| Total for Services | | 7.30 | \$3,467.50 |

Client Ref: 0504 - 008
Invoice No. WGC-154701

October 4, 2023
Page 2

| | |
|--|--------------------------|
| Total for Services and Expenses | <u>\$3,467.50</u> |
| Previous Balance | 12,395.00 |
| Payments Since Last Invoice | -12,395.00 |
| Amount Due | <u>\$3,467.50</u> |

Invoice No. WGC-154701
Invoice Date: October 4, 2023
Client Code: 0504
Client Name: Okeechobee Utility Authority
Matter Code: 008
Matter Name: USDA Loan

| | |
|--|--------------------------|
| Total for Services and Expenses | <u>\$3,467.50</u> |
| Previous Balance | 12,395.00 |
| Payments Since Last Invoice | -12,395.00 |
| Amount Due | <u>\$3,467.50</u> |

Amount enclosed: _____

Please remit checks to:

Lewis, Longman & Walker, P.A.
PO Box 628742
Orlando, FL 32862-8742

For your convenience, we accept credit card and e-check payments online at:

<http://www.llw-law.com/template/payment/>

For billing questions, please contact our Billing Department at: (561) 640-0820.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 14

OCTOBER 17, 2023

CONSENT AGENDA

**INVOICES FROM KIMLEY HORN AND ASSOCIATES, INC. – TREASURE ISLAND
SEPTIC TO SEWER PROJECT**

Please find attached the invoice in the amount of \$25,688.60 submitted by Kimley Horn and Associates, Inc. Staff is aware of the work currently being done by Kimley Horn and Associates, Inc. and is in agreement with this request.

| Invoice Date | Pay Request No. | Date Paid | Amt. Requested | Amount Paid | Remaining Balance |
|--------------|-----------------|-----------|----------------|--------------|-------------------|
| | | | | | \$3,180,385.00 |
| Jun-23 | 1 | Jun-23 | | \$10,032.10 | \$3,170,352.90 |
| Jun-23 | 2 | Jun-23 | | \$106,718.65 | \$3,063,634.25 |
| Aug-23 | 3 | Aug-23 | | \$36,215.50 | \$3,027,418.75 |
| Sep-23 | 4 | Sep-23 | | \$20,157.35 | \$3,007,261.40 |
| Oct-23 | 5 | | \$25,688.60 | | \$2,981,572.80 |

Staff recommends approval of this invoice in the amount of \$258,688.60 to Kimley Horn and Associates, Inc.

| | |
|---|---|
| <p>Please remit payment electronically to:</p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC. Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94163 Account Number: 2073089159554 ABA#: 121000248</p> | <p>If paying by check, please remit to:</p> <p>KIMLEY-HORN AND ASSOCIATES, INC. P.O. BOX 932520 ATLANTA, GA 31193-2520</p> |
|---|---|

OKEECHOBEE UTILITY AUTHORITY
 ATTN: JOHN HAYFORD
 OUA
 100 SW 5TH AVE
 OKEECHOBEE, FL 34974

Invoice No: 25962713
 Invoice Date: Aug 31, 2023
 Invoice Amount: \$25,688.60
 Project No: 241093000.1
 Project Name: TREASURE ISLAND S2S
 Project Manager: JENSEN, THOMAS
 Client Reference: MSA180123
 PO# 0000011405

Federal Tax Id: 56-0885615
 For Services Rendered through Aug 31, 2023

LUMP SUM

| Description | Contract Value | % Complete | Amount Earned to Date | Previous Amount Billed | Current Amount Due |
|--|---------------------|--------------|-----------------------|------------------------|--------------------|
| Task 1 - Project Validation and Kickoff Meeting | 8,284.00 | 100.00% | 8,284.00 | 8,284.00 | 0.00 |
| Task 2 - Data Collection | 13,891.00 | 85.00% | 11,807.35 | 11,112.80 | 694.55 |
| Task 3 - Model Development and Hydraulic Investigation | 21,804.00 | 0.00% | 0.00 | 0.00 | 0.00 |
| Task 4 - Preliminary Design Report (PDR) | 92,037.00 | 50.00% | 46,018.50 | 36,814.80 | 9,203.70 |
| Task 5 - Pre-Design Services | | | | | |
| i. Geotechnical Services | 31,384.00 | 0.00% | 0.00 | 0.00 | 0.00 |
| ii. Site Survey | 603,965.00 | 15.00% | 90,594.75 | 90,594.75 | 0.00 |
| iii. Environmental Services | 24,257.00 | 0.00% | 0.00 | 0.00 | 0.00 |
| iv. Structural Services | 95,413.00 | 0.00% | 0.00 | 0.00 | 0.00 |
| v. Electrical, Instrumentation, Controls, and MEP Services | 74,642.00 | 0.00% | 0.00 | 0.00 | 0.00 |
| Task 6 - Permitting and Easement/ROW Acquisition Support | 159,775.00 | 0.00% | 0.00 | 0.00 | 0.00 |
| Task 7 - Meetings | 48,503.00 | 0.00% | 0.00 | 0.00 | 0.00 |
| Task 8 - Project Management | 38,060.00 | 0.00% | 0.00 | 0.00 | 0.00 |
| Task 9 - 30% Preliminary Design | 526,345.00 | 8.00% | 42,107.60 | 26,317.25 | 15,790.35 |
| Task 10 - 60% Design | 620,228.00 | 0.00% | 0.00 | 0.00 | 0.00 |
| Task 11 - 90% Design | 504,874.00 | 0.00% | 0.00 | 0.00 | 0.00 |
| Task 12 - Final Design | 261,335.00 | 0.00% | 0.00 | 0.00 | 0.00 |
| Task 13 - Bidding Services | 55,588.00 | 0.00% | 0.00 | 0.00 | 0.00 |
| Subtotal | 3,180,385.00 | 6.25% | 198,812.20 | 173,123.60 | 25,688.60 |
| Total LUMP SUM | | | | | 25,688.60 |

Total Invoice: \$25,688.60

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 15

OCTOBER 17, 2023

CONSENT AGENDA

INVOICE FROM EVERGREEN SOLUTIONS, LLC

Please find attached the invoice in the amount of \$4,875.00 submitted Evergreen Solutions. LLC. Staff is aware of the work currently being done by Evergreen Solutions. LLC. and is in agreement with this request.

Staff recommends approval of this invoice in the amount of \$4,875.00 to Evergreen Solutions. LLC.



Evergreen Solutions, LLC

Evergreen Solutions, LLC
2528 Barrington Circle
Unit 201
Tallahassee, FL 32308

Invoice

| | |
|-----------|-----------|
| Date | Invoice # |
| 9/20/2023 | 1212-3 |

| |
|---|
| Bill To |
| Okeechobee Utility Authority Okeechobee Utility Authority 100 SW 5th Ave Okeechobee, FL 34974-4221 |

| | | |
|------------|-------|-----------------------|
| P.O. No. | Terms | Project |
| 0000011535 | | 1212-Employee Clas... |

| Item | Description | Est Amt | Prior Amt | Amount |
|-------------------------|--|-----------|-----------|------------|
| Professional Cons... | Employee Classification and Compensation Survey Invoice #3 - 25% - upon completion of Tasks 5 - 6 - - \$4,875.00 | 19,500.00 | 9,750.00 | 4,875.00 |
| Total | | | | \$4,875.00 |
| Payments/Credits | | | | \$0.00 |
| Balance Due | | | | \$4,875.00 |

| | |
|-------------------------|------------|
| Total | \$4,875.00 |
| Payments/Credits | \$0.00 |
| Balance Due | \$4,875.00 |

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 16

OCTOBER 17, 2023

CONSENT AGENDA

INVOICE FROM THORN RUN PARTNERS

Please see attached the Thorn Run Partners monthly invoice.

Staff recommends approval of the monthly invoice from Thorn Run Partners in the amount of \$3,500.00.

THORN RUN PARTNERS



INVOICE

Date 10/1/2023
Invoice No. 23547

Bill To

Okeechobee Utility
100 S.W. 5th Avenue
Okeechobee, FL 34974

| | |
|-------------|----------|
| PO NUMBER | PO 11326 |
| SUPPLIER ID | |

| | |
|--------|------------------|
| Terms | FOR THE MONTH OF |
| Net 30 | October 2023 |

| | |
|--|------------|
| Government Relations Services performed Fee as agreed to and amount owed: | \$3,500.00 |
| Payments/Credits | \$0.00 |
| Total Amount Due | \$3,500.00 |

| |
|--|
| Remittance Information |
| For billing inquiries please email trpadmin@thornrun.com |
| Remittance Information |
| Please make all checks payable to: Thorn Run Partners, LLC: 100 M Street SE, Suite 750 Washington, DC 20003 Please reference the invoice number when making payment |
| Payment Options |
| We accept wire and ACH. For more information: Email: trpadmin@thornrun.com Phone: +1 (202) 688-0222 Online Payment Link: https://app01.us.bill.com/p/thornrunpartners |
| TAX ID |
| FEIN: 27-1541515 |

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 17

OCTOBER 17, 2023

CONSENT AGENDA

INVOICE FROM MACVICAR CONSULTING, INC.

Please see attached the MacVicar Consulting Inc. invoice.

Staff recommends approval of the monthly invoice from MacVicar Consulting Inc. in the amount of \$250.00.



MACVICAR CONSULTING, INC.
West Palm Beach, FL 33415

Invoice

Okeechobee Utility Authority
Attn:John Hayford, Exec Director
100 SW 5th Avenue
Okeechobee, FL 34974
PO No:11323

| DATE | INVOICE # |
|-----------|-----------|
| 10/2/2023 | 202310018 |

| PROJECT |
|-----------------------------|
| 540.01-LOSOM Support |

| DESCRIPTION | AMOUNT |
|---|-----------------|
| Support for the month of September 2023 | 250.00 |
| Total | \$250.00 |

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 18

OCTOBER 17, 2023

CUSTOMER – DUPELLE

Orrel Dupelle of 2515 SW 8th Street had a high water read over the July – September 2023 reading period. He used 9,142 gallons during the first month and 47,602 gallons during the second month. The usage indicates a leak started late in the July-August read period and continued daily into the Aug-September read period. His typical normal bill is in the 3,000 gallon per month range.

The normal monthly bill is approximately \$35-\$40 per month. The August billing went up to approximately \$80 while the September billing is nearly \$350.00.

Mr. Dupelle would like to speak to the OUA Board requesting some consideration for the higher than expected September bill. He has paid for a plumber to fix all of his toilets and the current meter reading indicates flows have returned to normal.

RESOLUTION 99-1

A RESOLUTION OF THE OKEECHOBEE UTILITY AUTHORITY, OKEECHOBEE FLORIDA, ADOPTING A POLICY GOVERNING PUBLIC PARTICIPATION AT BOARD MEETINGS AND WORKSHOPS, AND PROVIDING FOR AN EFFECTIVE DATE.

Now Therefore BE IT RESOLVED by the Okeechobee Utility Authority Board as follows:

THE AGENDA

The Agenda is a printed document available to you as you enter the OUA Board meetings. It lists the order of business for the Board meetings.

HOW TO GET ON THE AGENDA

There are times that certain organizations, other political sub-divisions or citizens have business to conduct with the OUA Board that is out of the realm of matters that can be handled administratively. Your agenda request must be submitted to the Office of the Executive Director, 8 working days before the meeting at which you wish to present your request to the OUA Board. You are encouraged to first consult with the Director to ascertain if your matter can be handled administratively.

When you submit your request to be placed on the agenda to the Office of the Executive Director, you must specifically state what official action you would like the OUA Board to take. Also, you must provide the OUA with all necessary documents or explanatory material to support your request. The agenda and explanatory material is delivered to each Board member several days before each meeting. This gives the Board members time to study the items before they have to make a decision about them at the Board meeting. You must also be present at the meeting to present your request. Failure to appear will result in no official action being taken and you must resubmit your request following the above procedures.

WHEN CAN YOU SPEAK AT OUA BOARD MEETINGS

1. When a portion of a Board meeting contains a public hearing, the public will have the opportunity to address the Board on the specific issue contained in the public hearing. The Chairman will ask for public comment and, at that time, anyone from the public can address the Board.
2. If an item on the Agenda is one that you specifically requested using the above procedures, you may address the Board after being recognized by the Chairman.
3. If you would like to address the OUA Board on a specific item on the Agenda that you have not requested, or is not part of a public hearing, simply raise your hand at the appropriate time for the Chairman to recognize you.
4. When addressing the Board, please speak from the podium and first state your name and address for the record.
5. The Chairman has the authority to control the time allotted for addressing the Board and the content of the address. If a group of people have the same point of view, it is recommended that one person act as the spokesman. It is the intent of the Board to hear as many different points of views as possible.

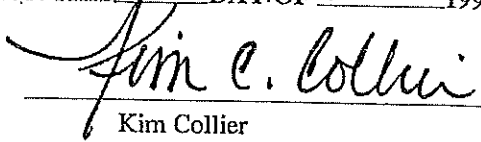
THE WORKSHOP

A workshop is an informal business meeting of the OUA Board to discuss a specific item of business. No official action will be taken by the OUA Board at a workshop meeting.

WHEN CAN YOU SPEAK AT QUA BOARD WORKSHOPS

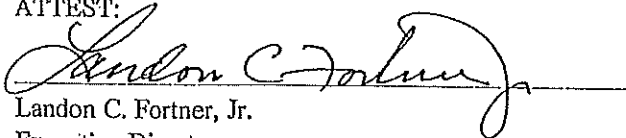
1. If you would like to address the Board at a workshop, simply raise your hand at the appropriate time for the Chairman to recognize you.
2. When addressing the Board, please speak from the podium and state your name and address for the record.
3. The Chairman has the authority to control the time allotted for addressing the Board and the content of the address. If a group of people have the same point of view, it is recommended that one person act as the spokesperson. It is the intent of the Board to hear as many different points of views as possible.

THIS RESOLUTION WILL TAKE EFFECT UPON ITS ADOPTION THIS 23rd DAY OF Feb 1999.



Kim Collier
Chairman

ATTEST:



Landon C. Fortner, Jr.
Executive Director

OKEECHOBEE UTILITY AUTHORITY
941-763-9460 FAX# 941-763-9036

AGENDA ITEM REQUEST FORM

Please mail or bring completed form to:

Okeechobee Utility Authority
Executive Director Office
100 S.W. 5th. Avenue
Okeechobee, Florida 34974-4221

NAME: ORREL DUPELLE
ADDRESS: 2515 S.W. 8TH ST.
OKEECHOBEE - FL.

TELEPHONE: 863-330-3015 - OR JULIE - 239-293-1096
HOME BUSINESS

MEETING: REGULAR SPECIAL WORKSHOP DATE: 18 OCT.

PLEASE STATE THE ITEM YOU WISH TO HAVE PLACED ON THE OUA BOARD AGENDA:

WAIVER OR REDUCTION OF MY UTILITY BILL

PLEASE STATE DESIRED ACTION BY THE OUA BOARD:

WAIVER, CREDIT, OR REDUCTION

PLEASE SUMMARIZE PERTINENT INFORMATION CONCERNING YOUR REQUEST AND ATTACH APPLICABLE DOCUMENTS:

I FOLLOWED INSTRUCTION CONCERNING THE BILL
I RECEIVED A BILL WORTH A YEAR OF SERVICE *350.-
I WASN'T NOTIFIED OR SERVICE WASN'T SHUT OFF AFTER
YOU NEW IT WAS A EXTRAINARY USE OF WATER. JUST A SIMPLE
BILL.

PRESENTATION IS TO BE MADE, HOW MUCH TIME WILL BE REQUESTED? 5-min.?

SIGNED BY: Orrel Dupelle o.c.o.

DATE: 5-OCT-23

Utility Billing

Account History Report

User: mwilloughby
 Printed: 10/09/2023 - 9:03AM



Account Status: Active
 Connect Date: 04/23/2021 Final Date:
 Customer Name: ORREL DUPELLE III
 Care Of:
 Customer Address: 2515 SW 8TH ST
 OKEECHOBEE, FL 34974-3902

Total Account Balance: 350.23
 Total Deposits: 50.50 Total Refunds: 50.50

Owner Name:
 Service Address: 2515 SW 8TH ST

Home Phone: (239) 293-1096 Ext: 0
 Business Phone: Ext: 0
 Account Number: 053885-000 Reference Number: 28609465

| Tran Date | Tran Type | Description | Amount | WATER CPA | SEWER N/A | FRAN N/A | FIRE PRO N/A | MISC N/A | PENALTY N/A | OVRPAY N/A | DEP N/A |
|-----------------------------------|-----------|----------------|--------|--------------|--------------|-------------|-----------------|-------------|----------------|---------------|------------|
| Current Balance By Service | | | | 350.23 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 09/28/2023 | Balance | | 350.23 | 350.23 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | 0.00 | | | | | | | |
| 09/28/2023 | Billing | | 350.23 | 350.23 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | 0.00 | | | | | | | |
| 09/21/2023 | Payment | Clearing House | -79.47 | -79.47 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | 0.00 | | | | | | | |
| 08/29/2023 | Billing | | 79.47 | 79.47 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | 0.00 | | | | | | | |
| 08/29/2023 | Balance | | 79.47 | 79.47 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | 0.00 | | | | | | | |
| 08/17/2023 | Payment | Clearing House | -36.72 | -36.72 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | 0.00 | | | | | | | |
| 07/27/2023 | Balance | | 36.72 | 36.72 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | 0.00 | | | | | | | |
| 07/27/2023 | Billing | | 36.72 | 36.72 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | 0.00 | | | | | | | |

Account Number: 053885-000

Reference Number: 28609465

| Tran Date | Tran Type | Description | Amount | WATER CPA | SEWER N/A | FRAN N/A | FIRE PRO N/A | MISC N/A | PENALTY N/A | OVRPAY N/A | DEP N/A |
|------------|------------|---------------------|--------|----------------|--------------|-------------|-----------------|-------------|----------------|---------------|------------|
| 05/20/2021 | Adjustment | Transfer | 0.00 | 15.30 0.00 | 0.00 | 0.00 | 0.00 | -15.30 | 0.00 | 0.00 | 0.00 |
| 04/28/2021 | Balance | | 0.00 | -15.30 0.00 | 0.00 | 0.00 | 0.00 | 15.30 | 0.00 | 0.00 | 0.00 |
| 04/28/2021 | Billing | | 0.00 | 0.00 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04/28/2021 | Billing | Initial On | 15.30 | 0.00 0.00 | 0.00 | 0.00 | 0.00 | 15.30 | 0.00 | 0.00 | 0.00 |
| 04/19/2021 | Payment | Check No: 236713112 | -15.30 | -15.30 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 04/19/2021 | Billing | | 50.50 | 0.00 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 50.50 |
| 04/19/2021 | Payment | Check No: 236713112 | -50.50 | 0.00 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | -50.50 |
| 04/19/2021 | Deposit | | 50.50 | 0.00 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 50.50 |

| Description | Read Date | Reading | Consumption |
|---|------------|------------|-------------|
| Active | | | |
| Route-Sequence-Serial: 286-09465-71385073 | | | |
| mnr left d/t | 9/19/2023 | 462,666.00 | 47,602.00 |
| mnr. | 8/16/2023 | 415,064.00 | 9,142.00 |
| | 7/18/2023 | 405,922.00 | 3,069.00 |
| | 6/19/2023 | 402,853.00 | 3,425.00 |
| | 5/16/2023 | 399,428.00 | 2,852.00 |
| | 4/17/2023 | 396,576.00 | 3,499.00 |
| | 3/15/2023 | 393,077.00 | 2,179.00 |
| | 2/20/2023 | 390,898.00 | 3,843.00 |
| | 1/17/2023 | 387,055.00 | 3,140.00 |
| | 12/19/2022 | 383,915.00 | 3,379.00 |
| | 11/18/2022 | 380,536.00 | 3,435.00 |
| | 10/19/2022 | 377,101.00 | 3,402.00 |
| | 9/20/2022 | 373,699.00 | 3,593.00 |
| | 8/17/2022 | 370,106.00 | 2,340.00 |
| | 7/18/2022 | 367,766.00 | 3,946.00 |

10/3/23
Reading
464,293
1627 gallons

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 19

OCTOBER 17, 2023

FINANCE REPORT

At the end of September 2023, financial year – FY23, operating revenue were \$12,638,306 compare to YTD budget of \$12,016,249 which resulted in the achievement of 105.2% of YTD budget or an overage of \$622,057. In addition to the favorable difference being reported this financial year, the cumulative revenue for FY23 is significantly above, prior year revenue for the same period last year of \$11,845,052 by 6.7%.

Due to the pending rate increase of 4.5% on October 1, 2023, staff noticed an influx of customers throughout the month of September, honoring their capital connection fee prior to the commencement of the rate increase. A summary of capital connection received:

| | | |
|---|---|--------------|
| South West Sewer (43 New Account) | - | \$ 60,716.00 |
| Pine Ridge Park – Water & Sewer (40 New Account)- | | \$ 72,426.00 |
| Palm Mobile Home Village (26 Water & Sewer) | - | \$ 54,834.00 |

YTD operating expenditures were \$7,717,934 which is \$1,079,711 below budget, yielding a positive variance of 12.3%. The two main factors accounting for this variance are:

- Unfilled positions during the financial year eg. Assistant Executive Director, Assistant Finance Director, Lift Station Technician along with a few Plant operations position.
- Spiraling price increases at time of budget creation which were relaxed during the year eg. Fuel, electricity and chemical cost.

Although staff continues to reconcile supplier's statements for completion of record, no material change of total operating expenses are expected for FY23.

Cumulative net operating revenue, which provides a dollar value indicator of actual operating result (regular revenue vs. expenses) compare against budget, report a surplus \$1,701,828 over YTD budget. Please note, this figure is an indicator of OUA's efficiency at management of its daily operation and not to be equated with net cash flow position due to the non-consideration of other financial information e.g. Loan payments and supplier settlements etc.

YTD restricted revenue of \$728,734 is 394.2% above YTD budget of \$147,468 due to:

1. Cumulatively as at September 2023, OUA has added 65 new water connection accounts and 38 wastewater connection accounts compare with YTD budget of 25 new water connections and 12 new wastewater connections.
2. YTD interest income is \$350,097 compare to a budgeted of \$29,730.

Okeechobee Utility Authority

Finance Report

Fiscal Year 2023

As of The Period Ending September 30, 2023

OKEECHOBEE UTILITY AUTHORITY
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Okeechobee Utility Authority
 Executive Summary
 Prepared by Finance Director

**OKEECHOBEE UTILITY AUTHORITY
 FINANCIAL SUMMARY COMPARISON**

| | Operating Revenues | | | | Operating Expenses | | | | Cumulative YTD Operating Budget Variance | Restricted Revenues | | | | |
|--------|--------------------|--------------------|--------------------|---|--------------------|--------------------|--------------------|---|--|------------------------|------------------------|--------------------|--|---|
| | Actual YTD FY22 | Actual YTD FY23 | Budget YTD FY23 | % Variance (FY 23 vs Bud. FY23) | Actual YTD FY22 | Actual YTD FY23 | Budget YTD FY23 | % Variance (FY23 vs Bud FY23) | | Actual YTD FY 22 | Actual YTD FY 23 | Budget YTD FY23 | % Variance (FY 23 vs Bud FY 23) | Cumulative YTD Restricted Budget Variance |
| Oct-22 | 952,107 | 987,911 | 968,026 | 2.0% | 304,448 | 520,371 | 581,520 | 10.5% | 81,034 | 16,943 | 19,502 | 12,289 | 58.7% | 7,213 |
| Nov-22 | 1,932,264 | 2,059,168 | 2,002,708 | 2.7% | 856,789 | 1,096,709 | 1,266,284 | 13.4% | 226,035 | 37,265 | 32,695 | 24,578 | 33.0% | 8,117 |
| Dec-22 | 2,839,735 | 2,999,688 | 3,004,062 | -0.1% | 1,578,441 | 1,651,692 | 2,199,426 | 24.9% | 543,360 | 57,320 | 50,228 | 36,867 | 36.2% | 13,361 |
| Jan-23 | 3,889,449 | 4,102,770 | 4,005,416 | 2.4% | 2,064,469 | 2,246,263 | 2,932,568 | 23.4% | 783,659 | 73,453 | 98,649 | 49,156 | 100.7% | 49,493 |
| Feb-23 | 4,938,079 | 5,229,606 | 5,006,770 | 4.3% | 2,643,709 | 2,840,636 | 3,665,710 | 22.5% | 1,047,910 | 118,145 | 154,325 | 61,445 | 151.2% | 92,880 |
| Mar-23 | 5,966,092 | 6,235,193 | 6,008,125 | 3.6% | 3,283,129 | 3,545,046 | 4,398,853 | 19.4% | 1,080,875 | 135,895 | 193,272 | 73,734 | 162.1% | 119,538 |
| Apr-23 | 6,941,548 | 7,430,784 | 7,009,479 | 5.7% | 3,813,513 | 4,142,624 | 5,131,995 | 19.3% | 1,410,656 | 157,452 | 302,311 | 86,023 | 251.4% | 216,238 |
| May-23 | 7,925,413 | 8,489,547 | 8,010,833 | 5.6% | 4,488,689 | 4,768,308 | 5,865,137 | 18.7% | 1,575,543 | 176,138 | 346,344 | 98,312 | 252.3% | 248,032 |
| Jun-23 | 8,871,212 | 9,469,244 | 9,012,187 | 4.8% | 5,190,666 | 5,365,070 | 6,598,279 | 18.7% | 1,690,266 | 187,286 | 389,977 | 110,601 | 252.6% | 279,376 |
| Jul-23 | 9,763,216 | 10,534,948 | 10,013,541 | 4.9% | 5,687,029 | 6,045,027 | 7,331,421 | 17.5% | 1,807,801 | 208,693 | 447,792 | 122,890 | 264.4% | 324,902 |
| Aug-23 | 10,814,835 | 11,615,345 | 11,014,895 | 5.2% | 6,259,069 | 7,012,225 | 8,064,563 | 13.0% | 1,652,788 | 227,947 | 512,006 | 135,179 | 278.8% | 376,827 |
| Sep-23 | 11,845,052 | 12,638,306 | 12,016,249 | 4.9% | 7,275,843 | 7,717,934 | 8,797,705 | 12.3% | 1,701,828 | 246,424 | 728,734 | 147,468 | 394.2% | 581,266 |

Respectfully,


 Lauriston Hamilton

Okeechobee Utility Authority
FY 2023 Finance Report for Sept. 30, 2023
The Period Ending

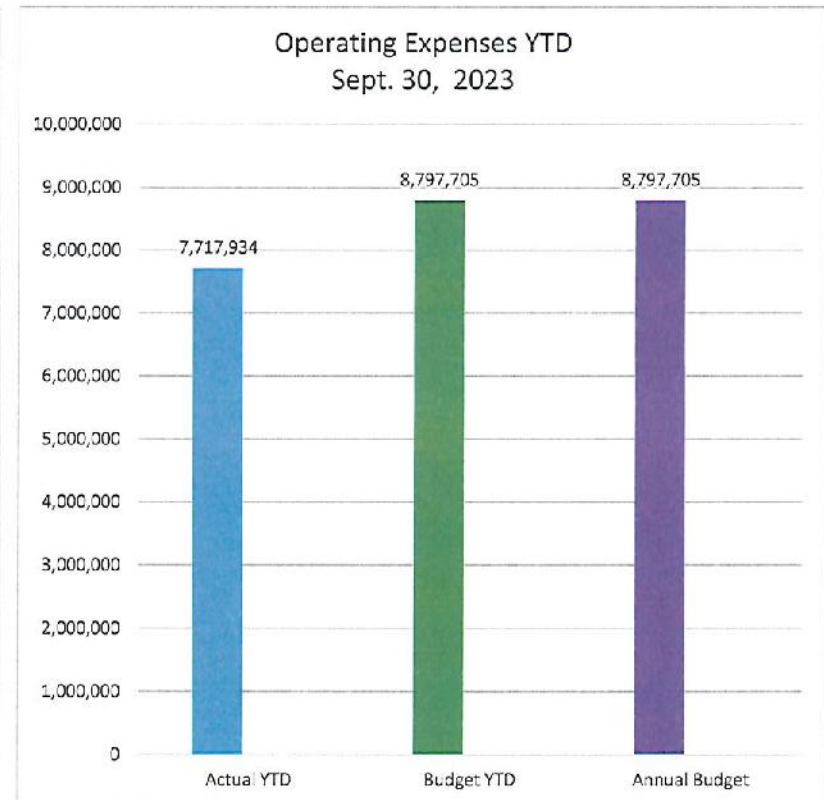
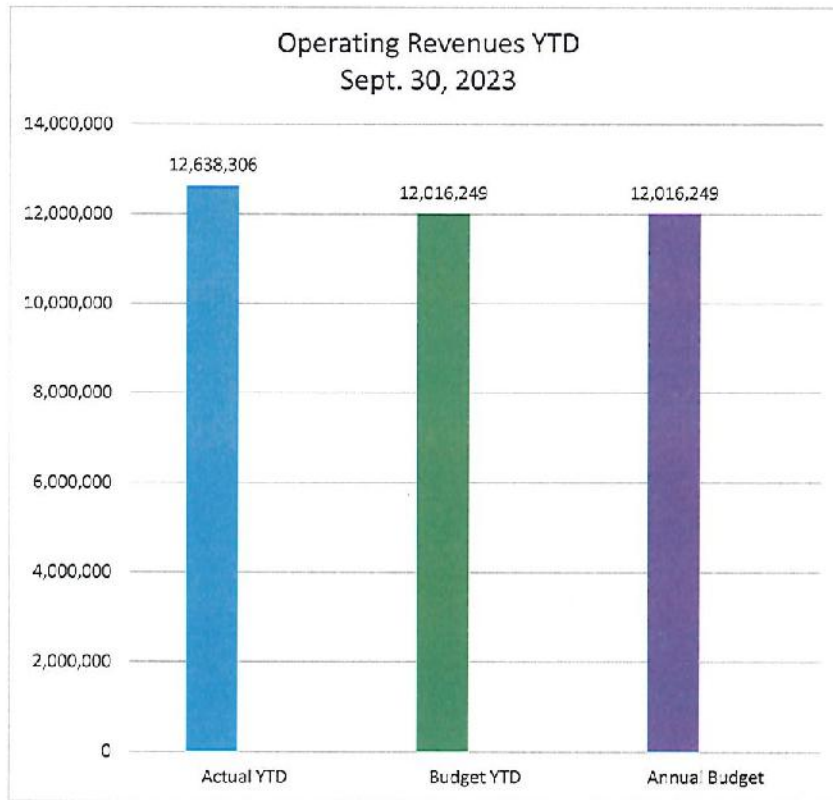
OPERATING REVENUE FUND

| | Actual YTD | Budget YTD | \$ Variance | % Variance |
|---|----------------------|----------------------|---------------------|--------------|
| OPERATING REVENUE: | | | | |
| Water | \$ 7,365,336 | \$ 7,164,746 | \$ 200,590 | 2.8% |
| Sewer | \$ 4,545,426 | 4,396,623 | 148,803 | 3.4% |
| Other Operating Revenue (see detail on page 16) | \$ 727,544 | 454,880 | 272,664 | 59.9% |
| Total Operating Revenue Received | <u>\$ 12,638,306</u> | <u>\$ 12,016,249</u> | <u>\$ 622,057</u> | <u>5.2%</u> |
| OPERATING EXPENSES: | | | | |
| Water | \$ 1,893,697 | \$ 2,101,507 | \$ 207,810 | 9.9% |
| Wastewater | \$ 1,190,847 | 1,351,765 | 160,918 | 11.9% |
| Meter Readers | \$ 262,362 | 295,939 | 33,577 | 11.3% |
| Maintenance | \$ 2,302,179 | 2,541,322 | 239,143 | 9.4% |
| Administration Operating | \$ 1,191,284 | 1,427,532 | 236,248 | 16.5% |
| General & Admin. | \$ 877,566 | 1,079,640 | 202,074 | 18.7% |
| Contingency Expense | \$ - | - | - | 0.0% |
| Total Operating Expenses Paid (3) (4) (5) (6) | <u>\$ 7,717,934</u> | <u>\$ 8,797,705</u> | <u>\$ 1,079,771</u> | <u>12.3%</u> |
| Net Operating Income | <u>\$ 4,920,372</u> | <u>\$ 3,218,544</u> | <u>\$ 1,701,828</u> | <u>52.9%</u> |

RESTRICTED REVENUE FUNDS

| | | | | |
|---|---------------------|-------------------|---------------------|---------------|
| RESTRICTED REVENUE FUNDS RECEIVED: | | | | |
| Fire Hydrant Fund Fee | \$ 95,154 | \$ 94,205 | \$ 949 | 1.0% |
| Water CC Fees (infill) | \$ 98,855 | 10,775 | 88,080 | 817.4% |
| WW CC Fees (infill) | \$ 184,628 | 10,056 | 174,572 | 1736.0% |
| Operating Account Interest | \$ 224,531 | 16,175 | 208,356 | 0.0% |
| Payroll Account Interest | \$ 3,497 | 522 | 2,975 | 0.0% |
| Restricted Interest Income | \$ 122,069 | 15,735 | 106,334 | 675.8% |
| TOTAL RESTRICTED REVENUE (1) (2) | <u>\$ 728,734</u> | <u>\$ 147,468</u> | <u>\$ 581,266</u> | <u>394.2%</u> |
| NON-OPERATING EXPENSES: | | | | |
| Debt service interest expense | \$318,251 | \$318,753 | 502 | 0.2% |
| Non-cash depreciation & amortization | \$2,775,684 | \$2,712,600 | (63,084) | -2.3% |
| NET REVENUE BEFORE ITEMS BELOW | <u>\$ 2,555,171</u> | <u>\$ 334,659</u> | <u>\$ 2,345,676</u> | <u>700.9%</u> |

| NOTES: | Actual YTD | Annual Budget | Variance |
|---|-------------|---------------|----------|
| Above Revenue and Expense does not include the following: | | | |
| (1) Grant funds & state appropriations of: | \$4,266,467 | \$10,209,302 | |
| (2) Contributed capital of: | \$492,466 | \$20,145 | |
| (3) Debt service principal payments of: | \$2,113,253 | \$2,187,862 | |
| (4) Net Construction In Progress (CIP) Expenditures of: | \$8,693,221 | \$11,548,847 | |

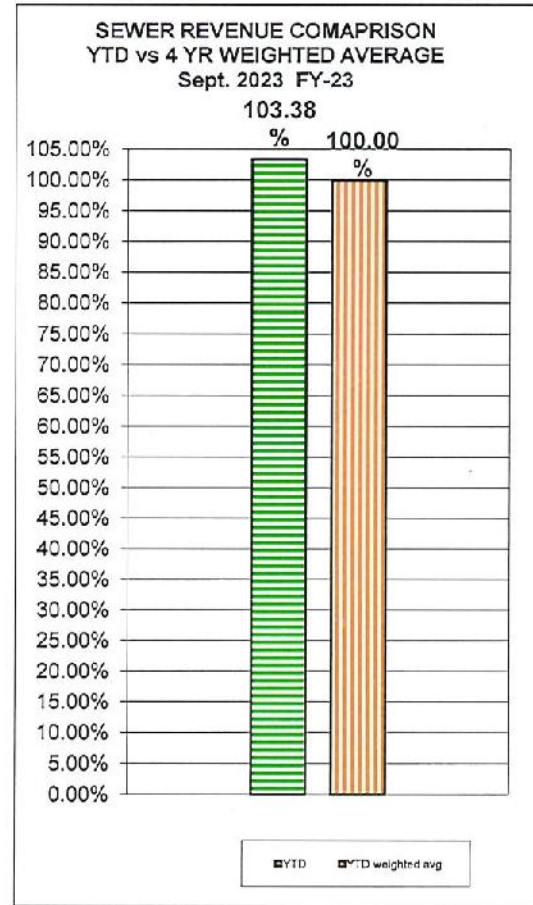
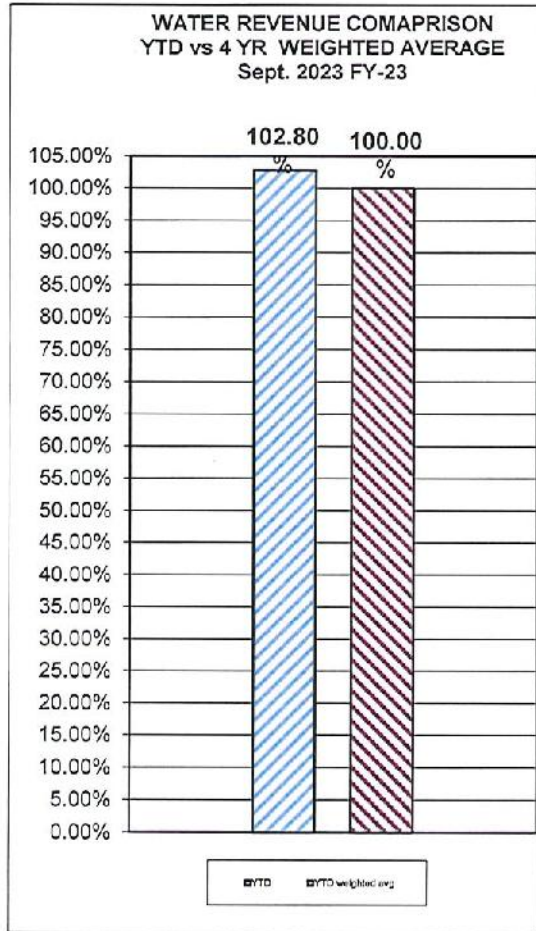


Current FY-23 Water and Sewer Utility Revenue
Monthly & YTD Revenue and Difference from 4Yr Weighted Average (in \$)

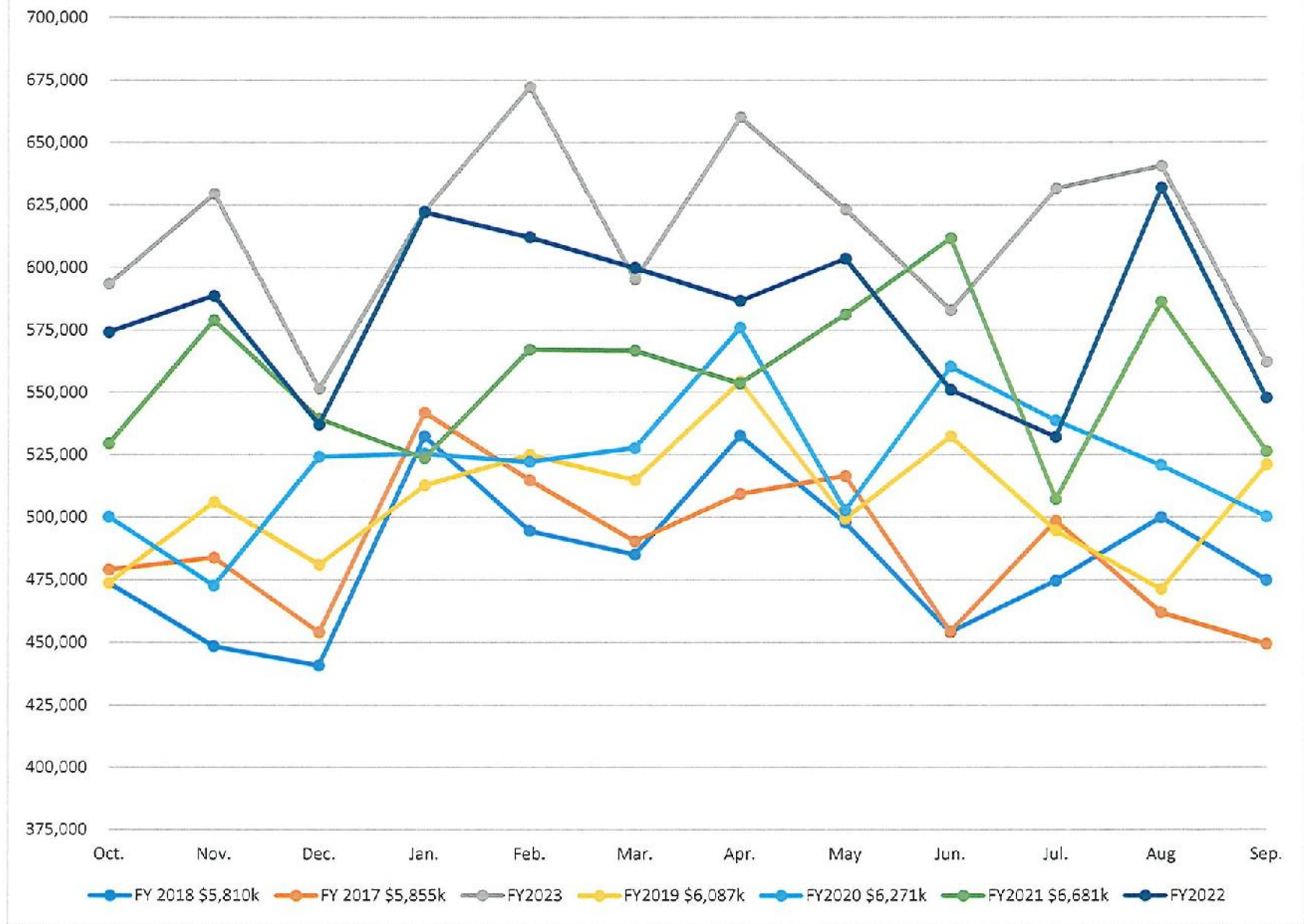
| WATER UTILITY REVENUE: | | | | Monthly \$ Difference From 4 Year Weighted Average of | % Current YTD Budget | 4 Yr Weighted Average % |
|-------------------------------|------------|-----------|---------------------|--|-----------------------------|--------------------------------|
| Period | YTD | | \$ 6,665,699 | Water Revenue | | |
| | | | | \$7,164,746 | | |
| Oct. | \$ 593,447 | 593,447 | \$ 57,498 | 8.28% | 8.03% | |
| Nov. | \$ 629,508 | 1,222,955 | \$ 75,090 | 17.07% | 15.85% | |
| Dec. | \$ 551,517 | 1,774,472 | \$ 21,828 | 24.77% | 23.85% | |
| Jan. | \$ 622,764 | 2,397,237 | \$ 60,363 | 33.46% | 32.49% | |
| Feb. | \$ 672,135 | 3,069,372 | \$ 100,112 | 42.84% | 40.99% | |
| Mar. | \$ 595,264 | 3,664,636 | \$ 28,154 | 51.15% | 49.40% | |
| Apr. | \$ 660,103 | 4,324,739 | \$ 88,639 | 60.36% | 58.50% | |
| May | \$ 623,270 | 4,948,009 | \$ 56,860 | 69.06% | 66.77% | |
| Jun. | \$ 582,923 | 5,530,932 | \$ 13,635 | 77.20% | 75.30% | |
| Jul. | \$ 631,633 | 6,162,565 | \$ 109,429 | 86.01% | 83.66% | |
| Aug. | \$ 640,639 | 6,803,204 | \$ 60,668 | 94.95% | 91.81% | |
| Sep. | \$ 562,132 | 7,365,336 | \$ 27,361 | 102.80% | 100.00% | |

| SEWER UTILITY REVENUE: | | | | Monthly \$ Difference From 4 Year Weighted Average of | % Current YTD To Budgeted Sewer Revenue | |
|-------------------------------|------------|------------|---------------------|--|--|--|
| | | | \$ 4,084,988 | | \$4,396,623 | |
| Oct. | \$ 365,608 | \$ 365,608 | \$ 34,478 | 8.32% | 8.10% | |
| Nov. | \$ 398,359 | \$ 763,967 | \$ 54,353 | 17.38% | 16.52% | |
| Dec. | \$ 348,896 | 1,112,863 | \$ 16,438 | 25.31% | 24.67% | |
| Jan. | \$ 390,783 | 1,503,646 | \$ 44,239 | 34.20% | 33.14% | |
| Feb. | \$ 426,884 | 1,930,530 | \$ 62,684 | 43.91% | 42.04% | |
| Mar. | \$ 371,791 | 2,302,321 | \$ 18,767 | 52.37% | 50.68% | |
| Apr. | \$ 402,730 | 2,705,051 | \$ 53,203 | 61.53% | 59.25% | |
| May | \$ 384,828 | 3,089,879 | \$ 54,730 | 70.28% | 67.32% | |
| Jun. | \$ 353,080 | 3,442,959 | \$ 10,869 | 78.31% | 75.71% | |
| Jul. | \$ 385,535 | 3,828,494 | \$ 69,927 | 87.08% | 83.45% | |
| Aug. | \$ 380,860 | 4,209,354 | \$ 30,840 | 95.74% | 92.00% | |
| Sep. | \$ 336,072 | 4,545,426 | \$ 9,911 | 103.38% | 100.00% | |

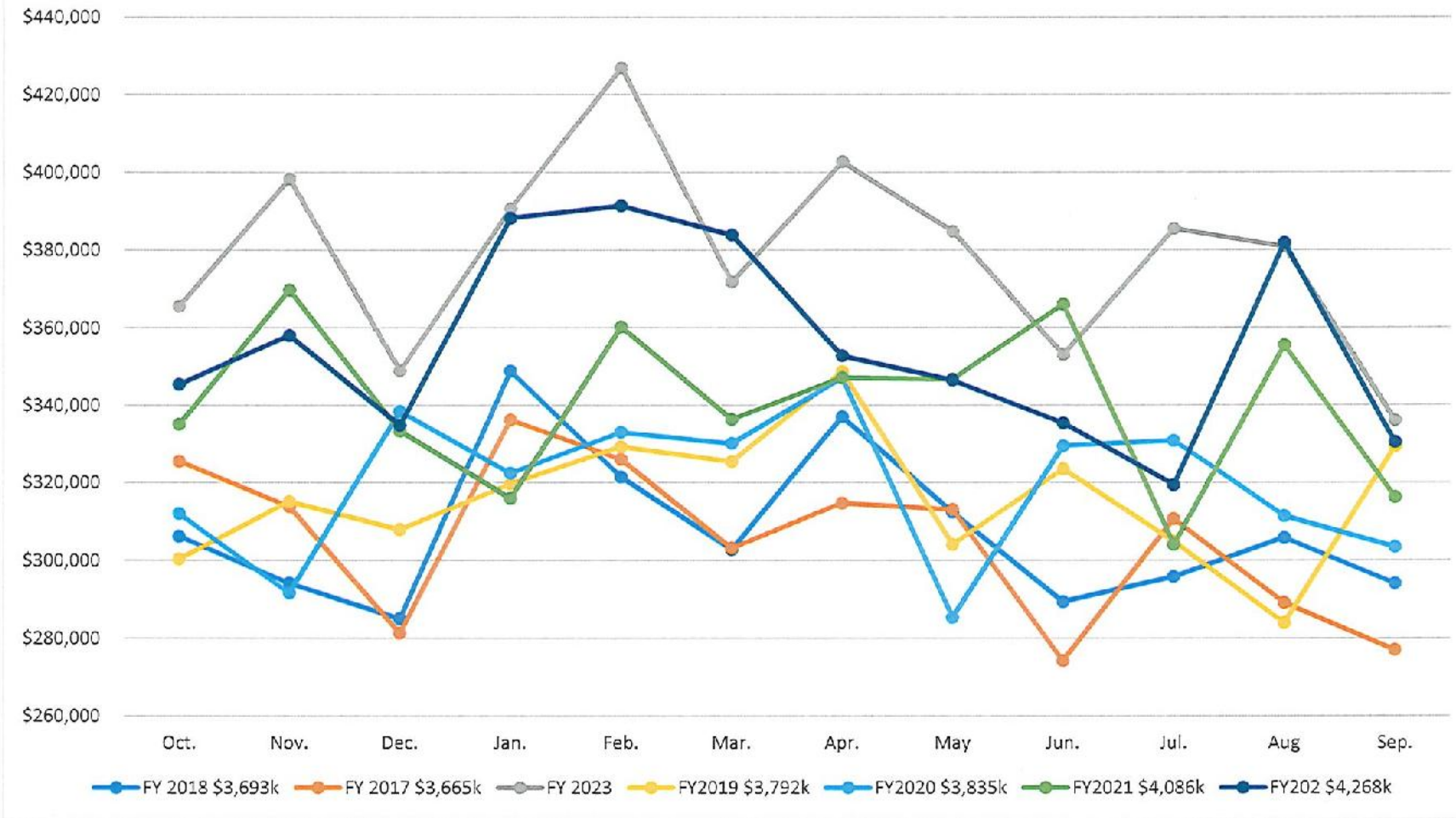
WATER AND SEWER REVENUE COMPARISON YEAR TO DATE vs 4 YEAR WEIGHTED AVERAGE YEAR TO DATE



Actual Water Revenue Comparison



Actual Wastewater Revenue Comparison

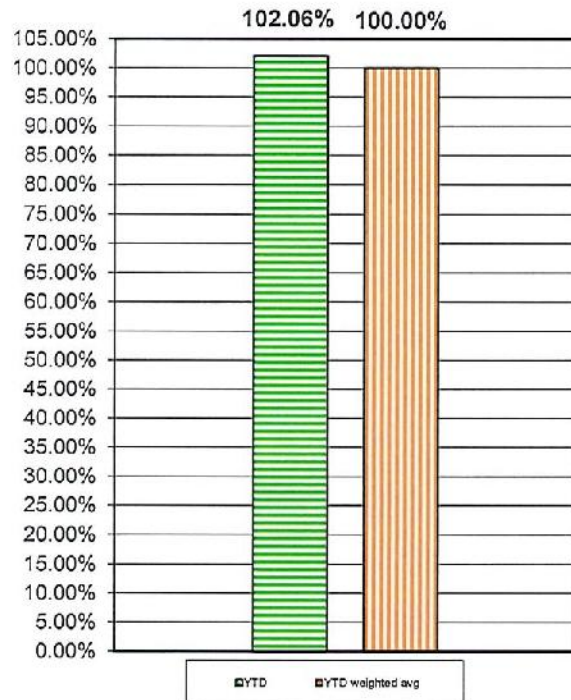


**Current FY-23 Operating & Non-Operating Expenses,
Monthly & YTD Expense and Difference from 4Yr Weighted Average (in \$)**

| | | | | \$ Difference For the Month | % Current YTD To Budgeted | 4 Yr Weighted |
|--------------------------------|------------|--------------|--------------|--------------------------------|------------------------------|------------------|
| OPERATING EXPENSES: | | | | From 4 Year Weighted Avg of | Operating Exp. | Average |
| Period | YTD | | \$ 6,708,708 | \$8,797,705 | | |
| Oct. | \$ 520,371 | \$ 520,371 | \$ 130,920 | 5.91% | 5.85% | |
| Nov. | \$ 576,338 | \$ 1,096,709 | \$ 75,237 | 12.47% | 13.30% | |
| Dec. | \$ 554,983 | \$ 1,651,692 | \$ (118,596) | 18.77% | 23.36% | |
| Jan. | \$ 594,571 | \$ 2,246,263 | \$ 59,392 | 25.53% | 31.36% | |
| Feb. | \$ 594,373 | \$ 2,840,636 | \$ 56,058 | 32.29% | 39.37% | |
| Mar. | \$ 704,410 | \$ 3,545,046 | \$ 112,281 | 40.30% | 48.19% | |
| Apr. | \$ 597,578 | \$ 4,142,624 | \$ 72,004 | 47.09% | 56.01% | |
| May | \$ 625,684 | \$ 4,768,308 | \$ 51,242 | 54.20% | 64.55% | |
| Jun. | \$ 596,762 | \$ 5,365,070 | \$ 1,388 | 60.98% | 73.39% | |
| Jul. | \$ 679,957 | \$ 6,045,027 | \$ 100,477 | 68.71% | 82.09% | |
| Aug. | \$ 967,198 | \$ 7,012,225 | \$ 402,626 | 79.71% | 90.51% | |
| Sep. | \$ 705,709 | \$ 7,717,934 | \$ 66,197 | 87.73% | 100.00% | |
| | | | | \$ Difference For the Month | % Current YTD To Budgeted | |
| NON-OPERATING EXPENSES: | | | | From 4 Year Weighted Avg of | Non-Oper. Exp. | |
| | | | | \$ 3,084,830 | \$3,031,353 | |
| Oct. | \$ 256,552 | \$ 256,552 | \$ 3,042 | 8.46% | 8.22% | |
| Nov. | \$ 258,079 | \$ 514,631 | \$ 6,234 | 16.98% | 16.38% | |
| Dec. | \$ 258,080 | \$ 772,711 | \$ 5,673 | 25.49% | 24.56% | |
| Jan. | \$ 258,080 | \$ 1,030,791 | \$ 5,700 | 34.00% | 32.74% | |
| Feb. | \$ 258,079 | \$ 1,288,870 | \$ 5,322 | 42.52% | 40.94% | |
| Mar. | \$ 258,080 | \$ 1,546,950 | \$ 4,658 | 51.03% | 49.15% | |
| Apr. | \$ 257,914 | \$ 1,804,864 | \$ 6,831 | 59.54% | 57.29% | |
| May | \$ 257,915 | \$ 2,062,779 | \$ 6,922 | 68.05% | 65.43% | |
| Jun. | \$ 257,914 | \$ 2,320,693 | \$ 6,741 | 76.56% | 73.58% | |
| Jul. | \$ 257,915 | \$ 2,578,608 | \$ 6,832 | 85.06% | 81.72% | |
| Aug. | \$ 257,914 | \$ 2,836,522 | \$ 9,249 | 93.57% | 89.78% | |
| Sep. | \$ 257,413 | \$ 3,093,935 | \$ (58,098) | 102.06% | 100.00% | |

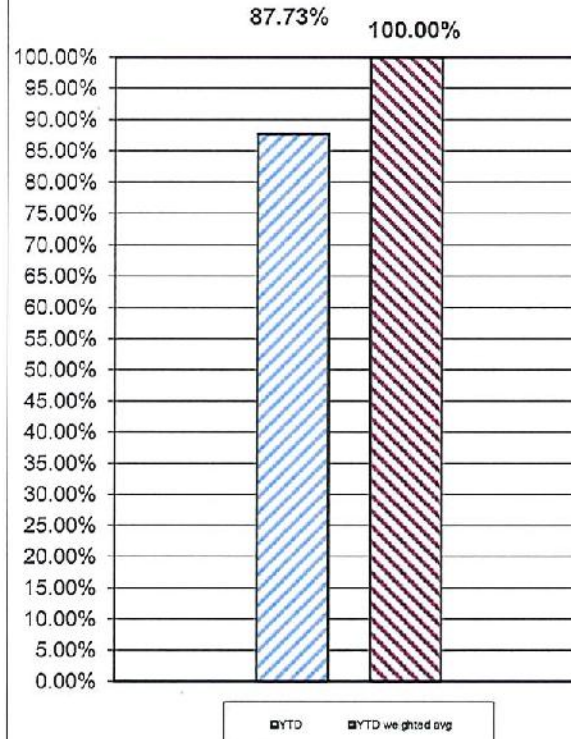
**NON-OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD**

Sept. 2023 FY-23

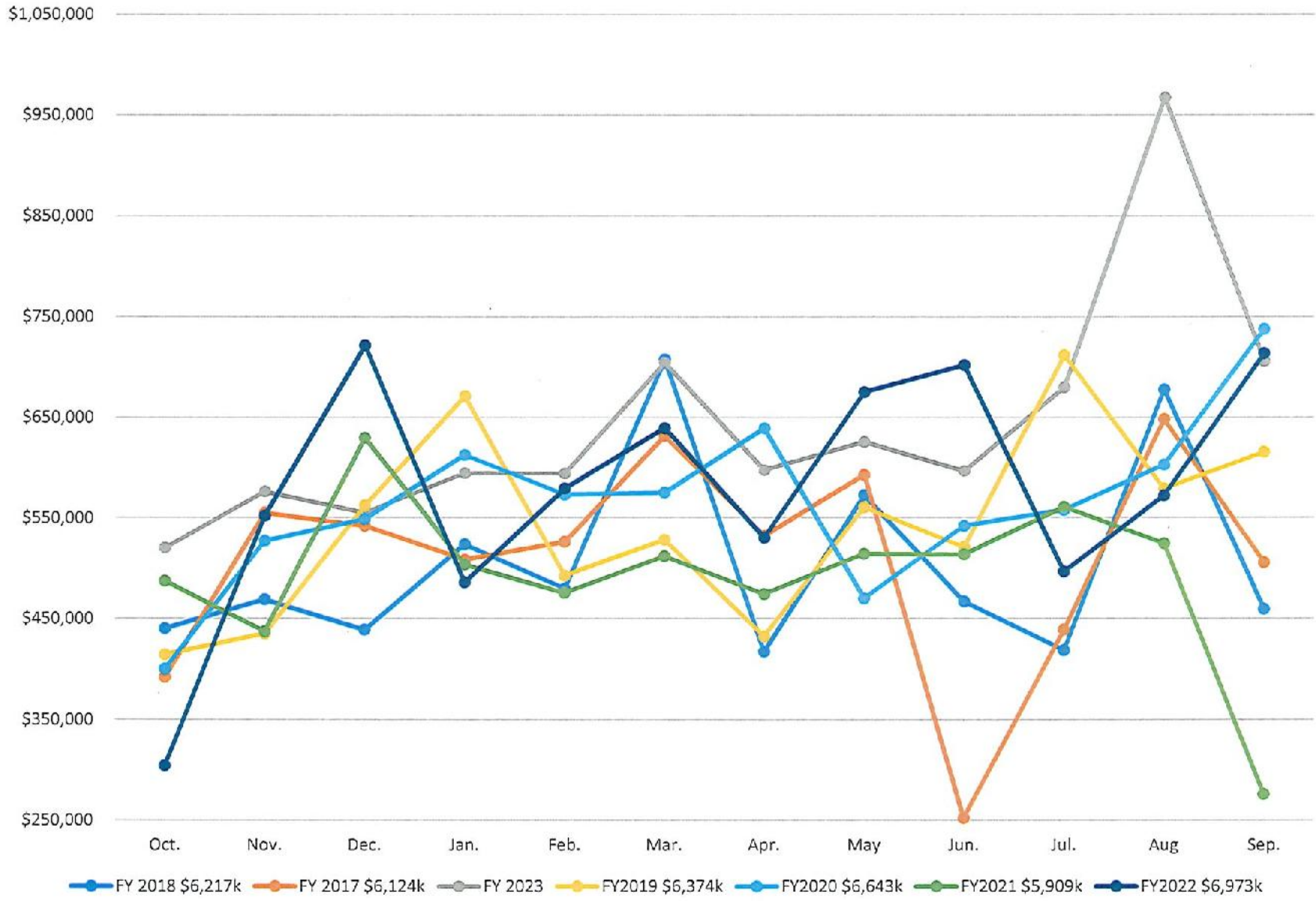


**OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD**

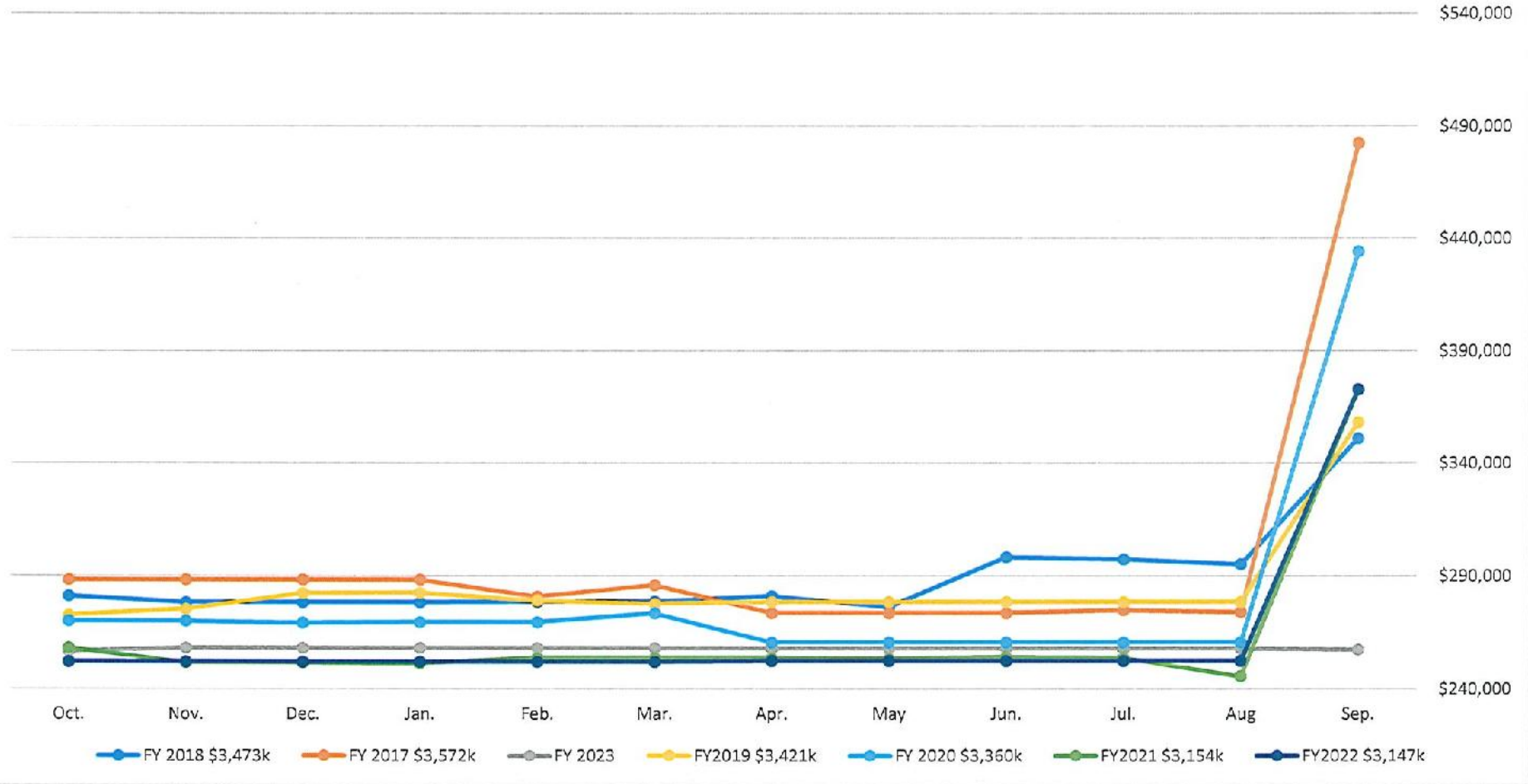
Sept. 2023 FY-23



Actual Operating Expense Comparison



Actual Non Operating Expense Comparison



| | A | X | Z | AA | AC |
|-----|---|-----------------------------------|---|-----------------------------------|-----------------------------------|
| 88 | | | | | |
| 89 | Okeechobee Utility Authority | Audit | | Audit | OUA prepared |
| 90 | Statement of Cash Flows | | | | |
| 91 | Basis of Accounting | Accrual Basis for Revenues | | Accrual Basis for Revenues | Accrual Basis for Revenues |
| 92 | | Accrual Basis for Expenses | | Accrual Basis for Expenses | Cash Basis for Expenses |
| 93 | | | | | |
| 94 | | Sept 30, 2021 | | Sept 30, 2022 | Sept. 30, 2023 |
| 95 | | 12 Months | | 12 Months | 12 Month |
| 96 | | | | | |
| 97 | Cash Flows from Operations | | | | |
| 98 | Operating Income | 2,594,121 | | 1,758,388 | 2,128,583 |
| 99 | Depreciation & Amortization | 2,630,852 | | 2,688,584 | 2,775,684 |
| 100 | Increase (decrease) in cash from changes in accounts receivable and grants receivable | | | (394,264) | 1,379,945 |
| 101 | Increase (decrease) in cash from changes in accounts payable | | | 127,686 | (14,195) |
| 102 | Increase (decrease) in cash from changes in other assets | 543,692 | | 305,029 | 918,962 |
| 103 | Increase (decrease) in cash from changes in other liabilities | - | | (857,112) | (59,260) |
| 104 | Cash provided (used) by operations | 5,768,665 | | 3,628,311 | 7,129,718 |
| 105 | | | | | |
| 106 | Cash Flows from Nonoperating Revenues/Expenses | | | | |
| 107 | Fire Hydrant fees | 85,215 | | 85,215 | 95,154 |
| 108 | Capital connection fees | 230,218 | | 122,322 | 283,483 |
| 109 | Interest revenue | 47,914 | | 29,488 | 350,097 |
| 110 | Debt issuance costs | - | | 0 | 0 |
| 111 | Interest expense | (523,113) | | (472,215) | (318,251) |
| 112 | Cash provided (used) by nonoperating activities | (159,766) | | (235,190) | 410,483 |
| 113 | | | | | |
| 114 | Cash Flows from Capital and Financing Activities | | | | |
| 115 | Purchase of equipment, computer hardware, & technology equipment | (331,835) | | 12,496 | 628,282 |
| 116 | Construction in progress | (2,887,078) | | (2,487,259) | (8,693,220) |
| 117 | Acquisition of land, easements and related costs | - | | (129,038) | 0 |
| 118 | Sale of land and or equipment | 1,556,403 | | - | 0 |
| 119 | Gain (Loss) on sale of land and equipment | 37,022 | | 7,452 | 16,105 |
| 120 | Bond principal payments | (2,028,142) | | (2,073,095) | (2,113,253) |
| 121 | Grant revenue & FEMA reimbursement | 1,140,059 | | 2,452,778 | 4,266,466 |
| 122 | Capital contributions from developers | 199,194 | | 120,101 | 492,466 |
| 123 | Cash provided (used) by capital / financing activities | (2,314,377) | | (2,096,565) | (5,403,155) |
| 124 | | | | | |
| 125 | Net increase (decrease) in cash and investments | 3,294,522 | | 1,296,556 | 2,137,046 |
| 126 | This unaudited cash flow statement is subject to adjustments. | | | | |
| 127 | The unaudited balance sheet on pages 13 & 14 is subject to adjustments. | | | | |

OKEECHOBEE UTILITY AUTHORITY
Statement of Net Assets
September 30, 2023

ASSETS

CURRENT ASSETS

| | | | |
|---|--|----|---------------|
| Cash and cash equivalents | | \$ | 2,966,308.39 |
| Unrestricted assets: | | | |
| Investments | | | 0.00 |
| Interest receivable | | | 0.00 |
| Grants receivable | | | |
| Restricted assets: | | | |
| Cash and cash equivalents | | | 8,277,987.06 |
| Investments | | | 0.00 |
| Interest receivable | | | 0.00 |
| Receivables: | | | |
| Accounts receivable | | | 1,549,587.30 |
| less allowance for uncollectible accounts | | | -117,101.03 |
| Inventories | | | 609,822.71 |
| Prepaid Expenses | | | 42,923.67 |
| Total current assets | | | 13,329,528.10 |

NONCURRENT ASSETS

Capital assets:

| | | | |
|---|--|--|----------------|
| Land | | | 2,906,860.90 |
| Utility plants, buildings and equipment | | | 108,335,102.87 |
| | | | 111,241,963.77 |
| Less accumulated depreciation | | | -54,130,264.98 |
| | | | 57,111,698.79 |
| Construction in progress | | | 13,987,871.22 |
| Total capital assets | | | 71,099,570.01 |

Other Assets:

| | | | |
|-------------------|--|--|-------------|
| Net Pension Asset | | | -875,759.00 |
|-------------------|--|--|-------------|

Deferred Charges:

| | | | |
|---|--|--|--------------|
| Deferred Pension Outflows - Actuarial and Prepaid | | | 1,793,819.00 |
| Deferred loss on bond refunding, net | | | 336,028.00 |

| | | | |
|-------------------------|--|--|--------------|
| Total Deferred charges: | | | 2,129,847.00 |
|-------------------------|--|--|--------------|

| | | | |
|-------------------------|--|--|---------------|
| Total noncurrent assets | | | 72,353,658.01 |
|-------------------------|--|--|---------------|

| | | | |
|--------------|--|----|---------------|
| TOTAL ASSETS | | \$ | 85,683,186.11 |
|--------------|--|----|---------------|

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

| | | |
|--|----|------------|
| Accounts payable | \$ | 658,437.12 |
| Accrued expenses | | 137,127.04 |
| Due to other governments | | 68,556.51 |
| Bonds payable (current) | | -0.01 |
| Accrued compensated absences & bonus (current) | | 330,456.94 |

Payable from restricted assets

| | | |
|-------------------|--|------------|
| Accrued interest | | 2,724.35 |
| Customer Deposits | | 649,423.71 |

| | | |
|---------------------------|--|---------------------|
| Total current liabilities | | <u>1,846,725.66</u> |
|---------------------------|--|---------------------|

NONCURRENT LIABILITIES

| | | |
|--|--|---------------|
| Long-term portion of bonds payable, net | | 14,809,350.65 |
| Accrued OPEB payable | | 218,175.00 |
| Net Pension Liability | | 0.00 |
| Deferred Pension Inflow from Actuarial Calculation | | 579,918.00 |
| Unearned revenues: | | |

| | | |
|----------------------|--|------------|
| Developer agreements | | 424,402.36 |
|----------------------|--|------------|

| | | |
|------------------------------|--|----------------------|
| Total noncurrent liabilities | | <u>16,031,846.01</u> |
|------------------------------|--|----------------------|

| | | |
|-------------------|--|----------------------|
| TOTAL LIABILITIES | | <u>17,878,571.67</u> |
|-------------------|--|----------------------|

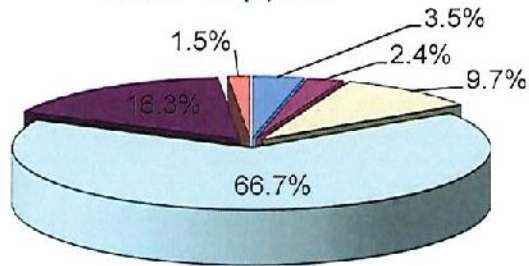
NET POSITION

| | | |
|---|--|---------------|
| Invested in capital assets, net of related debt | | 44,731,657.00 |
| Restricted for capital projects | | 2,361,411.00 |
| Restricted for debt service | | 481,018.00 |
| Restricted for Rate Stabilization | | 1,339,359.00 |
| Restricted for Pension Benefits | | 1,904,107.00 |
| Unrestricted | | 9,672,958.46 |
| YTD Surplus of Revenue over Expenses | | 7,314,103.98 |

| | | |
|--------------------|--|----------------------|
| Total net position | | <u>67,804,614.44</u> |
|--------------------|--|----------------------|

| | | |
|------------------------------------|----|----------------------|
| TOTAL LIABILITIES AND NET POSITION | \$ | <u>85,683,186.11</u> |
|------------------------------------|----|----------------------|

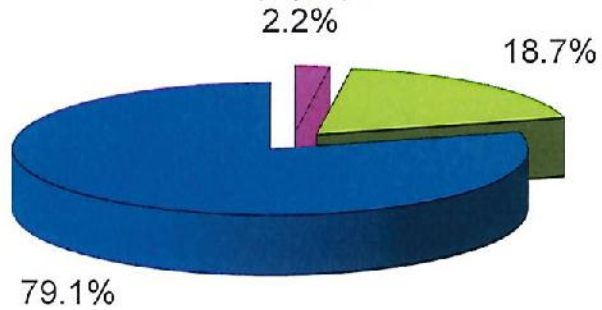
Assets - Sept, 2023



| | |
|----------------------------|-----------------------------------|
| ■ Cash | ■ AR, Inventory & Prepaid |
| ■ Restricted Cash | ■ Fixed Assets |
| ■ Construction in Progress | ■ Other Assets (Deferred Charges) |

| | | |
|---------------------------------|-------------------|-------|
| Cash | 2,966,308 | 3.5% |
| AR, Inventory & Prepaid | 2,085,233 | 2.4% |
| Restricted Cash | 8,277,987 | 9.7% |
| Fixed Assets | 57,111,699 | 66.7% |
| Construction in Progress | 13,987,871 | 16.3% |
| Other Assets (Deferred Charges) | 1,254,088 | 1.5% |
| Total Assets | 85,683,186 | |

Liabilities & Equity Sept, 2023



| | | |
|-----------------------|--------------------------|-----------------------|
| ■ Current Liabilities | ■ Noncurrent Liabilities | ■ Equity - Net Assets |
|-----------------------|--------------------------|-----------------------|

| | | |
|--------------------------------|-------------------|-------|
| Current Liabilities | 1,846,726 | 2.2% |
| Noncurrent Liabilities | 16,031,846 | 18.7% |
| Equity - Net Assets | 67,804,614 | 79.1% |
| Total Liab & Equity | 85,683,186 | |

Okeechobee Utility Authority
Detail of September 30, 2023 Other Operating Revenue
Data Per General Ledger Account Balances For Finance Report

| Accounts included in Other Operating Revenue: | Actual Amount YTD | Amount Per Budget YTD | \$ Variance From Budget YTD |
|---|-------------------------|-----------------------------|-----------------------------------|
| Install Fees-Water | \$ 54,751 | \$ 6,650 | \$ 48,101 |
| Private Fire Protection | \$ 92,794 | 89,671 | 3,123 |
| Turn on/off Fees | \$ 51,792 | 59,580 | (7,788) |
| Other Revenue-Water A | \$ 14,007 | 14,928 | (921) |
| Install Fees-Sewer | \$ 136,646 | 6,660 | 129,986 |
| Kings Bay Sewer Maint. Fees | \$ 19,809 | 20,251 | (442) |
| Other Revenue-Sewer B | \$ 2,530 | 2,068 | 462 |
| Penalties & Late Charges | \$ 120,236 | 124,619 | (4,383) |
| Gain/Loss Sale of Assets C | 16,105 | 0 | 16,105 |
| Ag Land Lease | \$ 3,505 | 3,515 | (10) |
| Merchant & Misc. Revenue D | \$ 215,369 | 126,938 | 88,431 |
| Totals | <u>\$ 727,544</u> | <u>\$ 454,880</u> | <u>\$ 272,664</u> |

- A Other Revenue-Water includes:
 - Water service inspection fees
 - Backflow prevention fees
 - After hours charges
 - Meter relocation charges
 - Bench test charges

- B Other Revenue-Sewer includes:
 - Wastewater service line inspection fees

- C Gain/Loss on Sale of Assets

- D Miscellaneous Revenue includes:
 - Administration charges
 - Charges for damage and repair to system:
 - Parts and labor used
 - Equipment charges

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 20

OCTOBER 17, 2023

COMMENCEMENT OF SOUTH STATE BANK INTERIM FINANCE AGREEMENT

At last month's board meeting, the Board approved the Authority's establishment of an Interim Financial Agreement with South State Bank, which acts as a bridge loan until the formalization/conclusion of USDA loan agreement for the construction of South West Service Area – Septic to Sewer Project.

- Interim Finance Loan Amount - \$7,508,000

Staff is please, to advise the Board that after more than 2 years working on the financing agreement, OUA finally closed on the Interim Agreement with South State on Thursday October 12, 2023.

The Authority's first draw down of \$145,652.87 was also approved by South State and will be credited to the Authority's bank account shortly.

Attached are copies of South State proposed Non-Binding Agreement which was used for the closing along with email correspondence from the Bank's Representative confirming closure of loan.

Staff thanks all participants for their assistance in seeing this process to completion.

The above is provided for information purpose only. No further action is required from the Board.



NON-BINDING PROPOSAL

August 15, 2023

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

Dear Board of Directors,

SouthState Bank, N.A. ("the Bank") is pleased to have the opportunity to consider your loan request on behalf of Okeechobee Utility Authority (OUA). This letter is a Non-Binding Proposal. **All rates and terms of this term sheet are valid for closing prior to or on September 20, 2023.**

Borrower: Okeechobee Utility Authority (The Borrower or the Utility Authority).

Purpose: Proceeds will be used by the Borrower to provide interim financing for the septic to sewer conversion in OUA's Southwest Section Service Area (SWSA) known as Project 2.

The total project cost is estimated to be \$11,055,000 with the cost to be paid for with a \$2,664,000 Florida Department of Environmental Protection (FDEP) grant, a \$7,508,000 interim loan from a lender (this loan) and a USDA grant of \$883,000.

Loan Amount and Type: Not to exceed \$7,508,000 (Seven Million Five Hundred and Eight Thousand Dollars) in the form of a Bank Qualified Tax-Exempt loan. The loan is anticipated to tentatively close within 60 days of acceptance of this letter and subsequent commitment.

This is a non-Revolving draw facility.

Maturity Date: Thirty-Six Months from Closing Date. Subject to alignment with USDA approval

Interest Rate: **Option 1:** The rate shall be a tax-exempt floating interest rate of WSJ Prime x 0.79. **Currently 6.72%** as of 8/7/2023, subject to changes in Prime. Interest will be calculated on a 30/360-day count basis.

Option 2: Fixed Rate - The rate shall be a tax-exempt fixed interest rate of **5.53%**. The rate may be fixed up to 40 days prior to closing.

Repayment Terms: Interest payments on the outstanding principal balance will be paid semi-annually on April 1st and October 1st of each year for the term of the loan. Interest payments will commence no less than 30 days following the closure of the loan.

Principal and Remaining Interest balance will be paid in full via proceeds of USDA loan and all other available sources of funds on or before Maturity Date.

| | |
|----------------------------|---|
| Security: | The Note and the interest thereon will be payable from and secured by a pledge of the net proceeds of the USDA loan if and when received by the Borrower and are additionally payable from and secured by a lien upon and pledge of the Net Revenues (the "Pledged Revenues") of the Okeechobee Utility Authority on parity with existing senior debt. |
| Late Fees: | Bank may at its option collect from the Borrower a late charge of five percent (5.00%) of any payment not received by the Bank within ten (10) days after the payment is due. |
| Event of Default: | Upon an event of default as described in the resolution, the Bank may recover from the Borrower all expenses incurred including without limitation reasonable attorney's fees, at all levels of the proceedings, whether incurred in connection with collection, bankruptcy proceedings, trial, appeal or otherwise. Remedies shall include acceleration in the event of payment default. |
| Default Rate: | WSJ Prime plus 3.00%. |
| Prepayment Penalty: | None. |
| Bank Fees: | Bank fees to borrower, including its Bond Counsel review, shall not exceed \$6,500. Bank will pay Bond Counsel fees in excess of \$6,500. It is understood that Lewis Longman & Walker, PA will prepare the documents on behalf of the Utility Authority with the Utility Authority bearing all closing costs. |
| Covenants: | <ol style="list-style-type: none"> 1) Audited Financial Statements within 270 days of fiscal year end and the Utility Authorities Budget within 60 days of adoption shall be provided to the Bank by the Utility Authority 2) The Utility Authority shall provide such other financial information from time to time as is reasonably requested by the Bank. 3) The Utility Authority agrees to take such actions as may be required by Treasury regulations in order to maintain the status of the loan as a tax-exempt obligation. In the event the loan is not considered Tax Exempt as a result of any action or inaction of the Town, the Bank reserves the right to increase the interest rate (see "Interest Rate" above) to the taxable rate equivalent rate. 4) The Authority is to establish rates and collect fees to provide Net Revenues of at least 1.10 times the Annual Debt Service Requirement for the Notes. Borrower to provide documentation showing covenants related to the Senior parity debt including the Official Statement from the Series 2020 debt. |
| Conditions: | 1) Loan documents to be satisfactorily reviewed and approved by Bank's Bond Counsel. Documents to include customary utility system covenants related to operation and maintenance, sale or disposal, connection, free service, etc. |

- 2)** Receipt of formal approval and authorization from the USDA, satisfactory to the Bank, in the form of an agency action or signed loan agreements confirming the grant and loan awards for the Southwest Wastewater Service Area Septic System to Sewer Wastewater Application letter dated September 3, 2021, and subsequent extension dated January 26, 2022. Subsequent extensions must provide a time frame beyond 10-2-2022.
- 3)** Formal approval and authorization from the Okeechobee Utility Authority for the proposed \$7,508,000 million loan to provide interim financing for the septic to sewer conversion in OUA's Southwest Section Service Area (SWSA) known as Project 2.
- 4)** Closing and subsequent funding of the loan subject to updated Source and Use of Funds statement based on current project bids to document sufficient funding/sources of funds will be available to complete the proposed project.
- 5)** Closing and subsequent funding of the loan subject to verification the Borrower has met all requirements as specified in the USDA application/loan agreement.
- 6)** Closing and subsequent funding of the loan subject to receipt of USDA's firm written commitment for take-out in an amount sufficient to pay off SouthState Bank's loan. Said commitment must be satisfactorily approved by SouthState Bank.
- 7)** All draw requests must be supported by documentation showing USDA has approved the issuance of the draw.

Governing Law: State of Florida

This Non-Binding Proposal is solely and exclusively intended to serve as a summary of potential credit facility terms and conditions as a basis for preliminary discussion purposes only and to demonstrate SouthState Bank's interest in reviewing your loan request and, subject to SouthState Bank's underwriting requirements, and submission of your request for approval. This proposal may not include all of the terms and provisions that may be contained in any binding commitment letter which may later be offered to you. No oral communications between the parties shall be deemed to supersede this Non-Binding Proposal or indicate any commitment to extend credit in any form.

We appreciate this opportunity to submit our proposal to Okeechobee Utility Authority for consideration, and if you have any questions, please do not hesitate to call me at 772-201-4991 or email at JTrefelner@SouthStateBank.com.

SouthState Bank, N.A. (SSB) is nationally chartered commercial banking institution. Neither SSB nor its representatives are acting as registered municipal advisors to Okeechobee Utility Authority on the proposed transaction. With regard to any loan(s) contemplated to be made to Okeechobee Utility Authority, Okeechobee Utility Authority acknowledges that SSB would be making the loan(s) as a privately negotiated transaction and that such loan(s) shall not be (i) assigned a separate rating by any municipal securities rating agency, (ii) registered with the Depository Trust Company or any other securities depository, (iii) issued pursuant to any type of offering document or official statement, or (iv) assigned a CUSIP number. SSB acknowledges that it would be purchasing the loan for its own purposes without the intent to sell or trade, it is in the business of making loans and understands the risks associated with making such loan(s) and that it has performed its own review and due diligence with regard to determining the specific risks represented herein. Further, it is SSB's understanding that Okeechobee Utility Authority is extending this opportunity to other financial institutions, constituting a valid request for proposals, and that any conversations or recommendations regarding the structure of the loan would fall within that prescribed safe harbor.

Sincerely,



Jarrod Trefelner
SVP and Team Lead

August 15, 2023
Date

Acceptance:

By accepting this Non-Binding Proposal, you acknowledge and agree to the terms hereof, including without limitation the non-binding nature of this Proposal.

Authorized Signer

Date

Print Name: _____

Contact Information:

Jarrod Trefelner | SVP | Commercial Team Lead

5001 Okeechobee Rd | Fort Pierce, FL 34947

Cell 772.201.4991 | Office 772.293.0636 | Fax 772.257.3739

JTrefelner@SouthStateBank.com

RE: [External] SSB Non-Binding Proposal

William Capko <wcapko@llw-law.com>

Thu 10/12/2023 2:54 PM

To:Jarrod Trefelner <jtrefelner@southstatebank.com>;Lauriston Hamilton <financedirector@ouafl.com>;peter.dame@akerman.com <peter.dame@akerman.com>
Cc:Tabitha Trent <ttrent@southstatebank.com>;John Hayford <jhayford@ouafl.com>

Great news, thanks for the update.

William G. Capko | Shareholder

360 South Rosemary Avenue, Suite 1100 | West Palm Beach, Florida 33401

wcapko@llw-law.com | 561.640.0820

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From: Jarrod Trefelner <jtrefelner@southstatebank.com>
Sent: Thursday, October 12, 2023 2:53 PM
To: Lauriston Hamilton <financedirector@ouafl.com>; peter.dame@akerman.com; William Capko <wcapko@llw-law.com>
Cc: Tabitha Trent <ttrent@southstatebank.com>; John Hayford <jhayford@ouafl.com>
Subject: RE: [External] SSB Non-Binding Proposal

External Email

Good Afternoon All – the bank has all necessary documents original documents and has processed the first draw into OUA's account ending *0287

From our prospective the loan is closed.



Jarrod R. Trefelner
Senior Vice President
Commercial Team Lead

5001 Okeechobee Rd.
Fort Pierce, FL 34947
Office 772.293.0636
Mobile 772.201.4991
Fax 772.257.3739

SouthStateBank.com



REQUEST AND AUTHORIZATION FOR ADVANCE

REQUISITION NO.: ONE

DATE:

PRINCIPAL AMOUNT: ONE HUNDRED FORTY-FIVE THOUSAND SIX HUNDRED FIFTY-TWO DOLLARS AND 87/100

TO: SOUTHSTATE BANK, N.A.

You are hereby authorized and directed, pursuant to the provisions of the Resolution (the "Resolution"), duly adopted by the Board of Supervisors of the Okeechobee Utility Authority (the "Authority"), on September 19, 2023, and that certain Utility System Capital Improvement Revenue Bond Anticipation Note, Series 2023, dated October 12, 2023, issued by the Authority (the "Note"), to advance the above-referenced Principal Amount, which advance shall be recorded on the Schedule of Advances attached to and forming a part of said Note and thereby become a portion of the principal due and owing under said Note.

By this requisition, you are hereby authorized and empowered to deposit into the Authority's account 20420287 the amount hereof and to note such advance in the Schedule of Advances without any further action on the part of the Authority.

OKEECHOBEE UTILITY AUTHORITY

By: 
2nd Vice-chairman/Executive Director

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 21

OCTOBER 17, 2023

TRAINING INCENTIVE PROGRAM REIMBURSEMENT

A central principle at OUA, is the safety of staff and equipment. To ensure the achievement of this stated objective, the Safety Committee which is comprised of selected employees from representing department is charge via the charter to:

- Prevent accidents by eliminating or reducing potential risks in the workplace.

To compliment the work of the Safety Committee, the Authority’s insurance company (Preferred Governmental Insurance Trust – PGIT) provides an annual cash incentive up to \$5,000 for safety expenditures incurred above \$10,000 in a given policy year, towards the following to name a few:

1. Safety Training.
2. Sidewalk Repair
3. Safety Signs
4. Driver Training.

During the recent concluded policy year, OUA was credited with checks totaling \$5,047.53 as recognition of safety measures implemented along with the total spent on safety expenditures.

In recognition of staff participation in the safety measures at the Authority, the Board has historically made reimbursements from PGIT available to staff by issuing gift cards to the sum of the refund. Should the Board approve the allocation of the reimbursement; staff suggests that an additional amount of \$82.47 be added to PGIT reimbursement to allow for a rounded value of \$90.00 per gift card to staff.

| | |
|-----------------------------|--------------------|
| Total Gift Card (57 X \$90) | \$ 5,130.00 |
| PGIT Refund | <u>\$ 5,047.53</u> |
| OUA Contribution | <u> \$82.47</u> |

After discussion and deliberation, staff asks that a motion be moved to determine the Board’s decision on whether to allocate the reimbursement to staff or forego the allocation this year.

Preferred TIPS

The Preferred TIPS matching grant program allows for all members to receive up to \$5,000 in a given policy year for up to \$10,000 spent on eligible items.



Program information and requirements can be found on the current Preferred TIPS application.

Examples of eligible reimbursements include:

- Safety related signs
- ADA compliance measures
- Police accreditation program fees
- Driver training
- Ergonomic training
- Sidewalk repairs
- Most any safety related training or equipment
- Employment practices related training



Contact

For more information, please contact your regional Loss Control Consultant or review the [TIPS application](#).

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 22

OCTOBER 17, 2023

OUA PROPOSED EMPLOYEE BONUS PAYMENT

Consistently over the past years, the OUA has paid a bonus to staff at the Christmas Luncheon. However, following the publishing of an article in the newspaper in 2022 and subsequent review of Florida State Statute as it relates to payment of bonus, the Authority developed a policy which provides a guide for future bonus payment in order to ensure conformity with F.S. 215.425

According to the statute, in order for bonus payments to be considered legal, the following prerequisites must be adhered to in a policy:

- a. Base the award of the bonus on work performance.
- b. Describe the performance standards and evaluation process for award.
- c. Notify all employee of the policy before the beginning of the evaluation period.
- d. Consider all employee for the bonus

Given the logistics of coordinating the evaluation of staff members with their supervisors, prior to any such payment, Staff seeks the Board decision on whether a bonus payment will be extended to staff this Christmas.

For consideration, a provision of 1.5% of employee's basic salary was included in FY24 budget for bonus payment. Staff seeks the Board's approval of the amount included in FY24 approved budget.

Following review and discussion, the Board is asked to determine if a bonus payment will be approved for FY24. Secondly, should the Board make a favorable decision to extend bonus payment, staff seek the Board's decision on the approve percentage.

Exhibit A

Okeechobee Utility Authority Employee Bonus Policy

All employee of Okeechobee Authority Utility are eligible for bonus based on their performance, given that the Authority decides to make such payment.

Florida Statute 215.425(3)(a)

Bonuses (which are a % of one basic earnings) will be awarded at the discretion of the Board and is not guaranteed each year.

The discussion may be placed on the September's Board Agenda.

Full time employees will be eligible for a maximum of 100% bonus

Part time employee basic salary calculation should account for standard hours schedule each week.

Employee(s) on probationary basic salary will be apportioned for the period they are employed

Bonus criteria:

- Continuous employment for a part or all of the financial year (Oct. 1 – Sept. 30) prior to payment.
- Employee should be actively employed at the time of payment to be qualified.
- Employee(s) who leave during the preceding financial year or before payment is made, will not be included in payment of bonus.
- Only rating of an average score of two or above on the preceding yearly evaluation will receive payment.

Florida Statute 215.425(3)(b)

All employees will be notified of this policy whenever the board decides to extend a bonus payment to staff.

Florida Statute 215.425(3)(c)

All employees who meet the above requirement will be included.

Florida Statute 215.425(3)(d)

No employee will receive more than 20 weeks payment for their annual bonus.

Florida Statute 215.425 (e).

Bonus Amounts

Full-time employee bonus

- a) Evaluation rating of an average of 1 does not receive a bonus.
- b) Evaluation rating of an average of 2 receives 50% of the Board's approved bonus payment (X% of base salary).
- c) Evaluation rating of an average of 3 - 5 receives 100% of the Board's approved bonus payment (X% of base salary).

Part-time employee bonus

Same calculation as above, however, base salary should be account for reduce worked hours in a normal schedule week.

Eg. (20hr*52wks*\$18 = \$18,720) and NOT (40hr*52wks*\$18 = \$37,440).

Probationary employee bonus

Same calculation as computed for full-time employee, however, probationary employees will only receive 40% of such calculation.

Policy proposed at 08/18/22 Board Meeting.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 23

OCTOBER 17, 2023

SALARY ANALYSIS & BENEFITS SURVEY – EVERGREEN SOLUTIONS

Further to staff last progress update on Evergreen’s Salary and Benefits Survey, the project team which comprise of staff and a member of the Board, had a virtual meeting on September 28, 2023 where preliminary information was presented by Evergreen on the responses received from their market survey.

Since the data presented is classify as being a working progress file, we’ve subsequently had a few modifications and updates to the initially file and we continue to review same for refinement.

A second meeting in the form of a conference call was subsequently held on Wednesday October 11th where additional questions for clarification were presented to Evergreen which now necessitates further analysis of the working progress file.

Due to the incompleteness of the file, the project team prefers not to present any analysis of data to the board at this time. However, Evergreen is scheduled to present a draft of their findings at the next board meeting – November 21, 2023

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 24

OCTOBER 17, 2023

SURPLUS VEHICLES

The OUA Board recently approved the purchase of vehicles for the meter reading (#411 & #409), wastewater plant (#436) and maintenance (#513, #531, #517 & #406) departments. Of these vehicles, the OUA has received five of the seven units. Staff is requesting that the following vehicles be deemed as surplus:

2006 Ford F250 (1FDNF205X6EA78658), 120,000 miles (formerly #517)

2015 Ford F150 (1FTMF1C87FKD30741) 109,051 miles (formerly #409)

1999 GMC (1GDJ34R8XF058210) 200,254 miles (formerly #436)

Staff will evaluate the other older OUA vehicles to see which may have some use to the OUA, if none, they will be brought to the OUA Board for consideration as surplus.

OUA staff recommends approval by the OUA Board for staff to sell the above referenced vehicles as surplus to the highest bidder.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 25

OCTOBER 17, 2023

PUBLIC COMMENTS

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 26

OCTOBER 17, 2023

ITEMS FROM THE ATTORNEY

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 27

OCTOBER 17, 2023

ITEMS FROM THE EXECUTIVE DIRECTOR

Southwest Wastewater Service Area

- Project 1
 - Master Pump Station (MPS)
 - Completed
 - Master Force Main (MFM)
 - Completed
 - Force Main SE2 Interconnect
 - Anticipated bid advertisement Spring 2024
- Project 2 Collection System
 - Notice to Proceed issued on March 29, 2023
 - Substantial: March 29, 2025 (731 calendar days from NTP)
 - Final: May 12, 2025 (775 calendar days from NTP)
 - Construction underway
- Project 3 Okee-Tantie
 - Anticipated advertisement Spring 2024

Pine Ridge Park Utility Improvements

- Notice to Proceed issued June 21, 2022
- Substantial Completion February 16, 2024 (425 calendar days from NTP + 181 days per Change Orders)
- Final Completion March 18, 2024 (455 calendar days from issuance NTP + 181 days per Change Orders)
 - Work has begun making water connections
 - Works continues on the vacuum station

SW 5th Ave Wastewater System Improvements

- Initial engineering work underway

US441SE Water Main Extension

- Under design

Treasure Island Septic to Sewer Project

- Engineering design

SR 78W Water Main Improvements Project

- Engineering RFP under advertisement

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 28

OCTOBER 17, 2023

ITEMS FROM THE BOARD