

OKEECHOBEE UTILITY AUTHORITY

MEETING AGENDA

March 21, 2023

8:30 A.M.

1. Call the Meeting to Order (Vice Chairperson)
 - Pledge of Allegiance
 - Determination of Voting Members
 2. Welcome County and City Board Members
 3. Glades County Representative Appointment
 4. Election of Officers
 5. Agenda Additions or Deletions
 6. Meeting Minutes from February 21, 2023
 7. Employee Recognition
 8. **Consent Agenda**
 9. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part B & C)
 10. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part E)
 11. Invoice from Sumner Engineering & Consulting, Inc. – SWSA Master Force Main Tortoise Relocation
 12. Invoice from Sumner Engineering & Consulting, Inc. – Okee-Tantie Utility System Improvements
 13. Invoice from Sumner Engineering & Consulting, Inc. – OUA Consumptive Use Permit Consulting
 14. Invoice from Felix Associates Inc. – SWSA Master Pump Station Project
 15. Invoice from Go Underground Utilities, LLC – SWSA Master Force Main
 16. Invoice from Holtz Consulting Engineers, Inc – AC Pipe Removal
 17. Invoice from Hinterland Group, Inc. – Pine Ridge Park Utility Systems Improvements
 18. Invoice from McNabb Hydrogeologic Consulting, Inc. – IW-1 Mechanical Integrity Testing Professional Services
 19. Invoice from Thorn Run Partners
 20. Invoice from MacVicar Consulting, Inc. – Lake Okeechobee System Operating Manual
-
21. Finance Report
 22. Orange Loop Wastewater Collection Project

23. Walgreen's Emergency Manhole Repair
24. Project Detail
25. SWTP GWTP Aluminum Repairs
26. Salary Considerations
27. Public Comments
28. Items from the Attorney
29. Items from the Executive Director
30. Items from the Board

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 1

MARCH 21, 2023

Call Meeting to Order (Vice Chairperson)

Pledge of Allegiance
Determine Voting Members

	<u>Absent</u>	<u>Present</u>
Melanie Anderson – Board Member	_____	_____
Tommy Clay – Board Member	_____	_____
John Gilliland – Board Member	_____	_____
Harry Moldenhauer – Alternate	_____	_____
Steve Nelson – Board Member	_____	_____
Tabitha Trent – Board Member	_____	_____
Glenn Sneider - Alternate	_____	_____

FUTURE MEETING OF OUA BOARD

April 18, 2023 – 8:30 A.M.

FUTURE HOLIDAYS FOR OUA STAFF

Sunday – April 9, 2023 – Easter

Monday – May 29, 2023 – Memorial Day

OKEECHOBEE UTILITY AUTHORITY

MEETING AGENDA

March 21, 2023

8:30 A.M.

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27. Public Comments
28. Items from the Attorney
29. Items from the Executive Director
30. Items from the Board

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 2

MARCH 21, 2023

WELCOME CITY AND COUNTY BOARD MEMBERS

COUNTY

- John Gilliland – Regular Member (4-year new appointment)

CITY

- Steven D. Nelson – Regular Member (4-year re-appointment)

Michelle Willoughby

From: John Hayford
Sent: Wednesday, March 1, 2023 8:31 AM
To: Michelle Willoughby; Kristy Arnold
Subject: FW: to John Gilliland - Notification of Citizen Appointment to OUA Advisory Board with Sunshine Law Outline [exps 3-1-2027]
Attachments: to John Gilliland - Notification of Citizen Appointment to OUA Advisory Board with Sunshine Law Outline [exps 3-1-2027].pdf

FYI

John Hayford
Okeechobee Utility Authority

From: Tracy Rowland <trowland@co.okeechobee.fl.us>
Sent: Monday, February 27, 2023 3:35 PM
To: John Hayford <jhayford@ouafl.com>
Subject: [External] to John Gilliland - Notification of Citizen Appointment to OUA Advisory Board with Sunshine Law Outline [exps 3-1-2027]

Good Afternoon John –

Attached please find a courtesy copy of the County's Notification of Appointment letter to Mr. John Gilliland. This original letter was mailed to Mr. Gilliland today.

Should you have any questions regarding the foregoing, please let me know.

Thank you,



Tracy Rowland
Assistant to County Administrator

Okeechobee County Board of County Commissioners
304 NW 2nd Street
Okeechobee, FL 34972
Phone: 863-763-6441 x1
Fax: 863-763-0118

Public Records Notice: Per F.S. [668.6076](#) under Florida law e-mail addresses are public records. Written communications to or from State and Local Officials regarding State or Local Business are public records available to the public and media upon request. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

Michelle Willoughby

From: Heather Prince <deputyclerk@cityofokeechobee.com>
Sent: Thursday, February 23, 2023 5:00 PM
To: steven@okeedrug.com
Cc: Michelle Willoughby; John Creasman ; Lane Gamiotea; Katie Rogers
Subject: [External] Okeechobee Utility Authority Board
Attachments: Member Contact Information Sheet, SN.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Dear Mr. Nelson,

On behalf of City Clerk Gamiotea, congratulations! The City Council voted at their February 22, 2023, Regular Meeting to re-appoint you as a regular member to the Okeechobee Utility Authority Board. The Council asked that their gratitude for your service be extended to you. Please note, your term will be March 2, 2023, through March 1, 2027.

Kindly review the attached Member Contact Information Sheet. Let us know if all the information is correct or revise as needed.

Sincerely,

Heather Prince | Deputy Clerk

CITY CLERK'S OFFICE
CITY OF OKEECHOBEE
55 SE 3RD AVENUE, OKEECHOBEE, FL 34974
PHONE: (863) 763-3372 EXT. 9814
FAX: (863) 763-1686
EMAIL: DEPUPTYCLERK@CITYOFOKEECHOBEE

Under Florida law, email addresses are public records. If you do not want your email address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing, Florida Statute 668.6076.
CITY OF OKEECHOBEE ELECTRONIC DEVICE DISCLAIMER: Florida has a very broad public records law. Most written communications to or from local officials regarding city business are public records available to the public and media upon request. Your correspondence via e-mail, text message, voice mail, etc., may therefore be subject to public disclosure.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 3

MARCH 21, 2023

GLAEDS COUNTY REPRESENTATIVE APPOINTMENT

The County and the City appointed their members to the position and terms mentioned above.

As provided for in the Interlocal Agreement, paragraph 4.4, the four Regular Members appointed by the County and City, shall vote, by simple majority, on the Glades County representative.

Ms. Melanie Anderson has submitted an application to serve as a Regular Member for Glades County.

Mr. Steven Hargraves has submitted an application to serve as a Regular Member for Glades County.

Mr. Harry Moldenhauer has submitted an application to serve as the Alternate Member for Glades County.

What is the action of the OUA Board? Reappointment or consideration of the other applicant.

APPLICATION FOR
OKEECHOBEE UTILITY AUTHORITY
GLADES COUNTY BOARD APPOINTMENT

The information from this questionnaire will be used by the OUA Board in considering your appointment. The questionnaire **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. Please type or print in black ink.

February 9, 2023
Date Completed

1. Name:
Last Anderson First Melanie Middle Frances

2. Business Address:
Street _____ City _____ State _____ Zip _____

3. Residence Address:
Street 1292 Hunter Road City Okeechobee State FL Zip 34974

4. List all your places of residence for the last five (5) years.

<u>Address</u>	<u>City</u>	<u>State</u>	<u>From</u>	<u>To</u>
<u>1292 Hunter Road</u>	<u>Okeechobee</u>	<u>FL</u>	<u>1985</u>	<u>Present</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

5. A. Date of Birth: November 12, 1942 B. Place of Birth: Jacksonville, FL
(This information is required so OUA can conduct a proper background investigation.)

6. A. Driver License Number: A536-546-42-912-0 B. Issuing State: Florida
(This information is required so OUA can conduct a proper background investigation.)

Application for OUA Glades County Appointment

7. Have you ever used or been known by any other legal name? (Circle one) Yes
No

If "Yes" please state your previous name and reason for change.

<u>Previous Name</u>	<u>Reason for Change</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

8. A Are you a United States' citizen? (Circle one) Yes No
If "No" please explain.

B. If you are a naturalized citizen the date of naturalization. _____

9. Since what year have you claimed Florida residency? _____

10. Education

A. High School Name and Location Terry Parker High - Jacksonville, FL
Year graduated 1960

B. List all postsecondary educational institutions attended:
Name & Location Dates Attended

<u>Name & Location</u>	<u>Dates Attended</u>	<u>Certificates/Degrees Received</u>
<u>PBCC</u>	<u>1970's</u>	<u>Foundation of Banking</u>
<u>Florida School of Banking</u>	<u>UofF 1984</u>	<u>Certificate of Completion</u>
_____	_____	_____

Application for OUA Glades County Appointment

11. Are you or have you ever been a member of the armed forces of the United States?

(Circle one) Yes No

- A. Dates of Service: _____
- B. Branch or component: _____
- C. Date and type of discharge: _____

12. Have you ever been convicted or had adjudication withheld for violation of any federal, state, county, or municipal law, regulation, or ordinance? (Exclude traffic violations for which a fine or civil penalty of \$150 or less was paid.) If "Yes" give details NO

<u>Date</u>	<u>Place</u>	<u>Nature</u>	<u>Disposition</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

13. Do you now, or have you, within the last three (3) years, been a member of any club or organization that, to your knowledge, in practice or policy, restricts membership or restricted membership during the time that you belonged on the basis of race, religion, national origin, or gender? (Circle one) Yes No
If yes, detail the nature of the club(s) or organization(s), relevant policies and practices, and state whether you intend to continue as a member if you are appointed to the Okeechobee Utility Authority Board.

- 14. A. Current Employer: Self
- B. Occupation: Certified Signing Agent - Mobile Notary

15. A. State your experiences and interests or elements of your personal history that may better qualify you for this appointment.

Member of the Okeechobee Utility Authority Board since September, 1995.
Proven interest in the Authority and what it stands for.

Application for OUA Glades County Appointment

B. Have you ever received any degree, professional certification, or designation that may better qualify you for this appointment? If so, please explain.

C. Identify all association memberships and association offices held by you that may better qualify you for this appointment.

D. Describe any additional information about yourself that would be an asset to the OUA Board.

I have been an active member of the OUA Board of Directors since its inception.

I feel that I have been productive and an asset to the organization in growing and improving the system to better serve the community. Providing service to the community and working to improve the local water supply, by removing septic tanks in the area.

16. List three (3) persons who have known you well within the past five (5) years. Include a current, complete address and telephone number for each. Exclude relatives and current or former employees of the Okeechobee Utility Authority.

<u>Name</u>	<u>Address (Mail)</u>	<u>Zip</u>	<u>Phone Number</u>
Lyn Lowe	510 SW 8th St Okee, FL	34972	863-634-8349
Susie Burk	105 NW 6th St Okee, FL	34972	863-763-2898
Tom Conely	401 NW 6th St Okee, FL	34972	863-763-3825

17. If appointed as a Glades County Representative to the OUA Board, would you prefer to serve as a regular member or an alternate member? (Circle one)

Regular * Alternate **

* Regular members are appointed to a four (4) year term

** Alternate members are appointed to a two (2) year term

The facts set forth above in my application are true and complete. You are hereby authorized to make any investigation of my personal history through any investigative bureaus of your choice. In making this application for appointment I also understand that an investigative consumer report may be made whereby information is obtained through personal interviews with my neighbors, friends, or others with whom I am acquainted. This inquiry includes information as to my character, general reputation, personal characteristics and mode of living. I understand that I have the right to make a written request within a reasonable period of time to receive additional detailed information about the nature and scope of this investigative consumer report.

I authorize the use of any information in this application to verify my statements, and I authorize past employers, all references, and any other persons to answer all question asked concerning my ability, character, reputation, and previous employment record. I release all such persons from any liability or damages on account of having furnished such information.

Application for OUA Glades County Appointment



Applicant's Signature

February 9, 2023

Date

Melanie F. Anderson

Applicant's Printed Name

APPLICATION FOR
OKEECHOBEE UTILITY AUTHORITY
GLADES COUNTY BOARD APPOINTMENT

The information from this questionnaire will be used by the OUA Board in considering your appointment. The questionnaire **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. Please type or print in black ink.

2/21/23
Date Completed

1. Name: Last Hargraves First Steven Middle Michael

2. Business Address: 863-634-8314
Street 319 SW Park St. City Okeechobee State FL Zip 34972

3. Residence Address:
Street 19770 Hwy 78 W City Buckhead Ridge State FL Zip 34974
2587 Tomato Grade Road. 34974

4. List all your places of residence for the last five (5) years.

Address	City	State	From	To
<u>19770 Hwy 78 W</u>	<u>Buckhead Ridge</u>	<u>FL</u>	<u>2001</u>	<u>present</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

5. A. Date of Birth: 9/27/75 B. Place of Birth: Okeechobee, FL
(This information is required so OUA can conduct a proper background investigation.)

6. A. Driver License Number: 4626-793-75-3470 B. Issuing State: Florida
(This information is required so OUA can conduct a proper background investigation.)

okee Party@hotmail.com

Application for OUA Glades County Appointment

7. Have you ever used or been known by any other legal name? (Circle one) Yes

No

If "Yes" please state your previous name and reason for change.

Previous Name

Reason for Change

<u>Previous Name</u>	<u>Reason for Change</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

8. A Are you a United States' citizen? (Circle one) Yes No
If "No" please explain.

B. If you are a naturalized citizen the date of naturalization. _____

9. Since what year have you claimed Florida residency? 1975

10. Education

A. High School Name and Location Okeechobee High School
Year graduated 1993

B. List all postsecondary educational institutions attended:

Name & Location Dates Attended Certificates/Degrees Received

<u>Name & Location</u>	<u>Dates Attended</u>	<u>Certificates/Degrees Received</u>
<u>IRSC</u>	<u>93-94</u>	_____
_____	_____	_____
_____	_____	_____

11. Are you or have you ever been a member of the armed forces of the United States?

(Circle one) Yes

No

- A. Dates of Service: _____
B. Branch or component: _____
C. Date and type of discharge: _____

12. Have you ever been convicted or had adjudication withheld for violation of any federal, state, county, or municipal law, regulation, or ordinance? (Exclude traffic violations for which a fine or civil penalty of \$150 or less was paid.) If "Yes" give details

<u>Date</u>	<u>Place</u>	<u>Nature</u>	<u>Disposition</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

13. Do you now, or have you, within the last three (3) years, been a member of any club or organization that, to your knowledge, in practice or policy, restricts membership or restricted membership during the time that you belonged on the basis of race, religion, national origin, or gender? (Circle one) Yes No
If yes, detail the nature of the club(s) or organization(s), relevant policies and practices, and state whether you intend to continue as a member if you are appointed to the Okcechobee Utility Authority Board.

14. A. Current Employer:

Seminole Tribe of Florida

B. Occupation:

Reservation Supervisor for Public Utilities

15. A. State your experiences and interests or elements of your personal history that may better qualify you for this appointment.

I worked for OUA back in late 90's early 2000.
I've been in underground utilities business
for approximately 18 years.

B. Have you ever received any degree, professional certification, or designation that may better qualify you for this appointment? If so, please explain.

Class C Water Distribution License

C. Identify all association memberships and association offices held by you that may better qualify you for this appointment.

Okeechobee Youth Livestock Committee
Board of Directors

D. Describe any additional information about yourself that would be an asset to the OUA Board.

I've been in industry of water management
for approximately 20 years and understand
the needs for adequate and appropriate
distribution.

16. List three (3) persons who have known you well within the past five (5) years. Include a current, complete address and telephone number for each. Exclude relatives and current or former employees of the Okeechobee Utility Authority.

Name	Address (Mail)	Zip	Phone Number
<u>Frank DeBarto</u>	<u>405 SW 2nd St.</u>	<u>34974</u>	<u>863-634-1595</u>
<u>Kim Collier</u>	<u>107 SW 17th St</u>	<u>34974</u>	<u>863-763-5550</u>
<u>Bene Daniels</u>	<u>314 SW 2nd St</u>	<u>34974</u>	<u>863-697-9544</u>

17. If appointed as a Glades County Representative to the OUA Board, would you prefer to serve as a regular member or an alternate member? (Circle one)

Regular Alternate**

* Regular members are appointed to a four (4) year term

**Alternate members are appointed to a two (2) year term

The facts set forth above in my application are true and complete. You are hereby authorized to make any investigation of my personal history through any investigative bureaus of your choice. In making this application for appointment I also understand that an investigative consumer report may be made whereby information is obtained through personal interviews with my neighbors, friends, or others with whom I am acquainted. This inquiry includes information as to my character, general reputation, personal characteristics and mode of living. I understand that I have the right to make a written request within a reasonable period of time to receive additional detailed information about the nature and scope of this investigative consumer report.

I authorize the use of any information in this application to verify my statements, and I authorize past employers, all references, and any other persons to answer all question asked concerning my ability, character, reputation, and previous employment record. I release all such persons from any liability or damages on account of having furnished such information.

Application for OUA Glades County Appointment

Stu M Harg
Applicant's Signature

2/21/23
Date

Steven M Hargraves
Applicant's Printed Name

APPLICATION FOR
OKEECHOBEE UTILITY AUTHORITY
GLADES COUNTY BOARD APPOINTMENT

The information from this questionnaire will be used by the OUA Board in considering your appointment. The questionnaire **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. Please type or print in black ink.

08 Feb. 2023

Date Completed

1. Name: Last MOLDENHAUER First HARRY Middle L.

2. Business Address:
Street RETIRED City _____ State _____ Zip _____

3. Residence Address:
Street 1344 HUNTER RD City OKEECHOBEE State FL Zip 34974

4. List all your places of residence for the last five (5) years.

<u>Address</u>	<u>City</u>	<u>State</u>	<u>From</u>	<u>To</u>
<u>SEE ABOVE</u>	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

5. A. Date of Birth: 11/28/1955 B. Place of Birth: ST JOHNS, MI 48879
(This information is required so OUA can conduct a proper background investigation.)

6. A. Driver License Number: M-435-372-55-428-0 B. Issuing State: FL
(This information is required so OUA can conduct a proper background investigation.)

Application for OUA Glades County Appointment

7. Have you ever used or been known by any other legal name? (Circle one) Yes
No **NO**

If "Yes" please state your previous name and reason for change.

<u>Previous Name</u>	<u>Reason for Change</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

8. A Are you a United States' citizen? (Circle one) Yes No
If "No" please explain. **YES**

B. If you are a naturalized citizen the date of naturalization. _____

9. Since what year have you claimed Florida residency? 1981

10. Education ST JOHNS HIGH SCHOOL, ST JOHNS MICHIGAN

A. High School Name and Location _____
Year graduated 1974

<u>Name & Location</u>	<u>Dates Attended</u>	<u>Certificates/Degrees Received</u>
<u>Michigan State University</u>	<u>1974-1980</u>	<u>BS in Entomology</u> <u>(College of Natural Science)</u>
_____	_____	_____
_____	_____	_____

11. Are you or have you ever been a member of the armed forces of the United States?

(Circle one) Yes **NO** No

A. Dates of Service: _____

B. Branch or component: _____

C. Date and type of discharge: _____

12. Have you ever been convicted or had adjudication withheld for violation of any federal, state, county, or municipal law, regulation, or ordinance? (Exclude traffic violations for which a fine or civil penalty of \$150 or less was paid.) If "Yes" give details **NO**

<u>Date</u>	<u>Place</u>	<u>Nature</u>	<u>Disposition</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

13. Do you now, or have you, within the last three (3) years, been a member of any club or organization that, to your knowledge, in practice or policy, restricts membership or restricted membership during the time that you belonged on the basis of race, religion, national origin, or gender? (Circle one) Yes No **NO**
If yes, detail the nature of the club(s) or organization(s), relevant policies and practices, and state whether you intend to continue as a member if you are appointed to the Okeechobee Utility Authority Board.

14. A. Current Employer: Retired

B. Occupation: Environmental Health Regulator

15. A. State your experiences and interests or elements of your personal history that may better qualify you for this appointment.

35 year career in Environmental Health Regulation including private and small public water systems and on-site sewage disposal systems. Familiarity with Community Public water system regulations. Current OUA Board Membership

B. Have you ever received any degree, professional certification, or designation that may better qualify you for this appointment? If so, please explain.

Maintained Environmental Health Professional Certification with the Florida Environmental Health Association throughout my career

C. Identify all association memberships and association offices held by you that may better qualify you for this appointment.

Vice President of the Okeechobee County Emergency Response Team (a 501C organization)

D. Describe any additional information about yourself that would be an asset to the OUA Board. My familiarity with the organization as a Glades County representative for many years can help provide continuity as we move forward

16. List three (3) persons who have known you well within the past five (5) years. Include a current, complete address and telephone number for each. Exclude relatives and current or former employees of the Okeechobee Utility Authority.

<u>Name</u>	<u>Address (Mail)</u>	<u>Zip</u>	<u>Phone Number</u>
Ellen Whelpley	2633 SE 30th St., Okeechobee	34974	(863) 447 1938
Marie Shoffeit	2818 SE 21st Ct., Okeechobee	34974	(863) 610-4464
Chuck Acres	3108 SE 21st Ct., Okeechobee	34974	(772) 260-9026

17. If appointed as a Glades County Representative to the OUA Board, would you prefer to serve as a regular member or an alternate member? (Circle one)

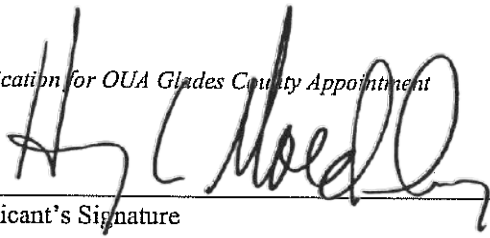
Regular* Alternate**

* Regular members are appointed to a four (4) year term

** Alternate members are appointed to a two (2) year term ****

The facts set forth above in my application are true and complete. You are hereby authorized to make any investigation of my personal history through any investigative bureaus of your choice. In making this application for appointment I also understand that an investigative consumer report may be made whereby information is obtained through personal interviews with my neighbors, friends, or others with whom I am acquainted. This inquiry includes information as to my character, general reputation, personal characteristics and mode of living. I understand that I have the right to make a written request within a reasonable period of time to receive additional detailed information about the nature and scope of this investigative consumer report.

I authorize the use of any information in this application to verify my statements, and I authorize past employers, all references, and any other persons to answer all question asked concerning my ability, character, reputation, and previous employment record. I release all such persons from any liability or damages on account of having furnished such information.



Applicant's Signature

08 Feb, 2023

Date

Harry L. Moldenhauer

Applicant's Printed Name

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 4

MARCH 21, 2023

ELECTION OF OFFICERS

As provided for in the Inter-Local Agreement, paragraph 4.11, the OUA Board shall elect members to serve as officers in the position of Chairperson and Vice-Chairperson. By subsequent OUA Board action, a third officer is elected to serve in the position of 2nd Vice-Chairperson. The Inter-Local Agreement provides that these terms are for one year each and that an officer cannot serve in the same office for more than two consecutive years.

In consideration of current officeholders, Ms. Trent (1st) and Mr. Nelson (2nd), have each served in their current position for one year and are available to serve in the same capacity for one additional year, if so elected.

Current offices up for election are as follows:

Chairperson:

Vice Chairperson:

Second Vice Chairperson:

The Executive Director will preside over the OUA Board meeting for the election of the Chairperson. The newly elected Chairperson will then preside over the meeting.

OKEECHOBEE UTILITY AUTHORITY BOARD MEMBERS

Tabitha Trent – Board Member (County)

Term: March 2021 – March 2025

Tommy Clay – Board Member (City)

Term: March 2021 – March 2025

John Gilliland – Board Member (County)

Term: March 2023 – March 2027

Steven D. Nelson – Board Member (City)

Term: March 2023 – March 2027

Glenn Sneider – Alternate (County)

Term: April 2021 – March 2025

ELECTIONS

Current Chairperson:

Vacant

Elected:

Current Vice-Chairperson:

Tabitha Trent

Elected: March 2022

Current 2nd Vice-Chairperson:

Steve Nelson

Elected: March 2022

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 5

MARCH 21, 2023

AGENDA ADDITIONS OR DELETIONS

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 6

MARCH 21, 2023

MEETING MINUTES

Attached is a copy of the minutes for the meeting held on February 21, 2023.

Unless the Board determines a correction is required to the minutes, Staff recommends the approval of the meeting minutes from February 21, 2023 as presented.

**OKEECHOBEE UTILITY AUTHORITY
MEETING MINUTES**

Tuesday, February 21, 2023 8:30 A.M.

Okeechobee Utility Authority

100 SW 5th Avenue

Okeechobee, Florida

Vice Chairperson Trent called the meeting to order at 8:30 A.M.

Vice Chairperson Trent determined the voting members and led all participating attendees and visitors in the Pledge of Allegiance.

Vice Chairperson Trent addressed Agenda Item No. 1, the following Okeechobee Utility Authority Board Members were present:

Board Members:

Melanie Anderson*
Tommy Clay*
Steve Nelson*
Tabitha Trent*

Alternates:

Harry Moldenhauer

Absent:

John Creasman
Jeff Fadley
Glenn Sneider

*Voting Board Members

OUA Members:

John Hayford
Lauriston Hamilton
Jamie Mullis
Tom Conely
Michelle Willoughby

Vice Chairperson Trent addressed Agenda Item No. 2 ‘Agenda Additions or Deletions’ There were none

Vice Chairperson Trent addressed Agenda Item No. 3 ‘Meeting Minutes from January 17, 2023.’ Motion by Steve Nelson to accept the Meeting Minutes from January 17, 2023 as presented. Second by Tommy Clay. Vote unanimous (4-0), motion carried.

Vice Chairperson Trent addressed Agenda Item No. 4 ‘Employee Recognition’ Vice Chairperson Trent recognized Travis Baugh for his 20 years and David Alderman for his 5years of service to the OUA.

Vice Chairperson Trent addressed Agenda Item No. 5 ‘Consent Agenda’ Motion by Tommy Clay to approve the Consent Agenda as presented:

Consent Agenda Item No. 6 ‘Sumner Engineering & Consulting, Inc – SW Wastewater Service Area Project (Part B) in the amount of \$7,617.63’

Consent Agenda Item No. 7 ‘Sumner Engineering & Consulting, Inc – SW Wastewater Service Area Project (Part E) in the amount of \$6,955.60’

Consent Agenda Item No. 8 ‘Sumner Engineering & Consulting, Inc – SWSA Master Force Main Tortoise Permitting in the amount of \$415.00’

Consent Agenda Item No. 9 ‘Sumner Engineering & Consulting, Inc – SWSA Mater Force Main Tortoise Relocation in the amount of \$8,135.21’

Consent Agenda Item No. 10 ‘Sumner Engineering & Consulting, Inc – Okee-Tantie Utility System Improvements in the amount of \$3,199.44’

Consent Agenda Item No. 11 ‘Sumner Engineering & Consulting, Inc – Consumptive Use Permit Counseling in the amount of \$1,615.00’

Consent Agenda Item No. 12 ‘Invoice from Felix Associates, Inc. – SWSA Master Pump Station in the amount of \$57,744.28’

Consent Agenda Item No. 13 ‘Holtz Consulting Engineers, Inc – Kings Bay/US 441 Watermain Extension in the amount of \$5,984.00’

Consent Agenda Item No. 14 ‘Hinterland Group, LLC - Pine Ridge Park Utility Systems Improvement in the amount of \$231,874.10’

Consent Agenda Item No. 15 ‘Invoice from Thorn Run Partners in the amount of \$3,500.00’

Consent Agenda Item No. 16 ‘Invoice from MacVicar in the amount of \$250.00’

Second by Steve Nelson. Vote unanimous (4-0), motion carried.

Vice Chairperson Trent addressed Consent Agenda Item No. 17 ‘Finance Report’ Finance Director Hamilton reviews the Finance Report for period ending January 31, 2023. **Motion by Tommy Clay to approve the Finance Report for period ending January 31, 2023. Second by Steve Nelson. Vote unanimous (4-0). Motion carried.**

Vice Chairperson Trent addressed Consent Agenda Item No. 18 ‘FDEP Wastewater Grant Portal Request’ Executive Director Hayford reviews the project funding requests submitted for grant funding through the FDEP Portal. Executive Director Hayford discusses that the OUA was notified that the funding was approved for multiple Septic to Sewer Projects: Pine Ridge Park in the amount of \$1,500,000, SWSA in the amount of \$3,500,000, Southwest 5th Avenue in the amount of \$2,500,000, and Connecting OSTDS to Central Sewer in the amount of \$2,500,000. Executive Director Hayford discusses that since the FDEP portal requests were approved it is appropriate to remove the Pine Ridge project from the appropriation requests as the project should be fully funded and adjust SWSA to \$2,000,000.

Vice Chairperson Trent addressed Agenda Item No. 19 ‘2023 Vacuum Truck’ Executive Director Hayford discusses that the Maintenance Department utilizes three trucks for wastewater collection issues. Executive Director Hayford discusses that one of the trucks, a 2000 International Vacuum/Jet truck suffered a catastrophic failure of the tank. OUA staff has taken the truck in for determination of the failure, cost to repair the tank failure (\$57,929) as well as the cost to repair the tank and any other failed parts in the truck (\$71,353). Executive Director Hayford discusses that the truck is a 23 year old truck chassis with old working parts and a new tank. Executive Director Hayford discusses that PGCS Claims Services Adjuster has offered an amount of \$84,000 to “total” the vehicle and will pay this to the OUA. Executive Director Hayford discusses that OUA staff has contacted several vendors that supply this type of truck. The vendors supplied quotes based upon the Florida Sheriffs Association bid process or a quote bases upon Sourcwell. Executive Director Hayford discusses the quotes that were received. Executive Director Hayford discusses that the estimated delivery time on a new truck was 6-9 months. Executive Director discusses that the OUA does have funds available from the Rate Stabilization Fund to purchase the truck. Purchasing the truck this year could require an amendment to the FY23 Budget. There was a brief discussion. **Motion by Tommy Clay to approve the purchase of the vehicle from**

Factor, 15CY truck as quoted in the amount of \$499,376.00. Second by Steve Nelson. Vote unanimous (4-0). Motion carried.

Vice Chairperson Trent addressed Agenda Item No. 20 ‘Resident Project Representative’ Executive Director Hayford discusses that OUA staff has received a request from SEC, requesting review and approval of SEC appointee as Resident Project Representative (RPR) for the SWSA Project 2 vacuum collection system. There was a brief discussion. **Motion by Steve Nelson to approve the recommendation of award to Joseph A. Hoover. Second by Tommy Clay. Vote unanimous (4-0). Motion carried.**

Vice Chairperson Trent addressed Agenda Item No. 21 ‘SWSA Project 2 Agreement’ Executive Director Hayford discusses that the SWSA Project 2 is nearing completion of the pre-construction phase. Sumner Engineering & Consulting, Inc. has received from the selected bidder signed agreements, bonds, insurance and other required documentation. Executive Director Hayford discusses that the Notice of Award has been issued to Hinterland Group, Inc. Executive Director discusses that the USDA will direct a preconstruction meeting at which time all outstanding paperwork will be signed and the Notice to Proceed should be authorized. **Motion by Tommy Clay to approve the agreement, bonds and issue the Notice to Proceed upon approval by USDA. Second by Steve Nelson. Vote unanimous (4-0). Motion carried.**

Vice Chairperson Trent addressed Agenda Item No. 22 ‘OUA Salary Review’ Executive Director Hayford discusses that staff have obtained completed salary surveys for Fort Pierce Utility Authority and Englewood Water District. Executive Director Hayford discusses that the lowest minimum wage at the OUA during the current year is \$15.44, or \$4.44 higher than the state minimum. As a reminder, the FY23 budget only accounted for a \$1.00 per hour increase, after implementation of the budget, the hourly increase was bumped to \$2.00 per hour. Executive Director Hayford discusses other employee benefit options such as increase insurance supplement, paid time off (PTO) in lieu of vacation/sick time. Executive Director Hayford discusses that staff would like to develop an RFP for salary survey and to review proposals submitted. The RFP’s would be brought back to a future OUA Board meeting for discussion. There was a brief discussion. **Motion by Steve Nelson to approve the development of the RFP for a salary review. Second by Tommy Clay. Vote unanimous (4-0). Motion carried.**

Vice Chairperson Trent addressed Agenda Item No. 23 ‘Various Project Updates Executive Director Hayford gave an update on current projects. Executive Director Hayford discusses that the Okeechobee BOCC will be discussing mandatory connections at their next scheduled meeting. *Melanie Anderson out at 9:330 A.M. Harry Moldenhauer to vote in Melanie Anderson’s absence.*

Vice Chairperson Trent addressed Agenda Item No. 32 ‘Public Comments’ Tim Stanley, Glades County Board of County Commissioner’s Chairperson was present to discuss how Glades County handles mandatory connections and the new housing development being considered in Buckhead Ridge.

Vice Chairperson Trent addressed Agenda Item No. 33 ‘Items from the Attorney’ There were none.

Vice Chairperson Trent addressed Agenda Item No. 34 ‘Items from the Executive Director’ Executive Director Hayford gave an update on current projects. Current OUA customer, Ms. Rhea Black of 1521 SW 7th Avenue was present to discuss mandatory sewer connections.

Vice Chairperson Trent addressed Agenda Item No. 35 ‘Items from the Board’ None requiring action

There being no other business, meeting adjourned at 9:55 A.M.

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to ensure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A CD recording of this meeting is on file in the Executive Director’s office.

Chairperson

Executive Director (Secretary)

DRAFT

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 7

FEBRUARY 21, 2023

EMPLOYEE RECOGNITION

This month the Board will recognize one employee for his years of service for the OUA.

Kenneth Sarros

15 Years

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 8

MARCH 21, 2023

CONSENT AGENDA

1. Pull items for discussion from Consent Agenda.
2. Items pulled from Consent Agenda will be discussed at the end of Agenda.
3. Unless noted all Consent Agenda items are recommended for approval.
4. Motion to approve items on Consent Agenda as follows:
 9. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part B & C)
 10. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part E)
 11. Invoice from Sumner Engineering & Consulting, Inc. – SWSA Master Force Main Tortoise Relocation
 12. Invoice from Sumner Engineering & Consulting, Inc. – Okee-Tantie Utility System Improvements
 13. Invoice from Sumner Engineering & Consulting, Inc. – OUA Consumptive Use Permit Consulting
 14. Invoice from Felix Associates Inc. – SWSA Master Pump Station Project
 15. Invoice from Go Underground Utilities, LLC – SWSA Master Force Main
 16. Invoice from Holtz Consulting Engineers, Inc. – AC Pipe Removal
 17. Invoice from Hinterland Group, Inc. – Pine Ridge Park Utility Systems Improvements
 18. Invoice from McNabb Hydrogeologic Consulting, Inc. – IW-1 Mechanical Integrity Testing Professional Services
 19. Invoice from Thorn Run Partners
 20. Invoice from MacVicar Consulting, Inc. – Lake Okeechobee System Operating Manual

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 9

MARCH 21, 2023

CONSENT AGENDA

INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – SW WATERWATER SERVICE AREA PROJECT (PART B & C)

Please find attached the invoice in the amount of \$12,447.75 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$724,136.00
Apr-20	1	Apr-20		\$48,503.60	\$675,632.40
May-20	2	May-20		\$38,802.88	\$636,829.52
Jun-20	3	Jun-20		\$33,952.52	\$602,877.00
Aug-20	4	Aug-20		\$87,306.48	\$515,570.52
Sep-20	5	Sep-20		\$43,653.24	\$471,917.28
Nov-20	6	Nov-20		\$77,605.76	\$394,311.52
Jan-21	7	Jan-21		\$38,802.88	\$355,508.64
Feb-21	8	Feb-21		\$38,802.88	\$316,705.76
Apr-21	9	Apr-21		\$43,653.24	\$273,052.52
Jul-21	9	Jul-21		\$19,401.44	\$253,651.08
Oct-21	10	Oct-21		\$7,275.54	\$246,375.54
Dec-21	11	Dec-21		\$10,592.40	\$235,783.14
Jan-22	12	Jan-22		\$13,491.60	\$222,291.54
Mar-22	13	Mar-22		\$27,996.69	\$194,294.85
Mar-22	Change Order		\$36,220.00		\$230,514.85
Apr-22	14	Apr-22		\$18,959.03	\$211,555.82
May-22	15	May-22		\$14,778.68	\$196,777.14
Jun-22	16	Jun-22		\$20,965.08	\$175,812.06
Jul-22	17	Jul-22		\$12,173.00	\$163,639.06
Aug-22	18	Aug-22		\$3,756.38	\$159,882.68
Sep-22	19	Sep-22		\$7,843.75	\$152,038.93
Oct-22	20	Oct-22		\$6,609.13	\$145,429.80
Jan-23	21	Jan-23		\$20,175.13	\$125,254.67
Feb-23	22	Feb-23		\$7,617.63	\$117,637.04
Mar-23	23		\$12,447.75		\$105,189.29

Staff recommends approval of this invoice in the amount of \$12,447.75 to Sumner Engineering & Consulting, Inc.



Invoice

BILL TO

March 7, 2023

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1549

SW Wastewater Service Area Project (SEC Proj. No. 19-04)

Part B – SWSA Project 1 Design, Permitting & Bidding, and Part C – Construction Phase Services

OUA Purchase Order No. 10264

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
B1 – Design and Permitting	\$505,036	97%	\$489,884.92	\$489,884.92	\$0.00
• <i>Original Authorization</i>	<i>\$485,036</i>				
• <i>Change Order</i>	<i>\$20,000</i>				
B2 – Bidding Services	\$43,380	76%	\$32,968.80	\$32,968.80	\$0.00
• <i>Original Authorization</i>	<i>\$27,160</i>				
• <i>Change Order</i>	<i>\$16,220</i>				
C – Construction Services	\$211,940	T&M	\$132,312.99	\$119,865.24	\$12,447.75
				TOTAL:	\$12,447.75

Total Purchase Order Amount: \$724,136.00

Total Billed to Date: \$655,166.71

Total Billed this Invoice: \$ 12,447.75

For services rendered through February 5 – March 4, 2023.

Sumner Engineering & Consulting, Inc.
 410 NW 2nd Street
 Okeechobee, FL 34972 US
 863.634.9474
 jeff@sumnerengineering.com



CEI Backup

BILL TO

19-04.Task C - Project 1
 Construction Phase Services
 Okeechobee Utility Authority
 100 SW 5th Avenue
 Okeechobee, Florida 34974

INVOICE # 1549

DATE 03/07/2023

DUE DATE 03/07/2023

TERMS Due on receipt

DATE	ACTIVITY	QTY	RATE	AMOUNT
02/06/2023	Hours - Sumner, Jeffrey M Contractor coordination, pay app review	3:00	170.00	510.00
02/07/2023	Hours - Sumner, Jeffrey M Site visits, contractor coordination	2:00	170.00	340.00
02/07/2023	Hours - Field Inspector:Hours - Field Inspector Site Visit	1:30	90.00	135.00
02/07/2023	Hours - Professional Engineer:Professional Engineer Site visit and bypass pump discussion with client	1:00	140.00	140.00
02/08/2023	Hours - Sumner, Jeffrey M Inspector coordination	1:00	170.00	170.00
02/08/2023	Hours - Field Inspector:Hours - Field Inspector Site Visit	1:00	90.00	90.00
02/09/2023	Hours - Sumner, Jeffrey M inspector coordination	1:00	170.00	170.00
02/09/2023	Hours - Field Inspector:Hours - Field Inspector Site Visit	4:00	90.00	360.00
02/14/2023	Hours - Sumner, Jeffrey M NW-15 connection updates	2:00	170.00	340.00
02/15/2023	Hours - Sumner, Jeffrey M Contractor and inspector coordination	2:00	170.00	340.00
02/15/2023	Hours - Field Inspector:Hours - Field Inspector Site Visit.	5:30	90.00	495.00
02/16/2023	Hours - Sumner, Jeffrey M NW-15 connection updates, site visit, contractor coordination	3:00	170.00	510.00
02/16/2023	Hours - Field Inspector:Hours - Field Inspector Site Visit.	2:00	90.00	180.00
02/17/2023	Tortoise silt fence staking (BSM, including 10% markup per contract)			577.50
02/20/2023	Hours - Sumner, Jeffrey M Contractor coordination	1:00	170.00	170.00

02/21/2023	Hours - Sumner, Jeffrey M Contractor coordination, Board updates	2:00	170.00	340.00
02/22/2023	Hours - Field Inspector:Hours - Field Inspector Site Visit.	6:00	90.00	540.00
02/23/2023	Hours - Sumner, Jeffrey M Inspector coordination; NW-15 plan to contractor and Jamie	1:30	170.00	255.00
02/23/2023	Hours - Field Inspector:Hours - Field Inspector Site Visit. Both GU and Felix for pressure test.	8:00	90.00	720.00
02/24/2023	Hours - Sumner, Jeffrey M Coordinate re: tortoise sighting	1:00	170.00	170.00
02/24/2023	Hours - Field Inspector:Hours - Field Inspector Site Visit.	4:00	90.00	360.00
02/28/2023	Hours - Sumner, Jeffrey M Review pay applications	1:00	170.00	170.00
02/28/2023	Hours - Field Inspector:Hours - Field Inspector	2:00	90.00	180.00
03/01/2023	Hours - Sumner, Jeffrey M Contractor coordination	2:00	170.00	340.00
03/01/2023	Hours - Field Inspector:Hours - Field Inspector Site Visit	7:00	90.00	630.00
03/02/2023	Hours - Sumner, Jeffrey M Pay app review, contractor coordination	2:00	170.00	340.00
03/02/2023	Hours - Field Inspector:Hours - Field Inspector Site Visit	7:00	90.00	630.00
03/03/2023	Hours - Field Inspector:Hours - Field Inspector Photos upload	1:30	90.00	135.00
03/07/2023	Project 1 CEI (JEA, including 10% markup per contract)			3,110.25

TOTAL OF NEW CHARGES	12,447.75
BALANCE DUE	\$12,447.75

March 6, 2023

Project No: 19775-001-02

Invoice No: 0251194

Sumner Engineering & Consulting, Inc.
jeff@sumnerengineering.com

Project 19775-001-02 Southwest Section Wastewater Service Area Septic to Sewer - Master Pump Station

SEC PN: 19-04

PO#: 10264

CO No.: 1-3

Professional Services from February 1, 2023 to March 5, 2023

Task 5000 Construction Admin

Professional Personnel

	Hours	Rate	Amount	
- Project Officer Lynch, William	9.50	250.00	2,375.00	
- Senior Project Manager Menard, Sean	1.25	230.00	287.50	
- Construction Project Coordinator Morrison, Jamila	1.25	75.00	93.75	
- Sr. Administrative Assistant Starling, Trina	.75	95.00	71.25	
Totals	12.75		2,827.50	
Total Labor				2,827.50
		Total this Task		\$2,827.50

Authorized:


William Lynch

Date: 03/06/2023

BSM & Associates
 80 SE 31st Lane
 Okeechobee, FL 34974
 (863)484-8324
 ricky.barnes@bsmsurvey.com
 www.bsmsurvey.com

Invoice



BILL TO

Sumner Engineering & Consulting,
 Inc
 393 SW 67th Drive
 Okeechobee, FL 34974

INVOICE #	DATE	TOTAL DUE	ENCLOSED
4234	02/16/2023	\$525.00	

PROJECT

19-180 SW Section FM

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Commercial Surveying	STAKE SILT FENCE FOR TORTOISE RELOCATION EFFORTS	3	175.00	525.00

BALANCE DUE

\$525.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 10

MARCH 21, 2023

CONSENT AGENDA

INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – SW WASTEWATER SERVICE AREA PROJECT (PART E)

Please find attached the invoice in the amount of \$3,130.02 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$1,141,783.00
Jun-21	1	Jun-21		\$19,783.98	\$1,121,999.02
Jul-21	2	Jul-21		\$28,576.86	\$1,093,422.16
Aug-21	3	Aug-21		\$17,585.76	\$1,075,836.40
Sep-21	4	Sep-21		\$61,550.16	\$1,014,286.24
Oct-21	5	Oct-21		\$68,144.82	\$946,141.42
Dec-21	6	Dec-21		\$15,387.54	\$930,753.88
Jan-22	7	Jan-22		\$84,990.00	\$845,763.88
Feb-22	8	Feb-22		\$57,147.84	\$788,616.04
Mar-22	9	Mar-22		\$33,336.24	\$755,279.80
Apr-22	10	Apr-22		\$42,860.88	\$712,418.92
May-22	11	May-22		\$85,721.76	\$626,697.16
Jun-22	12	Jun-22		\$47,623.20	\$579,073.96
Jul-22	13	Jul-22		\$38,098.56	\$540,975.40
Aug-22	14	Aug-22		\$28,573.92	\$512,401.48
Sep-22	15	Sep-22		\$14,286.96	\$498,114.52
Oct-22	16	Oct-22		\$9,524.64	\$488,589.88
Jan-23	17	Jan-23		\$17,389.00	\$471,200.88
Feb-23	18	Feb-23		\$6,955.60	\$464,245.28
Mar-23	19		\$3,130.02		\$461,115.26

Staff recommends approval of this invoice in the amount of \$3,130.02 to Sumner Engineering & Consulting, Inc.

The Southwest Service Area (SWSA) septic to sewer project has three separate segments or phases which can be described as follows:

Project 2 Collection System



Invoice

BILL TO

March 7, 2023

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1552

SW Wastewater Service Area Project (SEC Proj. No. 19-04)

Part E – SWSA Project 2 Design, Permitting and Construction Phase Services

OUA Purchase Order No. 10829

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
E1 – Preliminary Design and Permitting	\$219,822	100%	\$219,822.00	\$219,822.00	\$0.00
E2 – Final Design and Permitting	\$476,232	91%	\$433,371.12	\$433,371.12	\$0.00
E3 – Bidding and Negotiation Phase	\$34,778	79%	\$27,474.62	\$24,344.60	\$3,130.02
E4 – Construction Phase Services (excl. RPR)	\$147,500	0%	\$0.00	\$0.00	\$0.00
E5 – Post-Construction Phase Services	\$20,784	0%	\$0.00	\$0.00	\$0.00
E6 – Resident Project Representative (T&M)	\$242,667	0%	\$0.00	\$0.00	\$0.00
				TOTAL:	\$3,130.02

Total Purchase Order Amount: \$1,141,783.00

Total Billed to Date: \$ 680,667.74

Total Billed this Invoice: \$ 3,130.02

For services rendered February 5 – March 4, 2023.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 11

MARCH 21, 2023

CONSENT AGENDA

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – SWSA MASTER
FORCE MAIN TORTOISE RELOCATION**

Please find attached the invoice in the amount of \$3,725.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$17,400.00
Feb-23	1	Feb-23		\$8,135.21	\$9,264.79
Mar-23	2		\$3,725.00		\$5,539.79

Staff recommends approval of this invoice in the amount of \$3,725.00 to Sumner Engineering & Consulting, Inc.



Invoice

BILL TO

March 7, 2023

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1548

Project 1 Master Force Main – MFM Tortoise Relocation (SEC Proj. No. 19-04)

OUA Purchase Order No. 11398

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
MFM Tortoise Survey and Summary Memo	\$17,400.00	68.16%	\$11,860.21	\$8,135.21	\$3,725.00
				TOTAL:	\$3,725.00

Total Purchase Order Amount: \$17,400.00

Total Billed to Date: \$11,860.21

Total Billed this Invoice: \$ 3,725.00

For services rendered February 5 – March 4, 2023.



Integrity • Knowledge • Service

March 6, 2023

Project No: 19775-001-02

Invoice No: 0251194

Sumner Engineering & Consulting, Inc.

jeff@sumnerengineering.com

Project 19775-001-02 Southwest Section Wastewater Service Area Septic to Sewer - Master Pump Station

SEC PN: 19-04

PO#: 10264

CO No.: 1-3


Professional Services from February 1, 2023 to March 5, 2023

Task 0GT4 GT Env Support Svcs

Professional Personnel

	Hours	Rate	Amount	
- Project Officer Lynch, William	.50	250.00	125.00	
- Project Scientist Coveney, Laura	24.00	150.00	3,600.00	
Totals	24.50		3,725.00	
Total Labor				3,725.00

Billing Limits	Current	Prior	To-Date	
Total Billings	3,725.00	8,135.21	11,860.21	
Limit			17,400.00	
Remaining			5,539.79	
		Total this Task		\$3,725.00

Authorized: 
William Lynch

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 12

MARCH 21, 2023

CONSENT AGENDA

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – OKEE-TANTIE
UTILITY SYSTEM IMPROVEMENTS**

Please find attached the invoice in the amount of \$31,944.40 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$686,079.00
Apr-22	1	Apr-22		\$29,835.00	\$656,244.00
May-22	2	May-22		\$3,817.50	\$652,426.50
Jun-22	3	Jun-22		\$94,920.00	\$557,506.50
Jul-22	4	Jul-22		\$11,398.50	\$546,108.00
Aug-22	5	Aug-22		\$9,440.00	\$536,668.00
Oct-22	6	Oct-22		\$7,996.00	\$528,672.00
Jan-23	7	Jan-23		\$10,668.00	\$518,004.00
Feb-23	8			\$3,199.44	\$514,804.56
Mar-23	9		\$31,994.40		\$482,810.16

Staff recommends approval of this invoice in the amount of \$31,944.40 to Sumner Engineering & Consulting, Inc.



Invoice

BILL TO

March 7, 2023

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1550
Okee-Tantie Utility System Improvements (SEC Proj. No. 21-11)
OUA Purchase Order No. 11130

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
A1 – Preliminary Modeling and Technical Memo	\$36,100.00	100%	\$36,100.00	\$36,100.00	\$0.00
A2 – Route Survey and Preliminary (10%) Design	\$129,050.00	100%	\$129,050.00	\$129,050.00	\$0.00
A3 – Pre-Application Meetings and Summary Memo	\$5,850.00	50%	\$2,925.00	\$2,925.00	\$0.00
B1 – Design and Permitting	\$319,944.00	11%	\$35,193.84	\$3,199.44	\$31,994.40
B2 – Bidding Services	\$13,765.00	0%	\$0.00	\$0.00	\$0.00
C1 – Construction Administration	\$181,370.00	0%	\$0.00	\$0.00	\$0.00
				TOTAL:	\$31,994.40

Total Purchase Order Amount: \$686,079.00
Total Billed to Date: \$203,268.84
Total Billed this Invoice: \$ 31,994.40

For services rendered February 5 – March 4, 2023.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 13

MARCH 21, 2023

CONSENT AGENDA

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – CONSUMPTIVE USE
PERMIT CONSULTING**

Please find attached the invoice in the amount of \$1,700.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Staff recommends approval of this invoice in the amount of \$1,700.00 to Sumner Engineering & Consulting, Inc.

Sumner Engineering & Consulting, Inc.
 410 NW 2nd Street
 Okeechobee, FL 34972 US
 863.634.9474
 jeff@sumnerengineering.com



INVOICE

BILL TO

21-14 - OUA CUP Consulting
 Okeechobee Utility Authority
 Attn: John Hayford, Executive
 Director
 100 SW 5th Avenue
 Okeechobee, FL 34974

INVOICE # 1551
DATE 03/07/2023
DUE DATE 03/07/2023
TERMS Due on receipt

Invoice No. 1551
 OUA Consumptive Use Permit Consulting (SEC Proj. No. 21-14)
OUA Purchase Order No. 10946

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
CUP Consulting	\$10,500.00	T&M	\$6,970.00	\$5,270.00	\$1,700.00
				TOTAL:	\$1,700.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
02/10/2023	Hours - Sumner, Jeffrey M Phone w/ Spratt; CUP Summary	1:00	170.00	170.00
02/11/2023	Hours - Sumner, Jeffrey M CUP Summary	2:00	170.00	340.00
02/12/2023	Hours - Sumner, Jeffrey M Summary / talking points	2:00	170.00	340.00
02/14/2023	Hours - Sumner, Jeffrey M Call with Lakeview	1:00	170.00	170.00
02/17/2023	Hours - Sumner, Jeffrey M Phone w/ J Spratt	0:30	170.00	85.00
02/21/2023	Hours - Sumner, Jeffrey M Lakefront call; follow up w/ Spratt	1:00	170.00	170.00
02/23/2023	Hours - Sumner, Jeffrey M Analysis of future project water demand	2:00	170.00	340.00
02/24/2023	Hours - Sumner, Jeffrey M Call with JEA re: population figures / data	0:30	170.00	85.00

TOTAL OF NEW CHARGES 1,700.00
 BALANCE DUE **\$1,700.0**

For services rendered February 5 – March 4, 2023.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 14

MARCH 21, 2023

CONSENT AGENDA

INVOICES FROM FELIX ASSOCIATES, INC. – SWSA MASTER PUMP STATION

Please find attached invoice in the amount of \$77,081.68 submitted by Felix Associates Inc. Staff is aware of the work currently being done by Felix Associates Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$1,894,600.00
May-22	1	May-22		\$54,150.00	\$1,840,450.00
Oct-22	2	Oct-22		\$98,142.11	\$1,742,307.89
Dec-22	3	Dec-22		\$294,183.10	\$1,448,124.79
Jan-23	4	Jan-23		\$203,685.23	\$1,244,439.56
Jan-23	Change Order		\$417,283.28		\$827,156.28
Feb-23	5			\$57,744.28	\$769,412.00
Mar-23	6		\$77,081.68		\$692,330.32

Staff recommends approval of this invoice in the amount of \$77,081.68 to Felix Associates, Inc.



Sumner Engineering & Consulting, Inc.
Agriculture, Civil, Land & Water Resources

410 NW 2nd Street
Okeechobee, FL 34972
863.763.9474

March 7, 2023

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

RE: SWSA Master Pump Station Project
Felix Associates, Inc. – Pay Application No. 6

Mr. Hayford:

Please find attached Pay Application No. 6 for the above-referenced project, recommended for payment in the amount of \$77,081.68, which covers work confirmed to have been completed and stored materials for the period from February 1 - 28, 2023, less previous payments and the required 5% retainage. The contractor has submitted a draft request for a schedule adjustment to the contract, which is currently being reviewed.

If you have any questions, please do not hesitate to contact us.

Sincerely,
Sumner Engineering & Consulting, Inc.

Jeffrey M. Sumner, PE
President

cc: Bill Lynch (via email)

REQUISITION # 4

Project Name: OUA Master Pump Station

PERIOD ENDIN 1/31/2023

Line Item	PAY ITEMS	QTY	UNIT	UNIT PRICE	AMOUNT	PREVIOUS APPLICATION		THIS APPLICATION		TOTAL TO DATE		RETAINAGE	% COMP
						QTY COMPLETED	AMOUNT COMPLETED	QTY COMPLETED	AMOUNT COMPLETED	QTY COMPLETED	AMOUNT COMPLETED		
1	MOBILIZATION / DEMOBILIZATION				\$ 90,000.00								
1.1	Pre-Construction Video	1	LS	\$ 1,000.00	\$ 1,000.00	1.00	\$ 1,000.00		\$ -	1.00	\$ 1,000.00	\$ 50.00	100.0%
1.2	Bond & Insurance	1	LS	\$ 36,000.00	\$ 36,000.00	1.00	\$ 36,000.00		\$ -	1.00	\$ 36,000.00	\$ 1,800.00	100.0%
1.2	Mobilization	1	LS	\$ 50,000.00	\$ 50,000.00	0.54	\$ 26,900.00	0.15	\$ 7,500.00	0.69	\$ 34,400.00	\$ 1,720.00	68.8%
1.3	Locate Existing Utilities	1	LS	\$ 750.00	\$ 750.00	1.00	\$ 750.00		\$ -	1.00	\$ 750.00	\$ 37.50	100.0%
1.4	Dewatering / NPDES Permit	1	LS	\$ 750.00	\$ 750.00	1.00	\$ 750.00		\$ -	1.00	\$ 750.00	\$ 37.50	100.0%
1.5	Demobilization	1	LS	\$ 1,500.00	\$ 1,500.00		\$ -		\$ -	-	\$ -	\$ -	0.0%
2	ENVIRONMENTAL PROTECTION				\$ 10,000.00								
2.1	Construction Entrance	1	LS	\$ 5,000.00	\$ 5,000.00		\$ -		\$ -	-	\$ -	\$ -	0.0%
2.2	Silt Fence	1	LS	\$ 5,000.00	\$ 5,000.00	0.81	\$ 4,051.00	0.10	\$ 500.00	0.91	\$ 4,551.00	\$ 227.55	91.0%
3	MAINTENANCE OF TRAFFIC				\$ 600.00								
3.1	MOT DEVICES	1	LS	\$ 600.00	\$ 600.00	1.00	\$ 600.00		\$ -	1.00	\$ 600.00	\$ 30.00	100.0%
4	CONCRETE				\$ 287,900.00								
4.1	Well Point System / Dewatering	1	LS	\$ 31,000.00	\$ 31,000.00	1.00	\$ 31,000.00		\$ -	1.00	\$ 31,000.00	\$ 1,550.00	100.0%
4.2	Excavate / Shore for Wetwell	1	LS	\$ 21,900.00	\$ 21,900.00	1.00	\$ 21,900.00		\$ -	1.00	\$ 21,900.00	\$ 1,095.00	100.0%
4.3	Precast Concrete Structures Submittal	1	LS	\$ 10,000.00	\$ 10,000.00	1.00	\$ 10,000.00		\$ -	1.00	\$ 10,000.00	\$ 500.00	100.0%
4.4	Set Wetwell	1	LS	\$ 79,000.00	\$ 79,000.00	1.00	\$ 79,000.00		\$ -	1.00	\$ 79,000.00	\$ 3,950.00	100.0%
4.5	Wetwell Watertightness Test	1	LS	\$ 5,000.00	\$ 5,000.00	0.00	\$ -	1.00	\$ 5,000.00	1.00	\$ 5,000.00	\$ 1.00	100.0%
4.6	Backfill Wetwell	1	LS	\$ 17,000.00	\$ 17,000.00	1.00	\$ 17,000.00		\$ -	1.00	\$ 17,000.00	\$ 850.00	100.0%
4.7	Prep Grade for Flatwork	1	LS	\$ 6,000.00	\$ 6,000.00	1.00	\$ 6,000.00		\$ -	1.00	\$ 6,000.00	\$ 300.00	100.0%
4.8	Pour Concrete Flatwork	1	LS	\$ 16,000.00	\$ 16,000.00	0.90	\$ 14,400.00		\$ -	0.90	\$ 14,400.00	\$ 720.00	90.0%
4.9	Prefab Electrical Building Submittal	1	LS	\$ 10,000.00	\$ 10,000.00	1.00	\$ 10,000.00		\$ -	1.00	\$ 10,000.00	\$ 500.00	100.0%
4.10	Set Prefab Electrical Building	1	LS	\$ 92,000.00	\$ 92,000.00		\$ -		\$ -	-	\$ -	\$ -	0.0%
5	PIPE AND FITTINGS				\$ 183,000.00								
5.1	8" FM	1	LS	\$ 21,000.00	\$ 21,000.00	1.00	\$ 21,000.00		\$ -	1.00	\$ 21,000.00	\$ 1,050.00	100.0%
5.2	FM Testing	1	LS	\$ 1,600.00	\$ 1,600.00	1.00	\$ 1,600.00		\$ -	1.00	\$ 1,600.00	\$ 80.00	100.0%
5.3	Gravity Sewer Piping & Manholes	1	LS	\$ 63,300.00	\$ 63,300.00	1.00	\$ 63,300.00		\$ -	1.00	\$ 63,300.00	\$ 3,165.00	100.0%
5.4	8" Force Main Drop Assembly	1	LS	\$ 6,500.00	\$ 6,500.00	1.00	\$ 6,500.00		\$ -	1.00	\$ 6,500.00	\$ 325.00	100.0%
5.5	GS Testing and Inspection	1	LS	\$ 8,300.00	\$ 8,300.00		\$ -	0.50	\$ 4,150.00	0.50	\$ 4,150.00	\$ 207.50	50.0%
5.6	2" Water Main	1	LS	\$ 9,000.00	\$ 9,000.00	1.00	\$ 9,000.00		\$ -	1.00	\$ 9,000.00	\$ 450.00	100.0%
5.7	8" Discharge Piping	1	LS	\$ 28,000.00	\$ 28,000.00	0.85	\$ 23,756.75	0.15	\$ 4,200.00	1.00	\$ 27,956.75	\$ 1,397.84	100.0%
5.8	12" Drop Bowl Assembly	1	LS	\$ 6,000.00	\$ 6,000.00		\$ -	1.00	\$ 6,000.00	1.00	\$ 6,000.00	\$ 300.00	100.0%
5.9	8" Above Ground Piping	1	LS	\$ 30,000.00	\$ 30,000.00	0.83	\$ 24,770.62	0.17	\$ 5,229.38	1.00	\$ 30,000.00	\$ 1,500.00	100.0%
5.10	Lift Station Start-Up	1	LS	\$ 1,800.00	\$ 1,800.00		\$ -		\$ -	-	\$ -	\$ -	0.0%
5.11	Paint Exterior Piping	1	LS	\$ 2,500.00	\$ 2,500.00		\$ -		\$ -	-	\$ -	\$ -	0.0%
5.12	6" Odor Control Piping	1	LS	\$ 5,000.00	\$ 5,000.00	1.00	\$ 5,000.00		\$ -	1.00	\$ 5,000.00	\$ 250.00	100.0%
6	EQUIPMENT				\$ 442,000.00								
6.1	Odor Control Submittal	1	LS	\$ 10,000.00	\$ 10,000.00	1.00	\$ 10,000.00		\$ -	1.00	\$ 10,000.00	\$ 500.00	100.0%
6.2	Odor Control Installation	1	LS	\$ 210,000.00	\$ 210,000.00	1.00	\$ 210,000.00		\$ -	1.00	\$ 210,000.00	\$ 10,500.00	100.0%
6.3	Odor Control Start-up	1	LS	\$ 2,000.00	\$ 2,000.00		\$ -		\$ -	-	\$ -	\$ -	0.0%
6.4	Lift Station Pump Submittal Package	1	LS	\$ 10,000.00	\$ 10,000.00	1.00	\$ 10,000.00		\$ -	1.00	\$ 10,000.00	\$ 500.00	100.0%
6.5	Lift Station Pump Package Installation	1	LS	\$ 210,000.00	\$ 210,000.00	0.89	\$ 187,144.24	0.06	\$ 12,355.76	0.95	\$ 199,500.00	\$ 9,975.00	95.0%
7	ELECTRICAL AND I&C				\$ 550,000.00								
7.1	Generator Submittal	1	LS	\$ 10,000.00	\$ 10,000.00	1.00	\$ 10,000.00		\$ -	1.00	\$ 10,000.00	\$ 500.00	100.0%
7.2	Set Generator	1	LS	\$ 118,000.00	\$ 118,000.00	1.00	\$ 118,000.00		\$ -	1.00	\$ 118,000.00	\$ 5,900.00	100.0%
7.3	Generator Start-up	1	LS	\$ 2,000.00	\$ 2,000.00		\$ -		\$ -	-	\$ -	\$ -	0.0%
7.4	Electrical	1	LS	\$ 360,000.00	\$ 360,000.00	0.19	\$ 70,000.00	0.06	\$ 21,600.00	0.25	\$ 91,600.00	\$ 4,580.00	25.4%
7.5	Lighting Protection	1	LS	\$ 15,000.00	\$ 15,000.00	0.50	\$ 7,500.00		\$ -	0.50	\$ 7,500.00	\$ 375.00	50.0%
7.6	SCADA & RTU	1	LS	\$ 45,000.00	\$ 45,000.00	0.11	\$ 5,000.00		\$ -	0.11	\$ 5,000.00	\$ 250.00	11.1%
8	SITE WORK				\$ 164,000.00								
8.1	Clearing and Grubbing	1	LS	\$ 22,000.00	\$ 22,000.00	0.75	\$ 16,500.00	0.25	\$ 5,500.00	1.00	\$ 22,000.00	\$ 1,100.00	100.0%
8.2	Embankment & Rough Grade	1	LS	\$ 18,000.00	\$ 18,000.00		\$ -	0.30	\$ 5,400.00	0.30	\$ 5,400.00	\$ 270.00	30.0%
8.3	Excavation - Swale	1	LS	\$ 5,000.00	\$ 5,000.00		\$ -	0.30	\$ 1,500.00	0.30	\$ 1,500.00	\$ 75.00	30.0%
8.4	Grade for Asphalt Base Rock	1	LS	\$ 5,000.00	\$ 5,000.00		\$ -		\$ -	-	\$ -	\$ -	0.0%
8.5	18" Base Rock	1	LS	\$ 18,000.00	\$ 18,000.00		\$ -		\$ -	-	\$ -	\$ -	0.0%
8.6	2" SP-1.25 Asphalt	1	LS	\$ 15,000.00	\$ 15,000.00		\$ -		\$ -	-	\$ -	\$ -	0.0%
8.7	Fine Grade for Sod	1	LS	\$ 11,000.00	\$ 11,000.00		\$ -		\$ -	-	\$ -	\$ -	0.0%
8.8	Landscaping	1	LS	\$ 10,000.00	\$ 10,000.00		\$ -		\$ -	-	\$ -	\$ -	0.0%
8.9	Chain Link Fencing	1	LS	\$ 42,000.00	\$ 42,000.00	1.00	\$ 42,000.00		\$ -	1.00	\$ 42,000.00	\$ 2,100.00	100.0%
8.10	Bollards	1	LS	\$ 18,000.00	\$ 18,000.00		\$ -		\$ -	-	\$ -	\$ -	0.0%
9	VALVES				\$ 16,000.00								
9.1	Flanged Valves	1	LS	\$ 10,000.00	\$ 10,000.00	0.94	\$ 9,366.27	0.06	\$ 633.73	1.00	\$ 10,000.00	\$ 500.00	100.0%
9.2	8" MJ Gate Valve	1	LS	\$ 4,000.00	\$ 4,000.00	0.74	\$ 4,430.27	0.26	\$ 1,569.73	1.00	\$ 6,000.00	\$ 300.00	100.0%
10	RECORD DRAWINGS				\$ 11,000.00								
10.1	Record Drawings Surveying	1	LS	\$ 11,000.00	\$ 11,000.00	0.27	\$ 3,000.00		\$ -	0.27	\$ 3,000.00	\$ 150.00	27.0%
11	INDEMNIFICATION				\$ 100.00								
11.1	Indemnification	1	LS	\$ 100.00	\$ 100.00	1.00	\$ 100.00		\$ -	1.00	\$ 100.00	\$ 5.00	100.0%
12	SAFETY COMPLIANCE				\$ 36,000.00								
12.1	Slide Rail Delivery & Install	1	LS	\$ 32,000.00	\$ 32,000.00	1.00	\$ 32,000.00		\$ -	1.00	\$ 32,000.00	\$ 1,600.00	100.0%
12.2	Trench Box Delivery & Install	1	LS	\$ 1,000.00	\$ 4,000.00	1.00	\$ 4,000.00		\$ -	1.00	\$ 4,000.00	\$ 200.00	100.0%

REQUISITION # 4

Project Name: OUA Master Pump Station

PERIOD ENDIN 1/31/2023

Line Item	PAY ITEMS	QTY	UNIT	UNIT PRICE	AMOUNT	PREVIOUS APPLICATION		THIS APPLICATION		TOTAL TO DATE		RETAINAGE	% COMP
						QTY COMPLETED	AMOUNT COMPLETED	QTY COMPLETED	AMOUNT COMPLETED	QTY COMPLETED	AMOUNT COMPLETED		
13	TESTING ALLOWANCE				\$ 4,000.00								
13.1	Testing Allowance	1	LS	\$ 4,000.00	\$ 4,000.00	1.01	\$ 4,032.00		\$ -	1.01	\$ 4,032.00	\$ 201.60	101.0%
14	OWNER'S ALLOWANCE				\$ 100,000.00								
14.1	Owner's Allowance	1	LS	\$ 100,000.00	\$ 100,000.00	0.05	\$ 5,095.00		\$ -	0.05	\$ 5,095.00	\$ 254.75	5.1%
		1	LS	\$ -	\$ -		\$ -		\$ -	-	\$ -	\$ -	0.0%
15	CHANGE ORDER NO. 1				\$ (417,283.28)								
15.1	COR#001 - Offset Reducing HDPE Spool	1	LS	\$ 5,221.96	\$ 5,221.96	1.00	\$ 5,221.96		\$ -	1.00	\$ 5,221.96	\$ 261.10	100.0%
15.2	COR#002 - Upsize FM to 12"	1	LS	\$ 12,560.00	\$ 12,560.00	1.00	\$ 12,560.00		\$ -	1.00	\$ 12,560.00	\$ 628.00	100.0%
15.3	COR#003 - Deletion of Chain Link Fence	1	LS	\$ (41,280.00)	\$ (41,280.00)	1.00	\$ (41,280.00)		\$ -	1.00	\$ (41,280.00)	\$ (2,064.00)	100.0%
15.4	COR#004 - Owner-Purchased Equipment Credit	1	LS	\$ (393,785.24)	\$ (393,785.24)	1.00	\$ (393,785.24)		\$ -	1.00	\$ (393,785.24)	\$ (19,689.26)	100.0%
					\$ 1,894,600.00		\$ 745,162.87		\$ 81,138.60		\$ 826,301.47	\$ 41,315.07	
ORIGINAL CONTRACT TOTALS					\$ 1,894,600.00		\$ 745,162.87		\$ 81,138.60		\$ 826,301.47	\$ 41,315.07	
CHANGE ORDER TOTAL					\$ (417,283.28)							\$ -	
REVISED CONTRACT TOTAL					\$ 1,477,316.72		\$ 745,162.87		\$ 81,138.60		\$ 826,301.47	\$ 41,315.07	55.9%

**SURETY COMPANY
TO REQUISITION OF PAYMENT**

Owner
Architect
Contractor
Surety
Other

BOND NO: PB10662400420

REQUISITION: No. 6, 02/28/2023

PROJECT: OUA - SWSA Master Pump Station
(Name, Address) Okeechobee, FL

TO (Owner)
Okeechobee Utility Authority
100 SW 5th Ave., Okeechobee, FL 34974

ARCHITECT'S PROJECT NO: Project Number 19775-001-02
CONTRACT FOR: OUA - SWSA Master Pump Station
CONTRACT DATE: January 14, 2022

CONTRACTOR: Felix Associates of Florida, Inc.

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(here insert name and address of Surety as it appears in the bond)

Philadelphia Indemnity Insurance Company
One Bala Plaza, Suite 100 Bala Cynwyd, Pennsylvania 19004

, SURETY

on bond of (here insert name and address of Contractor as it appears in the bond)

Felix Associates of Florida, Inc.
8528 SW Kansas Ave.
Stuart, FL 34997

, CONTRACTOR,

hereby approves the above referenced payment to the Contractor, and agrees that Payment to the Contractor shall not relieve the Surety Company of any of its obligations to (here insert name and address of Owner)

Okeechobee Utility Authority
100 SW 5th Ave.
Okeechobee, FL 34974

, OWNER

as set forth in the said Surety's bond.

IN WITNESS WHEREOF, Philadelphia Indemnity Insurance Company
Company has hereunto set its hand this March 7, 2023

, the Surety

Attest:

by: 

Laura Renne

Philadelphia Indemnity Insurance Company

by: 

Lisa Nosal, Atty-in-fact

PHILADELPHIA INDEMNITY INSURANCE COMPANY

One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004-0950

Power of Attorney

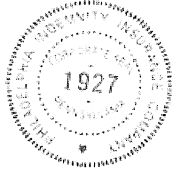
KNOW ALL PERSONS BY THESE PRESENTS: That **PHILADELPHIA INDEMNITY INSURANCE COMPANY** (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint **Louis A. Vlahakas, Robert Culnen, Joseph W. Mallory, Lisa Nosal, Pamela J. Boyle, Stephanie Foy, Quintin Pettv and Mark Culnen of C&H Agency Inc.**, its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed **\$50,000,000**.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PHILADELPHIA INDEMNITY INSURANCE COMPANY on the 14th of November, 2016.

RESOLVED: That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

FURTHER RESOLVED: That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 5TH DAY OF MARCH, 2021.



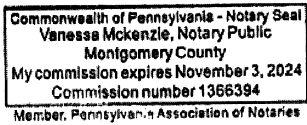
(Seal)

John Glomb, President & CEO
Philadelphia Indemnity Insurance Company

On this 5th day of March, 2021 before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the **PHILADELPHIA INDEMNITY INSURANCE COMPANY**; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.

Notary Public:

Vanessa mckenzie



residing at:

Bala Cynwyd, PA

My commission expires:

November 3, 2024

I, Edward Sayago, Corporate Secretary of PHILADELPHIA INDEMNITY INSURANCE COMPANY, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 5th day March, 2021 are true and correct and are still in full force and effect. I do further certify that John Glomb, who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of PHILADELPHIA INDEMNITY INSURANCE COMPANY.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 7th day of March, 2023



Edward Sayago, Corporate Secretary
PHILADELPHIA INDEMNITY INSURANCE COMPANY

PHILADELPHIA INDEMNITY INSURANCE COMPANY

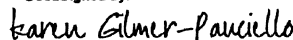
Statutory Statements of Admitted Assets, Liabilities and Capital and Surplus (in thousands, except par value and share amounts)

<u>Admitted Assets</u>	<u>As of December 31,</u>	
	<u>2021</u>	<u>2020</u>
Bonds (fair value \$8,447,694 and \$8,041,263)	\$ 8,102,442	\$ 7,601,946
Preferred stocks (fair value \$19,262 and \$16,537)	19,262	15,673
Common stocks (cost \$44,923 and \$52,609)	43,194	43,373
Mortgage loans	957,986	821,250
Real estate	29,408	29,973
Other invested assets (cost \$194,229 and \$203,028)	218,926	215,589
Receivables for securities sold	152	943
Cash, cash equivalents and short-term investments	128,587	34,279
Cash and invested assets	9,499,957	8,763,026
Premiums receivable, agents' balances and other receivables	914,676	908,602
Reinsurance recoverable on paid loss and loss adjustment expenses	45,200	38,737
Accrued investment income	74,000	74,070
Receivable from affiliates	5,171	7,586
Federal income taxes receivable	8,144	-
Net deferred tax assets	141,943	138,129
Other assets	9,953	4,997
Total admitted assets	\$ 10,699,044	\$ 9,935,147
<u>Liabilities and Capital and Surplus</u>		
<u>Liabilities:</u>		
Unpaid loss and loss adjustment expenses	\$ 5,436,808	\$ 5,218,304
Unearned premiums	1,658,339	1,582,116
Reinsurance payable on paid loss and loss adjustment expenses	35,820	30,398
Ceded reinsurance premiums payable	130,474	108,936
Commissions payable, contingent commissions and other similar charges	228,628	214,389
Federal income taxes payable	-	8,480
Funds held	77,317	77,256
Payable to affiliates	19,465	18,486
Provision for reinsurance	471	87
Payable for securities purchased	19,045	17,820
Accrued expenses and other liabilities	47,213	32,170
Total liabilities	7,653,580	7,308,442
<u>Capital:</u>		
Common stock, par value of \$10 per share; 1,000,000 shares authorized, 450,000 shares issued and outstanding	4,500	4,500
<u>Surplus:</u>		
Gross paid-in and contributed surplus	386,071	386,071
Unassigned surplus	2,654,893	2,236,134
Total surplus	3,040,964	2,622,205
Total capital and surplus	3,045,464	2,626,705
Total liabilities and capital and surplus	\$ 10,699,044	\$ 9,935,147

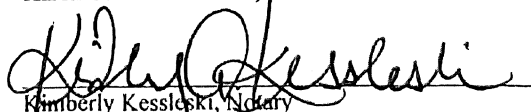
The undersigned, being duly sworn, says: That she is the Executive Vice President and Chief Financial Officer of Philadelphia Indemnity Insurance Company; that said Company is a corporation duly organized in the state of Pennsylvania, and licensed and engaged in the State of Pennsylvania and has duly complied with all the requirements of the laws of the said State applicable of the said Company and is duly qualified to act as Surety under such laws; that said Company has also complied with and is duly qualified to act as Surety under the Act of Congress. And that to the best of her knowledge and belief the above statement is a full, true and correct statement of

Attest:

DocuSigned by:



Karen Gilmer-Pauciello, EVP & CFO

Sworn to before me this 2nd day of June 2022.


Kimberly Kessleski, Notary

Commonwealth of Pennsylvania - Notary Seal
 Kimberly A. Kessleski, Notary Public
 Montgomery County
 My commission expires December 18, 2024
 Commission number 1245769
 Member, Pennsylvania Association of Notaries



March 8, 2023

Okeechobee Utility Authority
Attn: John F. Hayford, Executive Director
100 SW 5th Avenue
Okeechobee, FL 34974

**RE: Southwest Wastewater Service Area (SWSA) Project 1
Master Pump Station, Master Force Main
Monthly Status Report (February 1 – 28, 2023)**

Mr. Hayford:

This letter is intended to summarize activities completed from February 1 – 28, 2023 on SWSA Project 1, including the Master Pump Station and Master Force Main.

Master Pump Station:

Felix Associates (Contractor) has continued making progress on the project. Work performed in this period includes:

- Infiltration testing of the wet well, manholes, and gravity piping
- Installation of above-ground discharge piping
- Installation of drop bowl assembly
- Significant progress on pump package installation
- Progress on installation of electrical components and wiring

Construction photos are included in Attachment A.

Master Force Main:

With the issuance of FWC permits for tortoise relocation, there was significant activity on the MFM project in this work period, including:

- Silt fence installation for the temporary tortoise relocation
- Installation of approximately 2,200 LF of force main
- Installation of four 12" gate valves and one air release valve
- Restoration and cleanup of the construction area impacted by the tortoises

Photos are included in Attachment B.

If you have any questions, please do not hesitate to contact us.

Sincerely,
Sumner Engineering & Consulting, Inc.

Jeffrey M. Sumner, PE
President

**ATTACHMENT A
SITE CONSTRUCTION PHOTOS
MASTER PUMP STATION**



1 - Above-ground Piping Assembly



2 - Discharge Piping, Junction Box



3 – Pump Discharge Risers in Wet Well

ATTACHMENT B
SITE CONSTRUCTION PHOTOS
MASTER FORCE MAIN



1 – Pipe Trench at STA 155+15



2 – Gate Valve at STA 161



4 - Tie-in at STA 137+51



4 – Sleeve near STA 158



5 - Pipe Installation in Fenced Area

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 15

MARCH 21, 2023

CONSENT AGENDA

INVOICE FROM GO UNDERGROUND UTILITIES, LLC – SWSA Master Force Main

Please find attached invoice in the amount of \$84,044.00 submitted by Go Underground Utilities, LLC. Staff is aware of the work currently being done by Go Underground Utilities, LLC. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$1,241,740.00
Jun-22	1	Jun-22		\$271,225.00	\$970,515.00
Jul-22	2	Jul-22		\$405,602.50	\$564,912.50
Aug-22	3	Aug-22		\$39,662.50	\$525,250.00
Sep-22	4	Sep-22		\$69,986.50	\$455,263.50
Oct-22	5	Oct-22		\$66,960.75	\$388,302.75
Nov-22	6	Nov-22		\$38,380.00	\$349,922.75
Jan-23	7	Jan-23		\$64,923.00	\$284,999.75
Mar-23	8		\$85,044.00		\$199,955.75

Staff recommends approval of this invoice in the amount of \$85,044.00 to Go Underground Utilities, LLC.



Sumner Engineering & Consulting, Inc.
Agriculture, Civil, Land & Water Resources

410 NW 2nd Street
Okeechobee, FL 34972
863.763.9474

March 7, 2023

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

**RE: SWSA Master Force Main Project
Go Underground Utilities, LLC – Pay Application No. 8**

Mr. Hayford:

Please find attached Pay Application No. 8 for the above-referenced project, recommended for payment in the amount of \$85,044.00, which covers work confirmed to have been completed for the period from January 1 – February 28, 2023, less the required 5% retainage and previous payments.

If you have any questions, please do not hesitate to contact us.

Sincerely,
Sumner Engineering & Consulting, Inc.

Jeffrey M. Sumner, PE
President



ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 8

To (Owner): Okeechobee Utility Authority	Application Period: 2/1/2023	Application Date: 2/28/2023
Project: SWSA Master Force Main	From (Contractor): GO Underground Utilities, LLC	Via (Engineer): Sumner Engineerin
Owner's Contract No.: 19-04	Contractor's Project No.:	Engineer's Project No.: 19-04

**Application For Payment
Change Order Summary**

Approved Change Orders	Number	Additions	Deductions
TOTALS			
NET CHANGE BY CHANGE ORDERS			

1. ORIGINAL CONTRACT PRICE.....	\$	\$1,241,740.00
2. Net change by Change Orders.....	\$	
3. Current Contract Price (Line 1 ± 2).....	\$	\$1,241,740.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$	\$1,096,615.00
5. RETAINAGE:		
a. X 5% Work Completed.....	\$	\$54,830.75
b. X 5% Stored Material.....	\$	
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$54,830.75
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$1,041,784.25
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$956,740.25
8. AMOUNT DUE THIS APPLICATION.....	\$	\$85,044.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$	\$199,955.75

Contractor's Certification
 The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

[Signature]
 Contractor Signature

By: _____ Date: 2/28/2023

Payment of: \$ **\$85,044.00**
 (Line 8 or other - attach explanation of the other amount)

is recommended by: _____ (Engineer) _____ (Date)

Payment of: \$ _____
 (Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____ Funding or Financing Entity (if applicable) _____ (Date)

#NAME?

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): SWSA Master Force Main					Application Number: 8					
Application Period: 02/01/2023-					Application Date: 2/28/2023					
A				B	C	D	E	F		
Item			Contract Information		Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)					

11025

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 16

MARCH 21, 2023

CONSENT AGENDA

INVOICE FROM HOLTZ CONSULTING ENGINEERS, INC. – AC PIPE REMOVAL

Please find attached invoice in the amount of \$6,462.50 submitted by Holtz Consulting Engineers, Inc. Staff is aware of the work currently being done by Holtz Consulting Engineers, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$24,375.00
Mar-23	1		\$6,462.50		\$17,912.50

Staff recommends approval of this invoice in the amount of \$6,462.50 to Holtz Consulting Engineers, Inc.

Holtz Consulting Engineers, Inc.

INVOICE

270 South Central Boulevard, Suite 207
Jupiter, FL 33458
Phone: (561) 575-2005 Fax: (561) 575-2009

INVOICE DATE: March 10, 2023
INVOICE #: 11356-1
CLIENT: OUA
PROJECT: SW 24th Ave. Asbestos
Cement WM Removal &
Disposal
Purchase Order: 11356

Bill To:

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974-4221

Lump Sum Contract Amount:	\$	24,375.00
Prior Invoices to Date:	\$	-
This Invoice Amount:	\$	<u>6,462.50</u>
Remaining Balance:	\$	17,912.50

THIS INVOICE AMOUNT: \$ 6,462.50

Please make checks payable to: **Holtz Consulting Engineers, Inc.**
270 South Central Boulevard, Suite 207
Jupiter, FL 33458

If you have any questions concerning this invoice, please contact Christine Miranda at (863) 824-7200

HCE will never communicate changes to invoicing, payment procedures, and/or account number information in an email. All financial communications will be in writing via certified mail.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 17

MARCH 21, 2023

CONSENT AGENDA

**INVOICE FROM HINTERLAND GROUP, LLC – PINE RIDGE PARK UTILITY
SYSTEMS IMPROVEMENT**

Please find attached invoices in the amounts of \$330,737.75 and \$403,728.72 submitted by Hinterland Group, Inc. Staff is aware of the work currently being done by Hinterland Group, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$5,143,000.00
Jul-22	Change Order		\$712,125.05		\$4,430,874.95
Oct-22	1	Oct-22		\$110,913.06	\$4,319,961.89
Dec-22	2	Dec-22		\$478,757.06	\$3,841,204.83
Jan-23	3	Jan-23		\$280,563.22	\$3,560,641.61
Feb-23	4	Feb-23		\$231,874.10	\$3,328,767.51
Mar-23	5		\$330,737.75		\$2,998,029.76
Mar-23	6		\$403,728.72		\$2,594,301.04

Staff recommends approval of these invoices in the amount of \$330,737.75 and \$403,728.72 to Hinterland Group, Inc.

February 21, 2023
235-006.03

(Sent via email to jhayford@ouafl.com)

Mr. John Hayford, P.E.
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974-4221

Dear Mr. Hayford:

Reference: Application and Certificate for Payment No. 5
Pine Ridge Park Utility System Improvements

Enclosed is Payment Application and Certificate No. 5 for the above referenced project from Hinterland Group. **We recommend funding the requested hard cost amount of \$330,737.75 as payment for work completed from January 1, 2023, through January 31, 2023.** The work for which payment is being requested includes:

1. Partial payment for mobilization.
2. Partial Payment for NPDES compliance.
3. Partial Payment for installation of 2650 LF of 4" PVC vacuum main.
4. Partial Payment for installation of four (4) 4-inch division valves and valve boxes.
5. Partial Payment for installation of one (1) Type A Vacuum Collection Pit Assembly.
6. Partial Payment for vacuum pump station installation per Bid Item # 10 breakdown on the attached payment application.
7. Payment for delivery of stored materials inclusive of: No stored materials added during the January 2023 pay period.

Please review the enclosed documents and if they meet your approval, please forward the Payment Application and Certificate documents to your Board for approval. Following Board approval, provide notice and/or copy of the enclosed Payment Application and Certificate to Hinterland Group with their payment.

If you have any questions or require additional information pertaining to the payment recommendation or the project status in general, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Douglas K. Hammann".

Douglas K. Hammann, P.E.

Encl.

cc. Mr. Steve Dobbs

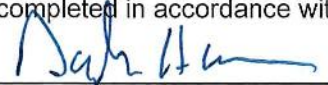
Y:\Documents\Okeechobee\235-006.03 Pine Ridge Park Utility Improvements - SDC\Pay Requests\Pay App #5\Pay App #5.docx

**PAYMENT APPLICATION AND CERTIFICATE
SIGNATURE PAGE**

APPLICATION NUMBER 5

DATE February 1, 2023 PROJECT NUMBER 235-006.03
PERIOD FROM January 1, 2023 TO January 31, 2023
PROJECT NAME Pine Ridge Park Utility Improvements
CONTRACTOR Hinterland Group, Inc.

The Contractor is due the payment in the amount shown on the succeeding pages as payment for work completed in accordance with the provisions of the contract.

Eckler Engineering, Inc.  Date 2.21.2023
Owner _____ Date _____
_____ Date _____

ACKNOWLEDGMENT OF PAYMENT

We have received payment in the amount indicated on the Application and Certificate.

Contractor Hinterland Group, Inc.

Address 2051 W Blue Heron Blvd, Riviera Beach, FL 33404

By Mr. Chase Rogers

Title: Project Manager

PLEASE SIGN AND RETURN ONE COPY OF THIS ACKNOWLEDGMENT TO THE ENGINEER.

Signature

Date _____

PAYMENT APPLICATION AND CERTIFICATE

Date: 2-1-2023

Project No: 235-006.03

Application No: 5

Period From January 1, 2023

To January 31, 2023

Project: Pine Ridge Park Utility Improvements

To Owner: Okeechobee Utility Authority

From Contractor: Hinterland Group, Inc.

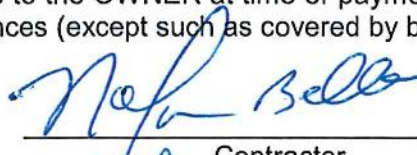
Thru Engineer: CHA Companies

1.	Original Contract Sum.....	\$ <u>5,143,000.00</u>
2.	Approved Contract Modifications.....	\$ <u>(712,125.05)</u>
3.	Contract Modifications Approved This Period (List Contract Modification Numbers _____ And attach copies of Contract Modifications).....	\$ <u>0.00</u>
4.	Revised Contract Amount (Sum of Lines 1 & 2).....	\$ <u>4,430,874.95</u>
5.	Total Value of Work completed to Date.....	\$ <u>1,508,258.09</u>
6.	Less Amount Retained (<u>5</u> %).....	\$ <u>75,412.91</u>
7.	Subtotal (Line 5 - Line 6).....	\$ <u>1,432,845.19</u>
8.	Less Previous Certificates for Payment..... (Line 7 from previous application)	\$ <u>1,102,107.44</u>
9.	Current Payment Due (Line 7 - Line 8).....	\$ <u>330,737.75</u>
10.	Balance to Finish Plus Retainage (Line 4 - Line 7).....	\$ <u>2,998,029.76</u>
11.	Percent Project Complete (<u>34</u> %)	

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies:

1. The Work covered by this Application for Payment has been completed in accordance with the Contract Documents.
2. All previous progress payments received from the OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of the CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 4 thru ¹⁻³¹⁻²⁰²³ inclusive.
3. Title to all materials and equipment incorporated in said work or otherwise listed in or covered by this Application for Payment will pass to the OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by bond acceptable to the OWNER).

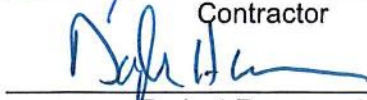


Contractor

2-20-2023

Date

Payment of the amount in
Line 9 is recommended.



Project Representative

2-21-2023

Date

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO OWNER: **OKEECHOBEE UTILITY AUTHORITY**

PROJECT: **PINE RIDGE PARK UTILITY IMPROVEMENTS**

APPLICATION NO: **5**

FROM CONTRACTOR:

**Hinterland Group, Inc.
2051 W Blue Heron Blvd.
Riviera Beach, FL 33404**

APPLICATION DATE: **February 3, 2023**

PERIOD FROM: **January 1, 2023**

PERIOD TO: **January 31, 2023**

REVISION: **February 20, 2023**

CONTRACT NO.: **235-006.03**

CONTRACTOR NO.: **22-0039-00**

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>5,143,000.00</u>
2. Net change by Change Orders	\$	<u>(712,125.05)</u>
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	<u>4,430,874.95</u>
4. TOTAL COMPLETED & STORED TO DATE:	\$	<u>1,508,258.09</u>
5. RETAINAGE:		
a. <u>5</u> % of Completed Work	\$	<u>64,647.88</u>
(Column D + E on G703)		
b. <u>5</u> % of Stored Material	\$	<u>10,765.03</u>
(Column F on G703)		
Total Retainage (Lines 5a + 5b or		
Total in Column I of G703)	\$	<u>75,412.90</u>
6. TOTAL EARNED LESS RETAINAGE	\$	<u>\$1,432,845.19</u>
(Line 4 Less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR		
PAYMENT (Line 6 from prior Certificate)	\$	<u>1,102,107.44</u>
8. CURRENT PAYMENT DUE	\$	<u>330,737.75</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	<u>2,998,029.76</u>
(Line 3 less Line 6)		

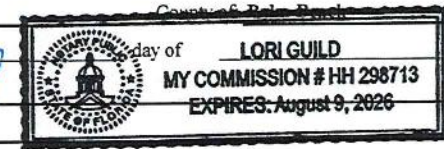
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
	\$0.00	\$712,125.05
Total approved this Month	\$ -	0.00
TOTALS	\$0.00	\$712,125.05
NET CHANGES by Change Order		(\$712,125.05)

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: HINTERLAND GROUP, INC.

By: Nelson Bello Date: 2-20-2023
Nelson Bello, Project Manager

State of: Florida
Subscribed and sworn to before me this 20 day of February, 2022
Notary Public: Lori Guild
My Commission expires: August 9, 2026



ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner, that to the best of the Engineer's knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the amount certified.

AMOUNT CERTIFIED . . . \$ 330,737.75

Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.

ENGINEER/ARCHITECT:

By: Nigel Ham Date: 2-21-2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SCHEDULE OF VALUES

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

CONTRACT: 235-006.03

PROJECT TITLE: PINE RIDGE PARK UTILITY IMPROVEMENTS

APPLICATION NO: 5

APPLICATION DATE: 2/3/2023

PERIOD TO: 1/31/2023

PROJECT NO.: 235-006.03

CONTRACT NO.: 22-0039-00

In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO.	B FDOT PAY ITEM NO.	C DESCRIPTION OF WORK ITEM	D QTY	E UNIT	F UNIT PRICE	G SCHEDULED VALUE TOTAL	H WORK COMPLETED FROM PREVIOUS APPL		I WORK COMPLETED THIS PERIOD		J MATERIALS PRESENTLY STORED (NOT IN G OR H)	K TOTAL COMPLETED AND STORED TO DATE (G+H+I)	L % (K - F)	M BALANCE TO FINISH (F - K)	N TOTAL RETAINAGE 5.00%
							QTY	AMOUNT (G + H)	QTY	AMOUNT					
							QTY TO DATE								
GENERAL															
1		Mobilization	1	LS	\$ 316,000.00	\$316,000.00	0.700	\$221,200.00	0.1	\$ 31,600.00		\$0.00	80%	\$63,200.00	\$12,640.00
2		Indemnification	1	LS	\$ 51,500.00	\$51,500.00	1.000	\$51,500.00		\$0.00		\$0.00	100%	\$0.00	\$2,575.00
3		As-Built Record Drawings	1	LS	\$ 34,200.00	\$34,200.00	0.600	\$20,520.00		\$0.00		\$0.00	60%	\$13,680.00	\$1,026.00
4		Maintenance of Traffic	1	LS	\$ 34,200.00	\$34,200.00	0.500	\$17,100.00		\$0.00		\$0.00	50%	\$17,100.00	\$855.00
5		Existing Utility Location/ Identification	1	LS	\$ 10,260.00	\$10,260.00	1.000	\$10,260.00		\$0.00		\$0.00	100%	\$0.00	\$513.00
6		NPDES General Construction Permit Compliance	1	LS	\$ 10,260.00	\$10,260.00	0.300	\$3,078.00	0.1	\$1,026.00		\$0.00	40%	\$6,156.00	\$205.20
SANITARY SYSTEM															
7a		Furnish and install SDR 21 PVC vacuum main, complete - 4 inch	8100.00	LF	\$46.46	\$376,326.00	4070.000	\$189,092.20	2650	\$123,119.00		\$312,211.20	83%	\$64,114.80	\$15,610.56
7b		Furnish and install SDR 21 PVC vacuum main, complete - 6 inch	1900.00	LF	\$57.35	\$108,965.00	1790.000	\$102,656.50		\$0.00	\$22,431.00	\$125,087.50	115%	\$-16,122.50	\$6,254.38
7c		Furnish and install SDR 21 PVC vacuum main, complete - 8 inch	600.00	LF	\$79.80	\$47,880.00	200.000	\$15,960.00		\$0.00	\$11,219.59	\$27,179.59	57%	\$20,700.41	\$1,358.98
8a		Furnish and install division valves and boxes, complete - 4-inch	12.00	EA	\$ 2,115.00	\$25,380.00	7.000	\$14,805.00	4	\$8,460.00		\$0.00	92%	\$2,115.00	\$1,163.25
8b		Furnish and install division valves and boxes, complete - 6-inch	5.00	EA	\$ 2,360.00	\$11,800.00	2.000	\$4,720.00		\$0.00		\$0.00	40%	\$7,080.00	\$236.00
8c		Furnish and install division valves and boxes, complete - 8-inch	1.00	EA	\$ 3,741.00	\$3,741.00	1.000	\$3,741.00		\$0.00		\$0.00	100%	\$0.00	\$187.05
9a		Furnish and install vacuum collection pit assemblies, complete - Type "A" Adjacent to main	34	EA	\$ 8,800.00	\$ 299,200.00		\$0.00	1	\$8,800.00		\$181,650.00	64%	\$108,750.00	\$9,522.50
9b		Furnish and install vacuum collection pit assemblies, complete - Type "A" Across from main	7	EA	\$ 9,575.00	\$ 67,025.00		\$0.00		\$0.00		\$0.00	0%	\$67,025.00	\$0.00
9c		Furnish and install vacuum collection pit assemblies, complete - Type "B" Adjacent to main	11	EA	\$ 10,035.00	\$ 110,385.00		\$0.00		\$0.00		\$0.00	0%	\$110,385.00	\$0.00
9d		Furnish and install vacuum collection pit assemblies, complete - Type "B" Across from main	3	EA	\$ 10,260.00	\$ 30,780.00		\$0.00		\$0.00		\$0.00	0%	\$30,780.00	\$0.00
Furnish and install vacuum pump station with equipment, complete															
10a		Mobilization	1	LS	\$ 50,140.00	\$50,140.00		\$0.00	1	\$50,140.00		\$0.00	100%	\$0.00	\$2,507.00
10b		Underground Building Section Excavation and Dewatering	1	LS	\$ 65,000.00	\$65,000.00		\$0.00	1	\$65,000.00		\$0.00	100%	\$0.00	\$3,250.00
10c		Building Shell	1	LS	\$ 340,000.00	\$340,000.00		\$0.00		\$0.00		\$0.00	0%	\$340,000.00	\$0.00
10d		Finish Roofing	1	LS	\$ 35,000.00	\$35,000.00		\$0.00		\$0.00		\$0.00	0%	\$35,000.00	\$0.00
10e		Gutters	1	LS	\$ 12,000.00	\$12,000.00		\$0.00		\$0.00		\$0.00	0%	\$12,000.00	\$0.00
10f		Overhead Crane	1	LS	\$ 40,000.00	\$40,000.00		\$0.00		\$0.00		\$0.00	0%	\$40,000.00	\$0.00
		Generator (Furnish Only)	1	LS	\$ 125,000.00	\$125,000.00		\$0.00		\$0.00		\$0.00	0%	\$125,000.00	\$0.00
10g		Electrical	1	LS	\$ 235,000.00	\$235,000.00		\$0.00		\$0.00		\$0.00	0%	\$235,000.00	\$0.00
10h		Flovac System (Furnish Only)	1	LS	\$ 481,000.00	\$481,000.00		\$0.00		\$0.00		\$0.00	0%	\$481,000.00	\$0.00
10i		Piping Material (Furnish Only)	1	LS	\$ 45,000.00	\$45,000.00		\$0.00		\$0.00		\$0.00	0%	\$45,000.00	\$0.00
10j		Stucco and Paint Finish	1	LS	\$ 55,000.00	\$55,000.00		\$0.00		\$0.00		\$0.00	0%	\$55,000.00	\$0.00
10k		HVAC	1	LS	\$ 35,000.00	\$35,000.00		\$0.00		\$0.00		\$0.00	0%	\$35,000.00	\$0.00
10l		Louvers and Metalwork	1	LS	\$ 45,000.00	\$45,000.00		\$0.00		\$0.00		\$0.00	0%	\$45,000.00	\$0.00
10m		Order Control	1	LS	\$ 15,000.00	\$15,000.00		\$0.00		\$0.00		\$0.00	0%	\$15,000.00	\$0.00
10n		General Plumbing	1	LS	\$ 12,000.00	\$12,000.00		\$0.00		\$0.00		\$0.00	0%	\$12,000.00	\$0.00
10o		Bathroom	1	LS	\$ 15,000.00	\$15,000.00		\$0.00		\$0.00		\$0.00	0%	\$15,000.00	\$0.00
10p		Doors	1	LS	\$ 25,000.00	\$25,000.00		\$0.00		\$0.00		\$0.00	0%	\$25,000.00	\$0.00
10q		Labor and Supervision for installation and General Site Work	1	LS	\$ 125,000.00	\$125,000.00		\$0.00	0.48	\$60,000.00		\$0.00	48%	\$65,000.00	\$3,000.00
OUA Vacuum Building Breakdown Total															
11		Abandon septic tanks, complete	111	EA	\$ 1,370.00	\$152,070.00		\$0.00		\$0.00		\$0.00	0%	\$152,070.00	\$0.00
12		Abandon manholes, complete	7	EA	\$ 1,940.00	\$13,580.00		\$0.00		\$0.00		\$0.00	0%	\$13,580.00	\$0.00
13		Furnish and Install Sanitary Service Connections (RW to Customer Tie-In), complete	111	EA	\$ 3,085.00	\$342,435.00		\$0.00		\$0.00		\$0.00	0%	\$342,435.00	\$0.00
14		Grout and Abandon Sanitary Sewer Pipe, complete	450	LF	\$ 15.50	\$6,975.00		\$0.00		\$0.00		\$0.00	0%	\$6,975.00	\$0.00
WATER SYSTEM															
15a		Furnish and install C900 DR 18 PVC water main, complete - 6-inch	1,350	LF	\$ 37.40	\$50,490.00	1270	\$47,498.00		\$0.00		\$47,498.00	94%	\$2,992.00	\$2,374.90
15b		Furnish and install C900 DR 18 PVC water main, complete - 8-inch	1,370	LF	\$ 50.10	\$68,637.00	1264	\$63,326.40		\$0.00	\$1264	\$63,326.40	92%	\$5,310.60	\$3,166.32
16a		Furnish and install SDR 11 HDPE water main, complete - 2-inch	3,460	LF	\$ 19.70	\$68,162.00	3032	\$59,730.40		\$0.00	3032	\$59,730.40	88%	\$8,431.60	\$2,986.52
17a		Furnish and install gate valves and boxes, complete 6"	12	EA	\$ 2,540.00	\$30,480.00	11	\$27,940.00		\$0.00	11	\$0.00	92%	\$2,540.00	\$1,397.00
17b		Furnish and install gate valves and boxes, complete 8"	5	EA	\$ 3,340.00	\$16,700.00	4	\$13,360.00		\$0.00	4	\$0.00	80%	\$3,340.00	\$668.00
18a		Furnish, install, and remove sample points, complete, inclusive of bacteriological testing, complete - On Main	13	EA	\$ 1,150.00	\$14,950.00		\$0.00		\$0.00		\$0.00	0%	\$14,950.00	\$0.00
18b		Furnish, install, and remove sample points, complete, inclusive of bacteriological testing, complete - On Fire Hydrant	4	EA	\$ 1,150.00	\$4,600.00		\$0.00		\$0.00		\$0.00	0%	\$4,600.00	\$0.00
19		Furnish and install fire hydrant assemblies, complete	5	EA	\$ 9,300.00	\$46,500.00	5	\$46,500.00		\$0.00	5	\$0.00	100%	\$0.00	\$2,325.00
20a		Furnish and install single water service with angle stop and meter box (adjacent), complete	4	EA	\$ 1,000.00	\$4,000.00		\$0.00		\$0.00		\$0.00	0%	\$4,000.00	\$0.00
20b		Furnish and install single water service with angle stop and meter box (opposite), complete	4	EA	\$ 1,800.00	\$7,200.00		\$0.00		\$0.00		\$0.00	0%	\$7,200.00	\$0.00
20c		Furnish and install double water service with two (2) angle stops and meter boxes (adjacent), complete	24	EA	\$ 1,600.00	\$38,400.00		\$0.00		\$0.00		\$0.00	0%	\$38,400.00	\$0.00
20d		Furnish and install double water service with two (2) angle stops and meter boxes (opposite), complete	24	EA	\$ 2,730.00	\$65,520.00		\$0.00		\$0.00		\$0.00	0%	\$65,520.00	\$0.00
21		Furnish and Install Water Service Connections (RW to Customer Tie-In), complete	131	EA	\$ 1,460.00	\$191,260.00		\$0.00		\$0.00		\$0.00	0%	\$191,260.00	\$0.00
22		Disconnect wells, complete	104	EA	\$ 185.00	\$19,240.00		\$0.00		\$0.00		\$0.00	0%	\$19,240.00	\$0.00

SCHEDULE OF VALUES

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

CONTRACT: 235-006.03
PROJECT TITLE: PINE RIDGE PARK UTILITY IMPROVEMENTS

APPLICATION NO: 5
APPLICATION DATE: 2/3/2023
PERIOD TO: 1/31/2023
PROJECT NO.: 235-006.03
CONTRACT NO.: 22-0039-00

In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO.	FDOT PAY ITEM NO.	B DESCRIPTION OF WORK ITEM	C QTY	D UNIT	E UNIT PRICE	F SCHEDULED VALUE TOTAL	G WORK COMPLETED FROM PREVIOUS APPL		H WORK COMPLETED THIS PERIOD		I QTY TO DATE	J MATERIALS PRESENTLY STORED (NOT IN G OR H)	K TOTAL COMPLETED AND STORED TO DATE (G+H+J)	L BALANCE TO FINISH (F - K)	M TOTAL RETAINAGE 5.00%	
							QTY	AMOUNT (G + H)	QTY	AMOUNT						
23		Furnish and install ductile iron compact fittings with reaction blocking or thrust restraints, complete	1.5	TN	\$ 18,200.00	\$27,300.00	0.95	\$17,290.00		\$0.00	0.95	\$0.00	\$17,290.00	63%	\$10,010.00	\$864.50
24		Grout and Abandon Water Main Pipe, complete	310	LF	\$ 15.50	\$4,805.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$4,805.00	\$0.00
		RESTORATION														
25		Furnish and place sod, complete	11,000	LF	\$ 2.85	\$31,350.00	5100	\$14,535.00		\$0.00	5100	\$0.00	\$14,535.00	46%	\$16,815.00	\$726.75
26		Asphaltic Driveways, complete	330	SY	\$ 57.00	\$18,810.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$18,810.00	\$0.00
27		Concrete Driveways, complete	1,840	SY	\$ 74.10	\$136,344.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$136,344.00	\$0.00
28		Gravel Driveways, complete	1,200	SY	\$ 22.80	\$27,360.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$27,360.00	\$0.00
29		Asphalt Road Patch, complete	1,850	LF	\$ 25.30	\$46,805.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$46,805.00	\$0.00
30		Headwall Replacement, complete	7	EA	\$ 855.00	\$5,985.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$5,985.00	\$0.00
31		Pavement Markings/Restoration Allowance	1	LS	\$ 10,000.00	\$10,000.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$10,000.00	\$0.00
32		Miscellaneous Work Allowance	1	LS	\$ 400,000.00	\$400,000.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$400,000.00	\$0.00
		BID ALTERNATE ITEMS						\$0.00								
1A		Furnish and install 2-inch HDPE water main via directional drill, inclusive of all fittings, transition pieces, appurtenances; set up, mobilization, and demobilization	3,460	LF	\$ 17.20	\$59,512.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$59,512.00	\$0.00
2A-a		Furnish and install single water service with angle stop and meter box (adjacent), complete	4	EA	\$ 1,120.00	\$4,480.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$4,480.00	\$0.00
2A-b		Furnish and install single water service with angle stop and meter box (opposite), complete	4	EA	\$ 1,915.00	\$7,660.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$7,660.00	\$0.00
2A-c		Furnish and install double water service with two (2) angle stops and meter boxes (adjacent), complete	24	EA	\$ 1,710.00	\$41,040.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$41,040.00	\$0.00
2A-d		Furnish and install double water service with two (2) angle stops and meter boxes (opposite), complete	24	EA	\$ 2,845.00	\$68,280.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$68,280.00	\$0.00
3A		Deductive Alternate for providing an Alternate Generator System/ Manufacturer meeting the requirements of specifications Section 16204T.	1	LS	\$ -	\$0.00		\$0.00		\$0.00	0	\$0.00	\$0.00		\$0.00	\$0.00
		Change Orders								\$0.00						
CO#1 -1		Removal of all septic tank abandonments. This affects Bid Item No. 11	1.00	LS	-\$152,070.00	-\$152,070.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	-\$152,070.00	\$0.00
CO#1 -2		Removal of all sanitary sewer connections form R/W to customer tie-in. This affects Bid Item No.13.	1.00	LS	-\$342,435.00	-\$342,435.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	-\$342,435.00	\$0.00
CO#1 -3		Removal of all water service connections form R/W to customer tie-in. This affects Bid Item No. 21	1.00	LS	-\$191,260.00	-\$191,260.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	-\$191,260.00	\$0.00
CO#1 -4		Removal of all well disconnections. This affects Bid Item No. 22.	1.00	LS	-\$19,240.00	-\$19,240.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	-\$19,240.00	\$0.00
CO#1 -5		Reduction of Bid Items No. 1 through 6 as a result of work being removed in items 1 through 5 above.	1.00	LS	-\$7,120.05	-\$7,120.05		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	-\$7,120.05	\$0.00
		TOTAL				\$4,430,874.95		\$944,812.50		\$348,145.00	-	\$215,300.59	\$1,508,258.09		\$2,922,616.86	\$75,412.90

Stored Materials Summary

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 5
 APPLICATION DATE: 2/3/2023
 PERIOD TO: 1/31/2023
 PROJECT NO.: 235-006.03
 CONTRACT NO.: 22-0039-00

A		B	C	D	E
Item No.	Supplier Invoice No.	Description of Materials or Equipment Stored	Amount Previously Stored (\$)	Amount Stored this Month (\$)	Amount Completed and Stored to Date (C + D)
7b	68004	6" PVC Pipe SDR-21	\$ 22,431.00		
7c	68004	8" PVC Pipe SDR-21	\$ 11,219.59		
9a	619	28 Type A valve pits	\$ 120,050.00		
9b	630	28 Type A valve pits	\$ 61,600.00		
Totals			\$ 215,300.59	\$ -	\$ -

***E*ECKLER ENGINEERING, INC.**

March 14, 2023
235-006.03

(Sent via email to jhayford@ouafl.com)

Mr. John Hayford, P.E.
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974-4221

Dear Mr. Hayford:

Reference: Application and Certificate for Payment No. 6 Revision 1
Pine Ridge Park Utility System Improvements

Enclosed is revised Payment Application and Certificate No. 6 for the above referenced project from Hinterland Group. **We recommend funding the requested hard cost amount of \$403,728.72 as payment for work completed from February 1, 2023, through February 28, 2023.** The work for which payment is being requested includes:

1. Partial payment for mobilization and MOT.
2. Partial Payment for NPDES compliance.
3. Partial Payment for installation of 550 LF of 4" and 60 LF of 6" PVC vacuum main.
4. Partial Payment for installation of one (1) 4-inch and one (1) 6-inch division valves and valve boxes.
5. Partial Payment for installation of 40 LF of 6-inch PVC water main and 428 LF of 2-inch HDPE water main.
6. Partial Payment for installation one 6-inch and one 8-inch gate valve and box.
7. Partial Payment for vacuum pump station installation per Bid Item # 10 breakdown on the attached payment application.
8. Payment for delivery of stored materials inclusive of: Partial (25%) storage of Flovac System (Furnish Only).

Please review the enclosed documents and if they meet your approval, please forward the Payment Application and Certificate documents to your Board for approval. Following Board approval, provide notice and/or copy of the enclosed Payment Application and Certificate to Hinterland Group with their payment.

If you have any questions or require additional information pertaining to the payment recommendation or the project status in general, please do not hesitate to contact me.

Sincerely,



Douglas K. Hammann, P.E.

Encl.

cc. Mr. Steve Dobbs

Y:\Documents\Okeechobee\235-006.03 Pine Ridge Park Utility Improvements - SDC\Pay Requests\Pay App #6\Pay App #6.docx


Celebrating Service to South Florida Since 1985

PAYMENT APPLICATION AND CERTIFICATE
SIGNATURE PAGE

APPLICATION NUMBER 6 Rev 1

DATE March 7, 2023 PROJECT NUMBER 235-006.03
PERIOD FROM February 1, 2023 TO February 28, 2023
PROJECT NAME Pine Ridge Park Utility Improvements
CONTRACTOR Hinterland Group, Inc.

The Contractor is due the payment in the amount shown on the succeeding pages as payment for work completed in accordance with the provisions of the contract.

Eckler Engineering, Inc.  Date 3-14-2023
Owner _____ Date _____
_____ Date _____

ACKNOWLEDGMENT OF PAYMENT

We have received payment in the amount indicated on the Application and Certificate.

Contractor Hinterland Group, Inc.

Address 2051 W Blue Heron Blvd, Riviera Beach, FL 33404

By Mr. Chase Rogers

Title: Project Manager

PLEASE SIGN AND RETURN ONE COPY OF THIS ACKNOWLEDGMENT TO THE ENGINEER.

Signature

Date _____

PAYMENT APPLICATION AND CERTIFICATE

Date: _____

Project No: _____

Application No: _____

Period From February 1,2023

To February 28,2023

Project: _____

To Owner: _____

From Contractor: _____

Thru Engineer: _____

- 1. Original Contract Sum. \$ _____
- 2. Approved Contract Modifications. \$ _____
- 3. Contract Modifications Approved This Period
(List Contract Modification Numbers _____
And attach copies of Contract Modifications). \$ _____
- 4. Revised Contract Amount (Sum of Lines 1 & 2). \$ _____
- 5. Total Value of Work completed to Date. \$ 1,933,235,69
- 6. Less Amount Retained (_____ %). \$ _____
- 7. Subtotal (Line 5 - Line 6). \$ _____
- 8. Less Previous Certificates for Payment. \$ _____
(Line 7 from previous application)
- 9. Current Payment Due (Line 7 - Line 8). \$ _____
- 10. Balance to Finish Plus Retainage (Line 4 - Line 7). \$ _____
- 11. Percent Project Complete (_____ %)

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies:

- 1. The Work covered by this Application for Payment has been completed in accordance with the Contract Documents.
- 2. All previous progress payments received from the OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of the CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 6 thru ^{2/28/2023} inclusive.
- 3. Title to all materials and equipment incorporated in said work or otherwise listed in or covered by this Application for Payment will pass to the OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by bond acceptable to the OWNER).


(Authorized Representative)

Contractor

3/13/2023

Date

Payment of the amount in
Line 9 is recommended.

Project Representative

Date

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO OWNER: **OKEECHOBEE UTILITY AUTHORITY**

PROJECT: **PINE RIDGE PARK UTILITY IMPROVEMENTS**

APPLICATION NO: **6**

FROM CONTRACTOR:

**Hinterland Group, Inc.
2051 W Blue Heron Blvd.
Riviera Beach, FL 33404**

APPLICATION DATE: **February 23, 2023**

PERIOD FROM: **February 1, 2023**

PERIOD TO: **February 28, 2023**

REVISION: **March 13, 2023**

CONTRACT NO.: **235-006.03**

CONTRACTOR NO.: **22-0039-00**

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>5,143,000.00</u>
2. Net change by Change Orders	\$	<u>(712,125.05)</u>
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	<u>4,430,874.95</u>
4. TOTAL COMPLETED & STORED TO DATE:	\$	<u>1,933,235.69</u>
5. RETAINAGE:		
a. <u>5</u> % of Completed Work	\$	<u>80,271.76</u>
(Column D + E on G703)		
b. <u>5</u> % of Stored Material	\$	<u>16,390.03</u>
(Column F on G703)		
Total Retainage (Lines 5a + 5b or		
Total in Column I of G703)	\$	<u>96,661.78</u>
6. TOTAL EARNED LESS RETAINAGE	\$	<u>\$1,836,573.91</u>
(Line 4 Less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR		
PAYMENT (Line 6 from prior Certificate)	\$	<u>1,432,845.19</u>
8. CURRENT PAYMENT DUE	\$	<u>403,728.72</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	<u>2,594,301.04</u>
(Line 3 less Line 6)		

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$712,125.05
Total approved this Month	\$ -	0.00
TOTALS	\$0.00	\$712,125.05
NET CHANGES by Change Order	(S712,125.05)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: HINTERLAND GROUP, INC.
 By: Nelson Bello Date: 3-13-2023
 Nelson Bello, Project Manager

State of: Florida County of: Palm Beach
 Subscribed and sworn to before me this 13 day of March 2023
 Notary Public: Shane Griswold
 My Commission expires: _____



ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner, that to the best of the Engineer's knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the amount certified.

AMOUNT CERTIFIED \$ _____

Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.

ENGINEER/ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SCHEDULE OF VALUES

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

CONTRACT: 235-006.03

APPLICATION NO: 6

PROJECT TITLE: PINE RIDGE PARK UTILITY IMPROVEMENTS

APPLICATION DATE: 2/3/2023

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 2/28/2023

Use Column I on Contracts where variable retainage for line items may apply.

PROJECT NO.: 235-006.03

CONTRACT NO.: 22-0039-00

A ITEM NO.	B FDOT PAY ITEM NO.	C DESCRIPTION OF WORK ITEM	D QTY	E UNIT	F UNIT PRICE	G SCHEDULED VALUE TOTAL	H WORK COMPLETED FROM PREVIOUS APPL		I WORK COMPLETED THIS PERIOD		J MATERIALS PRESENTLY STORED (NOT IN G OR H)	K TOTAL COMPLETED AND STORED TO DATE (G+H+I)	L % (K - F)	M BALANCE TO FINISH (F - K)	N TOTAL RETAINAGE 5.00%
							QTY	AMOUNT (G + H)	QTY	AMOUNT					
							QTY TO DATE		QTY TO DATE						
GENERAL															
1		Mobilization	1	LS	\$ 316,000.00	\$316,000.00	0.800	\$252,800.00	0.1	\$ 31,600.00		\$0.00	90%	\$31,600.00	\$14,220.00
2		Indemnification	1	LS	\$ 51,500.00	\$51,500.00	1.000	\$51,500.00		\$0.00		\$0.00	100%	\$0.00	\$2,575.00
3		As-Built Record Drawings	1	LS	\$ 34,200.00	\$34,200.00	0.600	\$20,520.00		\$0.00		\$0.00	60%	\$13,680.00	\$1,026.00
4		Maintenance of Traffic	1	LS	\$ 34,200.00	\$34,200.00	0.500	\$17,100.00	0.1	\$3,420.00		\$0.00	60%	\$13,680.00	\$1,026.00
5		Existing Utility Location/ Identification	1	LS	\$ 10,260.00	\$10,260.00	1.000	\$10,260.00		\$0.00		\$0.00	100%	\$0.00	\$513.00
6		NPDES General Construction Permit Compliance	1	LS	\$ 10,260.00	\$10,260.00	0.400	\$4,104.00	0.1	\$1,026.00		\$0.00	50%	\$5,130.00	\$256.50
SANITARY SYSTEM															
7a		Furnish and install SDR 21 PVC vacuum main, complete - 4 inch	8100.00	LF	\$46.46	\$376,326.00	6720.000	\$312,211.20	550	\$25,553.00		\$22,431.00	90%	\$38,561.80	\$16,888.21
7b		Furnish and install SDR 21 PVC vacuum main, complete - 6 inch	1900.00	LF	\$57.35	\$108,965.00	1790.000	\$102,656.50	60	\$3,441.00		\$22,431.00	118%	-\$19,563.50	\$6,426.43
7c		Furnish and install SDR 21 PVC vacuum main, complete - 8 inch	600.00	LF	\$79.80	\$47,880.00	200.000	\$15,960.00		\$0.00		\$11,219.59	57%	\$20,700.41	\$1,358.98
8a		Furnish and install division valves and boxes, complete - 4-inch	12.00	EA	\$ 2,115.00	\$25,380.00	11.000	\$23,265.00	1	\$2,115.00		\$0.00	100%	\$0.00	\$1,269.00
8b		Furnish and install division valves and boxes, complete - 6-inch	5.00	EA	\$ 2,360.00	\$11,800.00	2.000	\$4,720.00	1	\$2,360.00		\$0.00	60%	\$4,720.00	\$354.00
8c		Furnish and install division valves and boxes, complete - 8-inch	1.00	EA	\$ 3,741.00	\$3,741.00	1.000	\$3,741.00		\$0.00		\$0.00	100%	\$0.00	\$187.05
9a		Furnish and install vacuum collection pit assemblies, complete - Type "A" Adjacent to main	34	EA	\$ 8,800.00	\$ 299,200.00	1	\$8,800.00		\$0.00		\$181,650.00	64%	\$108,750.00	\$9,522.50
9b		Furnish and install vacuum collection pit assemblies, complete - Type "A" Across from main	7	EA	\$ 9,575.00	\$ 67,025.00		\$0.00		\$0.00		\$0.00	0%	\$67,025.00	\$0.00
9c		Furnish and install vacuum collection pit assemblies, complete - Type "B" Adjacent to main	11	EA	\$ 10,035.00	\$ 110,385.00		\$0.00		\$0.00		\$0.00	0%	\$110,385.00	\$0.00
9d		Furnish and install vacuum collection pit assemblies, complete - Type "B" Across from main	3	EA	\$ 10,260.00	\$ 30,780.00		\$0.00		\$0.00		\$0.00	0%	\$30,780.00	\$0.00
Furnish and install vacuum pump station with equipment, complete															
10a		Mobilization	1	LS	\$ 50,140.00	\$50,140.00	1	\$50,140.00		\$0.00		\$0.00	100%	\$0.00	\$2,507.00
10b		Underground Building Section Excavation and Dewatering	1	LS	\$ 65,000.00	\$65,000.00	1	\$65,000.00		\$0.00		\$0.00	100%	\$0.00	\$3,250.00
10c		Building Shell	1	LS	\$ 340,000.00	\$340,000.00		\$0.00	0.25	\$85,000.00		\$0.00	25%	\$255,000.00	\$4,250.00
10d		Finish Roofing	1	LS	\$ 35,000.00	\$35,000.00		\$0.00		\$0.00		\$0.00	0%	\$35,000.00	\$0.00
10e		Gutters	1	LS	\$ 12,000.00	\$12,000.00		\$0.00		\$0.00		\$0.00	0%	\$12,000.00	\$0.00
10f		Overhead Crane	1	LS	\$ 40,000.00	\$40,000.00		\$0.00		\$0.00		\$0.00	0%	\$40,000.00	\$0.00
		Generator (Furnish Only)	1	LS	\$ 125,000.00	\$125,000.00		\$0.00		\$0.00		\$0.00	0%	\$125,000.00	\$0.00
10g		Electrical	1	LS	\$ 235,000.00	\$235,000.00		\$0.00		\$0.00		\$0.00	0%	\$235,000.00	\$0.00
10h		Flovc System (Furnish Only)	1	LS	\$ 481,000.00	\$481,000.00		\$0.00		\$0.00		\$112,500.00	23%	\$368,500.00	\$5,625.00
10i		Piping Material (Furnish Only)	1	LS	\$ 45,000.00	\$45,000.00		\$0.00		\$0.00		\$0.00	0%	\$45,000.00	\$0.00
10j		Stucco and Paint Finish	1	LS	\$ 55,000.00	\$55,000.00		\$0.00		\$0.00		\$0.00	0%	\$55,000.00	\$0.00
10k		HVAC	1	LS	\$ 35,000.00	\$35,000.00		\$0.00		\$0.00		\$0.00	0%	\$35,000.00	\$0.00
10l		Louvers and Metalwork	1	LS	\$ 45,000.00	\$45,000.00		\$0.00		\$0.00		\$0.00	0%	\$45,000.00	\$0.00
10m		Ordor Control	1	LS	\$ 15,000.00	\$15,000.00		\$0.00		\$0.00		\$0.00	0%	\$15,000.00	\$0.00
10n		General Plumbing	1	LS	\$ 12,000.00	\$12,000.00		\$0.00		\$0.00		\$0.00	0%	\$12,000.00	\$0.00
10o		Bathroom	1	LS	\$ 15,000.00	\$15,000.00		\$0.00		\$0.00		\$0.00	0%	\$15,000.00	\$0.00
10p		Doors	1	LS	\$ 25,000.00	\$25,000.00		\$0.00		\$0.00		\$0.00	0%	\$25,000.00	\$0.00
10q		Labor and Supervision for installation and General Site Work	1	LS	\$ 125,000.00	\$125,000.00	0.48	\$60,000.00	0.1	\$12,500.00		\$0.00	58%	\$52,500.00	\$3,625.00
OUA Vaccum Building Breakdown Total															
11		Abandon septic tanks, complete	111	EA	\$ 1,370.00	\$152,070.00		\$0.00		\$0.00		\$0.00	0%	\$152,070.00	\$0.00
12		Abandon manholes, complete	7	EA	\$ 1,940.00	\$13,580.00		\$0.00		\$0.00		\$0.00	0%	\$13,580.00	\$0.00
13		Furnish and Install Sanitary Service Connections (R/W to Customer Tie-In), complete	111	EA	\$ 3,085.00	\$342,435.00		\$0.00		\$0.00		\$0.00	0%	\$342,435.00	\$0.00
14		Grout and Abandon Sanitary Sewer Pipe, complete	450	LF	\$ 15.50	\$6,975.00		\$0.00		\$0.00		\$0.00	0%	\$6,975.00	\$0.00
WATER SYSTEM															
15a		Furnish and install C900 DR 18 PVC water main, complete - 6-inch	1,350	LF	\$ 37.40	\$50,490.00	1270	\$47,498.00	40	\$1,496.00		\$0.00	97%	\$1,496.00	\$2,449.70
15b		Furnish and install C900 DR 18 PVC water main, complete - 8-inch	1,370	LF	\$ 50.10	\$68,637.00	1264	\$63,326.40		\$0.00		\$0.00	92%	\$5,310.60	\$3,166.32
16a		Furnish and install SDR 11 HDPE water main, complete - 2-inch	3,460	LF	\$ 19.70	\$68,162.00	3032	\$59,730.40	428	\$8,431.60		\$0.00	100%	\$0.00	\$3,408.10
17a		Furnish and install gate valves and boxes, complete 6"	12	EA	\$ 2,540.00	\$30,480.00	11	\$27,940.00	1	\$2,540.00		\$0.00	100%	\$0.00	\$1,524.00
17b		Furnish and install gate valves and boxes, complete 8"	5	EA	\$ 3,340.00	\$16,700.00	4	\$13,360.00	1	\$3,340.00		\$0.00	100%	\$0.00	\$835.00
18a		Furnish, install, and remove sample points, complete, inclusive of bacteriological testing, complete - On Main	13	EA	\$ 1,150.00	\$14,950.00		\$0.00		\$0.00		\$0.00	0%	\$14,950.00	\$0.00
18b		Furnish, install, and remove sample points, complete, inclusive of bacteriological testing, complete - On Fire Hydrant	4	EA	\$ 1,150.00	\$4,600.00		\$0.00		\$0.00		\$0.00	0%	\$4,600.00	\$0.00
19		Furnish and install fire hydrant assemblies, complete	5	EA	\$ 9,300.00	\$46,500.00	5	\$46,500.00		\$0.00		\$0.00	100%	\$0.00	\$2,325.00
20a		Furnish and install single water service with angle stop and meter box (adjacent), complete	4	EA	\$ 1,000.00	\$4,000.00		\$0.00	4	\$4,000.00		\$0.00	100%	\$0.00	\$200.00
20b		Furnish and install single water service with angle stop and meter box (opposite), complete	4	EA	\$ 1,800.00	\$7,200.00		\$0.00	4	\$7,200.00		\$0.00	100%	\$0.00	\$360.00
20c		Furnish and install double water service with two (2) angle stops and meter boxes (adjacent), complete	24	EA	\$ 1,600.00	\$38,400.00		\$0.00	24	\$38,400.00		\$0.00	100%	\$0.00	\$1,920.00
20d		Furnish and install double water service with two (2) angle stops and meter boxes (opposite), complete	24	EA	\$ 2,730.00	\$65,520.00		\$0.00	24	\$65,520.00		\$0.00	100%	\$0.00	\$3,276.00
21		Furnish and Install Water Service Connections (R/W to Customer Tie-In), complete	131	EA	\$ 1,460.00	\$191,260.00		\$0.00		\$0.00		\$0.00	0%	\$191,260.00	\$0.00

SCHEDULE OF VALUES

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

CONTRACT: 235-006.03
PROJECT TITLE: PINE RIDGE PARK UTILITY IMPROVEMENTS

APPLICATION NO: 6
APPLICATION DATE: 2/3/2023
PERIOD TO: 2/28/2023
PROJECT NO.: 235-006.03
CONTRACT NO.: 22-0039-00

In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO.	B FDOT PAY ITEM NO.	C DESCRIPTION OF WORK ITEM	D QTY	E UNIT	F UNIT PRICE	G SCHEDULED VALUE TOTAL	H WORK COMPLETED FROM PREVIOUS APPL		I WORK COMPLETED THIS PERIOD		J MATERIALS PRESENTLY STORED (NOT IN G OR H)	K TOTAL COMPLETED AND STORED TO DATE (G+H+I)	L % (K - F)	M BALANCE TO FINISH (F - K)	N TOTAL RETAINAGE 5.00%
							QTY	AMOUNT (G + H)	QTY	AMOUNT					
							QTY TO DATE								
22		Disconnect wells, complete	104	EA	\$ 185.00	\$19,240.00		\$0.00	\$0.00	0	\$0.00	\$0.00	0%	\$19,240.00	\$0.00
23		Furnish and install ductile iron compact fittings with reaction blocking or thrust restraints, complete	1.5	TN	\$ 18,200.00	\$27,300.00	0.95	\$17,290.00	\$0.00	0.95	\$0.00	\$17,290.00	63%	\$10,010.00	\$864.50
24		Grout and Abandon Water Main Pipe, complete	310	LF	\$ 15.50	\$4,805.00		\$0.00	\$0.00	0	\$0.00	\$0.00	0%	\$4,805.00	\$0.00
		RESTORATION													
25		Furnish and place sod, complete	11,000	LF	\$ 2.85	\$31,350.00	5100	\$14,535.00	\$100.00	5100	\$14,535.00	\$29,070.00	93%	\$2,280.00	\$1,453.50
26		Asphaltic Driveways, complete	330	SY	\$ 57.00	\$18,810.00		\$0.00	\$0.00	0	\$0.00	\$0.00	0%	\$18,810.00	\$0.00
27		Concrete Driveways, complete	1,840	SY	\$ 74.10	\$136,344.00		\$0.00	\$0.00	0	\$0.00	\$0.00	0%	\$136,344.00	\$0.00
28		Gravel Driveways, complete	1,200	SY	\$ 22.80	\$27,360.00		\$0.00	\$0.00	0	\$0.00	\$0.00	0%	\$27,360.00	\$0.00
29		Asphalt Road Patch, complete	1,850	LF	\$ 25.30	\$46,805.00		\$0.00	\$0.00	0	\$0.00	\$0.00	0%	\$46,805.00	\$0.00
30		Headwall Replacement, complete	7	EA	\$ 855.00	\$5,985.00		\$0.00	\$0.00	0	\$0.00	\$0.00	0%	\$5,985.00	\$0.00
31		Pavement Markings/Restoration Allowance	1	LS	\$ 10,000.00	\$10,000.00		\$0.00	\$0.00	0	\$0.00	\$0.00	0%	\$10,000.00	\$0.00
32		Miscellaneous Work Allowance	1	LS	\$ 400,000.00	\$400,000.00		\$0.00	\$0.00	0	\$0.00	\$0.00	0%	\$400,000.00	\$0.00
		BID ALTERNATE ITEMS						\$0.00							
1A		Furnish and install 2-inch HDPE water main via directional drill, inclusive of all fittings, transition pieces, appurtenances; set up, mobilization, and demobilization	3,460	LF	\$ 17.20	\$59,512.00		\$0.00	\$0.00	0	\$0.00	\$0.00	0%	\$59,512.00	\$0.00
2A-a		Furnish and install single water service with angle stop and meter box (adjacent), complete	4	EA	\$ 1,120.00	\$4,480.00		\$0.00	\$0.00	0	\$0.00	\$0.00	0%	\$4,480.00	\$0.00
2A-b		Furnish and install single water service with angle stop and meter box (opposite), complete	4	EA	\$ 1,915.00	\$7,660.00		\$0.00	\$0.00	0	\$0.00	\$0.00	0%	\$7,660.00	\$0.00
2A-c		Furnish and install double water service with two (2) angle stops and meter boxes (adjacent), complete	24	EA	\$ 1,710.00	\$41,040.00		\$0.00	\$0.00	0	\$0.00	\$0.00	0%	\$41,040.00	\$0.00
2A-d		Furnish and install double water service with two (2) angle stops and meter boxes (opposite), complete	24	EA	\$ 2,845.00	\$68,280.00		\$0.00	\$0.00	0	\$0.00	\$0.00	0%	\$68,280.00	\$0.00
3A		Deductive Alternate for providing an Alternate Generator System/ Manufacturer meeting the requirements of specifications Section 16204T.	1	LS	\$ -	\$0.00		\$0.00	\$0.00	0	\$0.00	\$0.00	0%	\$0.00	\$0.00
		Change Orders							\$0.00						
CO#1 -1		Removal of all septic tank abandonements. This affects Bid Item No. 11	1.00	LS	-\$152,070.00	-\$152,070.00		\$0.00	\$0.00	0	\$0.00	\$0.00	0%	-\$152,070.00	\$0.00
CO#1 -2		Removal of all sanitary sewer connections form R/W to customer tie-in. This affects Bid Item No. 13.	1.00	LS	-\$342,435.00	-\$342,435.00		\$0.00	\$0.00	0	\$0.00	\$0.00	0%	-\$342,435.00	\$0.00
CO#1 -3		Removal of all water service connections form R/W to customer tie-in. This affects Bid Item No. 21	1.00	LS	-\$191,260.00	-\$191,260.00		\$0.00	\$0.00	0	\$0.00	\$0.00	0%	-\$191,260.00	\$0.00
CO#1 -4		Removal of all well disconnections. This affects Bid Item No. 22.	1.00	LS	-\$19,240.00	-\$19,240.00		\$0.00	\$0.00	0	\$0.00	\$0.00	0%	-\$19,240.00	\$0.00
CO#1 -5		Reduction of Bid Items No. 1 through 6 as a result of work being removed in Items 1 through 5 above.	1.00	LS	-\$7,120.05	-\$7,120.05		\$0.00	\$0.00	0	\$0.00	\$0.00	0%	-\$7,120.05	\$0.00
		TOTAL				\$4,430,874.95		\$1,292,957.50	\$312,477.60	-	\$327,800.59	\$1,933,235.69		\$2,497,639.26	\$96,661.78

Stored Materials Summary

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 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 6
 APPLICATION DATE: 2/3/2023
 PERIOD TO: 2/28/2023
 PROJECT NO.: 235-006.03
 CONTRACT NO.: 22-0039-00

A		B	C	D	E
Item No.	Supplier Invoice No.	Description of Materials or Equipment Stored	Amount Previously Stored (\$)	Amount Stored this Month (\$)	Amount Completed and Stored to Date (C + D)
7b	68004	6" PVC Pipe SDR-21	\$ 22,431.00		
7c	68004	8" PVC Pipe SDR-21	\$ 11,219.59		
9a	619	28 Type A valve pits	\$ 120,050.00		
9b	630	28 Type A valve pits	\$ 61,600.00		
10h	619	25% Upon receipt of approved shop drawings at release for production		\$ 112,500.00	
					\$ -
		Totals	\$ 215,300.59	\$ 112,500.00	\$ -

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 18

MARCH 21, 2023

CONSENT AGENDA

INVOICE FROM MCNABB HYDROGEOLOGIC CONSULTING, INC.

Please find attached the invoice in the amount of \$6,650.00 submitted by McNabb Hydrogeologic Consulting, Inc. Staff is aware of the work currently being done by McNabb Hydrogeologic Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$22,000.00
Mar-23	1		\$6,650.00		\$15,350.00

Staff recommends approval of this invoice in the amount of \$6,650.00 to by McNabb Hydrogeologic Consulting, Inc.



4600 Military Trail, Suite 116
Jupiter, Florida 33458
Phone: 561-891-0763

March 3, 2023

Ms. Paige Van Hassel
Okeechobee Utility Authority
Accounts Payable
100 S.W. 5th Avenue
Okeechobee, FL 34974-4221

RE: IW-1 Mechanical Integrity Testing Professional Services Payment Application #1

Enclosed for your review and processing is McNabb Hydrogeologic Consulting, Inc., Payment Application No. 1 in the amount of \$6,650.00 for services related to the Mechanical Integrity Testing (MIT) of deep injection well IW-1 at Okeechobee Utility Authority Cemetery Road Wastewater Treatment Plant. Services provided during the payment application period includes preparation and submittal of the MIT plan and draft technical specifications. Should you have any questions regarding the attached payment application or require any additional information, please contact me at (561) 891-0763.

Sincerely,

McNabb Hydrogeologic Consulting, Inc.

A handwritten signature in blue ink, appearing to read "David McNabb", is written over the printed name.

David McNabb, P.G.
President

Cc: John Hayford/OUA



**McNabb
Hydrogeologic
Consulting, Inc.**

**4600 Military Trail, Suite 116
Jupiter, Florida 33458
Phone: 561-891-0763**

Payment Application #1

To: Ms. Paige Van Hassel
Okeechobee Utility Authority
Accounts Payable
100 S.W. 5th Avenue
Okeechobee, FL 34974-4221

Date: March 3, 2023

Purchase Order No.: 00000011378

OUA Wastewater Treatment Plant Deep Injection Well IW-1 MIT
Professional Services through February 28, 2023

Task	Contract Amount	% Complete	Amount to Date	Previously Billed	This Invoice
1- MIT Plan Preparation	\$4,000	100%	\$4,000.00	\$0.00	\$4,000.00
2 – Technical Specifications Preparation and Contract Documents	\$5,300	50%	\$2,650.00	\$0.00	\$2,650.00
3 – Field Services	\$4,400	0%	\$0.00	\$0.00	\$0.00
4 – MIT Report	\$8,300	0%	\$0.00	\$0.00	\$0.00
Sub-Total	\$22,000	30%	\$6,650.00	\$0.00	\$6,650.00

Remarks: Please contact me at (561) 891-0763 should you have any questions regarding this payment application.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 19

MARCH 21, 2023

CONSENT AGENDA

INVOICE FROM THORN RUN PARTNERS

Please see attached the Thorn Run Partners monthly invoice.

Staff recommends approval of the monthly invoice from Thorn Run Partners in the amount of \$3,500.00.

THORN RUN PARTNERS



INVOICE

Date 3/1/2023

Invoice No. 2529

Bill To

Okeechobee Utility
100 S.W. 5th Avenue
Okeechobee, FL 34974

PO NUMBER	PO 11326
SUPPLIER ID	

Terms	FOR THE MONTH OF
Net 30	March 2023

Government Relations Services performed Fee as agreed to and amount owed: Total Amount Due	\$3,500.00
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Remittance Information

For billing inquiries please email trpadmin@thornrun.com

Remittance Information

Please make all checks payable to:
Thorn Run Partners, LLC:
100 M Street SE, Suite 750
Washington, DC 20003
Please reference the invoice number when making payment

Payment Options

We accept wire and ACH. For more information:
Email: trpadmin@thornrun.com
Phone: +1 (202) 688-0222
Online Payment Link: <https://app01.us.bill.com/p/thornrunpartners>

TAX ID

FEIN: 27-1541515

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 20

MARCH 21, 2023

CONSENT AGENDA

INVOICE FROM MACVICAR CONSULTING, INC.

Please see attached the MacVicar Consulting Inc. invoice.

Staff recommends approval of the monthly invoice from MacVicar Consulting Inc. in the amount of \$250.00.



MACVICAR CONSULTING, INC.
West Palm Beach, FL 33415

Invoice

Okeechobee Utility Authority
Attn:John Hayford, Exec Director
100 SW 5th Avenue
Okeechobee, FL 34974
PO No:11323

DATE	INVOICE #
2/27/2023	202303015

PROJECT
540.01-LOSOM Support

DESCRIPTION	AMOUNT
Support for the month of February 2023	250.00
Total	\$250.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 21

MARCH 21, 2023

FINANCE REPORT

At the end of February 2023, actual operating revenue were \$5,229,606 compared to YTD budget of \$5,006,770 resulting in the achievement of 104.3% of budget or an overage of \$222,836 resulting in February reporting the highest value in revenue inflow for the financial year to date (see page 6 & 7 for graphical display). Contributing to this growth in revenue are a 2.8% and 5.3% growth in water and wastewater income.

Regarding operating expenditures, YTD cumulated expenses for the period were \$2,840,636 which were \$825,074 below budget, yielding a positive variance of 22.6%. A detailed review of all expense line items shows that all five departments at OUA are presently tracking below budget. To continue this favorable trend, staff will remain vigilant in monitoring all cost for cost control and savings.

Cumulative operating budget, which provides a dollar value indicator of actual operating result compare with budget, reports a surplus \$1,047,910 which represents a 33.7% increase over the previous month's figure of \$783,659.

YTD restricted revenue of \$154,325 is 151.2% above YTD budget of \$61,446 due to:

1. Cumulatively for the current financial year, OUA has added 14 new water connection accounts and 9 wastewater connection accounts for the five months completed compared to a budget of 2 new water connections and 1 new wastewater connection per month.
2. With the Authority's bank account now updated with all retroactive adjustments in interest rate from 0.4% to 2.53% as explained at last month's board meeting, YTD interest on bank deposits totaled \$84,213 compared to YTD budget of \$13,514.

All other financial indicators remain consistent with both prior year and budgeted targets.

Finally, as we approach the half-way mark of the current financial year (at 03/31/2023), we will commence preparation for FY24 budget. If there are any financial issue(s) Board Members would like us to consider in the upcoming budget, kindly contact myself and/or the Executive Director for discussion.

Okeechobee Utility Authority

Finance Report

Fiscal Year 2023

As of The Period Ending February 28, 2023

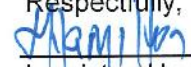
OKEECHOBEE UTILITY AUTHORITY
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Okeechobee Utility Authority
 Executive Summary
 Prepared by Finance Director

**OKEECHOBEE UTILITY AUTHORITY
 FINANCIAL SUMMARY COMPARISON**

	Operating Revenues				Operating Expenses				Cumulative YTD Operating Budget Variance	Restricted Revenues				Cumulative YTD Restricted Budget Variance
	Actual YTD FY22	Actual YTD FY23	Budget YTD FY23	% Variance (FY 23 vs Bud. FY23)	Actual YTD FY22	Actual YTD FY23	Budget YTD FY23	% Variance (FY23 vs Bud FY23)		Actual YTD FY 22	Actual YTD FY 23	Budget YTD FY23	% Variance (FY 23 vs Bud FY 23)	
Oct-22	952,107	987,911	968,026	2.0%	304,448	520,371	581,520	10.5%	81,034	16,943	19,502	12,289	58.7%	7,213
Nov-22	1,932,264	2,059,168	2,002,708	2.7%	856,789	1,096,709	1,266,284	13.4%	226,035	37,265	32,695	24,578	33.0%	8,117
Dec-22	2,839,735	2,999,688	3,004,062	-0.1%	1,578,441	1,651,692	2,199,426	24.9%	543,360	57,320	50,228	36,867	36.2%	13,361
Jan-23	3,889,449	4,102,770	4,005,416	2.4%	2,064,469	2,246,263	2,932,568	23.4%	783,659	73,453	98,649	49,156	100.7%	49,493
Feb-23	4,938,079	5,229,606	5,006,770	4.3%	2,643,709	2,840,636	3,665,710	22.5%	1,047,910	118,145	154,325	61,445	151.2%	92,880
Mar-23														
Apr-23														
May-23														
Jun-23														
Jul-23														
Aug-23														
Sep-23														

Respectfully,

 Lauriston Hamilton

Okeechobee Utility Authority
FY 2023 Finance Report for Jan. 31, 2023
The Period Ending

OPERATING REVENUE FUND

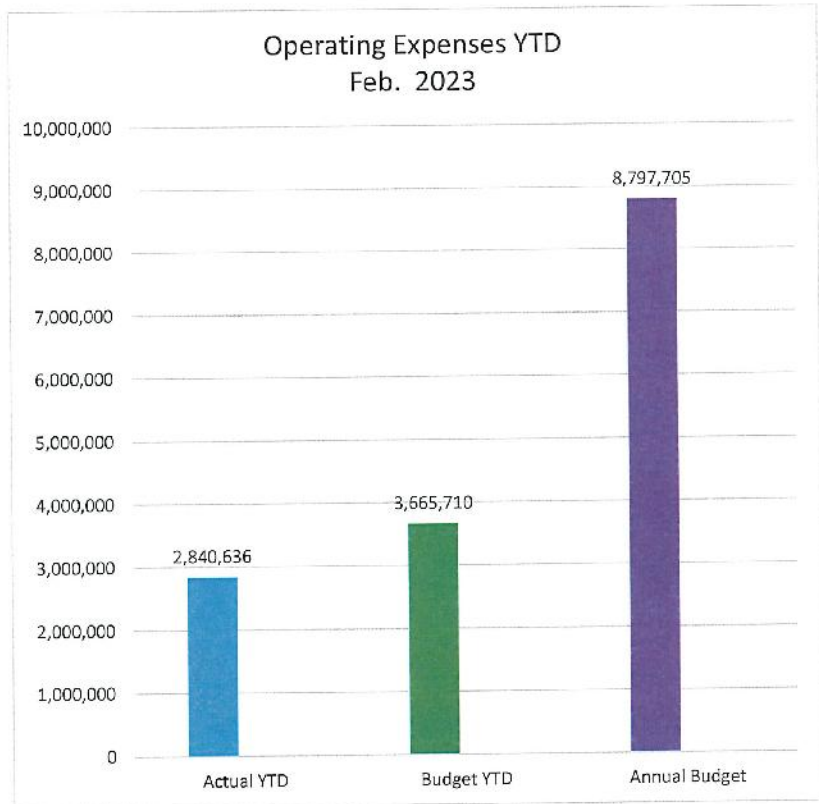
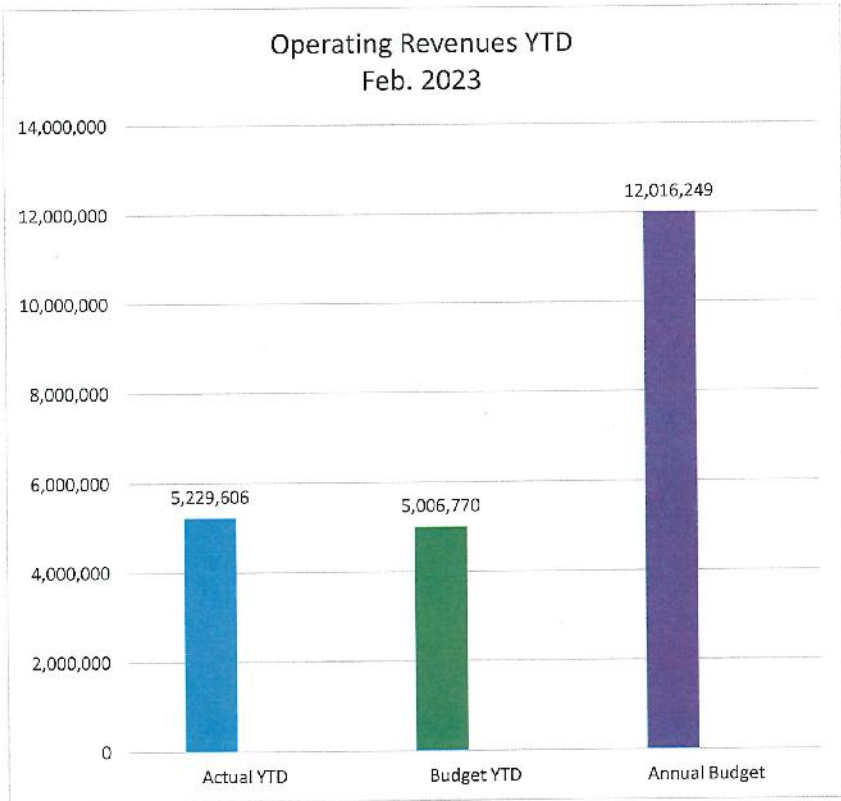
	Actual YTD	Budget YTD	\$ Variance	% Variance
OPERATING REVENUE:				
Water	\$ 3,069,372	\$ 2,985,311	\$ 84,061	2.8%
Sewer	\$ 1,930,530	1,831,926	98,604	5.4%
Other Operating Revenue (see detail on page 16)	\$ 229,704	189,533	40,171	21.2%
Total Operating Revenue Received	<u>\$ 5,229,606</u>	<u>\$ 5,006,770</u>	<u>\$ 222,835</u>	<u>4.5%</u>
OPERATING EXPENSES:				
Water	\$ 639,737	\$ 875,628	\$ 235,891	26.9%
Wastewater	\$ 385,229	563,235	178,006	31.6%
Meter Readers	\$ 90,692	123,308	32,616	26.5%
Maintenance	\$ 860,994	1,058,884	197,890	18.7%
Administration Operating	\$ 478,529	594,805	116,276	19.5%
General & Admin.	\$ 385,455	449,850	64,395	14.3%
Contingency Expense	\$ -	-	-	0.0%
Total Operating Expenses Paid (3) (4) (5) (6)	<u>\$ 2,840,636</u>	<u>\$ 3,665,710</u>	<u>\$ 825,074</u>	<u>22.5%</u>
Net Operating Income	<u>\$ 2,388,970</u>	<u>\$ 1,341,060</u>	<u>\$ 1,047,910</u>	<u>78.1%</u>

RESTRICTED REVENUE FUNDS

RESTRICTED REVENUE FUNDS RECEIVED:				
Fire Hydrant Fund Fee	\$ 39,620	\$ 39,252	\$ 368	0.9%
Water CC Fees (infill)	\$ 24,737	4,490	20,247	451.0%
WW CC Fees (infill)	\$ 5,756	4,190	1,566	37.4%
Operating Account Interest	\$ 67,498	6,740	60,758	0.0%
Payroll Account Interest	\$ 1,202	218	985	0.0%
Restricted Interest Income	\$ 15,513	6,556	8,957	136.6%
TOTAL RESTRICTED REVENUE (1) (2)	<u>\$ 154,325</u>	<u>\$ 61,445</u>	<u>\$ 92,880</u>	<u>151.2%</u>
NON-OPERATING EXPENSES:				
Debt service interest expense	\$136,816	\$132,814	(4,002)	-3.0%
Non-cash depreciation & amortization	\$1,152,055	\$1,130,250	(21,805)	-1.9%
NET REVENUE BEFORE ITEMS BELOW	<u>\$ 1,254,425</u>	<u>\$ 139,441</u>	<u>\$ 1,166,597</u>	<u>836.6%</u>

NOTES: Above Revenue and Expense does not include the following:

	Actual YTD	Annual Budget	Variance
(1) Grant funds & state appropriations of:	\$0	\$10,209,302	
(2) Contributed capital of:	\$440,467	\$20,145	
(3) Debt service principal payments of:	\$0	\$2,187,862	
(4) Net Construction In Progress (CIP) Expenditures of:	\$2,238,381	\$11,548,847	



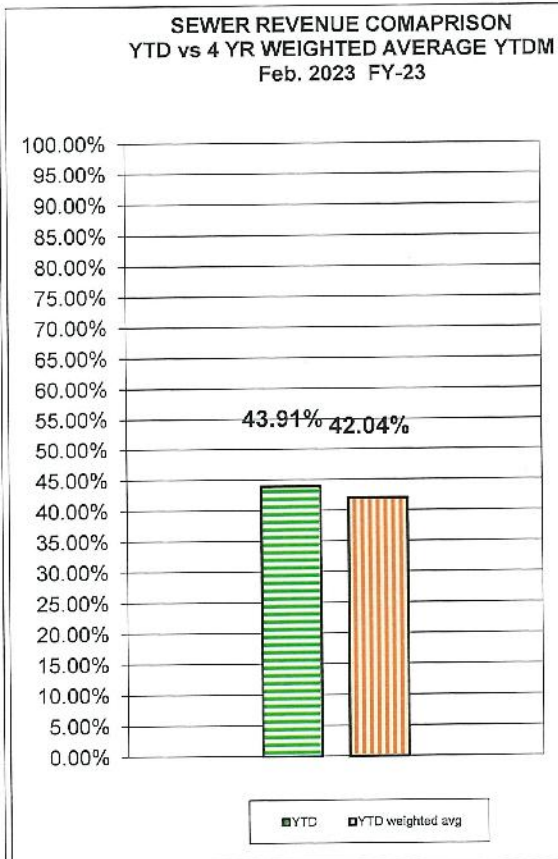
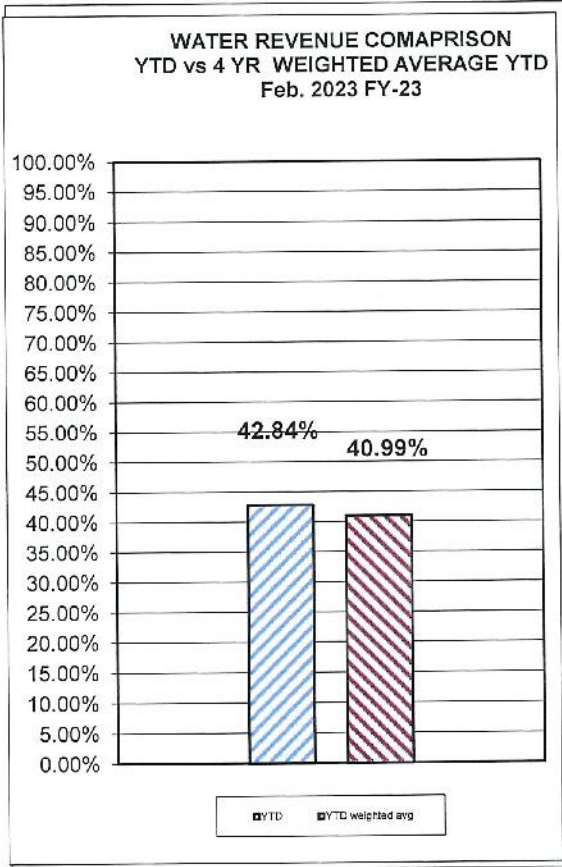
Current FY-23 Water and Sewer Utility Revenue
Monthly & YTD Revenue and Difference from 4Yr Weighted Average (in \$)

WATER UTILITY REVENUE:				Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD Budget	4 Yr Weighted Average %
Period	YTD		\$ 6,665,699	Water Revenue \$7,164,746		
Oct.	\$ 593,447	593,447	\$ 57,498	8.28%	8.03%	
Nov.	\$ 629,508	1,222,955	\$ 75,090	17.07%	15.85%	
Dec.	\$ 551,517	1,774,472	\$ 21,828	24.77%	23.85%	
Jan.	\$ 622,764	2,397,237	\$ 60,363	33.46%	32.49%	
Feb.	\$ 672,135	3,069,372	\$ 100,112	42.84%	40.99%	
Mar.	\$ -	-	\$ -	0.00%	0.00%	
Apr.	\$ -	-	\$ -	0.00%	0.00%	
May	\$ -	-	\$ -	0.00%	0.00%	
Jun.	\$ -	-	\$ -	0.00%	0.00%	
Jul.	\$ -	-	\$ -	0.00%	0.00%	
Aug.	\$ -	-	\$ -	0.00%	0.00%	
Sep.	\$ -	-	\$ -	0.00%	8.03%	

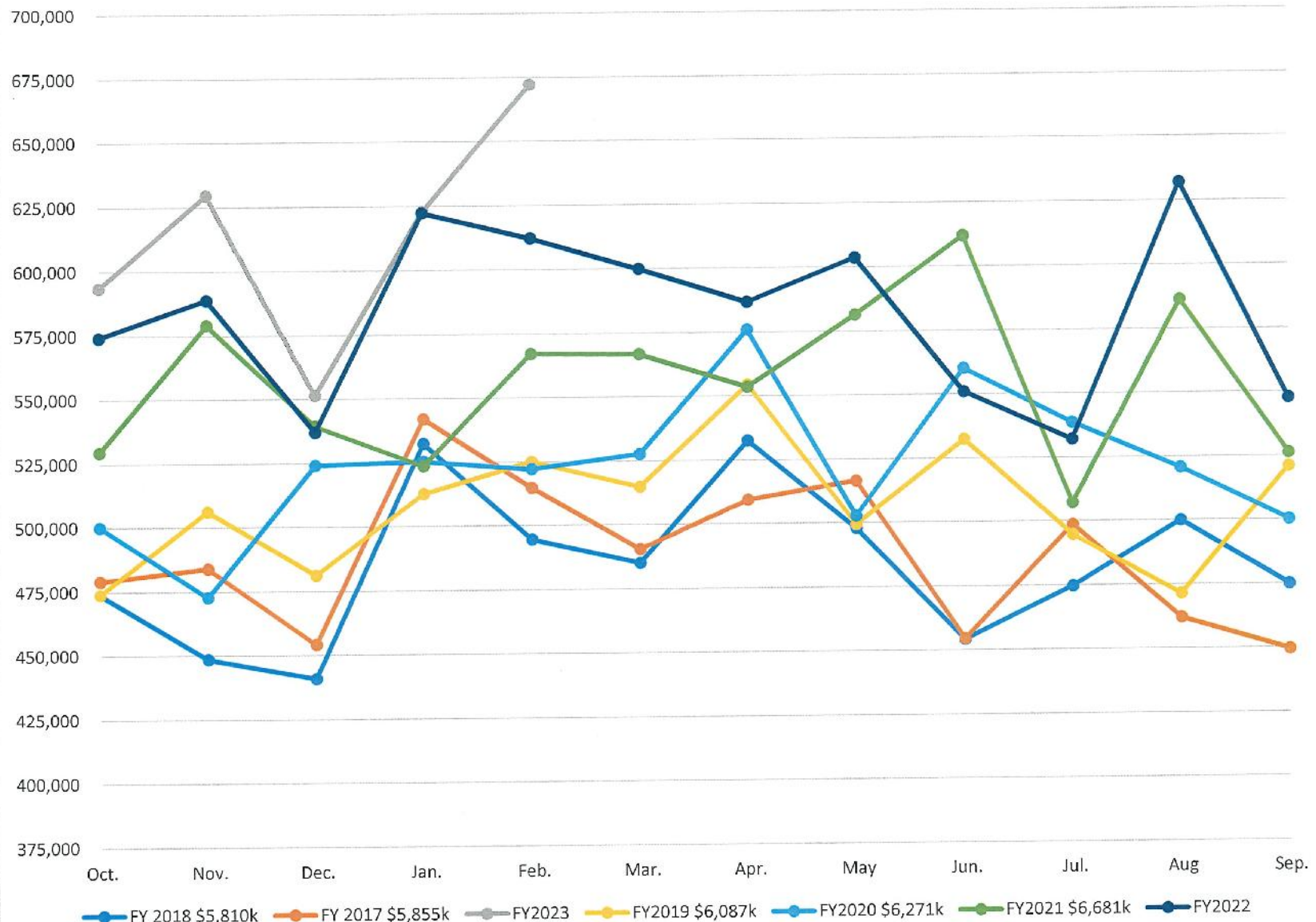
SEWER UTILITY REVENUE:				Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD To Budgeted Sewer Revenue	
Period	YTD		\$ 4,084,988	\$4,396,623		
Oct.	\$ 365,608	\$ 365,608	\$ 34,478	8.32%	8.10%	
Nov.	\$ 398,359	\$ 763,967	\$ 54,353	17.38%	16.52%	
Dec.	\$ 348,896	1,112,863	\$ 16,438	25.31%	24.67%	
Jan.	\$ 390,783	1,503,646	\$ 44,239	34.20%	33.14%	
Feb.	\$ 426,884	1,930,530	\$ 62,684	43.91%	42.04%	
Mar.	\$ -	-	\$ -			
Apr.	\$ -	-	\$ -			
May	\$ -	-	\$ -			
Jun.	\$ -	-	\$ -			
Jul.	\$ -	-	\$ -			
Aug.	\$ -	-	\$ -			
Sep.	\$ -	-	\$ -			

WATER AND SEWER REVENUE COMPARISON

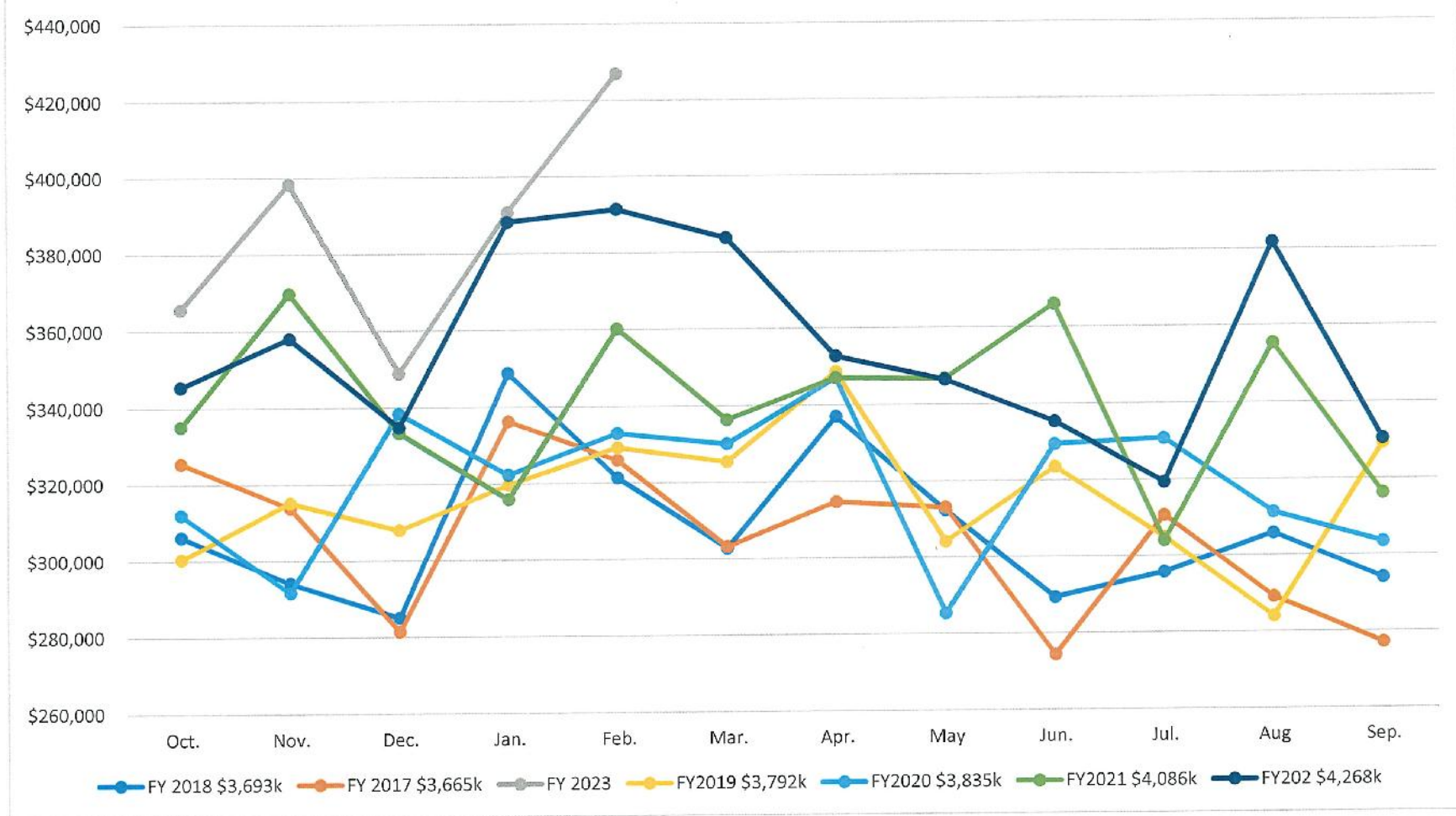
YEAR TO DATE vs 4 YEAR WEIGHTED AVERAGE YEAR TO DATE



Actual Water Revenue Comparison



Actual Wastewater Revenue Comparison

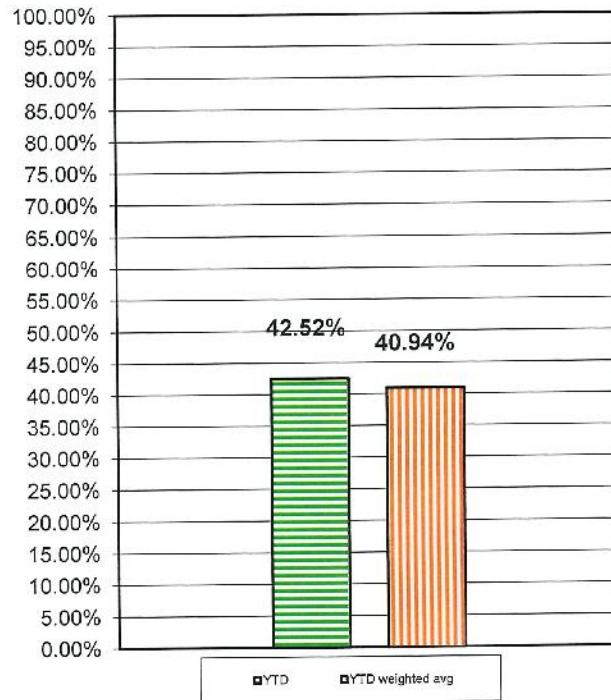


**Current FY-23 Operating & Non-Operating Expenses,
Monthly & YTD Expense and Difference from 4Yr Weighted Average (in \$)**

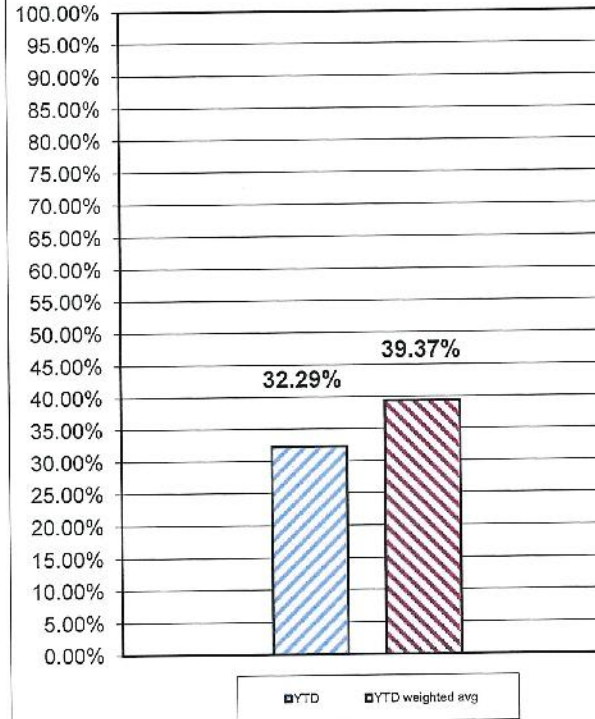
				\$ Difference For the Month	% Current YTD To Budgeted	4 Yr Weighted
OPERATING EXPENSES:				From 4 Year Weighted Avg of	Operating Exp.	Average
Period	YTD		\$	\$	\$	
			6,708,708		\$8,797,705	
Oct.	\$ 520,371	\$ 520,371	\$ 130,920	5.91%	5.85%	
Nov.	\$ 576,338	\$ 1,096,709	\$ 75,237	12.47%	13.30%	
Dec.	\$ 554,983	\$ 1,651,692	\$ (118,596)	18.77%	23.36%	
Jan.	\$ 594,571	\$ 2,246,263	\$ 59,392	25.53%	31.36%	
Feb.	\$ 594,373	\$ 2,840,636	\$ 56,058	32.29%	39.37%	
Mar.	\$ -	\$ -	\$ -	0.00%	0.00%	
Apr.	\$ -	\$ -	\$ -	0.00%	0.00%	
May	\$ -	\$ -	\$ -	0.00%	0.00%	
Jun.	\$ -	\$ -	\$ -	0.00%	0.00%	
Jul.	\$ -	\$ -	\$ -	0.00%	0.00%	
Aug.	\$ -	\$ -	\$ -	0.00%	0.00%	
Sep.	\$ -	\$ -	\$ -	0.00%	0.00%	
				\$ Difference For the Month	% Current YTD To Budgeted	
				From 4 Year Weighted Avg of	Non-Oper. Exp.	
NON-OPERATING EXPENSES:				\$ 3,084,830	\$3,031,353	
Oct.	\$ 256,552	\$ 256,552	\$ 3,042	8.46%	8.22%	
Nov.	\$ 258,079	\$ 514,631	\$ 6,234	16.98%	16.38%	
Dec.	\$ 258,080	\$ 772,711	\$ 5,673	25.49%	24.56%	
Jan.	\$ 258,080	\$ 1,030,791	\$ 5,700	34.00%	32.74%	
Feb.	\$ 258,079	\$ 1,288,870	\$ 5,322	42.52%	40.94%	
Mar.	\$ -	\$ -	\$ -	0.00%	0.00%	
Apr.	\$ -	\$ -	\$ -	0.00%	0.00%	
May	\$ -	\$ -	\$ -	0.00%	0.00%	
Jun.	\$ -	\$ -	\$ -	0.00%	0.00%	
Jul.	\$ -	\$ -	\$ -	0.00%	0.00%	
Aug.	\$ -	\$ -	\$ -	0.00%	0.00%	
Sep.	\$ -	\$ -	\$ -	0.00%	8.22%	

**NON-OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD**

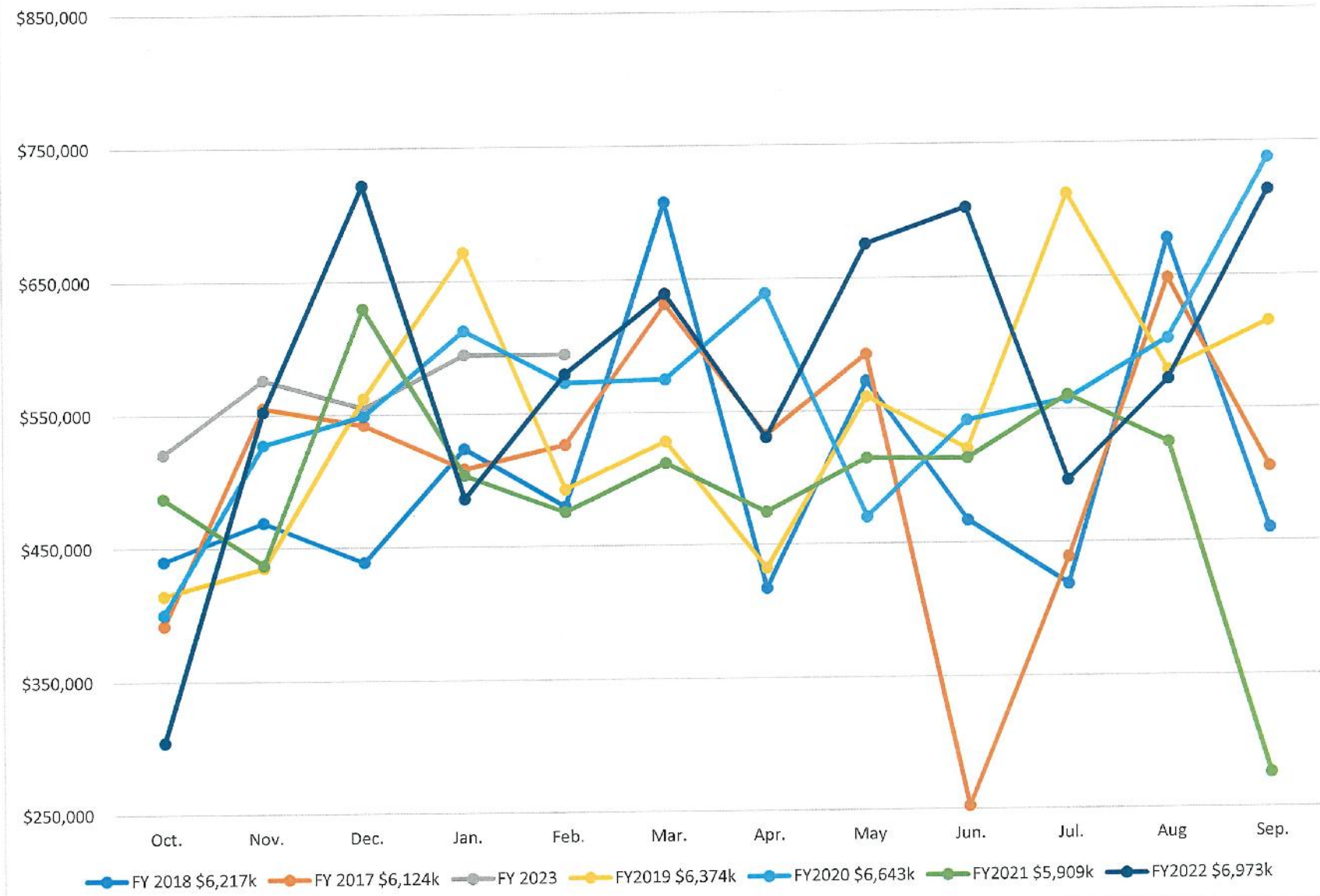
Feb. 2023 FY-23



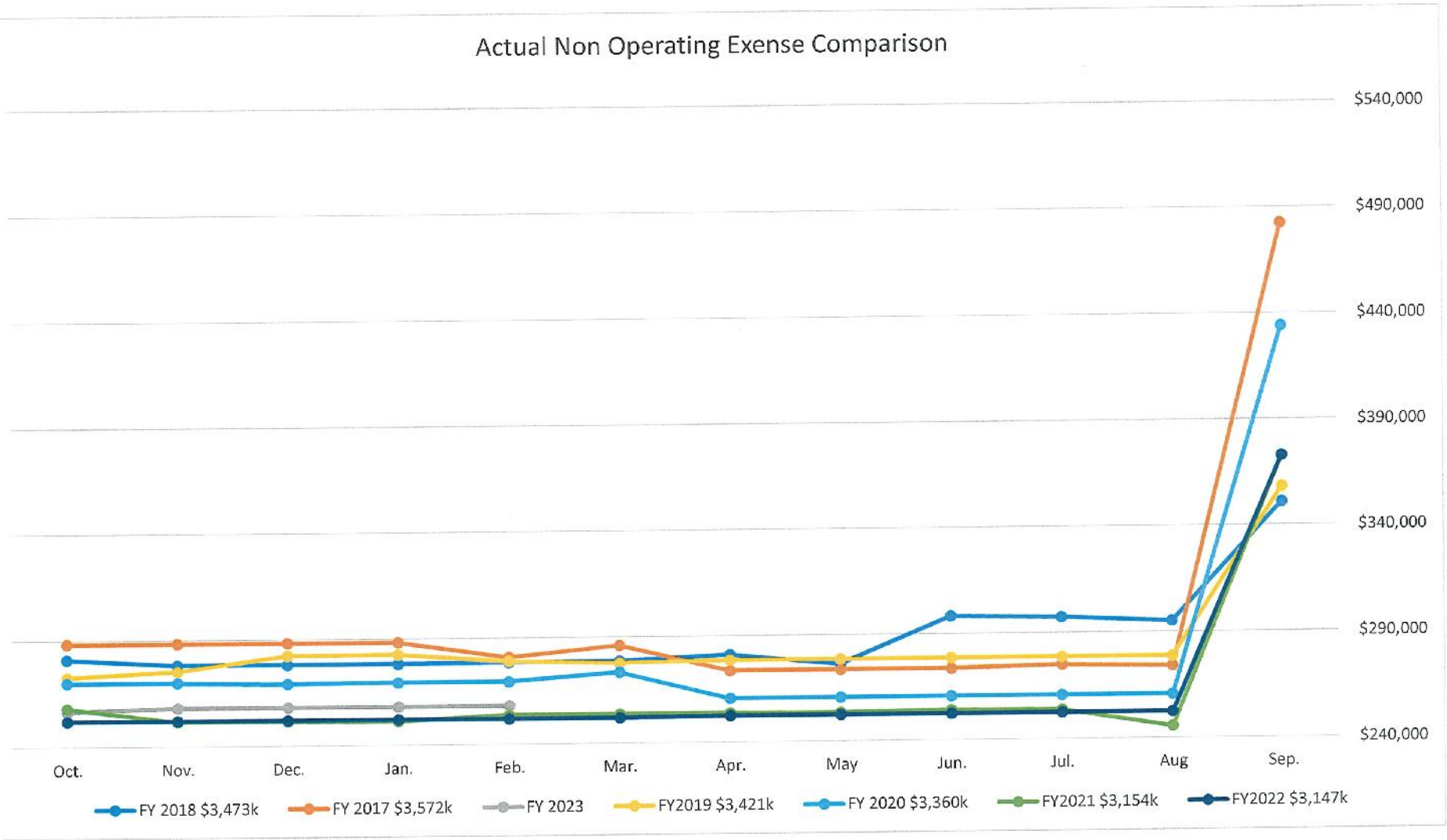
**OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD
Feb. 2023 FY-23**



Actual Operating Expense Comparison



Actual Non Operating Expense Comparison



	A	X	Z	AA	AC
88					
89	Okeechobee Utility Authority	Audit		Audit	OUA prepared
90	Statement of Cash Flows				
91	Basis of Accounting	Accrual Basis for Revenues		Accrual Basis for Revenues	Accrual Basis for Revenues
92		Accrual Basis for Expenses		Accrual Basis for Expenses	Cash Basis for Expenses
93					
94		Sept 30, 2020		Sept 30, 2021	Feb 28, 2023
95		12 Months		12 Months	5 Month
96					
97	Cash Flows from Operations				
98	Operating Income	1,053,235		2,594,121	1,201,135
99	Depreciation & Amortization	2,746,474		2,630,852	1,152,055
100	Increase (decrease) in cash from changes in accounts receivable and grants receivable	(416,787)		(528,183)	967,475
101	Increase (decrease) in cash from changes in accounts payable	(394,791)		15,521	(175,413)
102	Increase (decrease) in cash from changes in other assets	372,929		(894,977)	(232,033)
103	Increase (decrease) in cash from changes in other liabilities	(388,909)		1,091,556	326,519
104	Cash provided (used) by operations	2,972,151		4,908,890	3,239,738
105					
106	Cash Flows from Nonoperating Revenues/Expenses				
107	Fire Hydrant fees	84,401		85,215	39,620
108	Capital connection fees	97,282		230,218	30,493
109	Interest revenue	157,694		47,914	84,213
110	Debt issuance costs	(55,500)		0	0
111	Interest expense	(613,093)		(523,113)	(136,816)
112	Cash provided (used) by nonoperating activities	(329,216)		(159,766)	17,510
113					
114	Cash Flows from Capital and Financing Activities				
115	Purchase of equipment, computer hardware, & technology equipment	(342,552)		(331,835)	463,400
116	Construction in progress	(4,913,908)		(2,887,078)	(5,144,108)
117	Acquisition of land, easements and related costs	(252,195)		(34,500)	(129,038)
118	Sale of land and or equipment	8,610		1,556,403	0
119	Gain (Loss) on sale of land and equipment	2,310		37,022	3,920
120	Bond principal payments	(1,287,391)		(2,028,142)	-
121	Grant revenue & FEMA reimbursement	1,154,965		1,140,059	-
122	Capital contributions from developers	224,430		199,194	440,467
123	Cash provided (used) by capital / financing activities	(5,405,731)		(2,348,877)	(4,365,360)
124					
125	Net increase (decrease) in cash and investments	(2,762,796)		2,400,247	(1,108,112)
126	This unaudited cash flow statement is subject to adjustments.				
127	The unaudited balance sheet on pages 13 & 14 is subject to adjustments.				

OKEECHOBEE UTILITY AUTHORITY
Statement of Net Assets
February 28, 2023

ASSETS

CURRENT ASSETS

Cash and cash equivalents		\$	3,025,673.95
Unrestricted assets:			
Investments			0.00
Interest receivable			0.00
Grants receivable			
Restricted assets:			
Cash and cash equivalents			7,053,621.28
Investments			2,000,000.00
Interest receivable			9,875.69
Receivables:			
Accounts receivable			1,566,984.99
less allowance for uncollectible accounts			-116,293.16
Inventories			576,362.41
Prepaid Expenses			292,252.67
Total current assets			14,408,477.83

NONCURRENT ASSETS

Capital assets:

Land			2,906,860.90
Utility plants, buildings and equipment			108,050,922.57
			110,957,783.47
Less accumulated depreciation			-52,681,499.77
			58,276,283.70
Construction in progress			7,871,179.68
Total capital assets			66,147,463.38

Other Assets:

Net Pension Asset			1,904,107.00
-------------------	--	--	--------------

Deferred Charges:

Deferred Pension Outflows - Actuarial and Prepaid			138,282.00
Deferred loss on bond refunding, net			395,490.69
Total Deferred charges:			533,772.69

Total noncurrent assets			68,585,343.07
-------------------------	--	--	---------------

TOTAL ASSETS		\$	82,993,820.90
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LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	\$	369,531.19
Accrued expenses		5,497.49
Due to other governments		47,784.38
Bonds payable (current)		2,113,253.25
Accrued compensated absences & bonus (current)		294,395.50
Payable from restricted assets		
Accrued interest		140,041.61
Customer Deposits		709,509.74
Total current liabilities		<u>3,680,013.16</u>

NONCURRENT LIABILITIES

Long-term portion of bonds payable, net		14,809,350.65
Accrued OPEB payable		218,175.00
Net Pension Liability		0.00
Deferred Pension Inflow from Actuarial Calculation		1,641,218.00
Unearned revenues:		
Developer agreements		424,402.36
Total noncurrent liabilities		<u>17,093,146.01</u>

TOTAL LIABILITIES

		<u>20,773,159.17</u>
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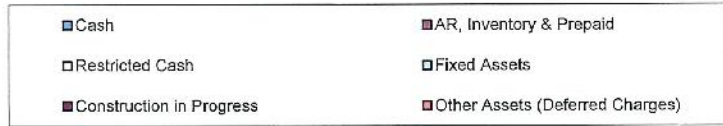
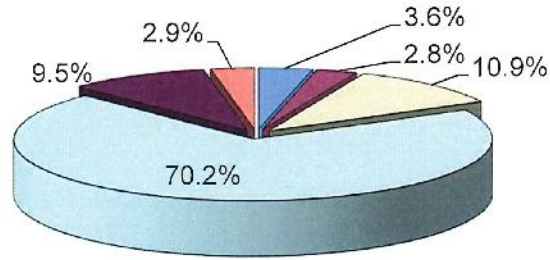
NET POSITION

Invested in capital assets, net of related debt		44,731,657.00
Restricted for capital projects		2,361,411.00
Restricted for debt service		481,018.00
Restricted for Rate Stabilization		1,339,359.00
Restricted for Pension Benefits		1,904,107.00
Unrestricted		9,708,220.96
YTD Surplus of Revenue over Expenses		1,694,888.77
Total net position		<u>62,220,661.73</u>

TOTAL LIABILITIES AND NET POSITION

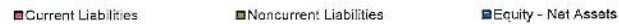
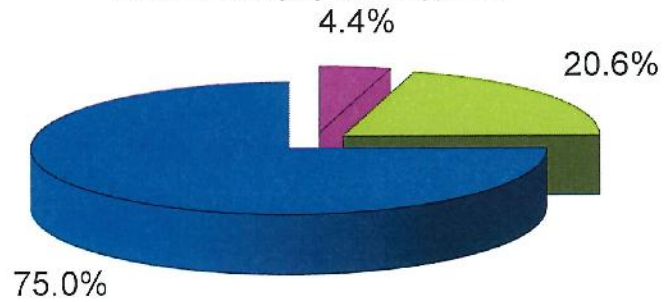
	\$	<u>82,993,820.90</u>
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Assets - February, 2023



Cash	3,025,674	3.6%
AR, Inventory & Prepaid	2,319,307	2.8%
Restricted Cash	9,063,497	10.9%
Fixed Assets	58,276,284	70.2%
Construction in Progress	7,871,180	9.5%
Other Assets (Deferred Charges)	2,437,880	2.9%
Total Assets	82,993,821	

Liabilities & Equity February, 2023



Current Liabilities	3,680,013	4.4%
Noncurrent Liabilities	17,093,146	20.6%
Equity - Net Assets	62,220,662	75.0%
Total Liab & Equity	82,993,821	

Okeechobee Utility Authority
Detail of Feb. 28, 2023 Other Operating Revenue
Data Per General Ledger Account Balances For Finance Report

Accounts included in Other Operating Revenue:	Actual Amount YTD	Amount Per Budget YTD	\$ Variance From Budget YTD
Install Fees-Water	\$ 11,602	\$ 2,771	\$ 8,831
Private Fire Protection	\$ 38,252	37,363	889
Turn on/off Fees	\$ 21,024	24,825	(3,801)
Other Revenue-Water A	\$ 5,754	6,220	(466)
Install Fees-Sewer	\$ 41,628	2,775	38,853
Kings Bay Sewer Maint. Fees	\$ 8,200	8,438	(237)
Other Revenue-Sewer B	\$ 746	862	(116)
Penalties & Late Charges	\$ 45,795	51,925	(6,129)
Gain/Loss Sale of Assets C	\$ 3,920	0	3,920
Ag Land Lease	\$ 3,505	1,465	2,040
Merchant & Misc. Revenue D	\$ 49,278	52,891	(3,613)
Totals	<u>\$ 229,704</u>	<u>\$ 189,533</u>	<u>\$ 40,171</u>

- A Other Revenue-Water includes:
 - Water service inspection fees
 - Backflow prevention fees
 - After hours charges
 - Meter relocation charges
 - Bench test charges
- B Other Revenue-Sewer includes:
 - Wastewater service line inspection fees
- C Gain/Loss on Sale of Assets
- D Miscellaneous Revenue includes:
 - Administration charges
 - Charges for damage and repair to system:
 - Parts and labor used
 - Equipment charges

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 22

MARCH 21, 2023

ORANGE LOOP WASTEWATER COLLECTION PROJECT

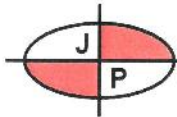
The project is complete and customers have already connected to the gravity sewer system.

The contractor has supplied the release for liens, density/compaction test reports, record drawings and final pay request. It should be noted that the contractor was late in completing the project on time with the primary delay due to delivery issues with parts or materials. The engineer has been asked to provide a letter as to the claim to support a telephone conference call.

It is the recommendation to waive late fees and to approve final payment to Go Underground Utilities in the amount of \$17,529.20.

OUA staff have received two invoices from Johnson-Prewitt & Associates, Inc. #22-6726-1 in the amount of \$9,300.00, and #22-6726-2 in the amount of \$6,726.00 for a total amount of \$16,026.00.

OUA staff recommendation is for the OUA Board to approve the invoices from Johnson-Prewitt & Associates, Inc, in the total amount of \$16,026.00



JOHNSON - PREWITT & ASSOCIATES, INC.

850 West Ventura Avenue • Post Office Box 1029 • Clewiston, FL 33440
863-983-9188 • www.johnsonprewitt.com

March 16, 2023

John F. Hayford, P.E.
Executive Director
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Re: Orange Loop Wastewater Collection Project

Dear Mr. Hayford:

The work for the Orange Loop Wastewater Collection Project has been completed by Go Underground Utilities, LLC. The project was complete and ready for connections February 15. This was beyond the final completion date specified in the contract. However, there were unexpected difficulties encountered obtaining the materials to do the work. This was not the fault of the contractor, but due to the continuing supply chain issues that are affecting most construction work.

I recommend waiving any liquidated damages for missing the completion due dates. I further recommend approval of the \$17,529.20 final payment.

Attached to this letter is the contractor's application for payment, including a release of lien. Please call if I can be of further assistance.

Sincerely,

Scott F. Jones

Attachment

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:
Okeechobee Utility Authority

PROJECT:
Orange Loop

APPLICATION #: 2
PERIOD TO: 02/28/23
PROJECT NOS:

Distribution to:

<input type="checkbox"/>	Owner
<input type="checkbox"/>	Const. Mgr
<input type="checkbox"/>	Architect
<input type="checkbox"/>	Contractor

FROM CONTRACTOR:
GO Underground Utilities
111 US 27 North
Lake Placid, FL 33852

Via Engineer
Scott Jones
850 West Ventura Ave
Clewiston, FL 33440

CONTRACT DATE:

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM-----	\$	215,684.00
2. Net change by Change Orders-----	\$	
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	215,684.00
4. TOTAL COMPLETED & STORED TO DATE-\$ (Column G on Continuation Sheet)	\$	215,684.00
5. RETAINAGE:		
a. _____ of Completed Work (Columns D+E on Continuation Sheet)	\$	
b. _____ of Stored Material (Column F on Continuation Sheet)	\$	
Total Retainage (Line 5a + 5b or Total in Column 1 of Continuation Sheet-----)	\$	
6. TOTAL EARNED LESS RETAINAGE----- (Line 4 less Line 5 Total)	\$	215,684.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)-----		
	\$	198,154.80
8. CURRENT PAYMENT DUE-----	\$	17,529.20
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

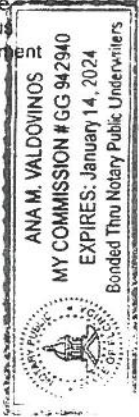
CONTRACTOR:

By: [Signature] Date: 2/28/23

State of: Florida
County of: Highlands

Subscribed and sworn to before me this 28th day of February

Notary Public: [Signature]
My Commission expires: Jan 14, 2024



CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ----- \$ 17,529.20
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

Engineer

By: [Signature] Date: 3/1/23

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CONTINUATI+A1:J840N SHEET

ATTACHMENT TO PAY APPLICATION

PROJECT:
Orange Loop

APPLICATION NUMBER: 2
 APPLICATION DATE: 02/28/23
 PERIOD TO: 28-Feb-23
 ARCHITECT'S PROJECT NO:

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G		H Balance To Finish (C - G)	I Retainage
			From Previous Application (D + E)	This Period		Total Completed And Stored To Date (D + E + F)	% (G/C)		
1	Mobilization	50,000.00	50,000.00			50,000.00	100%		
2	Sediment Barrier	3,900.00	3,900.00			3,900.00	100%		
3	Manhole	25,000.00	22,500.00	2,500.00		25,000.00	100%		
4	8" Gravity Sewer	47,600.00	43,000.00	4,600.00		47,600.00	100%		
5	Single Sewer Service	9,600.00	9,600.00			9,600.00	100%		
6	Double Sewer Service	21,000.00	21,000.00			21,000.00	100%		
7	Sewer Service Road Crossing Repair	42,000.00	42,000.00			42,000.00	100%		
8	Connect to Existing Grav Sewer Main	5,000.00	5,000.00			5,000.00	100%		
9	Sewer Road Crossing Repair	10,000.00	10,000.00			10,000.00	100%		
10	Sod	1,584.00	1,584.00			1,584.00	100%		
11									
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SUBTOTALS PAGE 2		215,684.00	208,584.00	7,100.00		215,684.00	100%		

Johnson-Prewitt & Associates, Inc.

850 W Ventura Ave
Clewiston, FL 33440
(863) 983-9188

DATE	INVOICE #
2/20/2023	22-6726-1

BILL TO
Okeechobee Utility Authority 100 SW 5th Avenue Okeechobee, Florida 34974-4221

DESCRIPTION	AMOUNT
Purchase Order Number 11162	9,300.00
Design and Permit Orange Loop Wastewater Collection System - Finalized design and Permits; Prepared Bid Documents; Bid Recommendation	
Task 1 - Complete	
Thank you for your business!	
Total	\$9,300.00

Professional fee due upon receipt of Invoice. Amounts not paid in 30 days subject to 1.5% service charge--18% Annual Rate.

Johnson-Prewitt & Associates, Inc.

850 W Ventura Ave
Clewiston, FL 33440
(863) 983-9188

DATE	INVOICE #
2/20/2023	22-6726-2

BILL TO
Okeechobee Utility Authority 100 SW 5th Avenue Okeechobee, Florida 34974-4221

DESCRIPTION	AMOUNT
Purchase Order Number 11162	6,726.00
Observe Construction; Coordination with Contractor	
Task 2 - Ongoing	
Thank you for your business!	
Total	\$6,726.00

Professional fee due upon receipt of Invoice. Amounts not paid in 30 days subject to 1.5% service charge--18% Annual Rate.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 23

MARCH 21, 2023

WALGREENS EMERGENCY MANHOLE REPLACEMENT

The eastern sanitary manhole in the Walgreens parking lot was found to have sunk by several inches. Upon inspection, several leaks were found that were washing in sand, causing voids. These voids allowed the manhole to sink.

This was considered an emergency due to the trip and fall hazard, or worse, complete collapse of the sanitary sewer system. Quotes were requested from various contractors and were instructed that this work needed to be accomplished as soon as possible (Hinterland, PRP, Go Underground and Felix). Out of the four contractors contacted, only one supplied a quote.

OUA staff issued the purchase order to PRP Construction for \$37,787.00.

Staff is requesting approval of the expense.



PURCHASE ORDER

No. 0000011428

VENDOR:

PRP CONSTRUCTION GROUP, LLC
 8300 SW SPRINGHAVEN AVE
 INDIANTOWN, FL 34956

SHIP TO:

OUA-Main Office
 Okeechobee Utility Authority
 100 SW 5th Avenue
 Okeechobee, FL 34974-4221

BILL TO:

OUA
 Okeechobee Utility Authority
 100 SW 5th Ave
 Okeechobee, FL 34974-4221

VENDOR NO.	VENDOR PHONE NUMBER	TERMS	DATE	REQUIRED DELIVERY DATE			
PRPCONST	(772) 597-6923	0	03/01/2023				
SHIPPING INSTRUCTIONS							
Emergency PO; existing manhole has internal leak, and is causing a sinkhole in parking lot							
ITEM	QTY	U/M	DESCRIPTION/TASK	PRD CODE	ACCOUNT	UNIT PRICE	AMOUNT
1	0.00		Repairs & replacement of failing sanitary manhole at Walgreens		401-0-164-9000-000	37,787.00	37,787.00

SUBTOTAL: 37,787.00
 TAX: 0.00
 SHIPPING: 0.00

TOTAL: 37,787.00

TAXABLE: No
 CONFIRMING:


 AUTHORIZED SIGNATURE

IMPORTANT: OUR ORDER NUMBER MUST APPEAR ON EVERY INVOICE AND PACKAGE

This order is given upon the representation and guaranty of the manufacturer or seller that no breach of any State or Federal Law or Regulation has occurred in connection with the manufacturing, processing, branding, labeling or transportation of the merchandise herein mentioned. If such breach occurs or is charged by any legally constituted State or Federal authority, The buyer shall be entitled to rescind the order and return the unused merchandise and shall also be held harmless by the manufacturer or seller against any penalty incurred and/or the cost of defense of any proceeding designed to penalize the buyer therefore.



PRP CONSTRUCTION

8300 SW SPRINGHAVEN AVE
INDIANTOWN, FL 34956

Contact: **Ronnie LaRowe**
Phone:
Email

Quote To: Walgreens

Job Name: Walgreens - Replace Sanitary Manhole

Phone:

Date of Plans:

Email:

Revision Date:

Quote Date: 25 Jan. 23

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
100	MOBILIZATION	1.00	LS	6,500.00	6,500.00
101	PERMITS	1.00	LS	850.00	850.00
102	MAINTENANCE OF TRAFFIC	1.00	LS	650.00	650.00
120	SAWCUT/REMOVE EXISTING ASPHALT	20.00	SY	65.50	1,310.00
130	BY-PASS PUMPING (2 LOCATIONS)	1.00	LS	8,875.00	8,875.00
132	PUMP OUT/ PLUG EXISTING SANITARY MANHOLES	2.00	EA	2,250.00	4,500.00
140	REMOVE EXISTING SANITARY MANHOLE	1.00	EA	1,975.00	1,975.00
150	SANITARY MANHOLE	1.00	EA	8,587.00	8,587.00
151	CONNECT TO EXISTING SANITARY LINE	1.00	LS	1,120.00	1,120.00
152	STABILIZED SUBGRADE	16.00	CY	65.00	1,040.00
154	BASEROCK, 12"	20.00	SY	25.50	510.00
160	ASPHALT, 2" THICK, SP-9.5	20.00	SY	93.50	1,870.00

GRAND TOTAL

\$37,787.00

NOTES:

** Due to the current status of the economy and events worldwide, PRP Construction is unable to guarantee the product availability or lock in the product pricing within this quote. Product availability and pricing may need to be adjusted at the time of delivery. **

If the foregoing meets with your acceptance, kindly sign and return this proposal. Upon its' receipt is understood and the foregoing will constitute the full and complete agreement between us.

This proposal expires sixty (60) days from the date hereof, but may be accepted at any later date at the sole option of PRP Construction Group,

ACCEPTED:

Respectfully Submitted: Peggy Sheltra

Ocala Utility Authority
(Firm Name)

PRP Construction Group, LLC

[Signature]
(Signature)

(Date) *3-1-2023*

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 24

MARCH 21, 2023

PROJECT DETAIL

Please find attached an updated project detail showing how OUA, state and federal funds are applied to various OUA projects.

Some of these projects have been bid and are under construction. Others show only estimated pricing.

The individual pricing will change with time.

This is an informational item for discussion purposes.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 25

MARCH 21, 2023

SWTP GWTP ALUMINUM REPAIRS

During Hurricane Ian, the surface water treatment plant and ground water treatment plant sustained some damage to various aluminum structures/soffits/eaves. Initial efforts went in to documenting the damage and then to clean up. This was followed by a lengthy process to document the damage through State/Federal agencies such as FDEMS & FEMA while at the same time involving the OUA insurance carrier.

OUA staff during this period contacted various contractors and requested site visits and quotes for repairs. Contractors contacted were: Hamco, BTC Builders, Okeechobee Aluminum, Discount Aluminum Construction, Lee Aluminum and Construction, Coastal Aluminum Construction, Stones Aluminum and All Quality Construction and Aluminum.

While some called back and even fewer came to look at the work, only Hamco made site visits and provided a written quote for each site. Please see attached Hamco quotes.

At this time, the OUA has been given the authorization to make repairs.

OUA staff would request and recommend that the OUA Board approve a Purchase Order for Hamco Construction LLC in the amount of \$68,175 to make repairs at the surface water treatment plant and the ground water treatment plant.

After Action Report

"Hamco Construction LLC."

CGC# 1511081

1210 SW 2nd Ave Okeechobee Florida 34974

Sales Rep (863) 634-8980

28 Oct 2022

To: Okeechobee Utility Auth
371 Hwy 78 W
Okeechobee FL. 34974

From: Hamco Construction
1210 SW 2nd Ave ... Okeechobee FL. 34974
(863) 634-8980

Subject: Repair Cost for Damage Repair from Hurricane Ian

Scope of Work:

1. Repair 12ft of Metal Vented Soffit, and 24ft Alum Fascia
2. Price Includes Labor and Material

Total \$ 600.00

Thank You for Choosing Hamco Construction for all your Building Needs

Darrel Hampton
Owner/President
Hamco Construction.
(863) 634-7363

Sam Vuleta
Sales and Estimating
(863) 634-8980





1. Remove 24ft of Metal Siding from side walls and roof/Frame
2. Remove OSB Backing... Prep-Site for Rebuild
3. Build New Side Wall 2x6 Studs, Install 2x8 Plywood & R-13 Insulation
4. Install Tyvek Weather barrier and New Metal Siding and Trim
5. Price Includes Permits and Engineering

Total \$ 2,500.00

Thank You for Choosing Hamco Construction for all your Building Needs

Sam Vuleta
Sales and Marketing
(863) 634-7383

Hamco Construction
Owner/President
Darel Hampton
(863) 634-7383

After Action Report

"Hamco Construction LLC."

CGC# 1511081

1210 SW 2nd Ave Okeechobee Florida 34974

Sales Rep (863) 634-8980

28 Oct 2022

To: Okeechobee Utility Auth
371 Hwy 78 W
Okeechobee FL. 34974

From: Hamco Construction
1210 SW 2nd Ave ... Okeechobee FL. 34974
(863) 634-8980

Subject: Repair Cost for Damage Repair from Hurricane Ian

Scope of Work: Photo #2

1. Remove 24ft of Metal Siding from Side Walls and Rotted Wood/Frame
2. Remove OSB Backing... Prep-Site for Rebuild
3. Build New Side Wall 2X6 Studs, Install 5/8 Plywood & R-13 Insulation
4. Install Tyvek Weather barrier and New Metal Siding and Trim
5. Price Includes Permits and Engineering

Total \$ 5,600.00

Thank You for Choosing Hamco Construction for all your Building Needs

Darrel Hampton
Owner/President
Hamco Construction.
(863) 634-7363

Sam Vuleta
Sales and Estimating
(863) 634-8980





1. Remove 24ft of Metal Siding from side walls and roofline
2. Remove OSB Backing... Prep-Site for Rebuild
3. Build New Side Wall 2x6 Studs, Install 5/8 Plywood & R-13 Insulation
4. Install Tyvek Weather barrier and New Metal Siding and Trim
5. Price includes Permits and Engineering

Total \$ 2,400.00

Thank You for Choosing Hamco Construction for all your Building Needs.

Sam Vuleta
Sales and Estimating
(863) 634-7363

Barclay Hampton
General President
Hamco Construction
(863) 634-7363

After Action Report

"Hamco Construction LLC."

CGC# 1511081

1210 SW 2nd Ave Okeechobee Florida 34974

Sales Rep (863) 634-8980

28 Oct 2022

To: Okeechobee Utility Auth
371 Hwy 78 W
Okeechobee FL. 34974

From: Hamco Construction
1210 SW 2nd Ave ... Okeechobee FL. 34974
(863) 634-8980

Subject: Repair Cost for Damage Repair from Hurricane Ian

Scope of Work: Photo #3

1. Prep and Clear 13X15 for New Alum Patio Over
2. Install 3X3 Posts, Isolated Footers (If Needed)
3. Install 3inch Header, 2X6 Patio Beam, and "Y" Bracing
4. Install 3inch Alum Riser Pans and Roll Form Gutters W/ Down Spout
5. Price Includes Permits and Engineering

Total \$ 7,775.00

Thank You for Choosing Hamco Construction for all your Building Needs

Darrel Hampton
Owner/President
Hamco Construction.
(863) 634-7363

Sam Vuleta
Sales and Estimating
(863) 634-8980





Total \$ 2,732.00

Thank you for Choosing Harbor Construction for all your Building Needs

Garrett Veltrop
Sales and Estimating
(888) 631-4360

Garrett Veltrop
Sales and Estimating
(888) 631-4360

After Action Report

"Hamco Construction LLC."

CGC# 1511081

1210 SW 2nd Ave Okeechobee Florida 34974

Sales Rep (863) 634-8980

28 Oct 2022

To: Okeechobee Utility Auth
371 Hwy 78 W
Okeechobee FL. 34974

From: Hamco Construction
1210 SW 2nd Ave ... Okeechobee FL. 34974
(863) 634-8980

Subject: Repair Cost for Damage Repair from Hurricane Ian

Scope of Work: Photo #4

1. Prep and Remove Damaged Material
2. Install 3inch (2) Alum Riser Pans and Roll Form Valance
3. Install New Gutter W/ Down Spout
4. Price Includes Permits and Engineering (If Needed)

Total \$ 1,300.00

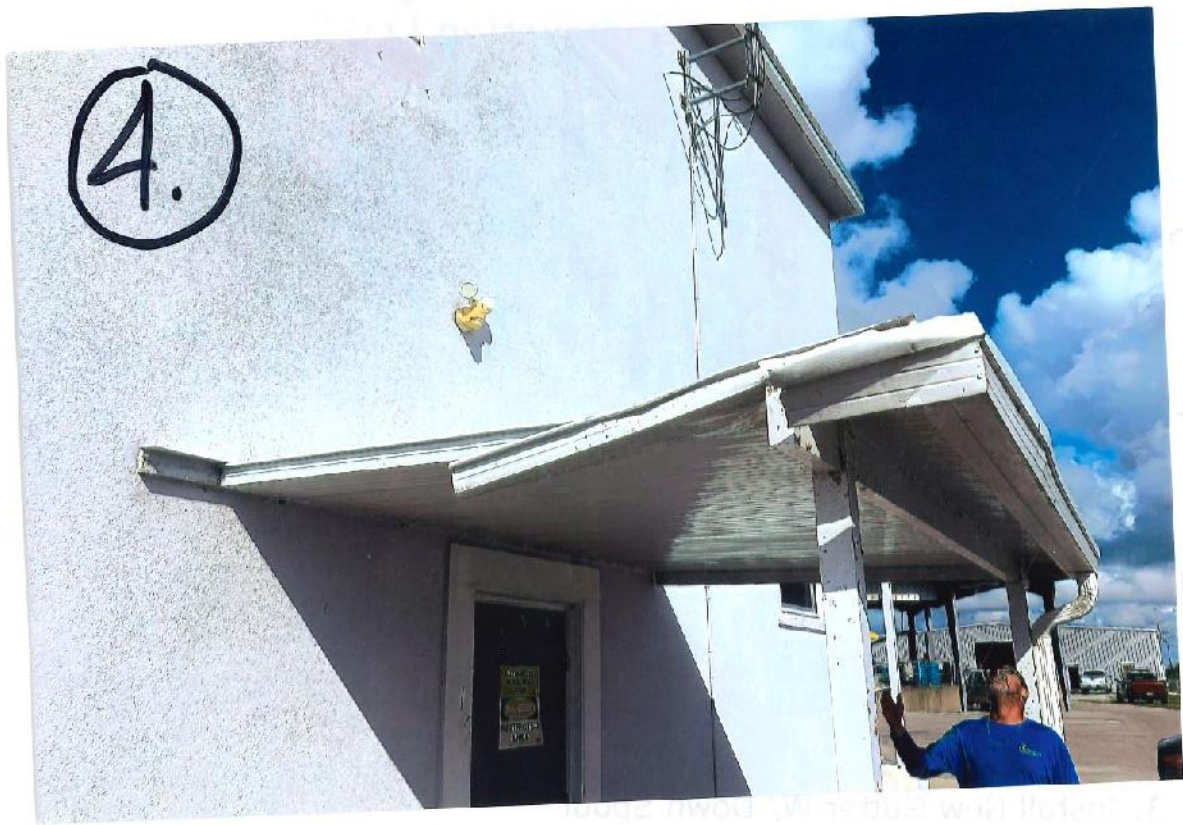
Thank You for Choosing Hamco Construction for all your Building Needs

Darrel Hampton
Owner/President
Hamco Construction.
(863) 634-7363

Sam Vuleta
Sales and Estimating
(863) 634-8980



After Action Report



1. Install new gutter w/ down spout
2. Free includes permits and engineering (if needed)

Total \$ 1,300.00

I thank you for choosing Home Construction for all your future projects

Sam Valdez
Sales and Estimating
(863) 634-8890

Daniel Hamilton
Customer Service
Home Construction
(863) 634-7343

After Action Report

"Hamco Construction LLC."

CGC# 1511081

1210 SW 2nd Ave Okeechobee Florida 34974

Sales Rep (863) 634-8980

28 Oct 2022

To: Okeechobee Utility Auth
371 Hwy 78 W
Okeechobee FL. 34974

From: Hamco Construction
1210 SW 2nd Ave ... Okeechobee FL. 34974
(863) 634-8980

Subject: Repair Cost for Damage Repair from Hurricane Ian

Scope of Work: Photo #3

1. Prep and Clear for Alum Patio Screen Room
2. Pull Side Wall Out and Re-Secure
3. Install New 3inch Riser Roof Pans (2)
4. Install New Valance and Re-Screen Missing Wall and Door Panels
5. Price Includes Permits and Engineering (If Needed)

Total \$ 1,902.00

Thank You for Choosing Hamco Construction for all your Building Needs

Darrel Hampton
Owner/President
Hamco Construction.
(863) 634-7363

Sam Vuleta
Sales and Estimating
(863) 634-8980



After Action Report



1. Install New Volcano and Re-Screen Missing Wall and Door Panels
2. Price (includes permits and Engineering if needed)

Total \$ 1,902.00

Thank you for choosing Harbor Construction for all your building needs.

Sam Volots
Sales & Estimating
(907) 234-8980

Garret Heston
Construction
(907) 694-7305

After Action Report

"Hamco Construction LLC."

CGC# 1511081

1210 SW 2nd Ave Okeechobee Florida 34974

Sales Rep (863) 634-8980

28 Oct 2022

To: Okeechobee Utility Auth
371 Hwy 78 W
Okeechobee FL. 34974

From: Hamco Construction
1210 SW 2nd Ave ... Okeechobee FL. 34974
(863) 634-8980

Subject: Repair Cost for Damage Repair from Hurricane Ian

Scope of Work: Photo #6

Re-Construct Entire Structure Stronger Than Alum

1. Prep Site, Dig Footers, Concrete and #5 Re-Bar...
2. NOTE: (**Wood Marina Grade Wood, Salt Water Treated**)
3. Install 6X6 Post, Cross Member Support & 2X8 Band Boards
4. Install 3inch Riser Pans and 3inch Header
5. Price Includes Permits and Engineering

Total \$ 8,976.00

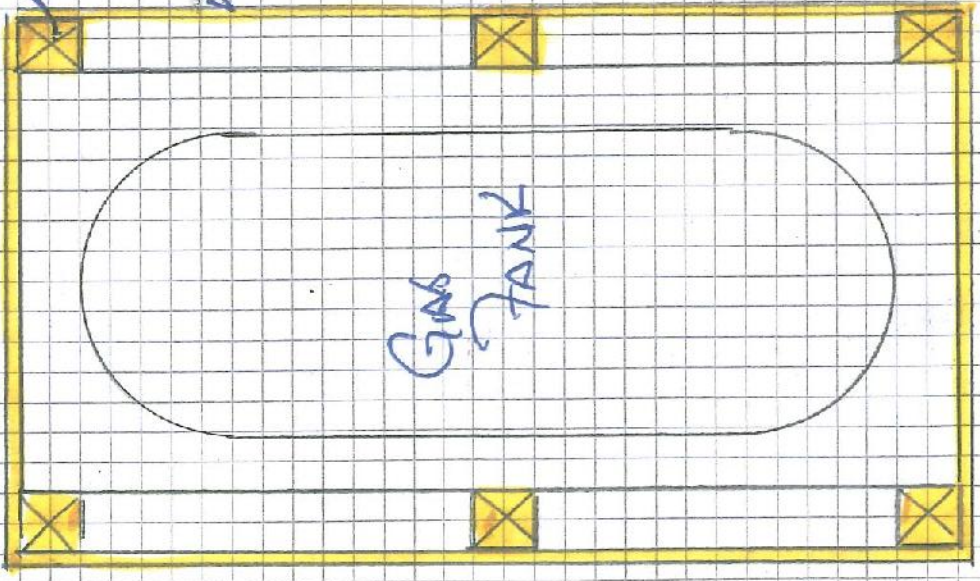
Thank You for Choosing Hamco Construction for all your Building Needs

Darrel Hampton
Owner/President
Hamco Construction.
(863) 634-7363

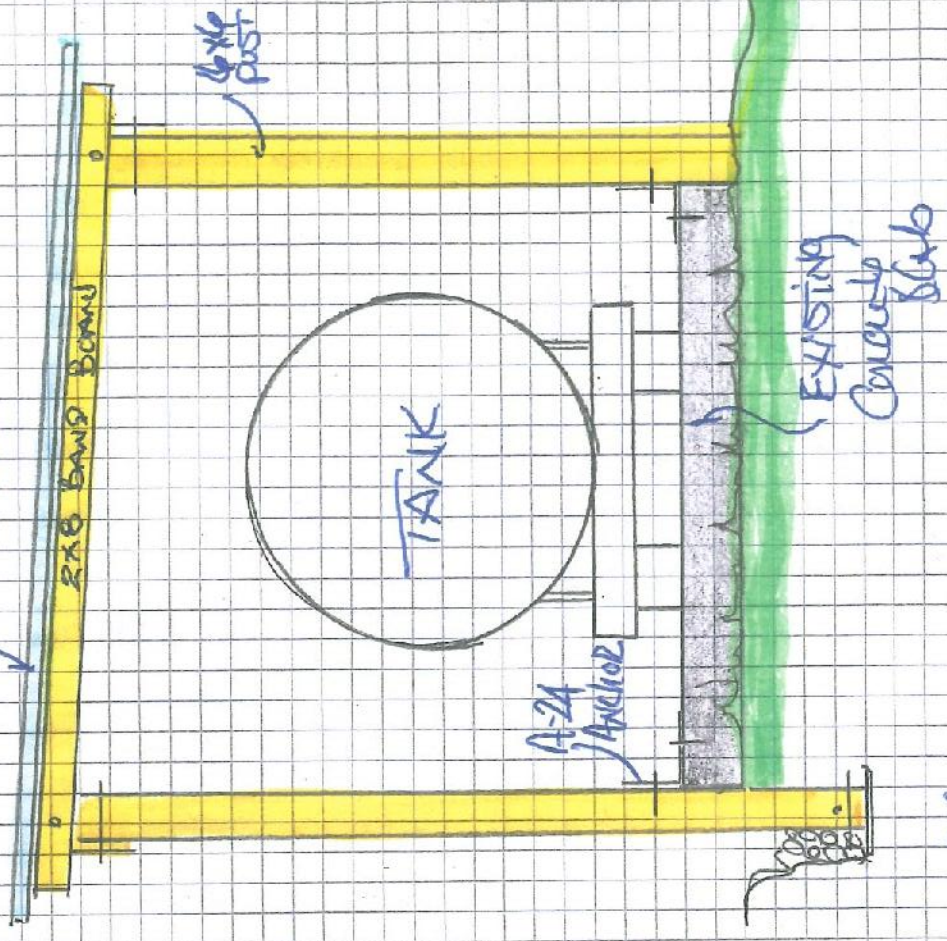
Sam Vuleta
Sales and Estimating
(863) 634-8980



1/2" x 1/2" Post
2x8 BAND BOARD



3" Plyer
Panel Roof



Isolate footer

After Action Report



1. Prep Site 10' Footers Concrete and #5 Re-Bar
2. POLE: Wood Main (Grade Wood, Salt Water Treated)
3. Install 10' X 10' Cast Member Support & 2X4 Band Boards
4. Install Anchor Bolts and Pitch Header
5. Install Tank on Pallets and Engineering

Total 2,875.00

The project is complete. HAMCO Construction for all your Building needs.

Sam Velez
 Site and Estimating
 (803) 834-8100

Daniel Hamston
 General Resident
 HAMCO Construction
 (803) 834-7363

After Action Report

"Hamco Construction LLC."

CGC# 1511081

1210 SW 2nd Ave Okeechobee Florida 34974

Sales Rep (863) 634-8980

28 Oct 2022

To: Okeechobee Utility Auth
371 Hwy 78 W
Okeechobee FL. 34974

From: Hamco Construction
1210 SW 2nd Ave ... Okeechobee FL. 34974
(863) 634-8980

Subject: Repair Cost for Damage Repair from Hurricane Ian

Scope of Work: Photo #7

1. Acquire all Engineering, Drawing and Permits needed
2. Prep Site and Secure Lifting Equipment and Safety Gear
3. Install 3X3 Posts, Along Concrete Block
4. Install 3inch Header, 2X9 Patio Beam and "Y" Bracing
5. Install 3inch Alum Riser Pans (Roof) and Front Cover

Total \$ 33,680.00

Thank You for Choosing Hamco Construction for all your Building Needs

Dakota Hampton
V-President
Hamco Construction.
(541) 733-9456

Sam Vuleta
Sales and Estimating
(863) 634-8980





Scope of Work: Photo #7

1. Acquire all Engineering, Drawing and Permits needed
2. Prep Site and Secure Lifting Equipment and Safety Gear
3. Install 3X3 Posts Along Concrete Block





- 1. Acquire all Engineering, Drawing and Permits needed
- 2. Prep Site and Secure Lifting Equipment and Safety Gear
- 3. Install 2X2 Posts, Wind Concrete Block
- 4. Install Jack Header, 2X4 Floor Beam and "Y" Bracing
- 5. Install Block Alum Raiser Pans (Roof) and Front Cover



After Action Report Hamco Construction

Construction LLC.

CGC# 1511081
Address 1210 SW 2nd Ave
Okeechobee Florida 34974
23 Feb 2023

To: Okeechobee Utility Auth
371 Hwy 78 W
Okeechobee FL. 34974

From: Hamco Construction
1210 SW 2nd Ave. ... Okeechobee FL. 34974
(863) 634-8980

Subject: Repair Cost for Damage Repair from Hurricane Ian

Scope of Work:

1. Acquire all Engineering, Drawings and Permits needed.
2. Prep Site, Remove and Demo Current Cover
3. Install 6X6 Wooden Post (Marina Grade, Salt Water Treated)
4. Install 2X8 Wooden Edge Beam, Bolts W/Washers, and Nuts.
5. Install 3inch Insulated Roof Panels and 3inch Header.

Total \$ 8,342.00

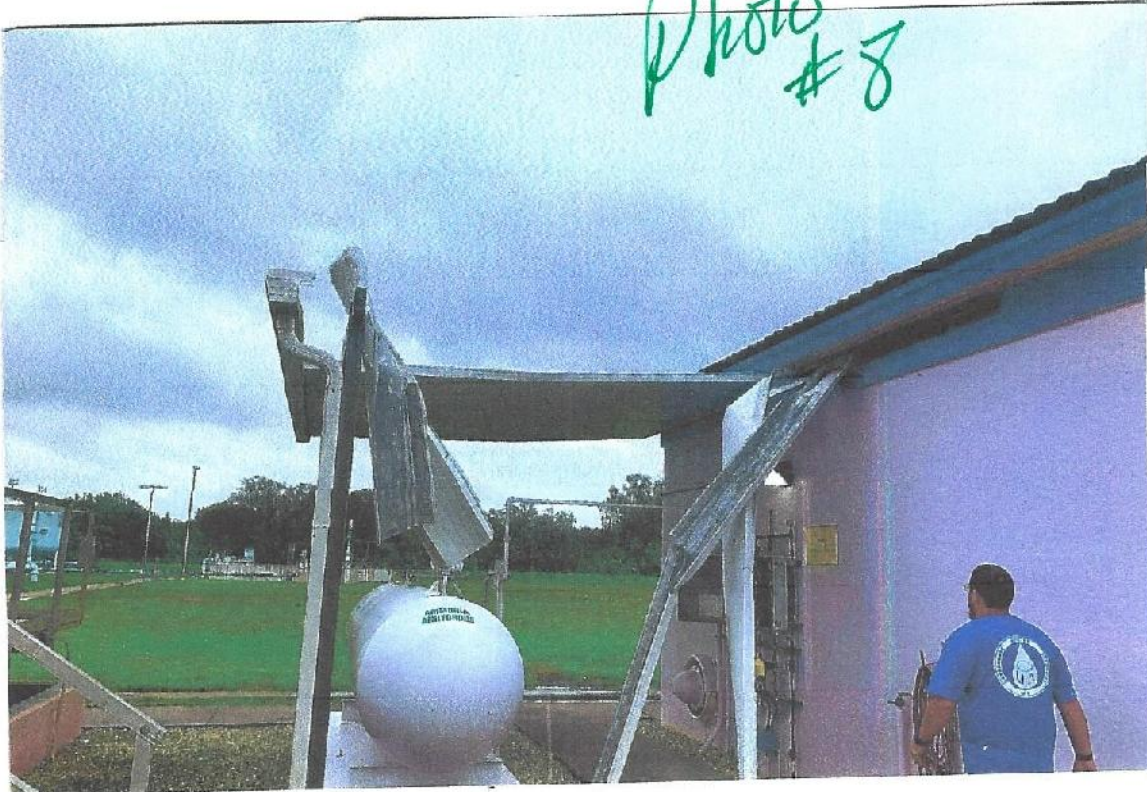
NOTE: Each change order will automatically have a \$200.00 change and all material and labor will be paid for in advance before work continues.

Thank You for Choosing Hamco Construction for all your Building Needs

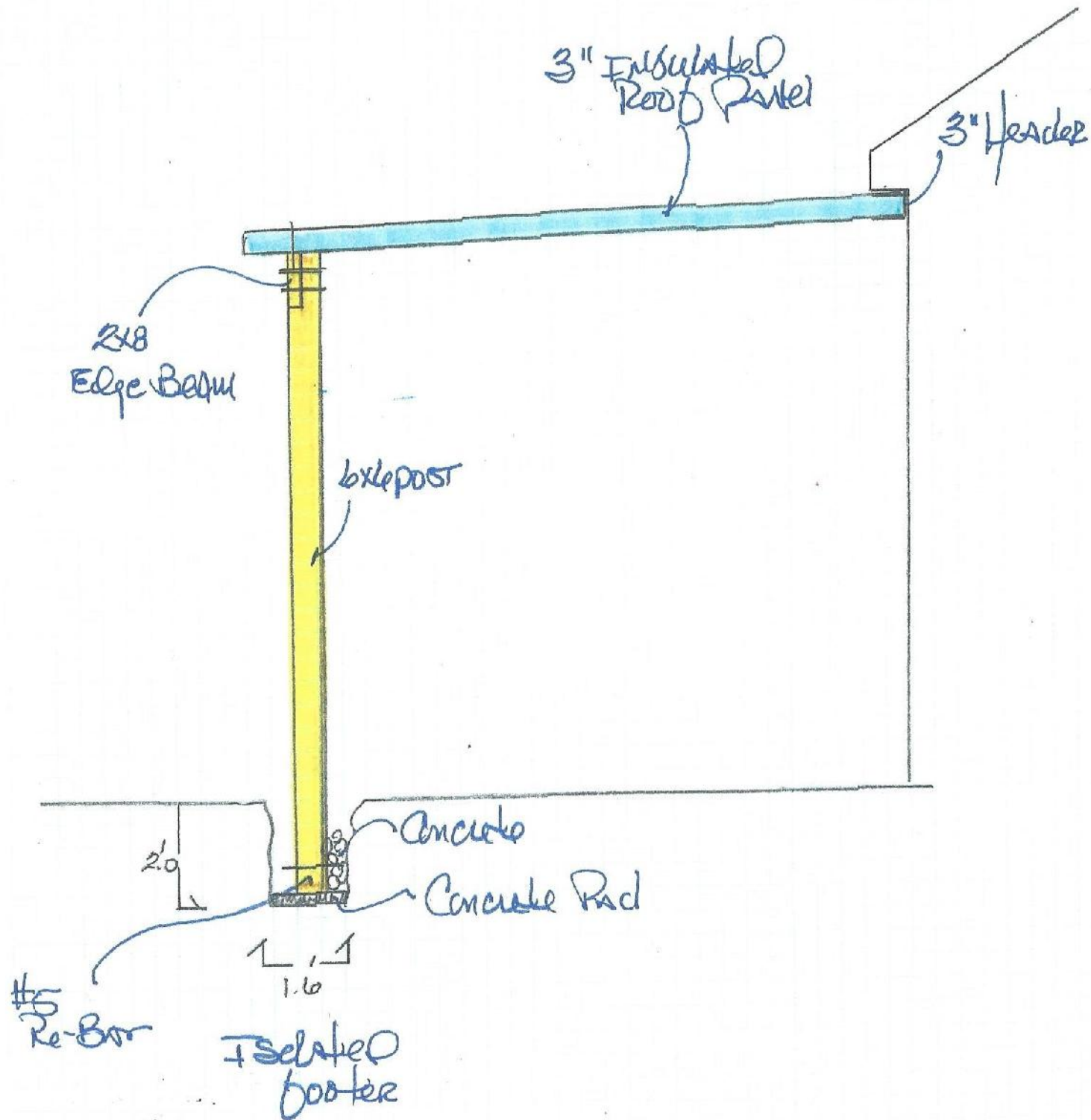
Dakota Hampton
V-President Hamco Construction
(541) 733-9456

GWTP upgrade
to NH₃ Structure

Photo # 8



up grade from Alum
to Wood structure.



OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 26

MARCH 21, 2023

SALARY CONSIDERATIONS

As a follow up to an agenda item from last month concerning OUA Salary Survey:

- A request was made concerning the use of the OUA uniform allowance (\$300 per year per employee). Please see attached sheet listing by department or employee the annual charges for the last few years. If the total was over \$300.00, then the employee paid the difference.
- Two more employees have left the OUA, one employee had approximately 13 months on the job and took a job that was closer to home. The other employee has approximately 17 years at the OUA and the employee is moving out of state. Bottom line, the OUA has lost two additional employees.
- Employee termination for the last several years is attached for review.
- Attached for review and discussion is the draft RFP for consultants to submit on the 2023 Employee Classification and Compensation Survey
- Attached for review is a comparison of health insurance choices by employees and associated sheet showing the monthly cost.

As mentioned previously, the OUA has been proactive this fiscal year by doubling the Christmas Bonus and increasing all wages by \$2.00 per hour. There are three more \$1.00 per hour wage increases proposed over the next few years to stay ahead of the mandated minimum wage increases planned by the State of Florida.

At the February meeting the OUA Board had options for consideration of raising wages by (\$1 - \$2.00 per hour), raising the \$750.00 per month insurance stipend (\$900- \$1,100.00 per month) or converting annual leave to paid time off. Since that time, two other suggestions were made to raise the annual uniform allowance from \$300 per employee to something greater, say \$450 per person and to include the purchase of safety footwear along with the existing shirts and pants/trousers that an employee can purchase.

As a reminder, for each \$1.00 per hour wage increase results in an approximate \$155,000 annual expense to the budget.

Additionally, for each \$50 increase to the monthly insurance stipend results in an annual budget increase of \$31,200. So, increasing the stipend to \$1,100 could have an annual budget impact of \$218,400. An employee monthly insurance is fixed until October 1st unless there is a qualifying event. During the enrollment period (usually August time frame), employees can make changes to their plans. So, making changes to the stipend now is not expected to have the full \$31,200 impact until September at the earliest.

Any changes now were not considered for the creation or adoption of the FY23 budget.

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial statements. This includes not only sales and purchases but also expenses and income. The document provides a detailed list of items that should be tracked, such as inventory levels, accounts receivable, and accounts payable. It also outlines the proper procedures for recording these transactions, including the use of double-entry bookkeeping and the importance of regular reconciliations.

The second part of the document focuses on the analysis of the recorded data. It explains how to calculate key financial ratios and metrics, such as the gross profit margin, operating profit margin, and return on investment. These calculations are essential for understanding the company's financial performance and identifying areas for improvement. The document also discusses the importance of comparing the company's performance to industry benchmarks and providing a clear explanation of any significant variances.

The final part of the document provides a summary of the findings and offers recommendations for future actions. It stresses the need for ongoing monitoring and reporting to ensure that the company remains on track with its financial goals. The document concludes by emphasizing the value of transparency and accountability in financial reporting and the role of management in ensuring the accuracy and reliability of the information provided.

Employee Name	Dept	Uniform Allowance Used in Year That Ends During:				Average
		FY22	FY21	FY20	FY19	
Not tracked individually (13 employees)	Administration	\$ 1,045.70	\$ 744.62	\$ 928.32	\$ 801.42	\$ 880.02
Manson, Jess	Maintenance	\$ 255.92	\$ 307.78	\$ 258.30	\$ 295.50	\$ 279.38
Alderman, David	Maintenance	\$ 261.33	\$ 291.70	\$ 158.43	\$ 369.68	\$ 270.29
Arnold, Rodney	Maintenance	\$ 298.79	\$ 256.75	\$ 290.20	\$ 309.80	\$ 288.89
Baugh, Travis	Maintenance	\$ 194.71	\$ 140.90	\$ 353.01	\$ 306.80	\$ 248.86
Bottari, Crispin	Maintenance	\$ 303.52	\$ 186.20	N/A	N/A	\$ 244.86
Castillo, Josue	Maintenance	\$ 272.05	\$ 186.60	\$ 222.10	\$ 205.49	\$ 221.56
Freeman, Keith	Maintenance	N/A	N/A	N/A	N/A	\$ -
Jackson, Paul	Maintenance	\$ 294.45	\$ 181.88	\$ 136.55	\$ 72.25	\$ 171.28
Johnson, Marshall	Maintenance	N/A	N/A	N/A	N/A	\$ -
Jolly, Cody	Maintenance	\$ 163.14	\$ 135.32	\$ 163.34	\$ 136.69	\$ 149.62
Mehrer, Clint	Maintenance	\$ 128.25	\$ 57.80	\$ 57.80	\$ 63.64	\$ 76.87
Padgett, Vince	Maintenance	\$ 238.58	\$ -	\$ 191.80	\$ 256.20	\$ 171.65
Romain, Francis	Maintenance	\$ 271.71	\$ 306.87	\$ 299.50	\$ 293.01	\$ 292.77
Santiago, Jose	Maintenance	\$ 266.71	\$ 193.73	\$ 291.60	\$ 277.53	\$ 257.39
Vick, Brian	Maintenance	\$ 231.26	\$ 305.43	\$ 261.30	\$ -	\$ 199.50
Weeks, Chris	Maintenance	\$ 300.00	\$ 300.00	\$ 298.30	\$ 279.25	\$ 294.39
Wilson, Rhett	Maintenance	N/A	N/A	N/A	N/A	\$ -
Woodham, John	Maintenance	\$ 216.00	N/A	N/A	N/A	\$ 216.00
Yates, Joe	Maintenance	\$ 294.80	\$ 288.20	N/A	N/A	\$ 291.50
Silvas, Drew	Meter Reader	\$ 130.85	\$ 260.70	\$ 86.90	\$ -	\$ 119.61
Bostick, David	Meter Reader	N/A	N/A	N/A	N/A	\$ -
Burkes, Ben	Meter Reader	\$ 260.15	\$ 111.80	\$ 145.30	\$ 67.48	\$ 146.18
Rogers, Kevin	SWTP	\$ 210.64	\$ 187.28	\$ 293.01	\$ 48.00	\$ 184.73
Anderson, Patrick	SWTP	\$ -	\$ -	\$ 69.55	\$ 69.55	\$ 34.78
Garcia, Anthony	SWTP	N/A	N/A	N/A	N/A	\$ -
Marrero, Raul	SWTP	\$ -	\$ 113.80	\$ 101.86	N/A	\$ 71.89
Sarros, Kenny	SWTP	\$ 267.92	\$ 257.76	\$ -	\$ 175.80	\$ 175.37
Vega, Chone	SWTP	N/A	N/A	N/A	N/A	\$ -
Vinson, Rickey	SWTP	\$ 252.76	\$ 225.76	\$ 201.81	\$ -	\$ 170.08
Gamiotea, Jamie	WWTP	\$ -	\$ -	\$ -	\$ 176.36	\$ 44.09
Collins, Bobby	WWTP	\$ 330.27	\$ 253.15	\$ 324.60	N/A	\$ 302.67
Cook, Tracy	WWTP	\$ 143.84	\$ -	\$ 139.58	\$ 202.00	\$ 121.36
Hardman, Will	WWTP	\$ 285.43	\$ 110.85	\$ 260.50	N/A	\$ 218.93
Jenkins, Josh	WWTP	\$ 258.65	\$ 269.76	\$ 337.20	\$ 292.60	\$ 289.55
McQueen, Erick	WWTP	N/A	N/A	N/A	N/A	\$ -
Stratton, James	WWTP	\$ 286.65	\$ 257.70	\$ 73.02	\$ 204.75	\$ 205.53

With the exception of Administration, uniform allowances are individually tracked based on one full year that begins on the employee's hire date each year. Typically, administrative employees are allowed up to 4 OUA logo shirts per year, without names embroidered or printed on them.

The first part of the document discusses the importance of maintaining accurate records in a laboratory setting. It emphasizes the need for clear labeling and consistent data entry to ensure the reliability of experimental results. The text also touches upon the ethical considerations of data handling and the responsibilities of researchers in their respective fields.

In the second section, the author delves into the technical aspects of the research, detailing the methodologies used and the challenges encountered during the process. This section is particularly detailed, providing a step-by-step breakdown of the experimental procedures and the analysis of the resulting data. The author highlights the significance of these findings and their potential applications in the broader scientific community.

The final part of the document concludes with a summary of the key findings and a reflection on the overall impact of the study. The author expresses their gratitude to the funding agencies and colleagues who supported the research. The document is signed off with the author's name and contact information, along with a date and location.

Employee Term Report

Pay Group(s) YUX

Start Date: 03/01/2020

End Date: 03/15/2023

54 # of employees on 3/1/20

54 # of employees on 3/15/23

54 Average # of employees

Terminated Employees:

Hire Date	Termination	Employee Name	HR Action
08/17/2016	02/16/2021	Arana,Alfonso (YUX/000280)	Invol - Violation of rules or polic
01/31/2022	05/09/2022	Austin,Michael (YUX/000328)	Invol - Unsatisfactory Performance
07/29/2011	12/20/2022	Bemenderfer,Taylor (YUX/000249)	Vol - Voluntary Retirement
10/08/2018	08/11/2022	Bobst,Lucis E (YUX/000299)	Vol - To Accept Other Work
04/01/2019	08/15/2021	Bowers,Peyton W (YUX/000303)	Vol - Relocation to Another City
06/14/2016	05/26/2022	Boyer,Randall Scott (YUX/000246)	Vol - To Accept Other Work
07/01/2019	09/29/2020	Brazil,Justin N (YUX/000304)	Invol - Violation of rules or polic
07/11/2022	09/15/2022	Breaux,Austin (YUX/000339)	Vol - Dissat with job responsibil
01/06/2020	06/12/2020	Busbin,Zachary W (YUX/000311)	Vol - Dissat with job responsibil
07/01/2022	12/26/2022	Butts,Colton (YUX/000338)	Invol - Unsatisfactory Performance
11/21/2022	01/11/2023	Cox,Erick (YUX/000343)	Vol - Dissat with job responsibil
10/01/2018	03/03/2021	Crum,Lance A (YUX/000298)	Invol - Violation of rules or polic
06/28/2021	08/18/2021	Dhaiti,Sonia P (YUX/000324)	Invol - Unable to Perf Essent Job F
03/09/2020	06/10/2021	Dominguez,Arturo (YUX/000312)	Vol - To Accept Other Work
05/03/2021	09/01/2022	Durfee,Brenden M (YUX/000323)	Vol - To Accept Other Work
03/16/2020	09/04/2020	Dwyer Jr,Philip M (YUX/000313)	Vol - Relocation to Another City
03/22/2021	02/24/2022	Echevarria,Lazaro (YUX/000320)	Vol - To Accept Other Work
11/25/1996	12/17/2020	Ellerbee,Robert A (YUX/000114)	Vol - Retirement from Affiliate
09/21/2020	02/25/2021	Estey,Benjamin A (YUX/000315)	Invol - Violation of rules or polic
03/13/2017	05/26/2022	Gall,George D (YUX/000283)	Vol - Retirement from Affiliate
04/04/2022	06/16/2022	Galletto,Andrew (YUX/000332)	Vol - Undisclosed or Unknown
04/26/2021	10/21/2021	George,Frederick Kyle (YUX/000321)	Invol - Unsatisfactory Performance
06/10/2013	09/16/2021	Gould,Carmen Y. (YUX/000257)	Vol - Relocation to Another City
04/04/2022	05/05/2022	Griffin,Dalton (YUX/000334)	Invol - Unsatisfactory Performance
11/01/2021	12/08/2021	Heflin,Tina (YUX/000326)	Vol - Dissatisfied with Location
10/03/2022	12/19/2022	Hernandez,Jaime (YUX/000342)	Vol - To Accept Other Work
03/22/2021	01/26/2023	Herndon Jr,Gerald T (YUX/000319)	Vol - To Accept Other Work
01/09/2023	01/16/2023	Kinchen,David (YUX/000346)	Vol - To Accept Other Work
12/03/2018	09/30/2020	Lowe,Lynette M (YUX/000127)	Vol - Retirement from Affiliate
07/27/2007	04/28/2022	McKinley,Janet (YUX/000235)	Vol - Retirement from Affiliate
06/29/1990	07/23/2020	Mullis,James R Jr (YUX/000135)	Vol - Retirement from Affiliate
05/03/2021	05/25/2021	O'Neal,Kathryn M (YUX/000322)	Vol - To Accept Other Work
02/21/2022	03/31/2022	Rivera,Richard (YUX/000331)	Invol - Other - Involuntary
10/28/2019	04/14/2022	Rucks,Dustin E (YUX/000308)	Vol - To Accept Other Work
04/10/1992	11/01/2022	Sieracki,Steven N (YUX/000147)	Vol - Illness in Family
07/29/2019	10/02/2022	Silvas,Julian M (YUX/000307)	Vol - To Accept Other Work
01/31/2022	12/22/2022	Sims,Tammy (YUX/000329)	Vol - Relocation to Another City
11/04/2019	05/28/2020	Smith,Michael M (YUX/000310)	Invol - Unsatisfactory Performance
08/31/2020	02/10/2021	Stokes,Dustin L (YUX/000314)	Invol - Failed eval/probation perio
03/03/2008	10/24/2021	Tyner,Vincent (YUX/000240)	Vol - To Accept Other Work
07/18/2022	08/14/2022	Whitehall,Donovan (YUX/000340)	Invol - Unsatisfactory Performance
09/21/2020	01/28/2021	Yates,Tony J (YUX/000317)	Vol - To Accept Other Work

Involuntary	12	22%
Voluntary	28	52%

Highlighted employees have been rehired and are now current employees

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial data. This includes not only sales and purchases but also expenses and income. The text suggests that a consistent and thorough record-keeping system is essential for identifying trends and making informed decisions.

Next, the document addresses the issue of budgeting. It explains that a well-defined budget helps in controlling costs and maximizing resources. By setting clear financial goals and limits, individuals and organizations can avoid overspending and stay on track. The text provides practical advice on how to create a budget that is realistic and adaptable to changing circumstances.

The third section focuses on the importance of regular financial reviews. It states that periodic assessments of the financial situation allow for the early detection of problems and the implementation of corrective measures. This process involves comparing actual performance against the budget and identifying areas where adjustments are needed. The document encourages a proactive approach to financial management rather than a reactive one.

Finally, the document concludes by highlighting the long-term benefits of sound financial practices. It notes that consistent attention to detail and disciplined financial management can lead to sustained growth and stability. The text serves as a guide for anyone looking to improve their financial health and achieve their goals.

Okeechobee Utility Authority
Request for Proposal
2023 Employee Classification & Compensation Survey

Request for Proposals

PART 1

1.1 PURPOSE

The Okeechobee Utility Authority is requesting respondents to submit their qualifications and proposals to provide professional and technical services with regards to the preparation and submittal of a 2023 Employee Classification & Compensation Survey. The completion of the survey may lead to follow up assignments or additional work as identified in the initial survey work.

From the RFP's submitted, each RFP will be evaluated based upon a review of the content submitted, rank the proposals and to set forth the terms and conditions whereby the OUA shall contract with the successful proposer to develop a scope of work and prepare a fee schedule for the work proposed in this RFP.

Ultimately, the OUA will select the consultant who most closely satisfies, in the opinion of the OUA, the needs of the OUA towards the requirements of this survey.

1.2 ISSUING OFFICE

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974-4221

863.763.9460 (Tel)

863.763.9036 (Fax)

1.3 INVITATION TO PROPOSE

The Okeechobee Utility Authority (OUA) is soliciting proposals from responders to provide professional consulting services or related professional services for the above referenced project. The project is addressed in general and as outlined in the Scope of Work.

1.4 CONTRACT AWARDS

Okeechobee Utility Authority anticipates entering a contract with the respondent who submits the proposal judged by the OUA Evaluation committee and or the OUA Board to be the most advantageous to the OUA. The OUA anticipates awarding a single contract to the respondent selected and approved by the full OUA Board.

The respondent understands that this request does not constitute an agreement or a contract with the OUA. An official contract or agreement is not binding until reviewed and accepted by the OUA Board and executed by all parties. The OUA reserves the right to reject all proposals, to waive any informality and to solicit and advertise for other proposals.

1.5 DEVELOPMENT COSTS

Neither the OUA nor their representatives shall be liable for any expenses incurred in connection with the preparation of a response to this request. Respondents should prepare their submittals simply and economically, providing a straightforward and concise description of the respondent's ability to meet the requirements of the request.

1.6 INQUIRIES

The OUA will not respond to questions posed within two calendar days of RFQ/RFP bid acceptance. Only questions posed in writing and answered by the formal written addenda process will be binding. Oral and or other interpretations or clarifications will be without legal effect. Respondents may submit written inquires for interpretations of this request to:

Okeechobee Utility Authority
Attn: John Hayford, Executive Director
100 SW 5th Avenue
Okeechobee, Florida 34974-4221

863-763-9460 (Tel)
863-763-9036 (Fax)

1.7 TIMETABLES

The OUA and respondents shall adhere to the following schedule in all actions concerning this request:

- A. On March 29, 2023, OUA issues this RFP.

- B. From March 29, 2023 to April 16, 2023, the OUA will receive and answer all inquiries received by mail or e-mail.
- C. The OUA shall receive proposals up to 3:00 PM on April 18, 2023, at which time the proposals will be tabulated, opened and reviewed for compliance with the requirements to make a submittal.
- D. The OUA will review the proposals in a timely manner. The proposals shall be discussed during the OUA staff/committee review meeting tentatively scheduled for 11:00 A.M., April 20, 2023. The staff/committee will evaluate and produce a preliminary ranking of the proposals.
- E. The OUA staff/committee will deliver or make available to the OUA Board members a copy of each submittal and the staff/committee review evaluation. The OUA staff/committee may request presentations from up to the top three ranked firms. If presentations are required, then they will be scheduled for the next regularly scheduled OUA Board meeting. Notifications will be sent out in a timely fashion.
- F. If the OUA staff/committee elected for presentations, they will be heard at this meeting and prior to final ranking by the OUA Board. The OUA Board will review the staff/committee evaluations/ranking and publicly discuss the submittals at the OUA Board meeting, scheduled to begin at 8:30 AM, Tuesday, May 16, 2023.
- G. The OUA Board may elect to postpone the award decision and to request additional information. If so, the firms will be notified of the request and a date for the delivery of the material.
- H. If a presentation is not required, then, based upon the data provided and discussions, the OUA Board will determine the final ranking of the RFP's submitted. The OUA will notify all respondent(s) of the results of the ranking and review process.
- I. Upon approval of the final ranking, the highest ranked firm will enter negotiations for a final scope of work and fee schedule. Upon successful negotiations, a contract will be prepared for review and execution by all parties. If negotiations are unsuccessful, the OUA will move on to the next highest ranked firm.

1.8 DELAYS

The OUA may delay scheduled due dates if it is to the advantage of the OUA to do so. The OUA will notify respondents of all changes in the scheduled due dates by written addenda.

1.9 QUALIFICATION SUBMISSION AND WITHDRAWAL

The OUA will receive proposals at the issuing office address set forth in Paragraph 1.2.

To facilitate processing, please mark the outside of the envelope in the lower left-hand corner as follows: **2023 Employee Classification & Compensation Survey**. The outside of the envelope shall also include the Respondent's name and return address in the upper left-hand corner.

Respondents shall submit ten (10) paper copies and one electronic (pdf) of the proposal in a sealed, opaque envelope marked as noted above. The respondent may submit the proposals by U.S. mail, express delivery service or deliver in person.

THE OUA MUST RECEIVE THE PROPOSAL BY THE TIME AND DATE SPECIFIED IN SECTION 1.7

Due to the irregularity of mail service, the OUA cautions respondents to assure actual delivery of proposals to the issuing office prior to the deadline set forth above.

Respondents may withdraw their submissions by notifying the OUA in writing at any time prior to the opening time and date specified. Respondents may withdraw their submissions in person or via an authorized representative. Respondents and authorized representatives must provide a letter of withdrawal, picture identification, and proof of authorization (in the case of authorized representatives.) Proposals, once opened, become the property of the OUA and will not be returned to the respondent. Opened proposals become "public records" and are subject to the provisions of the Florida Public Records Law. As such they are subject to public disclosure in accordance with Chapter 119, Florida Statutes.

1.10 ADDENDA

If revisions become necessary, the OUA will provide written addenda to all respondents who receive this Request and have identified themselves to the OUA as having received this RFQ/RFP.

1.11 EQUAL OPPORTUNITY

The OUA recognizes fair and open competition as a basic tenet of the public procurement process and encourages participation by any and all qualified firms or individuals including those participating as minority and women business enterprises.

1.12 INSURANCE

The respondent, if awarded a contract, shall maintain insurance coverage reflecting the minimum amounts and conditions as required by the State of Florida & OUA.

PART II STATEMENT OF WORK

2.1 SCOPE OF WORK

A. INTRODUCTION

With this request, the OUA is soliciting proposals from consultants for professional services to evaluate the need for this survey, a review of existing employee classification and compensation process and what changes, if any, are needed so that the OUA can best position itself to retain and hire employees to meet the business needs of the OUA.

B. PROJECT

As stated in this RFP, the OUA has approximately 55 employees filling multiple job classifications as needed for the water and wastewater utility business. The selected consultant will analyze & review current OUA policies and procedures with respect to employee job classifications, pay and other benefits to retain and hire employees. As a final product, a report will be generated by the consultant with content and format a result of the consultant's work.

C. SCOPE OF SERVICES

The work required under this contract will include, at a minimum, the following:

Only licensed qualified firms, capable and experienced in performing compensation (classification, pay and benefits) studies are requested to submit on the 2023 Employee Classification and Compensation Survey. The selected firm shall perform all services necessary to provide a comprehensive classification and compensation survey that will consider all current OUA job classifications or job descriptions, pay structure and associated benefits; as well as provide recommendations of other classification/compensation the OUA should consider for implementation.

Objectives:

1. To review content of and completeness of all current job

classification grades;

2. To have an equitable salary and benefit package to retain and attract qualified employees;

The OUA provides both water and wastewater services to the City of Okeechobee, portions of Okeechobee County and portions of Glades County. With respect to water, the OUA owns and operates two water treatment facilities, several ground storage and elevated storage tanks and many miles of distribution piping. On the wastewater side, the OUA owns and operates one regional wastewater treatment plant and several smaller package treatment units. There are multiple pump stations, vacuum/pump stations and many miles of collection and force main piping systems.

Currently, the OUA consists of a Maintenance Department (appx 20 employees), Water Treatment (9 employees), Wastewater Treatment (8 employees), Meter Reader Department (4 employees) and Administration (13 employees).

The employee benefit package includes a cafeteria style health care package (Health, Life, Dental and Vision coverages), a defined benefit pension plan, health care stipend (\$750.00) per month, vacation, sick and holiday leave and uniform allowance.

The selected consultant shall provide all labor, material, tools, vehicles, travel, licenses, insurances, permits and other incidentals required to perform the survey. Meetings can either be in-person or virtual.

The survey, as briefly noted in the objectives above, shall include a detailed review of the classification and compensation practices of the OUA. Classification review will include job description, standards and work assignments, both current and possible future/additive job classifications. Additionally, the survey will review, compare and analyze the standard benefit offerings, including retirement options (defined contribution plans, defined benefit plans, deferred compensation plans), medical coverage options, leave plan options (sick, vacation, paid time off, etc.; accruals and payouts), and other such benefits. It will also provide best practices and recommendations on how the OUA can enhance (such as converting all paid leave to paid time off (PTO)) the benefit and total compensation package competitiveness. The nature of the market comparison should include both public and private entities. Compensation data should be allowed for cost of living variances.

The study shall include, but not be limited to, the following:

- Consultant to review current classification grade methodology, and propose recommended strategies. Identify benchmark classifications that represent different levels, different departments and functions within the organization. Review all current job classifications, confirm, and recommend changes to the organization of jobs, including new positions to be incorporated into the compensation plan.
- Review and analyze job positions descriptions to determine if work functions and responsibilities are equivalent to the functions and responsibilities in other public/private sector market.
- Determine if the current compensation package is commensurate with the job functions and responsibilities and if the job positions are allocated to the appropriate pay grade classifications. Minimum and Maximum for pay grades associated with each position should be reviewed.
- Perform a compensation survey within the appropriate public/private sector job market to identify:
 - Whether or not the current compensation package is competitive in the public/private sector job market; and
- Identify any extreme current individual or group compensation inequities and to provide a recommended corrective action plan and process to remedy these situations.
- Conduct interviews and/or job audits as appropriate. Interviews and/or job audits may be conducted individually or in groups based upon classification.
- Review and make recommendations regarding appropriate compensation/incentives based on possession or acquisition of additional skills, training or certifications such as Certified Public Accountant, Certified Public Manager, Certified Professional Secretary, technical certifications relevant to the position and duties performed.
- Provide recommendations regarding the implementation of a compensation plan, that will fairly and equitably compensate current and future employees. This should be based on sound compensation principles in which internal and external equity are considered within the pay structure, as well as the concepts of

equal pay for equal work, equal pay for similar work, and equal pay for comparable work.

- Prepare and provide a comprehensive report, summarizing and documenting the entire study. In preparation for this report, the Consultant will make an initial presentation of the classification and pay plan study process to the appropriate staff.

The Consultant will also meet with the key staff to discuss preliminary study results related to classification and wage issues, and determine and incorporate necessary revisions prior to finalization. A final report including implementation plan will be submitted and a presentation of the findings and recommendations will be presented to the OUA Board, upon completion of the study.

- Provide training and guidance to the Human Resources staff in the proper administration and maintenance of the proposed classification and compensation plan to include reclassifications, upgrades and salary adjustment criteria.

- Determine appropriate assignment of either exempt or non-exempt status pursuant to the Fair Labor Standards Act.

- The Consultant should also review the following benefits for comparison with other entities in the region:

- Short and Long-Term Leaves;
- Accrual rates for short-term and long-term leaves (Vacation, Sick, etc.);
- Maximum accrual banks for long-term leaves;
- Options for a buy-down of long-term leaves by employees (what leave types, how often, for what purposes, percentage of value eligible for buy-down, etc.);
- Should the earned paid leave be converted to general paid time off, if so, implementation of such a change;
- Health Insurance Benefits:
 - i. Coverage for the employee
 - ii. Cost-Share for Spouse and/or Dependents;
 - iii. Is the OUA contributed Health Care Stipend

competitive to market conditions for retaining and hiring employees;

- Employer-Sponsored Retirement Benefits:
 - i. Vesting Period(s)
 - ii. Type of Plan (401k, Defined Benefit, etc.)
- Other Employer-Sponsored Benefits, such as Cafeteria (Section 125) benefits, Dental, Vision, Life, Short and Long-Term Disability, etc. ;
 - i. Any other pertinent information regarding the various forms of compensation for employees.
- Provide optional annual update rates for years 2-5.

INCLUDED SERVICES

1. Reproduction of report material
2. The Consultant shall provide one hard copy and one digital copy of the final report. All reports, job descriptions, plans, charts, tables and other documents will be prepared and reproduced at the expense of the Consultant.

SERVICES TO BE PROVIDED TO THE CONSULTANT

The OUA will provide applicable records or documents, such as: pension plan, health care options, pay scale, or similar documents necessary to complete the survey. The Executive Director, Finance Director and the Human Resources contact will serve as the staff liaison for this project.

PART III INSTRUCTION FOR PREPARING SUBMISSIONS

3.1 RULES FOR SUBMISSIONS

The submittal must name all persons or entities interested in the or participating in the submission. The proposal must declare that it is made without collusion with any other person or entity submitting a proposal.

SUBMISSION FORMAT

A. Letter of Transmittal

This letter will summarize in a brief and concise statement the Respondent's proposal. An official authorized to negotiate for the respondent must sign the letter of transmittal. The letter should not exceed five (5) pages in length. All subcontractors and percentage of work shall be clearly identified.

B. Location and Personnel

The location of the Respondent's office(s) that will be responsible for the actual production of the work shall be identified. The key personnel in that office(s) who will be responsible for the completion of the work must also be identified.

C. Project References

This section may be submitted by the respondent to aid in the review of the respondent's capabilities. If submitted, the submission must include a list of no more than five (5) representative reports/studies/projects of a similar type that have been completed within the last ten (10) years. For each report/study/project, identify the responsible office(s) and key individual(s) that completed these submittals. For review purposes, the list should include at a minimum, the following items:

1. A brief description of the submittal including all costs and time allowed for the proposed work.
2. List any work directives, change orders, etc. that were issued and reason for same.
3. Total final cost and time.
4. Owner of the project.
5. The name and telephone number of a contact person for the Owner.
6. The dates the project was initiated and completed.

Similar type reports/studies/projects shall mean the key elements of the work items identified in this RFP Scope of Work or in the Respondents Scope of Work submittal.

D. Proposed Schedule of Work, Investigations, Milestones and Results

Provide a proposed Table of Contents with brief description of the work intended, project approach and knowledge of the project scope. The

proposed work should meet or exceed the guidelines proposed within this RFP.

E. Other Information

This section can include key staff members who will actually oversee, assist in or conduct the work (these members should be clearly identified as to their expected work assignments), workload projections, and any other information the respondent wishes to include for consideration.

PART IV EVALUATION OF SUBMISSIONS

4.1 EVALUATION METHOD AND CRITERIA

A. General

The OUA shall be the sole judge of its' own best interest, the submittal, and the resulting negotiated agreement. In all instances the OUA's decisions will be final.

The OUA's evaluation criteria will include, but not be limited to, consideration of the following:

1. Familiarity with the Okeechobee Utility Authority's Standards and Specifications.
2. Experience with similar type reports/studies/projects.
3. Key personnel's experience with similar projects and their availability to work on this project.
4. Knowledge of project scope and intent.
5. References from other related projects.
6. Project approach.

B. Selection

The OUA shall review, discuss and evaluate the written proposals submitted for proposed project. The OUA may choose to conduct interviews and schedule presentations prior to making a final decision. The OUA Board will make the final selection.

C. Negotiations

The OUA Board will select and rank the submittals based upon the qualifications and certifications listed in the submittals. Staff will negotiate with the top ranked firm to clearly define a scope of work, project work schedule and a compensation package. Should these negotiations fail, then the negotiations with this firm will be terminated and staff will begin discussions with the next firm on the list.

As stated in Paragraph 1.4 above, the OUA reserves the right to reject any or all proposals, and to waive any irregularities.

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial statements. This includes not only sales and purchases but also expenses and income. The document provides a detailed list of items that should be tracked, such as inventory levels, accounts receivable, and accounts payable. It also outlines the procedures for reconciling these accounts and identifying any discrepancies.

The second part of the document focuses on the classification of expenses. It explains how to distinguish between capital expenditures and operating expenses, and how to allocate costs to different departments or projects. This section includes a table that categorizes various types of expenses, such as salaries, rent, utilities, and depreciation. The document also discusses the importance of proper documentation for all expenses, including receipts and invoices, to support the accounting entries.

The third part of the document addresses the issue of asset valuation. It describes the methods used to determine the fair market value of assets, such as property, equipment, and investments. This section includes a discussion of the different valuation techniques, such as the cost method, the market method, and the income method. It also provides examples of how to calculate the value of an asset and how to record it in the accounting system.

The fourth part of the document discusses the preparation of financial statements. It explains the different types of financial statements, such as the balance sheet, the income statement, and the cash flow statement, and how they are prepared. This section includes a detailed explanation of the accounting cycle, from identifying transactions to closing the books. It also provides a step-by-step guide to preparing each of the financial statements, including the necessary calculations and adjustments.

The fifth and final part of the document discusses the importance of internal controls. It explains how to design and implement a system of internal controls to prevent fraud and errors. This section includes a discussion of the different types of internal controls, such as segregation of duties, authorization, and physical controls. It also provides a checklist of key internal control areas that should be reviewed regularly.

Product	BlueChoice (PPO) 0727	BlueOptions (PPO) 03748	BlueOptions (PPO) 03559	BlueOptions (PPO) 05901	BlueOptions (HSA) 05168	BlueOptions (HSA) 05169
Cost Sharing - Member's Responsibility						
Deductible (Per Person/Family Aggregate)						
In-Network	\$500 / \$1,500	\$0 / \$0	\$750 / \$2,250	\$2,000 / NA	\$1,500 / NA	\$3,000 / \$3,000
Out-of-Network	Combined with In-Network	\$500 / \$1,500	Combined with INN	\$6,000 / NA	\$3,000 / NA	\$6,000 / \$6,000
Coinsurance (BCBSF pays / Member pays)						
In-Network	80% / 20%	100% / 0%	80% / 20%	50% / 50%	100% / 0%	100% / 0%
Out-of-Network	60% / 40%	60% / 40%	60% / 40%	50% / 50%	80% / 20%	80% / 20%
Out of Pocket Maximum (Per Person/Family Aggregate)						
In-Network	\$1,500 / \$4,500	\$1,500 / \$3,000	\$3,000 / \$6,000	\$6,350 / \$12,700	\$1,500 / NA	\$3,000 / \$3,000
Out-of-Network	Combined with In-Network	\$3,000 / \$6,000	Combined with INN	\$12,800 / \$25,600	\$6,000 / NA	\$12,000 / \$12,000
Office Services						
In-Network Family Physician	\$15 Copayment	\$10 Copayment	\$20 Copayment	\$35 Copayment	DED + 0%	DED + 0%
In-Network Specialist	\$15 Copayment	\$20 Copayment	\$35 Copayment	\$75 Copayment	DED + 0%	DED + 0%
Preventive Services						
Office Services						
In-Network Family Physician	\$0 Copayment	\$0 Copayment	\$0 Copayment	\$0 Copayment	\$0 Copayment	\$0 Copayment
In-Network Specialist	\$0 Copayment	\$0 Copayment	\$0 Copayment	\$0 Copayment	\$0 Copayment	\$0 Copayment
Out-of-Network	30%	40%	40%	50%	20%	20%
Medical / Surgical Care at a Facility						
Ambulatory Surgical Center (ASC)						
In-Network	DED + 20%	\$50 Copayment	\$100 Copayment	DED + 50%	DED + 0%	DED + 0%
Out-of-Network	DED + 30%	DED + 40%	DED + 40%	DED + 50%	DED + 20%	DED + 20%
Inpatient Hospital Facility						
In-Network	DED + 20%	Option 1: \$250 Copayment Option 2: \$500 Copayment	Option 1: \$750 Copayment Option 2: \$1,000 Copayment	Option 1: \$2,000 Copayment Option 2: \$3,000 Copayment	Option 1: DED + 0% Option 2: DED + 0%	Option 1: DED + 0% Option 2: DED + 0%
Out-of-Network	\$300 PAD + DED + 30%	\$750 Copayment	DED + 40%	DED + 50%	DED + 20%	DED + 20%
Outpatient Hospital Facility						
In-Network	DED + 20%	Option 1: \$100 Copayment Option 1: \$200 Copayment	Option 1: \$150 Copayment Option 2: \$250 Copayment	Option 1: \$300 Copayment Option 2: \$400 Copayment	Option 1: DED + 0% Option 2: DED + 0%	Option 1: DED + 0% Option 2: DED + 0%
Out-of-Network	DED + 30%	\$300 Copayment	\$350 Copay	DED + 50%	DED + 20%	DED + 20%
Emergency and Urgent Care						
Emergency Room Facility (per visit)(Surgery performed or with admit)						
In-Network	DED + 20%	\$50 Copayment	\$100 Copayment	DED + 50%	DED + 0%	DED + 0%
Out-of-Network	INN DED + 20%	\$50 Copayment	\$100 Copayment	INN DED + 50%	INN DED + 0%	INN DED + 0%
Urgent Care Centers						
In-Network	\$15 Copayment	\$20 Copayment	\$35 Copayment	\$75 Copayment	DED + 0%	DED + 0%
Out-of-Network	\$15 Copayment	\$20 Copayment	\$35 Copayment	\$75 Copayment	DED + 0%	DED + 0%

Product	BlueChoice (PPO) 0727	BlueOptions (PPO) 03748	BlueOptions (PPO) 03559	BlueOptions (PPO) 05901	BlueOptions (HSA) 05168	BlueOptions (HSA) 05169
Diagnostic Testing (e.g., Lab, x-ray)						
Independent Clinical Laboratory						
In-Network	20%	\$0 Copayment	\$0 Copayment	\$0 Copayment	DED + 0%	DED + 0%
Out-of-Network	30%	DED + 40%	DED + 40%	DED + 50%	DED + 20%	DED + 20%
Independent Diagnostic Testing Center						
In-Network	\$15 Copayment	\$50 Copayment	\$50 Copayment	\$50 Copayment	DED + 0%	DED + 0%
Out-of-Network	DED + 30%	DED + 40%	DED + 40%	DED + 50%	DED + 20%	DED + 20%
Outpatient Hospital Facility						
In-Network	DED + 20%	Option 1: \$150 Copayment	Option 1: \$150 Copayment	Option 1: \$300 Copayment	Option 1: DED + 0%	Option 1: DED + 0%
		Option 2: \$250 Copayment	Option 2: \$250 Copayment	DED + 20%	Option 2: DED + 0%	Option 2: DED + 0%
Out-of-Network	DED + 30%	\$300 Copayment	\$350 Copay	DED + 50%	DED + 20%	DED + 20%
Advanced Imaging (AIS) (MRI, MRA, PET, CT & Nuclear Medicine)						
Independent Diagnostic Testing Center						
In-Network	\$15 Copayment	\$50 Copayment	\$100 Copayment	\$200 Copayment	DED + 0%	DED + 0%
Out-of-Network	DED + 30%	DED + 40%	DED + 40%	DED + 50%	DED + 20%	DED + 20%
Outpatient Hospital Facility						
In-Network	DED + 20%	Option 1: \$150 Copayment	Option 1: \$150 Copayment	Option 1: \$300 Copayment	Option 1: DED + 0%	Option 1: DED + 0%
		Option 2: \$250 Copayment	Option 2: \$250 Copayment	Option 2: \$400 Copayment	Option 2: DED + 0%	Option 2: DED + 0%
Out-of-Network	DED + 30%	\$300 Copayment	\$350 Copay	DED + 50%	DED + 20%	DED + 20%
Other Special Services and Locations						
Durable Medical Equipment						
In-Network	DED + 20%	DED + 0%	DED + 20%	DED + 50%	DED + 0%	DED + 0%
Out-of-Network	DED + 30%	DED + 40%	DED + 40%	DED + 50%	DED + 20%	DED + 20%
Skilled Nursing Facility						
In-Network	DED + 20%	DED + 0%	DED + 20%	DED + 50%	DED + 0%	DED + 0%
Out-of-Network	DED + 30%	DED + 40%	DED + 40%	DED + 50%	DED + 20%	DED + 20%
Home Health Care						
In-Network	DED + 20%	DED + 0%	DED + 20%	DED + 50%	DED + 0%	DED + 0%
Out-of-Network	DED + 30%	DED + 40%	DED + 40%	DED + 50%	DED + 20%	DED + 20%
Hospice						
In-Network	DED + 20%	DED + 0%	DED + 20%	DED + 50%	DED + 0%	DED + 0%
Out-of-Network	DED + 30%	DED + 40%	DED + 40%	DED + 50%	DED + 20%	DED + 20%
Prescription Drugs						
In Network Retail						
Generic/Brand/Non-Preferred/Specialty	\$5 / \$35 / \$35	\$10 / \$25 / \$60	\$10 / \$25 / \$60	\$10 / \$60 / \$100 / \$120	100% after INN DED	100% after INN DED
In Network Mail order						
Generic/Brand/Non-Preferred	\$10 / \$70 / \$70	\$20 / \$50 / \$120	\$20 / \$50 / \$120	\$30 / \$180 / \$300	100% after INN DED	100% after INN DED

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 27

MARCH 21, 2023

PUBLIC COMMENTS

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 28

MARCH 21, 2023

ITEMS FROM THE ATTORNEY

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 29

MARCH 21, 2023

ITEMS FROM THE EXECUTIVE DIRECTOR

Southwest Wastewater Service Area

- Project 1 Design of the pump station & force main
 - Master Pump Station (MPS)
 - MPS Construction – construction has begun
 - Notice to Proceed: February 20, 2022
 - Substantial: February 19, 2023 (365 calendar days)
 - Final: April 20, 2023 (425 calendar days)
 - Master Force Main (MFM)
 - MFM Construction – Under construction
 - Notice to Proceed: May 23, 2022
 - Substantial: December 19, 2022 (210 calendar days)
 - Final: January 18, 2023 (240 calendar days)
 - Expected Change Order for time due to gopher tortoise issue
 - Force Main SE2 Interconnect
 - Anticipated bid advertisement Spring 2023
- Project 2 Collection System
 - Notice to Proceed expected to be issued within the next month
- Project 3 Okee-Tantie
 - Anticipated bid advertisement Summer 2023

Pine Ridge Park Utility Improvements

- Notice to Proceed issued June 21, 2022
- Substantial Completion August 19, 2023 (425 calendar days from issuance NTP)
- Final Completion September 18, 2023 (455 calendar days from issuance NTP)

SW 5th Ave Wastewater System Improvements

- Awaiting new engineer proposal

US441SE Water Main Extension

- Early design stage

Treasure Island Septic to Sewer Project

- Kick-off meeting completed; project started

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 30

MARCH 21, 2023

ITEMS FROM THE BOARD