

OKEECHOBEE UTILITY AUTHORITY

MEETING AGENDA

March 19, 2024

8:30 A.M.

1. Call the Meeting to Order (Vice Chairperson)
 - Pledge of Allegiance
 - Determination of Voting Members
 2. Election of Officers
 3. Agenda Additions or Deletions
 4. Meeting Minutes from February 20, 2024
 5. Department Supervisor Updates
 6. **Consent Agenda**
 7. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part E)
 8. Invoice from Sumner Engineering & Consulting, Inc. – SW 5th Avenue LPSS Design and Permitting
 9. Invoice from Sumner Engineering & Consulting, Inc. – OUA Consumptive Use Permit Application
 10. Invoice from Anderson Andre Consulting Engineers - SWSA Project 2 Vacuum Collection System
 11. Invoice from Hinterland Group, Inc. – SWSA Project 2 – Vacuum Collection System
 12. Invoice from Hinterland Group, Inc. – Pine Ridge Park Utility Systems Improvements
 13. Invoice from CHA – Vac Station #2 Generator Replacement
 14. Invoice from CHA – Pine Ridge Park Utility System Upgrade – SDC
 15. Invoice from Holtz Consulting Engineers, Inc. – SW 24th Avenue AC Pipe Removal
 16. Invoice from Holtz Consulting Engineers, Inc. – SR78 WM Improvements
 17. Invoice from Kimley Horn and Associates, Inc. – Treasure Island Septic to Sewer Project
 18. Invoice from Evergreen Solutions, LLC – Employee Classification and Compensation Survey
 19. Invoice from Thorn Run Partners
 20. Invoice from MacVicar Consulting, Inc. – Lake Okeechobee System Operating Manual
-
21. Finance Report
 22. 3rd Draw-Down on Interim Finance – SWSA Project 2
 23. Non-Discrimination Policy
 24. SWSA Project 2 Change Order No. 1

25. Meter Reader Office Expansion
26. Employee Merit & COLA Payment
27. Public Comments
28. Items from the Attorney
29. Items from the Executive Director
30. Items from the Board

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 1

MARCH 19, 2024

Call Meeting to Order (Vice Chairperson)

Pledge of Allegiance
Determine Voting Members

	<u>Absent</u>	<u>Present</u>
Melanie Anderson – Board Member	_____	_____
Tommy Clay – Board Member	_____	_____
John Gilliland – Board Member	_____	_____
Harry Moldenhauer – Alternate	_____	_____
Steve Nelson – Board Member	_____	_____
Tabitha Trent – Board Member	_____	_____
Glenn Sneider - Alternate	_____	_____
Vacant – City Alternate	_____	_____

FUTURE MEETING OF OUA BOARD
April 16, 2024 – 8:30 A.M.

FUTURE HOLIDAYS FOR OUA STAFF
Monday – May 27, 2024 – Memorial Day

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 2

MARCH 19, 2024

ELECTION OF OFFICERS

As provided for in the Inter-Local Agreement, paragraph 4.11, the OUA Board shall elect members to serve as officers in the position of Chairperson and Vice-Chairperson. By subsequent OUA Board action, a third officer is elected to serve in the position of 2nd Vice-Chairperson. The Inter-Local Agreement provides that these terms are for one year each and that an officer cannot serve in the same office for more than two consecutive years.

In consideration of current officeholders cannot serve in the same capacity as they have termed out per the requirements of the Interlocal Agreement. However, they are available to serve in other positions.

Current offices up for election are as follows:

Chairperson:

Vice Chairperson:

Second Vice Chairperson:

The Executive Director will preside over the OUA Board meeting for the election of the Chairperson. The newly elected Chairperson will then preside over the meeting.

OKEECHOBEE UTILITY AUTHORITY BOARD MEMBERS

Tabitha Trent – Board Member (County)
Term: March 2021 – March 2025

Tommy Clay – Board Member (City)
Term: March 2021 – March 2025

John Gilliland – Board Member (County)
Term: March 2023 – March 2027

Steven D. Nelson – Board Member (City)
Term: March 2023 – March 2027

Glenn Sneider – Alternate (County)
Term: April 2021 – March 2025

Harry Moldenhauer – Board Member (Glades County)
Term: March 2023 – March 2027

Melanie Anderson – Alternate (Glades County)
Term: June 2023 – June 2025

ELECTIONS

Current Chairperson:

Tommy Clay
Elected: March 2023

Current Vice-Chairperson:

Tabitha Trent
Elected: March 2022

Current 2nd Vice-Chairperson:

Steve Nelson
Elected: March 2022

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 3

MARCH 19, 2024

AGENDA ADDITIONS OR DELETIONS

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 4

MARCH 19, 2024

MEETING MINUTES

Attached is a copy of the minutes for the meeting held on February 20, 2024.

Unless the Board determines a correction is required to the minutes, Staff recommends the approval of the meeting minutes from February 20, 2024 as presented.

**OKEECHOBEE UTILITY AUTHORITY
MEETING MINUTES**

Tuesday, February 20, 2024 8:30 A.M.

Okeechobee Utility Authority

100 SW 5th Avenue

Okeechobee, Florida

Chairperson Clay called the meeting to order at 8:30 A.M.

Chairperson Clay addressed Agenda Item No. 1. Chairperson Clay led all participating attendees and visitors in the Pledge of Allegiance. Chairperson Clay called the roll as follows:

Board Members:

Tommy Clay*

John Gilliland*

Harry Moldenhauer*

Steven Nelson*

Tabitha Trent*

Alternates:

Melanie Anderson

Glenn Sneider

Absent:

*Voting Board Members

OUA Members:

John Hayford

Jamie Mullis

Michelle Willoughby

Chairperson Clay addressed Agenda Item No. 2 ‘Agenda Additions or Deletions’ There were no additions or deletions.

Chairperson Clay addressed Agenda Item No. 3 ‘Meeting Minutes from January 16, 2024. Motion by Harry Moldenhauer to accept the Meeting Minutes from January 16, 2024 as presented. Second by Steven Nelson. Vote unanimous (5-0), motion carried.

Chairperson Clay addressed Agenda Item No. 4 ‘Employee Recognition’ Chairperson Clay recognized Roy Padgett for his 5 years of service to the OUA. Jess Manson was not present for the recognition.

Chairperson Clay addressed Agenda Item No. 5 ‘Department Supervisor Updates’

Administration: Kristy Arnold advises the board that the department is fully staffed and requests that the Board still consider AMI.

Maintenance: Chris Weeks gave an update on the Maintenance Department. Advised that the Maintenance Department is expecting to have one vacancy this week.

WWTP: Jamie Gamiotea advises the board that the department is fully staffed.

SWTP: Kevin Rogers advises the board that the department is fully staffed. Advises that presently two operators need to pass testing. Advises that one employee still needs to meet time requirements to take certification test.

Jamie Mullis gave an overall update of all departments. Jamie Mullis advises the board that the Vac-Con truck is scheduled for delivery in February/March.

Chairperson Clay addressed Agenda Item No. 6 ‘Consent Agenda’ Motion by Steven Nelson to approve the consent agenda as presented:

- Consent Agenda Item No. 7 ‘Invoice from Sumner Engineering & Consulting, Inc – SW Wastewater Service Area Project (Part E) in the amount of \$27,310.00’**
 - Consent Agenda Item No. 8 ‘Invoice from Sumner Engineering & Consulting, Inc. – SW 5th Avenue LPSS Design and Permitting in the amount of \$9,775.20’**
 - Consent Agenda Item No. 9 ‘Invoice from Sumner Engineering & Consulting, Inc – Okee-Tantie Utility System Improvements in the amount of \$6,907.26’**
 - Consent Agenda Item No. 10 ‘Invoice from Anderson Andre Consulting Engineers, Inc – SWSA Project 2 Vacuum Collection System in the amount of \$12,360.50’**
 - Consent Agenda Item No. 11 ‘Invoice from CHA – Pine Ridge Park Utility System Upgrade – SDC in the amount of \$10,908.94’**
 - Consent Agenda Item No. 12 ‘Invoices from CHA – Vac Station #2 Generator Replacement in the amounts of 1,165.50 and 2,997.00’**
 - Consent Agenda Item No. 13 ‘Invoice from CHA – SWTP PH Evaluation in the amount of \$600.00’**
 - Consent Agenda Item No. 14 ‘Invoice from Hinterland Group, Inc. – Pine Ridge Park Utility Improvements in the amount of \$121,858.97’**
 - Consent Agenda Item No. 15 ‘Invoice from Hinterland Group, Inc – SWSA Project 2 in the amount of \$369,339.17’**
 - Consent Agenda Item No. 16 ‘Invoice from Hinterland Group, Inc – SW 24th Avenue Asbestos Concrete Pipe Removal in the amount of \$60,681.25’**
 - Consent Agenda Item No. 17 ‘Invoice from Holtz Consulting Engineers, Inc. – AC Pipe Removal in the amount of \$2,220.00’**
 - Consent Agenda Item No. 18 ‘Invoice from Holtz Consulting Engineers, Inc – SR78 Watermain Improvements in the amount of \$2,873.00’**
 - Consent Agenda Item No. 19 ‘Ring Power Corporation – Pine Ridge Park Vacuum Station Generator in the amount of \$134,635.00’**
 - Consent Agenda Item No. 20 ‘Invoice from Thorn Run Partners in the amount of \$3,500.00’**
 - Consent Agenda Item No. 21 ‘Invoice from MacVicar in the amount of \$250.00’**
- Second by Tabitha Trent. Vote unanimous (5-0), motion carried.**

Chairperson Clay addressed Agenda Item No. 22 ‘Salary Analysis & Benefits Survey – Evergreen Solutions’ Rob Williamson, Project Manager for Evergreen Solutions was present to review their findings and recommendations from the Salary Analysis and Benefits Survey they conducted. *Glenn Sneider out at 8:54 A.M.* Rob Williamson advises that final reports will be presented at a later date.

Chairperson Clay addressed Agenda Item No. 23 ‘Finance Report’ Finance Director Hamilton reviews the Finance Report for period ending January 31, 2024. Finance Director Hamilton reviews. *Attorney, Tom Conely in at 9:23 A.M.* **Motion by Tabitha Trent to approve the Finance Report as presented. Second by Steven Nelson. Vote unanimous (5-0), motion carried.**

Chairperson Clay addressed Agenda Item No. 24 ‘Investment Report’ Finance Director Hamilton discusses the Investment Report. Finance Director Hamilton discusses that per OUA’s Investment Policy, the Authority’s funds are maintained with an approved financial institution, SouthState Bank, or in treasury notes. Finance Director Hamilton discusses reviews the total interest received for FY23. **Motion by Steven Nelson to approve the Investment Report as presented. Second by Tabitha Trent. Vote unanimous (5-0), motion carried.**

Chairperson Clay addressed Agenda Item No. 25 ‘NW14 Pump Replacement’ Executive Director Hayford discusses that there was an emergency request by the Maintenance Department for the replacement of two pumps at the NW14 pump station. The pump station has two submersible wastewater pumps. One pump was not working and was pulled out for examination by staff. Executive Director Hayford discusses that it was determined repairs were needed by an outside vendor. The OUA did not have a replacement pump that could be put in to this station to provide temporary service. Executive Director Hayford discusses that staff attempted to get quotes from various vendors for pump replacement. Hyrda Services provided a quote and had replacement pumps in stock. Executive Director Hayford discusses that due to the pump station operating on one pump of the same age as the bad pump, staff went with the emergency purchase of the Hydra pumps. **Motion by Tabitha Trent to ratify the approval for the emergency purchase of two pumps from Hydra Services, Inc. in the amount of \$19,986.00. Second by Steven Nelson. Vote unanimous (5-0), motion carried.**

Chairperson Clay addressed Agenda Item No. 26 ‘Cross-Connection Control Plan and Resolution’ Executive Director Hayford discusses the the FDEP has requested that the OUA update the June 2023 Cross-Connection Control Plan. Executive Director Hayford discusses that the plan is required to provide guidance to OUA staff to protect the potable drinking water system from unauthorized connections which could potentially contaminate the system. Executive Director reviews Resolution 24-01. **Motion by Tabitha Trent to adopt Resolution 24-01. Second by Steven Nelson. Vote unanimous (5-0), motion carried.**

Motion by Steven Nelson to approve the amended and reinstated Cross-Connection Control Manual. Second by Harry Moldenhauer. Vote unanimous (5-0), motion carried.

Chairperson Clay addressed Agenda Item No. 27 ‘SFWMD CUP Allocation Request’ Executive Director Hayford discusses that the OUA is in the process of attempting to request additional CUP allocation from SFWMD to meet the growing needs of the OUA potable water distribution system. Executive Director Hayford discusses that currently the OUA has under review multiple land

development projects. Executive Director Hayford discusses that staff is in need of professional engineering service to get through the SFWMD. Mr. Jeff Sumner was instrumental during the last OUA CUP review. Executive Director Hayford discusses the proposed scope of work and fee schedule from Sumner Engineering & Consulting, Inc. **Motion by Tabitha Trent to approve the time and materials initial proposed scope of work and fee schedule from Sumner Engineering & Consulting, Inc in the initial budget amount of \$30,000.00. Second by Steven Nelson. Vote unanimous (5-0), motion carried.**

Chairperson Clay addressed Agenda Item No. 28 “TCI Engineering Scope of Work & Fee Proposal’ Executive Director Hayford discusses the scope of work and fee schedule for the proposed septic to sewer connections in Taylor Creek Isles. Executive Director Hayford discusses that there are approximately 20 homes that have failed to connect to the OUA vacuum sewer collection system that was installed many years ago. Executive Director Hayford discusses that the OUA advertised for RFP/RFQ engineering services. The OUA selection committee evaluated the solicitations received provided a ranking of which the OUA Board approved in December 2023. Executive Director Hayford discusses that it is anticipated that the engineering fees, constructions and possibly connection fees will be paid out of FDEP Grant WG105. **Motion by Tabitha Trent to approve CAS Associates Proposal OCASA 0322 in the amount of \$32,700.00 and execution of the same. Second by Steven Nelson. Vote unanimous (5-0), motion carried.**

Chairperson Clay addressed Agenda Item No. 29 ‘Public Comments’ There were none

Chairperson Clay addressed Agenda Item No. 30 ‘Items from the Attorney’ There were none

Chairperson Clay addressed Agenda Item No. 31 ‘Items from the Executive Director’ Executive Director Hayford gave an update on current projects.

Chairperson Clay addressed Agenda Item No. 32 ‘Items from the Board’ Board Member Steven Nelson discussed the possibility of the OUA becoming more involved in community events.

There being no other business, meeting adjourned at 10:12 A.M.

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to ensure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A video recording of this meeting is on file in the Executive Director’s office.

Chairperson

Executive Director (Secretary)

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 5

MARCH 19, 2024

DEPARTMENT SUPERVISOR UPDATES

OPERATIONS DIRECTOR
DEPARTMENT SITE VISITS
MONTHLY BOARD MEETING UPDATES
Tuesday 3-19-2024
Site visits 2-22-24 thru 3-14-24

SWTP: Vehicle GPS tracking migration from Nextraq to Michelin Connected Fleet
Ammonia training
General maintenance
Butterfly valve repaired at plant

Maintenance : Vehicle GPS tracking migration from Nextraq to Michelin Connected Fleet
Interviews for distribution operators, hired couple people
Fire Hydrant Flow Testing for ISO (Insurance Services Organization)
Interviewed internally & promoted Rodney Arnold as Maintenance Foreman

WWTP : Vehicle GPS tracking migration from Nextraq to Michelin Connected Fleet
Advertising for WWTP Assistant Supervisor
WWTP/Cemetery road front fence, County Road Dept. to clean ditch & dig retention area to
Dry up proposed fence line route. Working on fill dirt & fence prices

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 6

MARCH 19, 2024

CONSENT AGENDA

1. Pull items for discussion from Consent Agenda.
2. Items pulled from Consent Agenda will be discussed at the end of Agenda.
3. Unless noted all Consent Agenda items are recommended for approval.
4. Motion to approve items on Consent Agenda as follows:
 7. Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part E)
 8. Invoice from Sumner Engineering & Consulting, Inc. – SW 5th Avenue LPSS Design and Permitting
 9. Invoice from Sumner Engineering & Consulting, Inc. – OUA Consumptive Use Permit Consulting
 10. Invoice from Anderson Andre Consulting Engineers – SWSA Project 2 Vacuum Collection System
 11. Invoice from Hinterland Group, Inc. – SWSA Project 2 – Vacuum Collection System
 12. Invoice from Hinterland Group, Inc. – Pine Ridge Park Utility Systems Improvements
 13. Invoice from CHA – Vac Station #2 Generator Replacement
 14. Invoice from CHA – Pine Ridge Park Utility System Upgrade – SDC
 15. Invoice from Holtz Consulting Engineers, Inc. – SW 24th Avenue AC Pipe Removal
 16. Invoice from Holtz Consulting Engineers, Inc. – SR78 WM Improvements
 17. Invoice from Kimley Horn and Associates, Inc. – Treasure Island Septic to Sewer Project
 18. Invoice from Evergreen Solutions, LLC – Employee Classification and Compensation Survey
 19. Invoice from Thorn Run Partners
 20. Invoice from MacVicar Consulting, Inc. – Lake Okeechobee System Operating Manual

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 7

MARCH 19, 2024

CONSENT AGENDA

INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – SW WASTEWATER SERVICE AREA PROJECT (PART E)

Please find attached the invoice in the amount of \$29,560.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$1,141,783.00
Jun-21	1	Jun-21		\$19,783.98	\$1,121,999.02
Jul-21	2	Jul-21		\$28,576.86	\$1,093,422.16
Aug-21	3	Aug-21		\$17,585.76	\$1,075,836.40
Sep-21	4	Sep-21		\$61,550.16	\$1,014,286.24
Oct-21	5	Oct-21		\$68,144.82	\$946,141.42
Dec-21	6	Dec-21		\$15,387.54	\$930,753.88
Jan-22	7	Jan-22		\$84,990.00	\$845,763.88
Feb-22	8	Feb-22		\$57,147.84	\$788,616.04
Mar-22	9	Mar-22		\$33,336.24	\$755,279.80
Apr-22	10	Apr-22		\$42,860.88	\$712,418.92
May-22	11	May-22		\$85,721.76	\$626,697.16
Jun-22	12	Jun-22		\$47,623.20	\$579,073.96
Jul-22	13	Jul-22		\$38,098.56	\$540,975.40
Aug-22	14	Aug-22		\$28,573.92	\$512,401.48
Sep-22	15	Sep-22		\$14,286.96	\$498,114.52
Oct-22	16	Oct-22		\$9,524.64	\$488,589.88
Jan-23	17	Jan-23		\$17,389.00	\$471,200.88
Feb-23	18	Feb-23		\$6,955.60	\$464,245.28
Mar-23	19	Mar-23		\$3,130.02	\$461,115.26
Apr-23	20	Apr-23		\$2,560.28	\$458,554.98
May-23	21	May-23		\$3,687.50	\$454,867.48
Jun-23	22	Jun-23		\$42,380.80	\$412,486.68
Jul-23	23	Jul-23		\$25,090.98	\$387,395.70
Aug-23	24	Aug-23		\$21,845.98	\$365,549.72
Sep-23	25	Sep-23		\$44,912.50	\$320,637.22
Oct-23	26	Oct-23		\$25,475.00	\$295,162.22
Dec-23	27	Dec-23		\$55,267.39	\$239,894.83
Jan-24	28	Jan-24		\$34,914.71	\$184,627.44
Feb-24	29	Feb-24		\$27,310.00	\$149,712.73
Mar-24	30		\$29,560.00		\$122,402.73

Staff recommends approval of this invoice in the amount of \$29,560.00 to Sumner Engineering & Consulting, Inc.



Invoice

BILL TO

March 8, 2024

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1637

SW Wastewater Service Area Project (SEC Proj. No. 19-04)

Part E – SWSA Project 2 Design, Permitting and Construction Phase Services

OUA Purchase Order No. 10829

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
E1 – Preliminary Design and Permitting	\$219,822	100%	\$219,822.00	\$219,822.00	\$0.00
E2 – Final Design and Permitting	\$476,232	98.7%	\$470,040.98	\$470,040.98	\$0.00
E3 – Bidding and Negotiation Phase	\$34,778	80%	\$27,822.40	\$27,822.40	\$0.00
E4 – Construction Phase Services (excl. RPR)	\$147,500	82.5%	\$121,687.50	\$107,527.50	\$14,160.00
E5 – Post-Construction Phase Services	\$20,784	0%	\$0.00	\$0.00	\$0.00
E6 – Resident Project Representative (T&M)	\$242,667	T&M (See attached)	\$154,300.00	\$138,900.00	\$15,400.00
				TOTAL:	\$29,560.00

Total Purchase Order Amount: \$1,141,783.00

Total Billed to Date: \$ 993,672.88

Total Billed this Invoice: \$ 29,560.00

For services rendered February 4 – March 2, 2024.

Sumner Engineering & Consulting, Inc.
 410 NW 2nd Street
 Okeechobee, FL 34972 US
 863.634.9474
 jeff@sumnerengineering.com



RPR Backup

BILL TO

19-04.Task E5 - Resident
 Project Representative
 Okeechobee Utility Authority
 100 SW 5th Avenue
 Okeechobee, Florida 34974

INVOICE # 1637
DATE 03/05/2024
DUE DATE 03/05/2024
TERMS Due on receipt

DATE	ACTIVITY	QTY	RATE	AMOUNT
02/05/2024	Resident Project Representative:Inspector	5:00	100.00	500.00
02/06/2024	Resident Project Representative:Inspector	8:30	100.00	850.00
02/07/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
02/08/2024	Resident Project Representative:Inspector	8:30	100.00	850.00
02/09/2024	Resident Project Representative:Inspector	7:00	100.00	700.00
02/12/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
02/13/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
02/14/2024	Resident Project Representative:Inspector	8:30	100.00	850.00
02/15/2024	Resident Project Representative:Inspector	7:30	100.00	750.00
02/16/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
02/19/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
02/20/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
02/21/2024	Resident Project Representative:Inspector	8:30	100.00	850.00
02/22/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
02/23/2024	Resident Project Representative:Inspector	7:30	100.00	750.00
02/26/2024	Resident Project Representative:Inspector	8:30	100.00	850.00
02/27/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
02/28/2024	Resident Project Representative:Inspector	8:30	100.00	850.00
02/29/2024	Resident Project Representative:Inspector	4:00	100.00	400.00
03/01/2024	Resident Project Representative:Inspector	8:00	100.00	800.00

.....

TOTAL OF NEW CHARGES	15,400.00
BALANCE DUE	\$15,400.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 8

MARCH 19, 2024

CONSENT AGENDA

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – SW 5th AVENUE
LPSS DESIGN AND PERMITTING**

Please find attached the invoice in the amount of \$13,033.60 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$325,840.00
Nov-23	1	Nov-23		\$22,808.80	\$303,031.20
Jan-24	2	Jan-24		\$35,842.40	\$267,188.80
Feb-24	3	Feb-24		\$9,775.20	\$257,413.60
Mar-24	4		\$13,033.60		\$244,380.00

Staff recommends approval of this invoice in the amount of \$13,033.60 to Sumner Engineering & Consulting, Inc.



Invoice

BILL TO

March 7, 2024

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1634
SW 5th Avenue LPSS Design and Permitting (SEC Proj. No. 20-10)
OUA Purchase Order No. 11129 / 11633

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
B1 – Design and Permitting	\$198,500	93%	\$184,605.00	\$184,605.00	\$0.00
D1 – VSS Design & Permitting	\$325,840	25%	\$81,460.00	\$68,426.40	\$13,033.60
				TOTAL:	\$13,033.60

Total Purchase Order Amount: \$524,340.00
Total Billed to Date: \$266,065.00
Total Billed this Invoice: \$ 13,033.60

For services rendered February 4 – March 2, 2024.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 9

MARCH 19, 2024

CONSENT AGENDA

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – CONSUMPTIVE USE
PERMIT CONSULTING**

Please find attached the invoice in the amount of \$11,797.50 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$30,000.00
Mar-24	1		\$11,797.50		\$18,202.50

Staff recommends approval of this invoice in the amount of \$11,797.50 to Sumner Engineering & Consulting, Inc.

Sumner Engineering & Consulting, Inc.
 410 NW 2nd Street
 Okeechobee, FL 34972 US
 863.634.9474
 jeff@sumnerengineering.com



INVOICE

BILL TO

Okeechobee Utility Authority
 Attn: John Hayford, Executive Director
 100 SW 5th Avenue
 Okeechobee, FL 34974

INVOICE # 1635
DATE 03/05/2024
DUE DATE 03/05/2024
TERMS Due on receipt

Invoice No. 1635
 OUA Consumptive Use Permit Application (SEC Proj. No. 21-14)
OUA Purchase Order No. 11782

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
CUP Application	\$30,000.00	T&M	\$11,797.50	\$0.00	\$11,797.50
				TOTAL:	\$11,797.50

DATE	ACTIVITY	QTY	RATE	AMOUNT
07/19/2023	Principal Engineer Draft application, mapping	1:00	195.00	195.00
07/20/2023	Principal Engineer Draft application, mapping	1:00	195.00	195.00
07/24/2023	Principal Engineer Meeting w/ John; draft responses to District demand questions.	4:00	195.00	780.00
07/26/2023	Principal Engineer Mapping update, demand analysis	3:00	195.00	585.00
07/31/2023	Principal Engineer District call, demand backup, mapping	2:00	195.00	390.00
08/23/2023	Principal Engineer Phone w/ John, review demand data from S Dobbs	1:00	195.00	195.00
09/11/2023	Principal Engineer Demand calcs, Lakefront meeting	2:00	195.00	390.00
11/21/2023	Principal Engineer Phone w/ John, review demand projection numbers	1:00	195.00	195.00
11/27/2023	Principal Engineer Updated service area mapping	3:00	195.00	585.00
01/03/2024	Principal Engineer Review tables	1:30	195.00	292.50
01/05/2024	Principal Engineer Table review, mapping	2:00	195.00	390.00
01/06/2024	Principal Engineer Service area mapping, e-permitting app	3:00	195.00	585.00

01/08/2024	Principal Engineer E-permitting application materials	3:00	195.00	585.00
01/09/2024	Principal Engineer E-permitting application materials	3:00	195.00	585.00
01/10/2024	Principal Engineer E-permitting application materials	3:00	195.00	585.00
01/11/2024	Principal Engineer E-permitting application materials	3:00	195.00	585.00
01/12/2024	Principal Engineer E-permitting application materials	4:00	195.00	780.00
01/13/2024	Principal Engineer E-permitting application materials	4:00	195.00	780.00
01/15/2024	Principal Engineer Table updates	2:00	195.00	390.00
01/16/2024	Principal Engineer table updates, maps, e-permitting items	4:00	195.00	780.00
01/18/2024	Principal Engineer Table updates and analysis	4:00	195.00	780.00
01/19/2024	Principal Engineer e-permit materials, mapping, tables; upload application and submit	4:00	195.00	780.00
01/30/2024	Principal Engineer Review population data, client call	0:30	195.00	97.50
01/31/2024	Principal Engineer District call and follow-up	1:30	195.00	292.50

For services rendered through March 2, 2024.

BALANCE DUE

\$11,797.50

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 10

MARCH 19, 2024

CONSENT AGENDA

**INVOICE FROM ANDERSON ANDRE CONSULTING ENGINEERS, INC. – SWSA
PROJECT 2 VACUUM COLLECTION SYSTEM**

Please find attached the invoice in the amount of \$4,757.50 submitted by Anderson Andre consulting Engineers, Inc. Staff is aware of the work currently being done by Anderson Andre Consulting Engineers, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$37,985.00
Sep-23	1	Sep-23		\$3,735.50	\$34,249.50
Dec-23	2	Dec-23		\$12,052.00	\$22,197.50
Jan-24	3	Jan-24		\$15,804.00	\$6,393.50
Jan-24	Change Order #1		\$104,675.00		\$111,068.50
Feb-24	4	Feb-24		\$12,360.50	\$98,708.00
Mar-24	5		\$4,757.50		\$93,950.50

Staff recommends approval of this invoice in the amount of \$4,757.50 to Anderson Andre Consulting Engineers, Inc.



ANDERSEN ANDRE CONSULTING ENGINEERS, INC.

834 SW Swan Avenue
Port St. Lucie, Florida 34983

INVOICE

Invoice No: A24-4395
Invoice Date: March 12, 2024
AACE Project No: 23-193

Bill To: Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Attention: Mr. John Hayford, P.E.

**CONSTRUCTION MATERIALS TESTING SERVICES
OUA SWSA PROJECT 2 VACUUM COLLECTION SYSTEM
OKEECHOBEE COUNTY, FLORIDA**

Invoice #5 - Services Provided from January 27, 2024 through March 8, 2024

P.O. No. 11548

Engineering Technician:

• 01/29/24 - 4 hours @ \$65.00/hr.....	\$260.00
• 01/30/24 - 5 hours @ \$65.00/hr.....	\$325.00
• 01/31/24 - 7 hours @ \$65.00/hr.....	\$455.00
• 02/08/24 - 3.5 hours @ \$65.00/hr.....	\$227.50
• 02/09/24 - 3.5 hours @ \$65.00/hr.....	\$227.50
• 02/13/24 - 4 hours @ \$65.00/hr.....	\$260.00
• 02/16/24 - 5 hours @ \$65.00/hr.....	\$325.00
• 02/28/24 - 5.5 hours @ \$65.00/hr.....	\$357.50
• 03/06/24 - 5 hours @ \$65.00/hr.....	\$325.00
• 03/08/24 - 6 hours @ \$65.00/hr.....	\$390.00
Subtotal:.....	\$3,152.50

Trip Charges:

• 10 trip charges @ \$75.00/trip.....	\$750.00
Subtotal:.....	\$750.00

Failing Tests & Contractor Related Charges:

• 02/14/24 - 3 hours @ \$65.00/hr. (contractor not ready; testing canceled).....	\$195.00
• - Trip charge; 1 @ \$75.00.....	\$75.00
Subtotal:.....	\$270.00

Professional/Administrative Man-Hours:

• Sr. Project Engineer; 3 hours @ \$145.00/hour.....	\$435.00
• Technical Secretary; 3 hours @ \$50.00/hour.....	\$150.00
Subtotal:.....	\$585.00

TOTAL INVOICE AMOUNT..... \$4,757.50

Original P.O. Amount:.....	\$37,985.00
Change Order CO-1 Amount....	\$104,675.00
Previously Invoiced:.....	\$43,952.00
Amount This Invoice:.....	\$4,757.50
Budget Remaining:.....	\$93,950.50

Please remit payment within 30 days to:

Andersen Andre Consulting Engineers, Inc. • 834 SW Swan Avenue • Port St. Lucie, Florida 34983

Please call (772) 807-9191 with any questions concerning payment

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 11

MARCH 19, 2024

CONSENT AGENDA

**INVOICE FROM HINTERLAND GROUP, INC. – SWSA PROJECT 2 VACUUM
COLLECTION SYSTEM**

Please find attached invoice in the amounts of \$391,876.52 submitted by Hinterland Group, Inc. Staff is aware of the work currently being done by Hinterland Group, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Retainage	Amount Paid	Remaining Balance
						\$11,954,105.00
Jun-23	1	Jun-23			\$302,829.81	\$11,651,275.19
Jul-23	2	Jul-23			\$559,224.49	\$11,092,050.70
Aug-23	3	Aug-23			\$1,064,874.13	\$10,027,176.57
Sep-23	4	Sep-23			\$882,815.44	\$9,144,361.13
Oct-23	5	Oct-23			\$590,564.39	\$8,553,796.74
Nov-23	6	Nov-23			\$372,055.78	\$8,181,740.96
Dec-23	7	Dec-23			\$242,146.59	\$7,939,594.37
Jan-24	8	Jan-24			\$404,627.44	\$7,534,966.93
Feb-24	9	Feb-24			\$369,339.17	\$7,165,627.76
Mar-24	10		\$391,876.52	\$272,650.20		\$6,501,101.04

Staff recommends approval of these invoice in the amounts of \$391,876.52 to Hinterland Group, Inc.



Sumner Engineering & Consulting, Inc.
Agriculture, Civil, Land & Water Resources

410 NW 2nd Street
Okeechobee, FL 34972
863.763.9474

March 7, 2024

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

**RE: SWSA Project 2 – Vacuum Collection System
Hinterland Group, Inc. – Pay Application No. 10**

Mr. Hayford:

Please find attached Pay Application No. 10 for the above-referenced project, recommended for payment in the amount of \$391,876.52, which covers work confirmed to have been completed and materials stored for the period from February 3 through March 1, 2024, less the required 5% retainage. In support of our recommendation for payment, we have attached our daily RPR logs for the month, and a Monthly Summary Report, along with other supporting documentation from the contractor (Consent of Surety, etc.).

If you have any questions, please do not hesitate to contact us.

Sincerely,
Sumner Engineering & Consulting, Inc.

Jeffrey M. Sumner, PE
President

Contractor's Application for Payment

Owner: <u>Okeechobee Utility Authority</u>	Owner's Project No.: _____
Engineer: <u>Sumner Engineering & Consulting, Inc.</u>	Engineer's Project No.: <u>19-04.E</u>
Contractor: <u>Hinterland Group, Inc.</u>	Contractor's Project No.: <u>22-0234-00</u>
Project: <u>Southwest Wastewater Service Area - Project 2</u>	
Contract: <u>235-006.03</u>	

Application No.: <u>10</u>	Application Date: <u>3/4/2024</u>
Application Period: From <u>2/3/2024</u> to <u>3/1/2024</u>	

1. Original Contract Price		\$ 11,954,105.00
2. Net change by Change Orders		\$ -
3. Current Contract Price (Line 1 + Line 2)		\$ 11,954,105.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)		\$ 5,453,003.96
5. Retainage		
a. <u>5%</u> X <u>\$ 4,601,053.37</u> Work Completed		\$ 230,052.67
b. <u>5%</u> X <u>\$ 851,950.59</u> Stored Materials		\$ 42,597.53
c. Total Retainage (Line 5.a + Line 5.b)		\$ 272,650.20
6. Amount eligible to date (Line 4 - Line 5.c)		\$ 5,180,353.76
7. Less previous payments (Line 6 from prior application)		\$4,788,477.24
8. Amount due this application		\$ 391,876.52
9. Balance to finish, including retainage (Line 3 - Line 4)		\$ 6,501,101.04

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Josh Ramirez

Signature:  **Date:** 3/7/2024

Recommended by Engineer : <u>Jeffrey M Sumner</u>	Approved by Owner : <u>Tommy Clay</u>
By: _____	By: _____
Title: <u>President</u>	Title: <u>Chairman</u>
Date: <u>March 7, 2024</u>	Date: <u>March 19, 2024</u>
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner: Okeechobee Utility Authority
 Engineer: Sumner Engineering & Consulting, Inc.
 Contractor: Hinterland Group, Inc.
 Project: Southwest Wastewater Service Area - Project 2
 Contract: 235-006.03

Owner's Project No.: _____
 Engineer's Project No.: 19-04.E
 Contractor's Project No.: 22-0234-00

Application No.: 10 Application Period: From 02/03/24 to 03/01/24 Application Date: 03/04/24

A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
Original Contract								
General								
1	Mobilization	\$ 775,000.00	319,687.48	20,989.58		340,677.06	44%	434,322.94
2	Indemnification	\$ 214,000.00	214,000.00	-		214,000.00	100%	-
3	As-Built Record Drawings	\$ 100,000.00	10,000.00	-		10,000.00	10%	90,000.00
4	Maintenance of Traffic	\$ 105,000.00	57,600.00	5,250.00		62,850.00	60%	42,150.00
5	Existing Utility Location / Identification	\$ 30,000.00	16,500.00	1,500.00		18,000.00	60%	12,000.00
6	NPDES General Construction Permit Compliance	\$ 35,000.00	19,250.00	1,750.00		21,000.00	60%	14,000.00
Vacuum Pump Station No. 4								
10a	Excavation and Dewatering	\$80,000.00	80,000.00			80,000.00	100%	-
10b	Building Shell	\$365,000.00	181,950.00			181,950.00	50%	183,050.00
10c	Roof	\$45,000.00				-	0%	45,000.00
10d	Overhead Bridge Hoist	\$65,000.00			14,868.00	14,868.00	23%	50,132.00
10e	Miscellaneous (Gutters, Hose Bibs, Lights, etc)	\$45,000.00				-	0%	45,000.00
10f	Generator	\$200,000.00				-	0%	200,000.00
10g	Electrical (Equipment only)	\$65,000.00				-	0%	65,000.00
10h	Electrical (Conduits, Wire, Labor, etc.)	\$150,000.00	67,500.00		6,867.30	74,367.30	50%	75,632.70
10i	Vacuum Skids (Vacuum Pumps, Tank, and	\$525,000.00			237,500.00	237,500.00	45%	287,500.00
10j	Interior Piping	\$65,000.00				-	0%	65,000.00
10k	Yard Piping and Valves	\$25,000.00				-	0%	25,000.00
10l	Interior / Exterior Finishes	\$30,000.00				-	0%	30,000.00
10m	HVAC	\$40,000.00				-	0%	40,000.00
10n	Louvers and Metalwork	\$7,500.00				-	0%	7,500.00
10o	Odor Control	\$15,000.00				-	0%	15,000.00
10p	Plumbing	\$8,500.00	6,375.00			6,375.00	75%	2,125.00
10q	Bathroom	\$7,500.00				-	0%	7,500.00
10r	Doors	\$25,000.00				-	0%	25,000.00
10s	Concrete Drive	\$65,000.00				-	0%	65,000.00
10t	Underdrain	\$20,000.00	20,000.00			20,000.00	100%	-
10u	General Sitework (Clearing, Grading, etc.)	\$81,500.00	77,645.00			77,645.00	95%	3,855.00
Vacuum Pump Station No. 5								
11a	Excavation and Dewatering	\$80,000.00				-	0%	80,000.00
11b	Building Shell	\$365,000.00				-	0%	365,000.00
11c	Roof	\$45,000.00				-	0%	45,000.00
11d	Overhead Bridge Hoist	\$65,000.00			14,868.00	14,868.00	23%	50,132.00
11e	Miscellaneous (Gutters, Hose Bibs, Lights, etc)	\$45,000.00				-	0%	45,000.00

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: Okeechobee Utility Authority	Owner's Project No.: _____
Engineer: Sumner Engineering & Consulting, Inc.	Engineer's Project No.: 19-04.E
Contractor: Hinterland Group, Inc.	Contractor's Project No.: 22-0234-00
Project: Southwest Wastewater Service Area - Project 2	
Contract: 235-006.03	

Application No.: 10 **Application Period:** From 02/03/24 to 03/01/24 **Application Date:** 03/04/24

A Bid Item No.	B Description	C Contract Information				G Work Completed		I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (J / F) (%)	L Balance to Finish (F - J) (\$)
		C	D	E	F	H	H				
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract											
Sanitary System											
7a	Furnish and install SDR 21 PVC Vacuum main, Complete - 4 inch	28500.00	LF	\$ 55.00	1,567,500.00	22,908.00	1,259,940.00	21,283.06	1,281,223.06	82%	286,276.94
7b	Furnish and install SDR 21 PVC Vacuum main, Complete - 6 inch	6100.00	LF	\$ 65.00	396,500.00	5,213.00	338,845.00	15,849.58	354,694.58	89%	41,805.42
7c	Furnish and install SDR 21 PVC Vacuum main, Complete - 8 inch	2200.00	LF	\$ 80.00	176,000.00	1,541.00	123,280.00	7,447.45	130,727.45	74%	45,272.55
7d	Furnish and install SDR 21 PVC Vacuum main, Complete - 10 inch	2900.00	LF	\$ 98.00	284,200.00	2,621.00	256,858.00	-	256,858.00	90%	27,342.00
8a	Furnish and install Resilient Wedge Gate Division Valves, complete - 4-inch	45.00	EA	\$ 2,800.00	126,000.00	33.00	92,400.00	15,105.54	107,505.54	85%	18,494.46
8b	Furnish and install Resilient Wedge Gate Division Valves, complete - 6-inch	12.00	EA	\$ 3,600.00	43,200.00	10.00	36,000.00	544.93	36,544.93	85%	6,655.07
8c	Furnish and install Resilient Wedge Gate Division Valves, complete - 8-inch	2.00	EA	\$ 3,800.00	7,600.00	1.00	3,800.00	602.44	4,402.44	58%	3,197.56
8d	Furnish and install Resilient Wedge Gate Division Valves, complete - 10-inch	3.00	EA	\$ 4,600.00	13,800.00	2.00	9,200.00	451.81	9,651.81	70%	4,148.19
9a	Furnish and install vacuum collection pit assemblies, complete - Type "A" Adjacent to main	70	EA	\$ 12,500.00	875,000.00	33.00	412,500.00	156,802.01	569,302.01	65%	305,697.99
9b	Furnish and install vacuum collection pit assemblies, complete - Type "A" Across from main	47	EA	\$ 14,200.00	667,400.00	9.00	127,800.00	144,847.25	272,647.25	41%	394,752.75
9c	Furnish and install vacuum collection pit assemblies, complete - Type "B" Adjacent to main	62	EA	\$ 13,000.00	806,000.00	20.00	260,000.00	166,558.06	426,558.06	53%	379,441.94
9d	Furnish and install vacuum collection pit assemblies, complete - Type "B" Across from main	18	EA	\$ 14,700.00	264,600.00	7.00	102,900.00	41,487.86	144,387.86	55%	120,212.14
Restoration											
12a	Bahia Sod	38,830	LF	\$ 8.50	330,055.00	23,500.00	199,750.00		199,750.00	61%	130,305.00
12b	Concrete Driveways	4,000	SY	\$ 95.00	380,000.00		-		-	0%	380,000.00
12c	Asphalt Driveways	1,500	SY	\$ 65.00	97,500.00	250.00	16,250.00		16,250.00	17%	81,250.00
12d	Gravel Driveways	1,400	SY	\$ 35.00	49,000.00	1,030.00	36,050.00		36,050.00	74%	12,950.00
12e	Asphalt Millings Driveway	120	SY	\$ 50.00	6,000.00		-		-	0%	6,000.00
12f	Brick Paver Driveway	50	SY	\$ 135.00	6,750.00	50.00	6,750.00		6,750.00	100%	-
12g	Type 3: Asphaltic Concrete Pavement Patch	8,000	SY	\$ 85.00	680,000.00	2,573.33	218,733.31		218,733.31	32%	461,266.69
					-		-		-		-
Original Contract Totals					\$ 6,777,105.00		\$ 3,501,056.31	\$ 570,979.99	\$ 4,072,036.30	60%	\$ 2,705,068.70
Change Orders											
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-

FINAL RELEASE OF LIEN

The undersigned lienor, in consideration of the total payment in the amount of \$8,680.00.

hereby waives and releases its lien and right to claim a lien for labor, services or materials furnished

and that all work has been completed. This constitutes a Final Release of Lien.

Property: OUS SWSA Project 2 Vacuum Collection System

Contractors Job: 22-0234-00

Dated on this 1st day of March, 20 24.

Vest Concrete Contractors, Inc.

(Lienor's Name)

Ellen Vest
(Signature)

Ellen Vest VICE-PRESIDENT
(Print Name & Title of Person Executing on Behalf of Lienor)

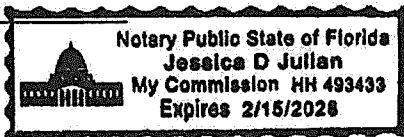
STATE OF Florida

COUNTY OF Okeechobee

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this 5th day of March 2024 by Ellen Vest who is personally known to me or has produced a as identification.

Notary Public Jessica Julian

My Commission Expires _____



CONSENT OF SURETY COMPANY

OWNER
ARCHITECT
CONTRACTOR
SURETY
OTHER

DOCUMENT G707

PROJECT:

(name, address)

Bond No. 800103046

Southwest Wastewater Service Area Project No. 2
Okeechobee, FL

ARCHITECT'S PROJECT NO:

TO: (Owner)

CONTRACT FOR:

Okeechobee Utility Authority

CONTRACTOR:

CONTRACT DATE:

Hinterland Group, Inc.

3/5/2023

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(here insert name and address of Surety company)

Atlantic Specialty Insurance Company 605 Hwy. 169 N., Ste. 800, Plymouth, MN 55441

SURETY COMPANY.

Hinterland Group, Inc. 2051 W. Blue Heron Blvd., Riviera Beach, FL 33404

CONTRACTOR.

hereby approves of partial consent of surety in the amount of \$391,876.52 to the Contractor shall not
relieve the Surety Company of any of its obligations to (here insert name and address of Owner)

22-0234-00 - OUA SWSA Project 2 Vacuum Collection System

OWNER,

as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF,

the Surety Company has hereunto set its hand this 7th day of March, 2024

Atlantic Specialty Insurance Company

Surety Company



Taylor D. Wagner

Signature of Authorized Representative

attorney in fact

Title



Note: This form is to be used as a companion document to Document G706, CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS, current edition

Printed in cooperation with the American Institute of Architects (AIA) by International Fidelity Insurance Company International Fidelity Insurance Company vouches that the language in the document conforms exactly to the language in AIA Document G 707, April 1970 edition



Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Daniel F. Wagner, Taylor D. Wagner, Daniel F. Wagner, Jr**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this twenty-seventh day of April, 2020.

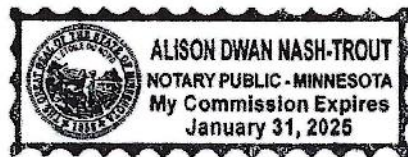
STATE OF MINNESOTA
HENNEPIN COUNTY



By

Paul J. Brehm, Senior Vice President

On this twenty-seventh day of April, 2020, before me personally came Paul J. Brehm, Senior Vice President of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, that he is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.

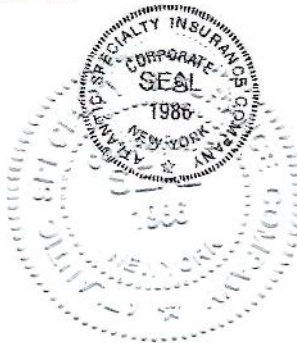


Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 7th day of March, 2024

This Power of Attorney expires
January 31, 2025



Kara Barrow, Secretary

Hinterland Group Inc
 OUA - OUA SWSA Project 2 Vacuum Collection System
 Updated Project Schedule 03.04.24

ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	Timeline																							
							3 Mar	Qtr 2, 2023			Qtr 3, 2023			Qtr 4, 2023			Qtr 1, 2024		Qtr 2, 2024			Qtr 3, 2024			Qtr 4, 2024			Qtr 1, 2025		
0		OUA SWSA Project 2 Vacuum Collection System	554 days	Wed 3/29/23	Mon 5/12/25																									
1		NTP	1 day	Wed 3/29/23	Wed 3/29/23																									
2		Material Procurement	16 wks	Thu 3/30/23	Wed 7/19/23	1																								
3		Precon Video	3 days	Mon 5/1/23	Wed 5/3/23																									
4		Preliminary Site Investigation	42 days	Thu 3/30/23	Fri 5/26/23	1																								
5		Locates	3 days	Wed 5/24/23	Fri 5/26/23	6SS-3 days																								
6		Mobilization	5 days	Mon 5/29/23	Fri 6/2/23	3,4																								
7		Vacuum Sewer Installation Phase I	295 days	Fri 6/2/23	Wed 7/17/24	3FS+7 days																								
8		Install 6" Vacuum Main Along SW 16th Street from Sta 16+00 headed West	2 days	Fri 6/2/23	Mon 6/5/23	6FS-1 day																								
9		Install Vacuum Main Along SW 37th Ave	10 days	Tue 6/6/23	Mon 6/19/23	8																								
10		Install Vacuum Main Along SW 20th St From 37th to 34th	4 days	Tue 6/20/23	Fri 6/23/23	9																								
11		Install Vacuum Main Along SW 19th St From 37th to 34th	4 days	Mon 6/26/23	Thu 6/29/23	10																								
12		Install Vacuum Main Along SW 18th St From 37th to 34th	4 days	Fri 6/30/23	Wed 7/5/23	11																								
13		Install Vacuum Main Along SW 17th St From 37th to 34th	5 days	Thu 7/6/23	Wed 7/12/23	12																								
14		Install Vacuum Main Along SW 16th Street from Sta 16+00 headed East to SW 32nd Ave	2 days	Thu 7/6/23	Fri 7/7/23	13SS																								
15		Install Vacuum Main Along SW 16th Street from SW 32nd Ave to SW 24th Ave	9 days	Mon 7/10/23	Thu 7/20/23	14																								
16		Install Vacuum Main Along SW 32nd Ave	14 days	Fri 7/21/23	Wed 8/9/23	15																								
17		Install Vacuum Main Along SW 17th St from 32nd to 34th	4 days	Fri 7/21/23	Wed 7/26/23	16SS																								
18		Install Vacuum Main Along SW 18th St from 32nd to 34th	4 days	Thu 7/27/23	Tue 8/1/23	17																								
19		Install Vacuum Main Along SW 19th St from 32nd to 34th	4 days	Wed 8/2/23	Mon 8/7/23	18																								
20		Install Vacuum Main Along SW 20th St from 32nd to 34th	4 days	Tue 8/8/23	Fri 8/11/23	19																								
21		Install Vacuum Main Along SW 21st St from 32nd to 34th	4 days	Mon 8/14/23	Thu 8/17/23	20																								
22		Install Vacuum Main Along SW 22nd St from 32nd to 34th	2 days	Fri 8/18/23	Sat 8/19/23	21																								
23		Install Vacuum Main Along SW 23rd St from 32nd to 34th	2 days	Mon 8/21/23	Tue 8/22/23	22																								
24		Install Vacuum Main Along SW 28th Ave	7 days	Wed 8/23/23	Thu 8/31/23	23																								
25		Install Vacuum Main Along SW 16th Street from SW 24th Ave to SW 18th Ter	2 days	Fri 9/1/23	Mon 9/4/23	24																								
26		Install Vacuum Main Along SW 23rd Ter	4 days	Tue 9/5/23	Fri 9/8/23	25																								



March 7, 2024

Okeechobee Utility Authority
Attn: John F. Hayford, Executive Director
100 SW 5th Avenue
Okeechobee, FL 34974

**RE: Southwest Wastewater Service Area (SWSA) Project 2
Collection System and Pump Stations
Monthly Status Report (February 3 - March 1, 2024)**

Mr. Hayford:

This letter is intended to summarize activities completed from February 3 through March 1, 2024, on SWSA Project 2, including the vacuum collection system and vacuum stations.

COLLECTION SYSTEM

HINTERLAND GROUP (general contractor) continued installation of 4", 6" and 8" sewer pipe and valves, vacuum pit assemblies (VPAs) and service connections. Work performed in this period includes:

- Installing 6" pipe along SW 24th Ave. from STA 374+81 to 391+50.
- Installing 4" pipe along SW 24th Ave. from STA 391+50 to 394+66 and 396+40 to 395+49.
- Installing 8" pipe along SW 24th Ave. from STA 374+58 to 372+60.
- Installed (4) Type A and (3) Type B VPAs on SW 24th Ave.
- Sod has been installed on 50% of the roads behind the pipe crew.
- Grading, dressing and sod preparation in areas disturbed by construction.
- Asphalt paving completed on SW 18th Terr., and along SW 16th Street at SW 28th, SW 32nd and SW 34th Avenues, in addition to numerous service lateral road crossings.

VACUUM STATION 4:

- Continued work on electrical conduit installation.
- Continued work on plumbing under floor slab.
- Rebar and form work installed for building floor slab.
- Subgrade density test completed and passed.

Construction photos are included in Attachment A. If you have any questions, please do not hesitate to contact us.

Sincerely,
Sumner Engineering & Consulting, Inc.

Jeffrey M. Sumner, PE
President

ATTACHMENT A

SITE CONSTRUCTION PHOTOS COLLECTION SYSTEM

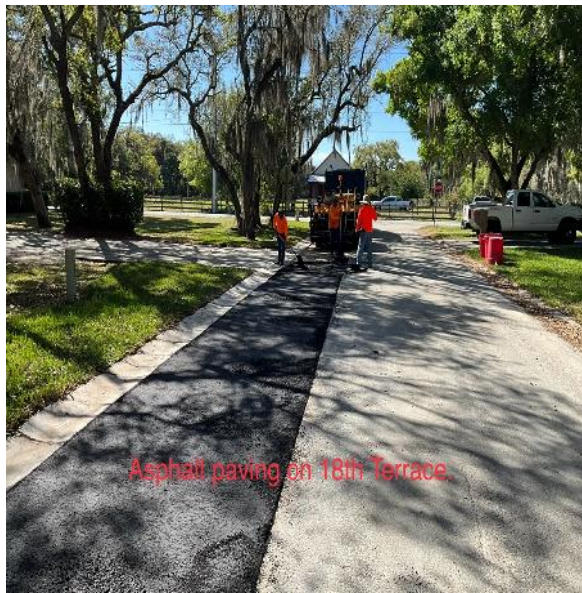




8" pipe installed along 24th Ave crossing under storm pipe with wye and DV in the intersection of 24th Ave. and 21st Court.



Install Type A VPA along 24th Avenue at sta. 390+93



Asphalt paving on 18th Terrace.



Install 8" pipe along 24th Ave moving south from VPS #4



Finish grading and compacting inside slab forms at VPS #1.



Rebar installed for foot slab at VPS #4.



Install 4" pipe and DV at intersection of 24th Ave. and 21st Street for connection to main line.



Install Type B VPA along 24th Ave. at sta. 395+31.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 12

MARCH 19, 2024

CONSENT AGENDA

INVOICE FROM HINTERLAND GROUP, INC. – PINE RIDGE PARK UTILITY IMPROVEMENTS

Please find attached invoice in the amounts of \$218,221.64 submitted by Hinterland Group, Inc. Staff is aware of the work currently being done by Hinterland Group, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$5,143,000.00
Jul-22	Change Order #1		-\$712,125.05		\$4,430,874.95
Oct-22	1	Oct-22		\$110,913.06	\$4,319,961.89
Dec-22	2	Dec-22		\$478,757.06	\$3,841,204.83
Jan-23	3	Jan-23		\$280,563.22	\$3,560,641.61
Feb-23	4	Feb-23		\$231,874.10	\$3,328,767.51
Mar-23	5	Mar-23		\$330,737.75	\$2,998,029.76
Mar-23	6	Mar-23		\$403,728.72	\$2,594,301.04
Apr-23	7	Apr-23		\$323,735.44	\$2,270,565.60
Jun-23	8	Jun-23		\$71,522.68	\$2,199,042.92
Jun-23	Change Order #2		\$818,942.62		\$3,017,985.54
Aug-23	Change Order #3		-\$150,274.26		\$2,867,710.28
Aug-23	9	Aug-23		\$175,633.19	\$2,692,077.09
Aug-23	10	Aug-23		\$52,983.35	\$2,639,093.74
Oct-23	11	Oct-23		\$244,524.16	\$2,394,569.58
Nov-23	12	Nov-23		\$427,149.64	\$1,967,419.94
Dec-23	13	Dec-23		\$337,045.37	\$1,630,374.57
Jan-24	14	Jan-24		\$186,081.54	\$1,444,293.03
Feb-24	15	Feb-24		\$121,858.97	\$1,322,434.06
Mar-24	16		\$218,221.64		\$1,104,212.42

Staff recommends approval of these invoice in the amounts of \$218,221.64 to Hinterland Group, Inc.



March 13, 2024
235-006.03

(Sent via email to jhayford@ouafl.com)

Mr. John Hayford, P.E.
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974-4221

Dear Mr. Hayford:

Reference: Application and Certificate for Payment No. 16
Pine Ridge Park Utility System Improvements

Enclosed is revised Payment Application and Certificate No. 16 for the above referenced project from Hinterland Group, Inc. **We recommend funding the requested hard cost amount of \$218,221.64 as payment for work completed from February 3, 2024, through March 1, 2024.** The work for which payment is being requested includes:

1. Partial Payment of 10% of Line Item 6- NPDES General Construction Permit Compliance
2. Partial Payment of 10% of Line Item 10D- Finish Roofing.
3. Partial Payment of 90% of Line Item 10H- Flovac System (Furnish Only).
4. Partial Payment of 90% of Line Item 10I- Piping Material.
5. Partial Payment of 75% of Line Item 10J- Stucco and Paint Finish.
6. Partial Payment of 5% of Line Item 10M- Odor Control.
7. Partial Payment of 60% of Line Item 10P- Doors.
8. Partial Payment of 5% of Line Item 10Q- Labor and Supervision for installation and general site work.
9. Partial Payment of 95 SY of Line Item 27- Concrete Driveways, Complete.
10. Partial Payment for the installation of 2 Headwall replacement, complete under Line Item 30- Headwall Replacement, Complete.
11. Partial Payment of Change Order #02 addition of all sanitary sewer connections from R/W to Customer Tie-In. A total of 36 connections were made during this pay period.
12. Partial Payment of Change Order #02 addition of all water service connections from R/W to Customer Tie-In. A total of 2 connections were made during this pay period.
13. Credit of Stored Materials for listed bid item numbers as provided in the stored materials summary table. No stored materials remain.

As of the date of this letter, the Hinterland Group has exceeded the approved contract substantial completion date of February 16th, 2024. Specification Section 017000- Contract Closeout paragraph 1.7 requires the final adjustment of accounts which include a statement reflecting adjustments made for liquidated damages. CHA Consulting, Inc. is coordinating with Hinterland Group to provide corrective actions due to exceeding the approved contract time to meet Substantial Completion.

Specification Section 00500 - Agreement, Article 4, Liquidated Damages, which specifies Liquidated Damages in the amount of \$500 per calendar day plus engineering expenses and fees

shall be assessed for each day beyond the date the time specified in paragraph 3.1 of the Agreement for Substantial Completion. As well, Liquidated Damages in the amount of \$500 per calendar day plus engineering expenses and fees shall be assessed for each day beyond the date of Final Completion.

Please review the enclosed documents and if they meet your approval, please forward the Payment Application and Certificate documents to your Board for approval. Following Board approval, provide notice and/or copy of the enclosed Payment Application and Certificate to Hinterland Group with their payment.

If you have any questions or require additional information pertaining to the payment recommendation or the project status in general, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Stephanie Bortz". The signature is stylized and includes a large, decorative flourish on the left side.

Stephanie Bortz, E.I.

Encl.


V:\Projects\CSFL122\Y\Documents\Okeechobee\235-006.03 Pine Ridge Park Utility Improvements - SDC\Pay Requests\Pay App #16\Pay App #16.docx

**PAYMENT APPLICATION AND CERTIFICATE
SIGNATURE PAGE**

APPLICATION NUMBER 16

DATE March 11, 2023 **PROJECT NUMBER** 235-006.03
PERIOD FROM February 3, 2024 **TO** March 1, 2024
PROJECT NAME Pine Ridge Park Utility Improvements
CONTRACTOR Hinterland Group, Inc.

The Contractor is due the payment in the amount shown on the succeeding pages as payment for work completed in accordance with the provisions of the contract.

CHA Consulting, Inc.  _____ Date _____
Owner _____ Date _____
_____ Date _____

ACKNOWLEDGMENT OF PAYMENT

We have received payment in the amount indicated on the Application and Certificate.

Contractor Hinterland Group, Inc.

Address 2051 W Blue Heron Blvd, Riviera Beach, FL 33404

By Mr. Chase Rogers

Title: Project Manager

PLEASE SIGN AND RETURN ONE COPY OF THIS ACKNOWLEDGMENT TO THE ENGINEER.

_____ Date _____
Signature

PAYMENT APPLICATION AND CERTIFICATE

Date: _____ Project No: _____

Application No: _____ Period From _____ To _____

Project: _____

To Owner: _____

From Contractor: _____

Thru Engineer: _____

- 1. Original Contract Sum. \$ _____
- 2. Approved Contract Modifications. \$ _____
- 3. Contract Modifications Approved This Period
(List Contract Modification Numbers _____
And attach copies of Contract Modifications). \$ _____
- 4. Revised Contract Amount (Sum of Lines 1 & 2). \$ _____
- 5. Total Value of Work completed to Date. \$ _____
- 6. Less Amount Retained (_____ %). \$ _____
- 7. Subtotal (Line 5 - Line 6). \$ _____
- 8. Less Previous Certificates for Payment. \$ _____
(Line 7 from previous application)
- 9. Current Payment Due (Line 7 - Line 8). \$ _____
- 10. Balance to Finish Plus Retainage (Line 4 - Line 7). \$ _____
- 11. Percent Project Complete (_____ %)

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies:

- 1. The Work covered by this Application for Payment has been completed in accordance with the Contract Documents.
- 2. All previous progress payments received from the OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of the CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 9 thru 1/5/2024 inclusive.
- 3. Title to all materials and equipment incorporated in said work or otherwise listed in or covered by this Application for Payment will pass to the OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by bond acceptable to the OWNER).

Josh Ramirez

Contractor

3/6/2024

Date

Payment of the amount in
Line 9 is recommended.

Project Representative

Date

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO OWNER: **OKEECHOBEE UTILITY AUTHORITY**

PROJECT: **PINE RIDGE PARK UTILITY IMPROVEMENTS**

APPLICATION NO: **16**

APPLICATION DATE: **March 4, 2024**

PERIOD FROM: **February 3, 2024**

PERIOD TO: **March 1, 2024**

REVISION: **March 6, 2024**

CONTRACT NO.: **235-006.03**

CONTRACTOR NO.: **22-0039-00**

FROM CONTRACTOR:

**Hinterland Group, Inc.
2051 W Blue Heron Blvd.
Riviera Beach, FL 33404**

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>5,143,000.00</u>
2. Net change by Change Orders	\$	<u>(43,456.66)</u>
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	<u>5,099,543.34</u>
4. TOTAL COMPLETED & STORED TO DATE:	\$	<u>4,205,611.49</u>
5. RETAINAGE:		
a. <u>5</u> % of Completed Work	\$	<u>210,280.57</u>
(Column D + E on G703)		
b. <u>5</u> % of Stored Material	\$	<u>0.00</u>
(Column F on G703)		
Total Retainage (Lines 5a + 5b or		
Total in Column I of G703)	\$	<u>210,280.57</u>
6. TOTAL EARNED LESS RETAINAGE	\$	<u>\$3,995,330.92</u>
(Line 4 Less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR		
PAYMENT (Line 6 from prior Certificate)	\$	<u>3,777,109.28</u>
8. CURRENT PAYMENT DUE	\$	<u>218,221.64</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	<u>1,104,212.42</u>
(Line 3 less Line 6)		

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$818,942.65	\$862,399.31
Total approved this Month	\$0.00	0.00
TOTALS	\$818,942.65	\$862,399.31
NET CHANGES by Change Order	(\$43,456.66)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: HINTERLAND GROUP, INC.

By: [Signature] Date: 3/6/2024
Josh Ramirez, Project Manager

State of: Florida

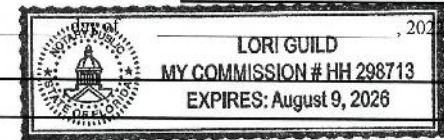
County of: Palm Beach

Subscribed and sworn to before me this

Notary Public:

[Signature]

My Commission expires:



ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner, that to the best of the Engineer's knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the amount certified.

AMOUNT CERTIFIED \$ _____

Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.

ENGINEER/ARCHITECT:

[Signature]

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SCHEDULE OF VALUES

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

CONTRACT: 235-006.03

PROJECT TITLE: PINE RIDGE PARK UTILITY IMPROVEMENTS

APPLICATION NO: 16

APPLICATION DATE: 3/4/2024

PERIOD TO: 3/1/2024

PROJECT NO.: 235-006.03

CONTRACT NO.: 22-0039-00

In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO.	FDOT PAY ITEM NO.	B DESCRIPTION OF WORK ITEM	C QTY	D UNIT	E UNIT PRICE	F SCHEDULED VALUE TOTAL	G WORK COMPLETED FROM PREVIOUS APPL		H WORK COMPLETED THIS PERIOD		I QTY TO DATE	J MATERIALS PRESENTLY STORED (NOT IN G OR H)	K TOTAL COMPLETED AND STORED TO DATE (G+H+I)	L BALANCE TO FINISH (F - K)	M TOTAL RETAINAGE 5.00%	
							QTY	AMOUNT (G + H)	QTY	AMOUNT						
GENERAL																
1		Mobilization	1	LS	\$ 316,000.00	\$316,000.00	0.950	\$300,200.00		\$0.00	0.95	\$0.00	\$300,200.00	95%	\$15,800.00	\$15,010.00
2		Indemnification	1	LS	\$ 51,500.00	\$51,500.00	1.000	\$51,500.00		\$0.00	1	\$0.00	\$51,500.00	100%	\$0.00	\$2,575.00
3		As-Built Record Drawings	1	LS	\$ 34,200.00	\$34,200.00	0.850	\$29,070.00		\$0.00	0.85	\$0.00	\$29,070.00	85%	\$5,130.00	\$1,453.50
4		Maintenance of Traffic	1	LS	\$ 34,200.00	\$34,200.00	0.950	\$32,490.00		\$0.00	0.95	\$0.00	\$32,490.00	95%	\$1,710.00	\$1,624.50
5		Existing Utility Location/ Identification	1	LS	\$ 10,260.00	\$10,260.00	1.000	\$10,260.00		\$0.00	1	\$0.00	\$10,260.00	100%	\$0.00	\$513.00
6		NPDES General Construction Permit Compliance	1	LS	\$ 10,260.00	\$10,260.00	0.980	\$10,054.80	0.01	\$102.60	0.99	\$0.00	\$10,157.40	99%	\$102.60	\$507.87
SANITARY SYSTEM																
7a		Furnish and install SDR 21 PVC vacuum main, complete - 4 inch	8100.00	LF	\$46.46	\$376,326.00	8100.000	\$376,326.00		\$0.00	8100	\$0.00	\$376,326.00	100%	\$0.00	\$18,816.30
7b		Furnish and install SDR 21 PVC vacuum main, complete - 6 inch	1900.00	LF	\$57.35	\$108,965.00	1900.000	\$108,965.00		\$0.00	1900	\$0.00	\$108,965.00	100%	\$0.00	\$5,448.25
7c		Furnish and install SDR 21 PVC vacuum main, complete - 8 inch	600.00	LF	\$79.80	\$47,880.00	600.000	\$47,880.00		\$0.00	600	\$0.00	\$47,880.00	100%	\$0.00	\$2,394.00
8a		Furnish and install division valves and boxes, complete - 4-inch	12.00	EA	\$ 2,115.00	\$25,380.00	12.000	\$25,380.00		\$0.00	12	\$0.00	\$25,380.00	100%	\$0.00	\$1,269.00
8b		Furnish and install division valves and boxes, complete - 6-inch	5.00	EA	\$ 2,360.00	\$11,800.00	5.000	\$11,800.00		\$0.00	5	\$0.00	\$11,800.00	100%	\$0.00	\$590.00
8c		Furnish and install division valves and boxes, complete - 8-inch	1.00	EA	\$ 3,741.00	\$3,741.00	1.000	\$3,741.00		\$0.00	1	\$0.00	\$3,741.00	100%	\$0.00	\$187.05
9a		Furnish and install vacuum collection pit assemblies, complete - Type "A" Adjacent to main	34	EA	\$ 8,800.00	\$ 299,200.00	34	\$299,200.00		\$0.00	34	\$0.00	\$299,200.00	100%	\$0.00	\$14,960.00
9b		Furnish and install vacuum collection pit assemblies, complete - Type "A" Across from main	7	EA	\$ 9,575.00	\$ 67,025.00	7	\$67,025.00		\$0.00	7	\$0.00	\$67,025.00	100%	\$0.00	\$3,351.25
9c		Furnish and install vacuum collection pit assemblies, complete - Type "B" Adjacent to main	11	EA	\$ 10,035.00	\$ 110,385.00	11	\$110,385.00		\$0.00	11	\$0.00	\$110,385.00	100%	\$0.00	\$5,519.25
9d		Furnish and install vacuum collection pit assemblies, complete - Type "B" Across from main	3	EA	\$ 10,260.00	\$ 30,780.00	3	\$30,780.00		\$0.00	3	\$0.00	\$30,780.00	100%	\$0.00	\$1,539.00
Furnish and install vacuum pump station with equipment, complete																
10a		Mobilization	1	LS	\$ 50,140.00	\$50,140.00	1	\$50,140.00		\$0.00	1	\$0.00	\$50,140.00	100%	\$0.00	\$2,507.00
10b		Underground Building Section Excavation and Dewatering	1	LS	\$ 65,000.00	\$65,000.00	1	\$65,000.00		\$0.00	1	\$0.00	\$65,000.00	100%	\$0.00	\$3,250.00
10c		Building Shell	1	LS	\$ 340,000.00	\$340,000.00	1	\$340,000.00		\$0.00	1	\$0.00	\$340,000.00	100%	\$0.00	\$17,000.00
10d		Finish Roofing	1	LS	\$ 35,000.00	\$35,000.00	0.75	\$26,250.00	0.1	\$3,500.00	0.85	\$0.00	\$29,750.00	85%	\$5,250.00	\$1,487.50
10e		Gutters	1	LS	\$ 12,000.00	\$12,000.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$12,000.00	\$0.00
10f		Overhead Crane	1	LS	\$ 40,000.00	\$40,000.00	0.75	\$30,000.00		\$0.00	0.75	\$0.00	\$30,000.00	75%	\$10,000.00	\$1,500.00
		Generator (Furnish Only)	1	LS	\$ 125,000.00	\$125,000.00	0	\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$125,000.00	\$0.00
10g		Electrical	1	LS	\$ 235,000.00	\$235,000.00	0.9	\$211,500.00		\$0.00	0.9	\$0.00	\$211,500.00	90%	\$23,500.00	\$10,575.00
10h		Flovc System (Furnish Only)	1	LS	\$ 481,000.00	\$481,000.00		\$0.00	0.9	\$432,900.00	0.9	\$0.00	\$432,900.00	90%	\$48,100.00	\$21,645.00
10i		Piping Material (Furnish Only)	1	LS	\$ 45,000.00	\$45,000.00		\$0.00	0.9	\$40,500.00	0.9	\$0.00	\$40,500.00	90%	\$4,500.00	\$2,025.00
10j		Stucco and Paint Finish	1	LS	\$ 55,000.00	\$55,000.00		\$0.00	0.75	\$41,250.00	0.75	\$0.00	\$41,250.00	75%	\$13,750.00	\$2,062.50
10k		HVAC	1	LS	\$ 35,000.00	\$35,000.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$35,000.00	\$0.00
10l		Louvers and Metalwork	1	LS	\$ 45,000.00	\$45,000.00	0.5	\$22,500.00		\$0.00	0.5	\$0.00	\$22,500.00	50%	\$22,500.00	\$1,125.00
10m		Order Control	1	LS	\$ 15,000.00	\$15,000.00	0.75	\$11,250.00	0.05	\$750.00	0.8	\$0.00	\$12,000.00	80%	\$3,000.00	\$600.00
10n		General Plumbing	1	LS	\$ 12,000.00	\$12,000.00	0.5	\$6,000.00		\$0.00	0.5	\$0.00	\$6,000.00	50%	\$6,000.00	\$300.00
10o		Bathroom	1	LS	\$ 15,000.00	\$15,000.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$15,000.00	\$0.00
10p		Doors	1	LS	\$ 25,000.00	\$25,000.00	0.35	\$8,750.00	0.6	\$15,000.00	0.95	\$0.00	\$23,750.00	95%	\$1,250.00	\$1,187.50
10q		Labor and Supervision for installation and General Site Work	1	LS	\$ 125,000.00	\$125,000.00	0.9	\$112,500.00	0.05	\$6,250.00	0.95	\$0.00	\$118,750.00	95%	\$6,250.00	\$5,937.50
OUA Vaccum Building Breakdown Total																
11		Abandon septic tanks, complete	111	EA	\$ 1,370.00	\$152,070.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$152,070.00	\$0.00
12		Abandon manholes, complete	7	EA	\$ 1,940.00	\$13,580.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$13,580.00	\$0.00
13		Furnish and install Sanitary Service Connections (R/W to Customer Tie-In), complete	111	EA	\$ 3,085.00	\$342,435.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$342,435.00	\$0.00
14		Grout and Abandon Sanitary Sewer Pipe, complete	450	LF	\$ 15.50	\$6,975.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$6,975.00	\$0.00
WATER SYSTEM																
15a		Furnish and install C900 DR 18 PVC water main, complete - 6-inch	1,350	LF	\$ 37.40	\$50,490.00	1310	\$48,994.00		\$0.00	1310	\$0.00	\$48,994.00	97%	\$1,496.00	\$2,449.70
15b		Furnish and install C900 DR 18 PVC water main, complete - 8-inch	1,370	LF	\$ 50.10	\$68,637.00	1264	\$63,326.40		\$0.00	1264	\$0.00	\$63,326.40	92%	\$5,310.60	\$3,166.32
16a		Furnish and install SDR 11 HDPE water main, complete - 2-inch	3,460	LF	\$ 19.70	\$68,162.00	3460	\$68,162.00		\$0.00	3460	\$0.00	\$68,162.00	100%	\$0.00	\$3,408.10
17a		Furnish and install gate valves and boxes, complete 6"	12	EA	\$ 2,540.00	\$30,480.00	12	\$30,480.00		\$0.00	12	\$0.00	\$30,480.00	100%	\$0.00	\$1,524.00
17b		Furnish and install gate valves and boxes, complete 8"	5	EA	\$ 3,340.00	\$16,700.00	5	\$16,700.00		\$0.00	5	\$0.00	\$16,700.00	100%	\$0.00	\$835.00
18a		Furnish, install, and remove sample points, complete, inclusive of bacteriological testing, complete - On Main	13	EA	\$ 1,150.00	\$14,950.00	13	\$14,950.00		\$0.00	13	\$0.00	\$14,950.00	100%	\$0.00	\$747.50
18b		Furnish, install, and remove sample points, complete, inclusive of bacteriological testing, complete - On Fire Hydrant	4	EA	\$ 1,150.00	\$4,600.00	4	\$4,600.00		\$0.00	4	\$0.00	\$4,600.00	100%	\$0.00	\$230.00
19		Furnish and install fire hydrant assemblies, complete	5	EA	\$ 9,300.00	\$46,500.00	5	\$46,500.00		\$0.00	5	\$0.00	\$46,500.00	100%	\$0.00	\$2,325.00
20a		Furnish and install single water service with angle stop and meter box (adjacent), complete	4	EA	\$ 1,000.00	\$4,000.00	4	\$4,000.00		\$0.00	4	\$0.00	\$4,000.00	100%	\$0.00	\$200.00
20b		Furnish and install single water service with angle stop and meter box (opposite), complete	4	EA	\$ 1,800.00	\$7,200.00	4	\$7,200.00		\$0.00	4	\$0.00	\$7,200.00	100%	\$0.00	\$360.00
20c		Furnish and install double water service with two (2) angle stops and meter boxes (adjacent), complete	24	EA	\$ 1,600.00	\$38,400.00	24	\$38,400.00		\$0.00	24	\$0.00	\$38,400.00	100%	\$0.00	\$1,920.00
20d		Furnish and install double water service with two (2) angle stops and meter boxes (opposite), complete	24	EA	\$ 2,730.00	\$65,520.00	24	\$65,520.00		\$0.00	24	\$0.00	\$65,520.00	100%	\$0.00	\$3,276.00
21		Furnish and Install Water Service Connections (R/W to Customer Tie-In), complete	131	EA	\$ 1,460.00	\$191,260.00		\$0.00		\$0.00	0	\$0.00	\$0.00	0%	\$191,260.00	\$0.00

SCHEDULE OF VALUES

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

CONTRACT: 235-006.03
PROJECT TITLE: PINE RIDGE PARK UTILITY IMPROVEMENTS

APPLICATION NO: 16
APPLICATION DATE: 3/4/2024
PERIOD TO: 3/1/2024
PROJECT NO.: 235-006.03
CONTRACT NO.: 22-0039-00

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO.	B FDOT PAY ITEM NO.	C DESCRIPTION OF WORK ITEM	D QTY	E UNIT	F UNIT PRICE	G SCHEDULED VALUE TOTAL	H WORK COMPLETED FROM PREVIOUS APPL		I WORK COMPLETED THIS PERIOD		J MATERIALS PRESENTLY STORED (NOT IN G OR H)	K TOTAL COMPLETED AND STORED TO DATE (G+H+I)	L % (K - F)	M BALANCE TO FINISH (F - K)	N TOTAL RETAINAGE 5.00%
							QTY	AMOUNT (G + H)	QTY	AMOUNT					
							QTY TO DATE		QTY TO DATE						
22		Disconnect wells, complete	104	EA	\$ 185.00	\$19,240.00		\$0.00		\$0.00	0	\$0.00	0%	\$19,240.00	\$0.00
23		Furnish and install ductile iron compact fittings with reaction blocking or thrust restraints, complete	1.5	TN	\$ 18,200.00	\$27,300.00	1.4	\$25,480.00		\$0.00	1.4	\$0.00	93%	\$1,820.00	\$1,274.00
24		Grout and Abandon Water Main Pipe, complete	310	LF	\$ 15.50	\$4,805.00		\$0.00		\$0.00	0	\$0.00	0%	\$4,805.00	\$0.00
		RESTORATION													
25		Furnish and place sod, complete	11,000	LF	\$ 2.85	\$31,350.00	11000	\$31,350.00		\$0.00	11000	\$0.00	100%	\$0.00	\$1,567.50
26		Asphaltic Driveways, complete	330	SY	\$ 57.00	\$18,810.00	133	\$7,581.00		\$0.00	133	\$0.00	40%	\$11,229.00	\$379.05
27		Concrete Driveways, complete	1,840	SY	\$ 74.10	\$136,344.00	1466.78	\$108,688.40	95	\$7,039.50	1561.78	\$0.00	85%	\$20,616.10	\$5,786.39
28		Gravel Driveways, complete	1,200	SY	\$ 22.80	\$27,360.00	814	\$18,559.20		\$0.00	814	\$0.00	68%	\$8,800.80	\$927.96
29		Asphalt Road Patch, complete	1,850	SY	\$ 25.30	\$46,805.00	1850	\$46,805.00		\$0.00	1850	\$0.00	100%	\$0.00	\$2,340.25
30		Headwall Replacement, complete	7	EA	\$ 855.00	\$5,985.00		\$0.00	2	\$1,710.00	2	\$0.00	29%	\$4,275.00	\$85.50
31		Pavement Markings/Restoration Allowance	1	LS	\$ 10,000.00	\$10,000.00		\$0.00		\$0.00	0	\$0.00	0%	\$10,000.00	\$0.00
32		Miscellaneous Work Allowance	1	LS	\$ 400,000.00	\$400,000.00	29.50%	\$117,983.94		\$0.00	0.29495985	\$0.00	29%	\$282,016.06	\$5,899.20
		Change Orders													
CO#1 -1		Removal of all septic tank abandonments. This affects Bid Item No. 11	1.00	LS	-\$152,070.00	-\$152,070.00		\$0.00		\$0.00	0	\$0.00	0%	-\$152,070.00	\$0.00
CO#1 -2		Removal of all sanitary sewer connections form R/W to customer tie-in. This affects Bid Item No.13.	1.00	LS	-\$342,435.00	-\$342,435.00		\$0.00		\$0.00	0	\$0.00	0%	-\$342,435.00	\$0.00
CO#1 -3		Removal of all water service connections form R/W to customer tie-in. This affects Bid Item No. 21	1.00	LS	-\$191,260.00	-\$191,260.00		\$0.00		\$0.00	0	\$0.00	0%	-\$191,260.00	\$0.00
CO#1 -4		Removal of all well disconnections. This affects Bid Item No. 22.	1.00	LS	-\$19,240.00	-\$19,240.00		\$0.00		\$0.00	0	\$0.00	0%	-\$19,240.00	\$0.00
CO#1 -5		Reduction of Bid Items No. 1 through 6 as a result of work being removed in items 1 through 5 above.	1.00	LS	-\$7,120.05	-\$7,120.05		\$0.00		\$0.00	0	\$0.00	0%	-\$7,120.05	\$0.00
CO#2 -1		Addition of Bid Items No. 1 though 6 as a result of work being added in items 2 through 5 below.	1.00	LS	\$7,120.05	\$7,120.05	1	\$7,120.05		\$0.00	1	\$0.00	100%	\$0.00	\$356.00
CO#2 -2		Addition of all septic tank abandonments. This affects Bid Item No. 11	111.00	EA	\$1,370.00	\$152,070.00		\$0.00		\$0.00	0	\$0.00	0%	\$152,070.00	\$0.00
CO#2 -3		Addition of all sanitary sewer connections form R/W to customer tie-in. This affects Bid Item No.13.	111.00	EA	\$3,702.00	\$410,922.00	52	\$192,504.00	36	\$133,272.00	88	\$0.00	79%	\$85,146.00	\$16,288.80
CO#2 -4		Addition of all water service connections form R/W to customer tie-in. This affects Bid Item No. 21	131.00	EA	\$1,752.60	\$229,590.60	89	\$155,981.40	2	\$3,505.20	91	\$0.00	69%	\$70,104.00	\$7,974.33
CO#2 -5		Addition of all well disconnections. This affects Bid Item No. 22.	104.00	EA	\$185.00	\$19,240.00		\$0.00		\$0.00	0	\$0.00	0%	\$19,240.00	\$0.00
CO#3		Deductive Change Order for Generator	1.00	LS	-\$150,274.26	-\$150,274.26		\$0.00		\$0.00		\$0.00	0%	\$150,274.26	\$0.00
		TOTAL				\$5,099,543.34		\$3,519,832.19		\$685,779.30		\$0.00		\$4,205,611.49	\$210,280.57
		BID ALTERNATE ITEMS													
1A		Furnish and install 2-inch HDPE water main via directional drill, inclusive of all fittings, transition pieces, appurtenances; set up, mobilization, and demobilization	3,460	LF	\$ 17.20	\$59,512.00		\$0.00		\$0.00	0	\$0.00	0%	\$59,512.00	\$0.00
2A-a		Furnish and install single water service with angle stop and meter box (adjacent), complete	4	EA	\$ 1,120.00	\$4,480.00		\$0.00		\$0.00	0	\$0.00	0%	\$4,480.00	\$0.00
2A-b		Furnish and install single water service with angle stop and meter box (opposite), complete	4	EA	\$ 1,915.00	\$7,660.00		\$0.00		\$0.00	0	\$0.00	0%	\$7,660.00	\$0.00
2A-c		Furnish and install double water service with two (2) angle stops and meter boxes (adjacent), complete	24	EA	\$ 1,710.00	\$41,040.00		\$0.00		\$0.00	0	\$0.00	0%	\$41,040.00	\$0.00
2A-d		Furnish and install double water service with two (2) angle stops and meter boxes (opposite), complete	24	EA	\$ 2,845.00	\$68,280.00		\$0.00		\$0.00	0	\$0.00	0%	\$68,280.00	\$0.00
3A		Deductive Alternate for providing an Alternate Generator System/ Manufacturer meeting the requirements of specifications Section 16204T. (Value accounted for under G702)	1	LS	\$ 150,274.26	\$150,274.26		\$0.00		\$0.00	0	\$0.00	0%	\$150,274.26	\$0.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 13

MARCH 19, 2024

CONSENT AGENDA

INVOICE FROM CHA – VAC STATION #2 GENERATOR REPLACEMENT

Please find attached invoice in the amounts of \$10,323.00 submitted by CHA. Staff is aware of the work currently being done CHA and is in agreement with this request.

Staff recommends approval of this invoice in the amounts of \$10,323.00 to CHA.



John Hayford
 Okeechobee Utility Authority
 100 SW 5th Avenue
 Okeechobee, FL 34974

February 23, 2024
 Project No: 083820.000
 Invoice No: 83820-05

Project 083820.000 Vac. PS #2 (Taylor Creek) Generator Replacement
Professional Services from December 30, 2023 through January 19, 2024

Phase 0001000 Design
Fee

Total Fee	33,300.00			
Percent Complete	85.00	Total Earned	28,305.00	
		Previous Fee Billing	17,982.00	
		Current Fee Billing	10,323.00	
		Total Fee		10,323.00

Billing Limits	Current	Prior	To-Date
Total Billings	10,323.00	17,982.00	28,305.00
Limit			33,300.00
Remaining			4,995.00

Total this Phase \$10,323.00

Phase 0002000 Services During Construction

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	0.00	0.00
Limit			14,800.00
Remaining			14,800.00

Total this Phase 0.00

Total Due This Invoice: \$10,323.00

Outstanding Invoices

Number	Date	Balance
83820-03	12/20/2023	1,165.50
83820-04	1/17/2024	2,997.00
Total		4,162.50

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE

Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 4011254230 - ABA #: 021313103
 Supporting remittance information should be sent via email to remittances@chasolutions.com

Project	083820.000	Vac. PS #2 (Taylor Creek) Generator Repl	Invoice	83820-05
---------	------------	--	---------	----------

Billings to Date

	Current	Prior	Total
Fee	10,323.00	17,982.00	28,305.00
Totals	10,323.00	17,982.00	28,305.00

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE

Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 4011254230 - ABA #: 021313103
Supporting remittance information should be sent via email to remittances@chasolutions.com

PO BOX 845746 | Boston, MA 02284-5746 | Worksource - 845746 | T: (518) 453-4500 | F: (518) 458-1735
CHASOLUTIONS.COM

INVOICE

RCE Engineering LLC
5532 NW 106th Dr
Coral Springs, FL 33076

dRice@rc-eng.com
954-655-7901

CHA Consulting, Inc:23060 OUA PS 2 Gen

Bill to

CHA Consulting, Inc
4700 Riverside Drive Ste 110
Coral Springs, FL 33067

Invoice details

Invoice no.: 1141
Terms: Due on receipt
Invoice date: 01/10/2024
Due date: 01/10/2024

#	Product or service	SKU	Qty	Rate	Amount
1.	Okeechobee Utility Authority Vacuum Station No. 2 (Taylor Creek) Generator Replacement PO# 08382001 Seq 1 Not to Exceed \$7,500.00 NTP1-Phase 0001000-10.17.2023				\$0.00
2.	Principal Hrs Hours to date		24	\$250.00	\$6,000.00
				Total	\$6,000.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 14

MARCH 19, 2024

CONSENT AGENDA

INVOICE FROM CHA – PINE RIDGE PARK UTILITY SYSTEM UPGRADE - SDC

Please find attached the invoice in the amount of \$4,849.22 submitted by CHA. Staff is aware of the work currently being done CHA and is in agreement with this request.

Staff recommends approval of this invoice in the amount of \$4,849.22 to CHA.



John Hayford
 Okeechobee Utility Authority
 100 SW 5th Avenue
 Okeechobee, FL 34974

February 27, 2024
 Project No: 001034.000
 Invoice No: 1234-15

Project 001034.000 Pine Ridge Park Utility System Upgrade -SDC

Professional services during construction for the Pine Ridge park Utility improvement project as authorized on April 14, 2020 under Purchase Order 10380

Professional Services from December 30, 2023 through January 19, 2024
Professional Personnel

		Hours	Rate	Amount
Engineer 4				
Bortz, Stephanie	1/3/2024	4.00	123.00	492.00
235-006.03 RFI Review, Project Review, Invoice Review & Coordination				
Bortz, Stephanie	1/4/2024	1.00	123.00	123.00
235-006.03 Project Coordination and Log Updates				
Bortz, Stephanie	1/5/2024	2.00	123.00	246.00
235-006.03 Inspection Coordination for Pine Ridge Park & Invoice Submittal				
Bortz, Stephanie	1/8/2024	3.50	123.00	430.50
235-006.03 Pay Application and Monthly Report Submittal, Preparing for Progress Meeting				
Bortz, Stephanie	1/9/2024	6.50	123.00	799.50
235-006.03 Pine Ridge Park Progress Meeting No. 7 and Onsite Inspection				
Bortz, Stephanie	1/10/2024	5.50	123.00	676.50
235-006.03 Pine Ridge Park Inspection and Delivery of Flovac Equipment and Generator to Project Site.				
Bortz, Stephanie	1/12/2024	4.00	123.00	492.00
235-006.03 Progress Meeting Minutes, Review of RFI and Onsite Inspection Report				
Bortz, Stephanie	1/15/2024	4.00	123.00	492.00
235-006.03 RFI Responses, Project Coordination, Change Order Reviews/Responses, OUA Private Side Conenction Coordination				
Bortz, Stephanie	1/19/2024	1.00	123.00	123.00
235-006.03 Inspection Coordination of Truss Installation				
Engineer 8				
Hammann, Douglas	1/2/2024	1.00	201.00	201.00
Review and File Okeechobee County Bldg Dept Inspection Reports.				
Hammann, Douglas	1/3/2024	1.00	201.00	201.00
Review Odor cotrol foundation progress, pit and lateral information and building inspection letter				

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE

Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 4011254230 - ABA #: 021313103
 Supporting remittance information should be sent via email to: remittances@chasolutions.com

Project	001034.000	235-006.03_Pine Ridge Park Utility Syste		Invoice	1234-15
Hammann, Douglas	1/10/2024	1.00	201.00	201.00	
Answer inspection questions on generator installation, vacuum skid installation, odor control exhaust piping, crane rail installation and other items					
Hammann, Douglas	1/15/2024	1.00	201.00	201.00	
Review Schedule update with Field inspection staff and address Vacuum exhaust air piping question					
Hammann, Douglas	1/18/2024	1.00	201.00	201.00	
Review project site visit reports of Vacuum PS construction					
Resident Inspector 1					
Waller, Kenneth	1/2/2024	1.00	93.00	93.00	
Correspondence with OUA, Stephanie B. in regards to availability of inspection for punch list of asphalt restored driveways in Pine Ridge Park					
Technician 4					
Crick, Jeff	1/12/2024	.25	123.00	30.75	
Export cad details for John Hayford					
Crick, Jeff	1/19/2024	.75	123.00	92.25	
Assit Stephanie with shop drawings and roof system requirements.					
Totals		38.50		5,095.50	
Total Labor					5,095.50
Consultants					
1/9/2024	Hudson Inspections LLC			300.00	
1/9/2024	Hudson Inspections LLC			300.00	
1/9/2024	Hudson Inspections LLC			400.00	
1/9/2024	Hudson Inspections LLC			350.00	
1/9/2024	Hudson Inspections LLC			350.00	
1/9/2024	Hudson Inspections LLC			250.00	
Total Consultants			1.0 times	1,950.00	1,950.00
Reimbursable Expenses					
Direct Miscellaneous-Reimbursables				504.30	
Direct Miscellaneous - Mileage				249.24	
Total Reimbursables			1.0 times	753.54	753.54
Billing Limits					
		Current	Prior	To-Date	
Total Billings		7,799.04	156,200.17	163,999.21	
Limit				242,100.00	
Remaining				78,100.79	
				Credit due to over payment	-2,949.82
				Total Due This Invoice:	\$4,849.22

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE

Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 4011254230 - ABA #: 021313103
Supporting remittance information should be sent via email to remittances@chasolutions.com

EXPENSE SHEET		Name:	Les Hudson		Date: 12/2 - 12-20-23						
DATE	PROJ. NO	CLIENT/PURPOSE	AUTO		TOLLS	PERSONAL TRAVEL MEALS			HOTEL	OTHER EXP.	TOTAL
			MI	\$		BKFST	LUNCH	DIN			
				\$ -							\$ -
12/2/23	001078.00	WTP-2 PBC LEAK TEST PASS	10	\$ 5.85	-						\$ 5.85 -
				\$ -							\$ -
12/6/23	235-006.03	OVA - COLUMN, CURB REBAR INCOMPLETE -	130	\$ 76.05	8 -						\$ 84.05 -
				\$ -							\$ -
12/1/23	235-006.03	OVA - COLUMN, REBAR	130	\$ 76.05	8 -						\$ 84.05 -
				\$ -							\$ -
12/11/23	235-006.03	OVA - CONCRETE POVA ^{COLUMNS} EDVA. PAD	130	\$ 76.05	8 -						\$ 84.05 -
				\$ -							\$ -
12/12/23	235-006.03	OVA - CONCRETE POVA ^{CAN WALL} _{CELLS}	130	\$ 76.05	8 -						\$ 84.05 -
				\$ -							\$ -
12/14/23	235-006.03	OVA - VAC STA. TIE-BEAM ^{PARTIAL} POVA.	130	\$ 76.05	8 -						\$ 84.05 -
				\$ -							\$ -
12/18/23	235-006.03	OVA - VAC STA. TIE BEAM FINISH INSTALL CONCRETE	130	\$ 76.05	8 -						\$ 84.05 -
				\$ -							\$ -
12/20/23	001078.00	WTP-2 PBC	10	\$ 5.85	-						\$ 5.85 -
				\$ -							\$ -
				\$ -							\$ -
				\$ -							\$ -
TOTAL:			0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 516.-

ECKLER ENGINEERING, INC. APPROVED BY: SIGNATURE:

Name:	Les Hudson		
Pay Period:	12/02/23 to 12/08/23		
Project #	235-006.03 DVA UTILITY IMPROVEMENTS - REBAR REINSPECTION		
Day	Date	Hours	Description of Work
SAT	12/02/23		
SUN	12/03/23		
MON	12/04/23		
TUE	12/05/23		
WED	12/06/23	6	VAL STA. SITE - W. S BORTZ - COLUMN CORNER HORIZONTAL REBAR INSPECTION IN PREP FOR CONCRETE POUR - IN COMPLETE
THU	12/07/23		
FRI	12/08/23		

Name:	Les Hudson		
Pay Period:	12/02/23 to 12/08/23		
Project #	235-006.03 OVA UTILITY IMPROVEMENTS - SECOND REBAR REINSPECTION		
Day	Date	Hours	Description of Work
SAT	12/02/23		
SUN	12/03/23		
MON	12/04/23		
TUE	12/05/23		
WED	12/06/23		
THU	12/07/23	6	RE-INSPECTION - REBAR - ALL REBAR WAS NOT INSTALLED PER SPEC. COLUMN AND HORIZONTAL - EQUIT. PADS.
FRI	12/08/23		

Name:	Les Hudson		
Pay Period:	12/09/23 to 12/15/23		
Project #	235-006-03 OVA UTILITY SYS. IMPROVEMENTS		
Day	Date	Hours	Description of Work
SAT	12/09/23		
SUN	12/10/23		
MON	12/11/23	8	COLUMN AND EQUIPMENT PADS - CONCRETE PETA-ROCK PUMPED INTO FORMS AS PER SPEC
TUE	12/12/23		
WED	12/13/23		
THU	12/14/23		
FRI	12/15/23		

Name:	Les Hudson		
Pay Period:	12/09/23 to 12/15/23		
Project #	235-006.03 OVA UTILITY Sys. IMPROVEMENTS		
Day	Date	Hours	Description of Work
SAT	12/09/23		
SUN	12/10/23		
MON	12/11/23		
TUE	12/12/23	7	THIS VISIT WAS FOR PUMPING CONCRETE GROUT INTO CMU WALL CELLS AS PER SPEC - ALL WALLS
WED	12/13/23		
THU	12/14/23		
FRI	12/15/23		

Name:	Les Hudson		
Pay Period:	12/09/23 to 12/15/23		
Project #	235-006.03 OUA UTILITY IMPROVEMENTS		
Day	Date	Hours	Description of Work
SAT	12/09/23		
SUN	12/10/23		
MON	12/11/23		
TUE	12/12/23		
WED	12/13/23		
THU	12/14/23	7	REVIEW - INSPECT REBAR PRIOR TO PUMPING CONCRETE INTO TIE-BEAM OBSERVE PARTIAL INSTALL - PUMP BREAKDOWN - SHORT CONCRETE BX 2/YDS. - FOR EAST WALL - ENDING AT DARK -
FRI	12/15/23		

Name:	Les Hudson		
Pay Period:	12/16/23 to 12/21/23		
Project #	OVA VAC STA		
	235-006-03		
Day	Date	Hours	Description of Work
SAT	12/16/23		
SUN	12/17/23		
MON	12/18/23	5	COMPLETION OF TIE-BEAM OF VAC STA. - FORM CREW USED BUCKETS TO PLACE CONCRETE INTO FORMS TO FINISH TIE BEAM
TUE	12/19/23		
WED	12/20/23		
THU	12/21/23		
FRI	12/22/23		

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 15

MARCH 19, 2024

CONSENT AGENDA

**INVOICE FROM HOLTZ CONSULTING ENGINEERS, INC. – SW 24TH AVENUE AC PIPE
REMOVAL**

Please find attached invoice in the amount of \$3,996.00 submitted by Holtz Consulting Engineers, Inc. Staff is aware of the work currently being done by Holtz Consulting Engineers, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$24,375.00
Mar-23	1	Mar-23		\$6,462.50	\$17,912.50
Apr-23	2	Apr-23		\$5,170.00	\$12,742.50
Jun-23	3	Jun-23		\$1,292.50	\$11,450.00
Sep-23	4	Sep-23		\$2,570.00	\$8,880.00
Feb-24	5	Feb-24		\$2,220.00	\$6,660.00
Mar-24	5		\$3,996.00		\$2,664.00

Staff recommends approval of this invoice in the amount of \$3,996.00 to Holtz Consulting Engineers, Inc.

Holtz Consulting Engineers, Inc.

INVOICE

270 South Central Boulevard, Suite 207
Jupiter, FL 33458
Phone: (561) 575-2005 Fax: (561) 575-2009

INVOICE DATE: March 11, 2024
INVOICE #: 11356-6
CLIENT: OUA
PROJECT: SW 24th Ave. Asbestos
Cement WM Removal &
Disposal
Purchase Order: 11356

Bill To:

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974-4221

Lump Sum Contract Amount:	\$	24,375.00
Prior Invoices to Date:	\$	17,715.00
This Invoice Amount:	\$	<u>3,996.00</u>
Remaining Balance:	\$	2,664.00

THIS INVOICE AMOUNT: \$ 3,996.00

Please make checks payable to: **Holtz Consulting Engineers, Inc.**
270 South Central Boulevard, Suite 207
Jupiter, FL 33458

If you have any questions concerning this invoice, please contact Christine Miranda at (863) 824-7200

HCE will never communicate changes to invoicing, payment procedures, and/or account number information in an email. All financial communications will be in writing via certified mail.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 16

MARCH 19, 2024

CONSENT AGENDA

INVOICE FROM HOLTZ CONSULTING ENGINEERS, INC. – SR 78 WATERMAIN IMPROVEMENTS

Please find attached invoice in the amount of \$18,838.50 submitted by Holtz Consulting Engineers, Inc. Staff is aware of the work currently being done by Holtz Consulting Engineers, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$359,729.00
Feb-24	1	Feb-24		\$2,873.00	\$356,856.00
Mar-24			\$18,838.50		\$338,017.50

Staff recommends approval of this invoice in the amount of \$18,838.50 to Holtz Consulting Engineers, Inc.

Holtz Consulting Engineers, Inc.

INVOICE

270 South Central Boulevard, Suite 207
Jupiter, FL 33458
Phone: (561) 575-2005 Fax: (561) 575-2009

INVOICE DATE: March 12, 2024
INVOICE #: 11726-2
CLIENT: OUA
PROJECT: State Rd. 78 West WM
Improvements
Purchase Order: 0000011726

Bill To:

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974-4221

Lump Sum Contract Amount:	\$	359,729.00
Prior Invoices to Date:	\$	2,873.00
This Invoice Amount:	\$	18,838.50
Remaining Balance:	\$	338,017.50

THIS INVOICE AMOUNT: \$ 18,838.50

Please make checks payable to: **Holtz Consulting Engineers, Inc.**
270 South Central Boulevard, Suite 207
Jupiter, FL 33458

If you have any questions concerning this invoice, please contact Christine Miranda at (863) 824-7200

HCE will never communicate changes to invoicing, payment procedures, and/or account number information in an email. All financial communications will be in writing via certified mail.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 17

MARCH 19, 2024

CONSENT AGENDA

INVOICES FROM KIMLEY HORN AND ASSOCIATES, INC. – TREASURE ISLAND SEPTIC TO SEWER PROJECT

Please find attached the invoice in the amount of 37,995.70 submitted by Kimley Horn and Associates, Inc. Staff is aware of the work currently being done by Kimley Horn and Associates, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$3,180,385.00
Jun-23	1	Jun-23		\$10,032.10	\$3,170,352.90
Jun-23	2	Jun-23		\$106,718.65	\$3,063,634.25
Aug-23	3	Aug-23		\$36,215.50	\$3,027,418.75
Sep-23	4	Sep-23		\$20,157.35	\$3,007,261.40
Oct-23	5	Oct-23		\$25,688.60	\$2,981,572.80
Nov-23	6	Nov-23		\$210,818.35	\$2,770,754.45
Nov-23	7	Nov-23		\$185,479.85	\$2,585,274.60
Dec-23	8	Dec-23		\$116,912.00	\$2,468,362.60
Jan-24	9	Jan-24		\$65,644.20	\$2,402,718.40
Mar-24	10		\$37,995.70		\$2,364,722.70

Staff recommends approval of this invoice in the amount of \$37,995.70 to Kimley Horn and Associates, Inc.

<p>Please remit payment electronically to:</p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC. Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94163 Account Number: 2073089159554 ABA#: 121000248</p>	<p>If paying by check, please remit to:</p> <p>KIMLEY-HORN AND ASSOCIATES, INC. P.O. BOX 932520 ATLANTA, GA 31193-2520</p>
---	---

OKEECHOBEE UTILITY AUTHORITY
 ATTN: JOHN HAYFORD
 OUA
 100 SW 5TH AVE
 OKEECHOBEE, FL 34974

Invoice No: 27149333
 Invoice Date: Jan 31, 2024
 Invoice Amount: \$37,995.70
 Project No: 241093000.1
 Project Name: TREASURE ISLAND S2S
 Project Manager: JENSEN, THOMAS
 Client Reference: MSA180123
 PO# 0000011405

Federal Tax Id: 56-0885615
 For Services Rendered through Jan 31, 2024

LUMP SUM

Description	Contract Value	% Complete	Amount Earned to Date	Previous Amount Billed	Current Amount Due
Task 1 - Project Validation and Kickoff Meeting	8,284.00	100.00%	8,284.00	8,284.00	0.00
Task 2 - Data Collection	13,891.00	100.00%	13,891.00	13,891.00	0.00
Task 3 - Model Development and Hydraulic Investigation	21,804.00	25.00%	5,451.00	2,180.40	3,270.60
Task 4 - Preliminary Design Report (PDR)	92,037.00	90.00%	82,833.30	78,231.45	4,601.85
Task 5 - Pre-Design Services					
i. Geotechnical Services	31,384.00	0.00%	0.00	0.00	0.00
ii. Site Survey	603,965.00	85.00%	513,370.25	513,370.25	0.00
iii. Environmental Services	24,257.00	0.00%	0.00	0.00	0.00
iv. Structural Services	95,413.00	0.00%	0.00	0.00	0.00
v. Electrical, Instrumentation, Controls, and MEP Services	74,642.00	0.00%	0.00	0.00	0.00
Task 6 - Permitting and Easement/ROW Acquisition Support	159,775.00	0.00%	0.00	0.00	0.00
Task 7 - Meetings	48,503.00	0.00%	0.00	0.00	0.00
Task 8 - Project Management	38,060.00	20.00%	7,612.00	3,806.00	3,806.00
Task 9 - 30% Preliminary Design	526,345.00	35.00%	184,220.75	157,903.50	26,317.25
Task 10 - 60% Design	620,228.00	0.00%	0.00	0.00	0.00
Task 11 - 90% Design	504,874.00	0.00%	0.00	0.00	0.00
Task 12 - Final Design	261,335.00	0.00%	0.00	0.00	0.00
Task 13 - Bidding Services	55,588.00	0.00%	0.00	0.00	0.00
Subtotal	3,180,385.00	25.65%	815,662.30	777,666.60	37,995.70
Total LUMP SUM					37,995.70

Total Invoice: \$37,995.70

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 18

MARCH 19, 2024

CONSENT AGENDA

INVOICE FROM EVERGREEN SOLUTIONS, LLC

Please find attached the invoice in the amount of \$2,925.00 submitted Evergreen Solutions. LLC. Staff is aware of the work currently being done by Evergreen Solutions. LLC. and is in agreement with this request.

Staff recommends approval of this invoice in the amount of \$2,925.00 to Evergreen Solutions. LLC.



Evergreen Solutions, LLC

Evergreen Solutions, LLC
 2528 Barrington Circle
 Unit 201
 Tallahassee, FL 32308

Invoice

Date	Invoice #
03-14-24	1212-4

Bill To
Okeechobee Utility Authority Okeechobee Utility Authority 100 SW 5th Ave Okeechobee, FL 34974-4221

P.O. No.	Terms	Project
0000011535		1212-Employee Clas...

Item	Description	Est Amt	Prior Amt	Amount
Professional Cons...	Employee Classification and Compensation Survey Invoice #4 - 15% - upon completion of Tasks 7 - 10 - - \$2,925.00	19,500.00		\$2,925.00

Total		\$2,925.00
Payments/Credits		\$0.00
Balance Due		\$2,925.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 19

MARCH 19, 2024

CONSENT AGENDA

INVOICE FROM THORN RUN PARTNERS

Please see attached the Thorn Run Partners monthly invoice.

Staff recommends approval of the monthly invoice from Thorn Run Partners in the amount of \$3,500.00.

THORN RUN PARTNERS



INVOICE

Date 3/1/2024
Invoice No. 12562

Bill To

Okeechobee Utility
100 S.W. 5th Avenue
Okeechobee, FL 34974

PO NUMBER	0000011647
SUPPLIER ID	

Terms	FOR THE MONTH OF
Net 30	March 2024

Government Relations Services performed Fee as agreed to and amount owed:	\$3,500.00
Payments/Credits	\$0.00
Total Amount Due	\$3,500.00

Remittance Information
For billing inquiries please email trpadmin@thornrun.com
Remittance Information
Please make all checks payable to: Thorn Run Partners, LLC: 100 M Street SE, Suite 750 Washington, DC 20003 Please reference the invoice number when making payment
Payment Options
We accept wire and ACH. For more information: Email: trpadmin@thornrun.com Phone: +1 (202) 688-0222 Online Payment Link: https://app01.us.bill.com/p/thornrunpartners
TAX ID
FEIN: 27-1541515

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 20

MARCH 19, 2024

CONSENT AGENDA

INVOICE FROM MACVICAR CONSULTING, INC.

Please see attached the MacVicar Consulting Inc. invoice.

Staff recommends approval of the monthly invoice from MacVicar Consulting Inc. in the amount of \$250.00.



MACVICAR CONSULTING, INC.
4524 Gun Club Road, Suite
201
West Palm Beach, FL

Invoice

Okeechobee Utility Authority
Attn: John Hayford, Exec Director
100 SW 5th Avenue
Okeechobee, FL 34974
PO No: 11644

DATE	INVOICE #
3/4/2024	202403011

PROJECT
540.01-LOSOM Support

DESCRIPTION	AMOUNT
Support for the month of February 2024	250.00
Total	\$250.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 21

MARCH 19, 2024

FINANCE REPORT

At the end of February 2024, operating revenue were \$5,392,170 compare to budget of \$5,387,873 resulting in the achievement of 100.1% of YTD budget. Pages 2, gives a tabulated indication of the line differences between actual and budget.

With the 100% achievement YTD budget, when compared with previous years, the current YTD revenue is 3.1% or \$162,564 above the same period last year.

YTD operating expenditures were \$3,211,491 compare to budget of \$4,232,218 yielding a positive variance of \$1,020,727 or 24.1%. During last month's finance report presentation, a detail analysis and explanation was given on a number of pending costs in FY24.

Non-operating expenses of \$1,318,921 which comprise of depreciation and loan interest are in line with the month's budget of \$1,321,199.

Restricted revenue of \$301,427 is 70.3% above YTD budget of \$177,037. Accounting for this variance:

1. YTD Infill revenue from water and wastewater were \$29,430 and \$59,568 respectively compare to YTD budget of \$18,856 and \$39,107. Revenue from infill is mainly associated with Pine Ridge Park Improvement Project and SW Service Area Sceptic to Sewer Project.
2. Interest revenue of \$170,828 were achieved during the month compare to budget of \$79,488. Realization of interest variance are due to:
 - a. Current Interest rate on bank deposits remains at 3.56%.
 - b. Interest rate of 2% was assumed in FY24 budget, due to the government planned reduction in the interest rate.

At the end of February 2024, the Authority had 10,034 water customers and 4,662 wastewater customers. Included in OUA's customer base above are 63 new water customer and 66 wastewater customers for the financial period to date.

The above is provided for information purpose only.

Okeechobee Utility Authority

Finance Report

Fiscal Year 2024

As of The Period Ending February 29, 2024

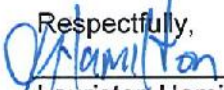
OKEECHOBEE UTILITY AUTHORITY
TABLE OF CONTENTS

Executive Summary	Page 1
Finance Report for: The Period Ending February 29, 2024	Page 2
Graphs:	
Operating Revenue Comparison- YTD Actual vs Budget	Page 3
Operating Expenses Comparison- YTD Actual vs Budget	Page 3
Operating Activity Comparisons:	
Revenue-Current Year vs 4 Year Weighted Average vs Current YTD Budget	Page 4
Graph-Current Year vs 4 Year Weighted Average YTD	Page 5
Graph-Water Revenue FY17-FY22 & FY23 YTD	Page 6
Graph-Sewer Revenue FY17-FY22 & FY23 YTD	Page 7
Expenses-Current Year vs 4 Year Weighted Average vs Current YTD Budget	Page 8
Graph-Current Year vs 4 Year Weighted Average YTD	Page 9
Graph Operating Expenses FY17-FY22 & FY23 YTD	Page 10
Graph Non Operating Expenses FY17-FY22 & FY23 YTD	Page 11
Comparative Statement of Cashflows: 09.3.21, 09.30.22 & 2.29.24	Page 12
Balance Sheet as of February 29, 2024	Pages 13-14
Pie Graph of Major Balance Sheet Items	Page 15
Detail of Other Operating Revenue	Page 16

Okeechobee Utility Authority
 Executive Summary
 Prepared by Finance Director

**OKEECHOBEE UTILITY AUTHORITY
 FINANCIAL SUMMARY COMPARISON**

	Operating Revenues				Operating Expenses				Restricted Revenues				Cumulative YTD Restricted Budget Variance
	Actual YTD FY23	Actual YTD FY24	Budget YTD FY24	% Variance (FY 24 vs Bud. FY24)	Actual YTD FY23	Actual YTD FY24	Budget YTD FY24	% Variance (FY24 vs Bud FY24)	Actual YTD FY 23	Actual YTD FY 24	Budget YTD FY24	% Variance (FY 24 vs Bud FY 24)	
Oct-23	987,911	1,022,513	1,077,569	-5.1%	520,371	611,379	846,444	27.8%	19,502	81,184	35,407	129.3%	45,777
Nov-23	2,059,168	2,139,931	2,155,137	-0.7%	1,096,709	1,298,675	1,692,887	23.3%	32,695	129,606	70,815	83.0%	58,791
Dec-23	2,999,688	3,149,387	3,232,706	-2.6%	1,651,892	1,943,534	2,539,331	23.5%	50,228	182,788	106,222	72.1%	76,566
Jan-24	4,102,770	4,261,564	4,310,274	-1.1%	2,246,263	2,608,920	3,385,774	22.9%	98,649	246,293	141,630	73.9%	104,663
Feb-24	5,229,606	5,392,170	5,387,843	0.1%	2,840,636	3,211,491	4,232,218	24.1%	154,325	301,427	177,037	70.3%	124,390
Mar-24													
Apr-24													
May-24													
Jun-24													
Jul-24													
Aug-24													
Sep-24													

Respectfully,

 Lauriston Hamilton

Okeechobee Utility Authority
FY 2024 Finance Report for Feb. 29, 2024
The Period Ending

OPERATING REVENUE FUND

	Actual YTD	Budget YTD	\$ Variance	% Variance
OPERATING REVENUE:				
Water	\$ 3,182,291	\$ 3,201,930	\$ (19,639)	-0.6%
Sewer	\$ 1,939,946	1,987,263	(47,317)	-2.4%
Other Operating Revenue (see detail on page 16)	\$ 269,933	198,650	71,283	35.9%
Total Operating Revenue Received	<u>\$ 5,392,170</u>	<u>\$ 5,387,843</u>	<u>\$ 4,327</u>	<u>0.1%</u>
OPERATING EXPENSES:				
Water	\$ 742,736	\$ 908,035	\$ 165,299	18.2%
Wastewater	\$ 453,557	537,148	83,591	15.6%
Meter Readers	\$ 113,194	154,193	40,999	26.6%
Maintenance	\$ 986,612	1,203,126	216,514	18.0%
Administration Operating	\$ 518,017	628,353	110,336	17.6%
General & Admin.	\$ 397,374	501,363	103,988	20.7%
Contingency Expense	\$ -	300,000	300,000	0.0%
Total Operating Expenses Paid (3) (4) (5) (6)	<u>\$ 3,211,491</u>	<u>\$ 4,232,218</u>	<u>\$ 1,020,727</u>	<u>24.1%</u>
Net Operating Income	<u>\$ 2,180,679</u>	<u>\$ 1,155,625</u>	<u>\$ 1,025,053</u>	<u>88.7%</u>

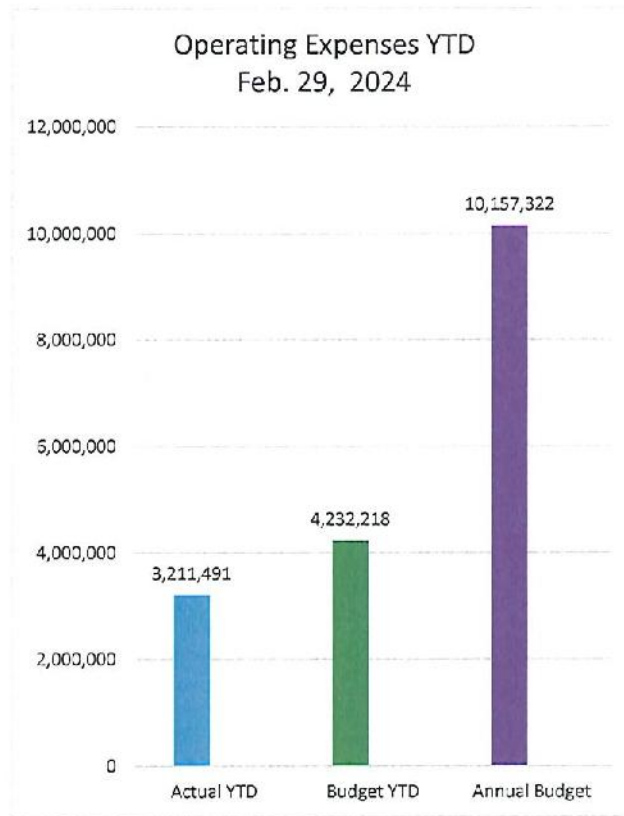
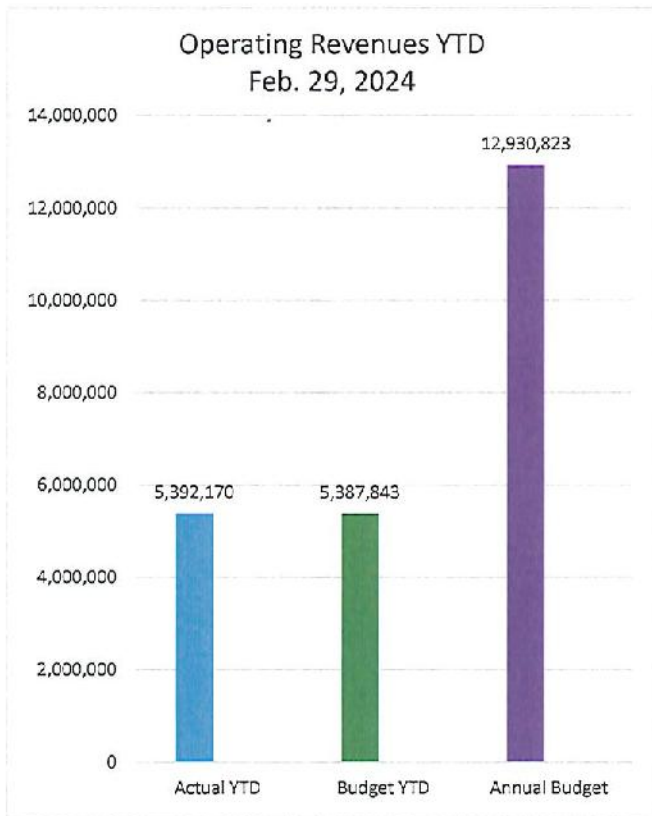
RESTRICTED REVENUE FUNDS

RESTRICTED REVENUE FUNDS RECEIVED:				
Fire Hydrant Fund Fee	\$ 41,601	\$ 39,586	\$ 2,016	5.1%
Water CC Fees (infill)	\$ 29,430	18,856	10,574	56.1%
WW CC Fees (infill)	\$ 59,568	39,107	20,461	52.3%
Operating Account Interest	\$ 134,270	56,738	77,532	0.0%
Payroll Account Interest	\$ 2,110	1,003	1,107	0.0%
Restricted Interest Income	\$ 34,448	21,747	12,701	58.4%
TOTAL RESTRICTED REVENUE (1) (2)	<u>\$ 301,427</u>	<u>\$ 177,037</u>	<u>\$ 124,390</u>	<u>70.3%</u>

NON-OPERATING EXPENSES:				
Debt service interest expense	\$120,698	\$159,623	38,924	24.4%
Non-cash depreciation & amortization	\$1,198,222	\$1,161,576	(36,646)	-3.2%
	<u>\$1,318,921</u>	<u>\$1,321,199</u>	<u>2,278</u>	<u>0.2%</u>
NET REVENUE BEFORE ITEMS BELOW	<u>\$ 1,163,185</u>	<u>\$ 11,464</u>	<u>\$ 1,147,165</u>	<u>10006.9%</u>

NOTES: Above Revenue and Expense does not include the following:

	Actual YTD	Annual Budget	Variance
(1) Grant funds & state appropriations of:	\$54,312	\$11,793,240	
(2) Contributed capital of:	\$3,207	\$20,145	
(3) Debt service principal payments of:	\$0	\$2,153,619	
(4) Net Construction In Progress (CIP) Expenditures of:	\$0	\$11,548,847	

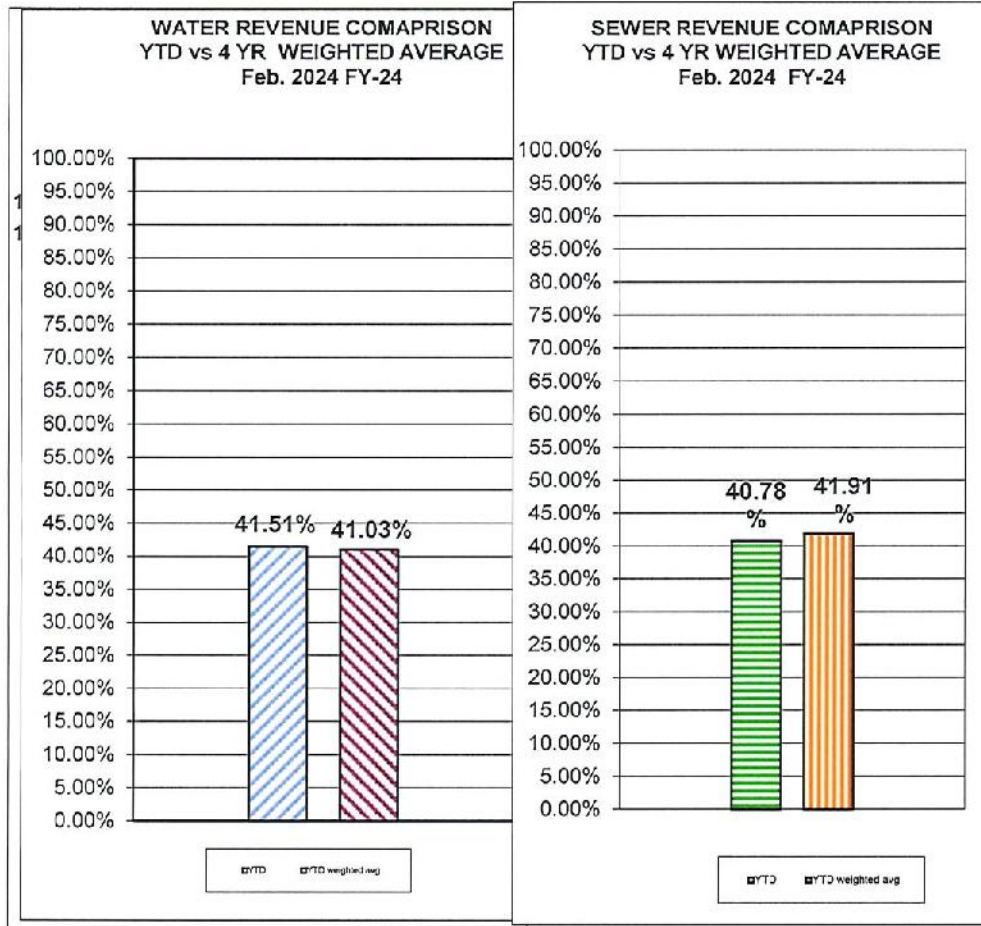


Current FY-24 Water and Sewer Utility Revenue
Monthly & YTD Revenue and Difference from 4Yr Weighted Average (in \$)

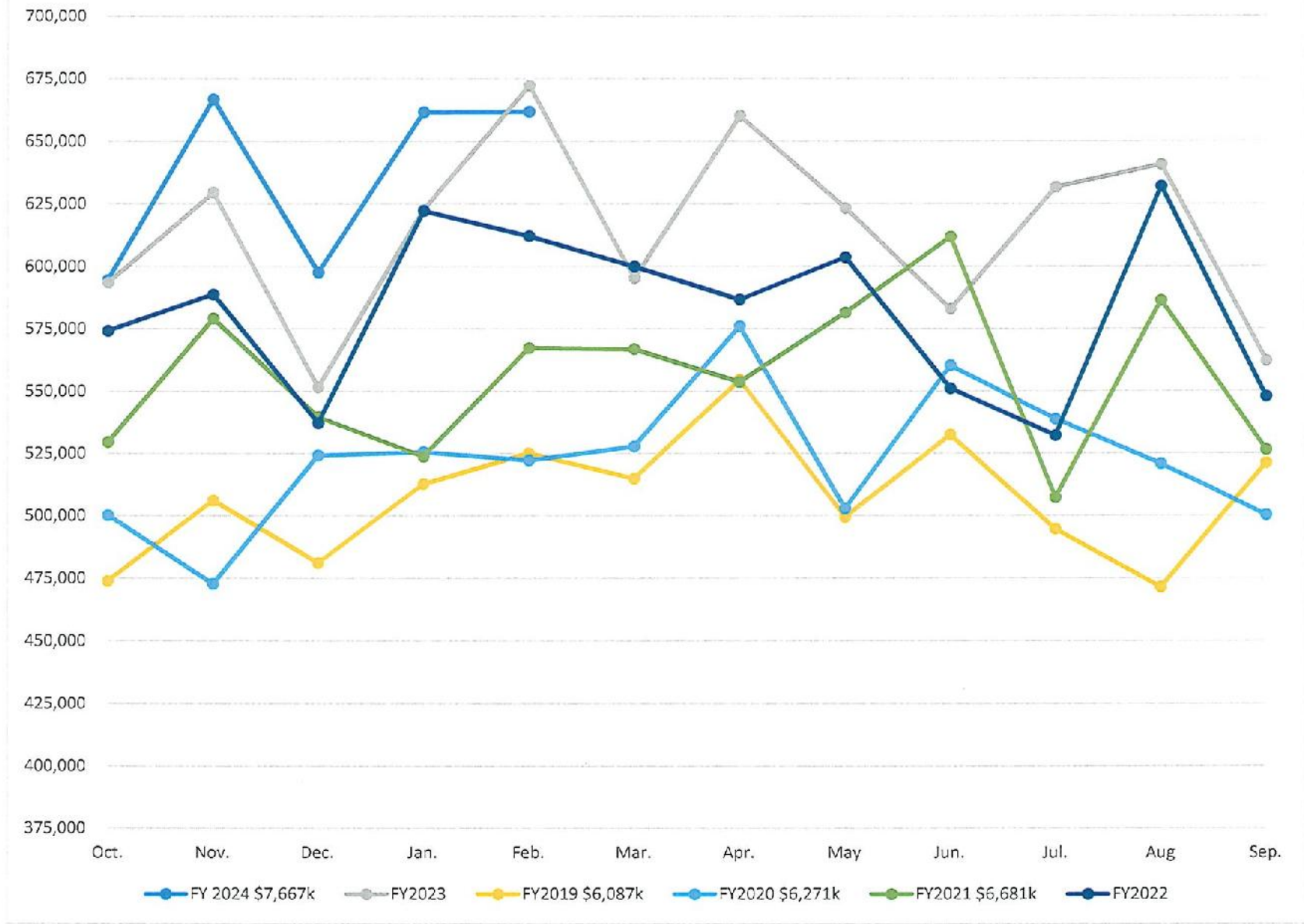
WATER UTILITY REVENUE:				Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD Budget	4 Yr Weighted Average %
Period	YTD		\$ 6,657,165	\$7,666,630		
Oct.	\$ 594,619	594,619	\$ 61,516	7.76%	8.00%	
Nov.	\$ 666,698	1,261,316	\$ 123,166	16.45%	16.15%	
Dec.	\$ 597,602	1,858,918	\$ 63,464	24.25%	24.19%	
Jan.	\$ 661,586	2,520,503	\$ 107,535	32.88%	32.50%	
Feb.	\$ 661,788	3,182,291	\$ 93,043	41.51%	41.03%	
Mar.	\$ -	-	\$ -	0.00%	0.00%	
Apr.	\$ -	-	\$ -	0.00%	0.00%	
May	\$ -	-	\$ -	0.00%	0.00%	
Jun.	\$ -	-	\$ -	0.00%	0.00%	
Jul.	\$ -	-	\$ -	0.00%	0.00%	
Aug.	\$ -	-	\$ -	0.00%	0.00%	
Sep.	\$ -	-	\$ -	0.00%	100.00%	

SEWER UTILITY REVENUE:				Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD To Budgeted Sewer Revenue	
Period	YTD		\$ 4,078,267	\$4,756,702		
Oct.	\$ 366,276	\$ 366,276	\$ 35,300	7.70%	8.12%	
Nov.	\$ 404,437	\$ 770,713	\$ 65,380	16.20%	16.41%	
Dec.	\$ 364,433	1,135,146	\$ 27,156	23.86%	24.70%	
Jan.	\$ 405,599	1,540,745	\$ 65,113	32.39%	33.04%	
Feb.	\$ 399,201	1,939,946	\$ 36,909	40.78%	41.91%	
Mar.	\$ -	-	\$ -	0.00%	0.00%	
Apr.	\$ -	-	\$ -	0.00%	0.00%	
May	\$ -	-	\$ -	0.00%	0.00%	
Jun.	\$ -	-	\$ -	0.00%	0.00%	
Jul.	\$ -	-	\$ -	0.00%	0.00%	
Aug.	\$ -	-	\$ -	0.00%	0.00%	
Sep.	\$ -	-	\$ -	0.00%	100.00%	

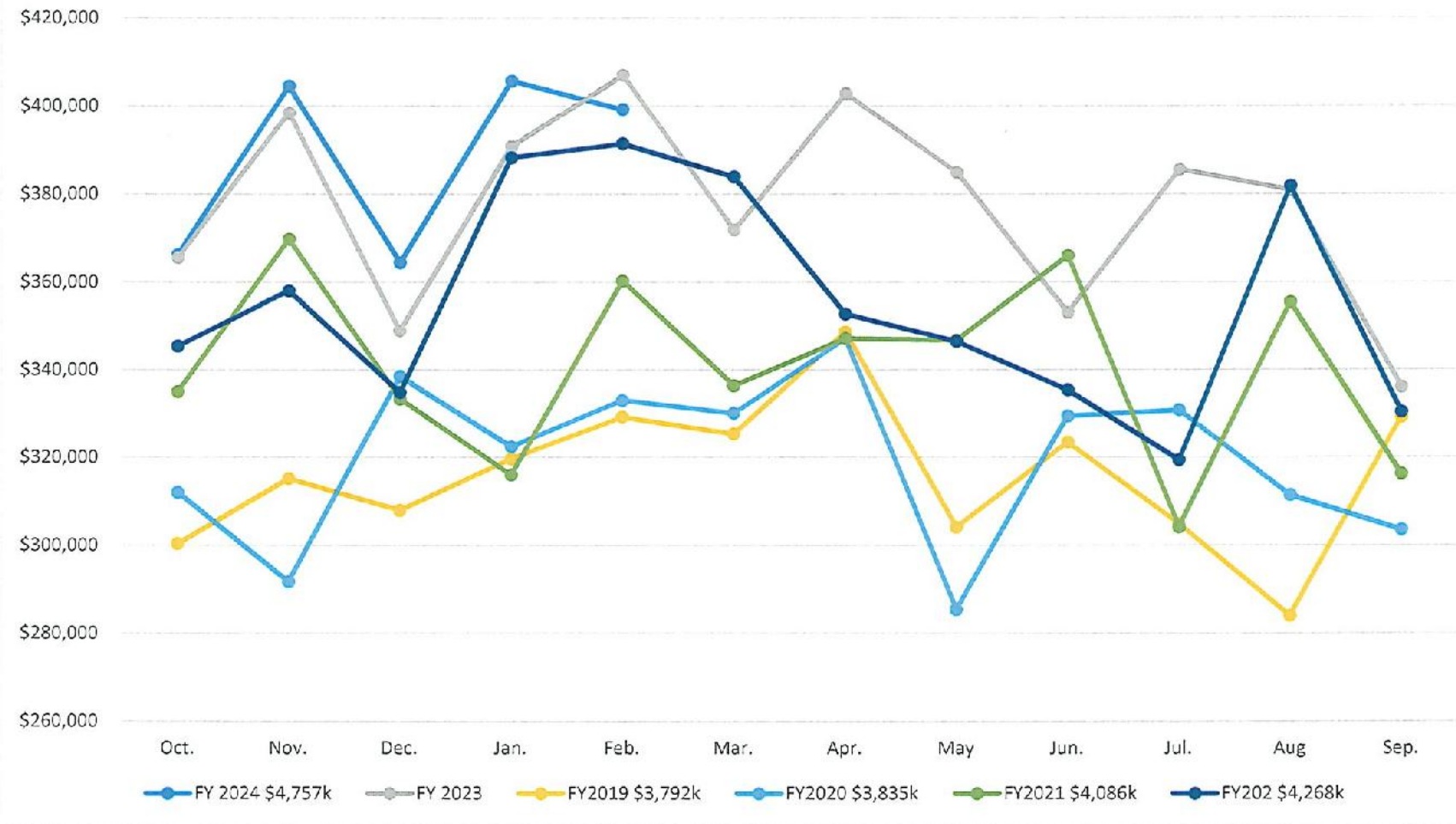
WATER AND SEWER REVENUE COMPARISON YEAR TO DATE vs 4 YEAR WEIGHTED AVERAGE YEAR TO DATE



Actual Water Revenue Comparison



Actual Wastewater Revenue Comparison

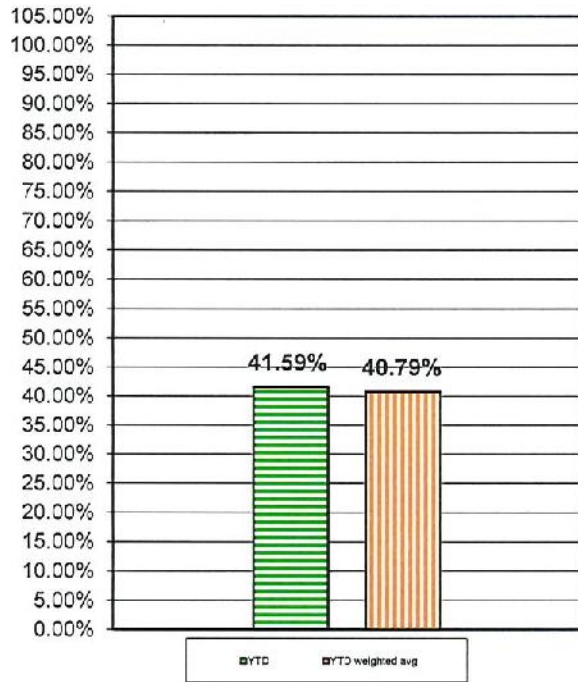


**Current FY-24 Operating & Non-Operating Expenses,
Monthly & YTD Expense and Difference from 4Yr Weighted Average (in \$)**

OPERATING EXPENSES:			\$ Difference For the Month	% Current YTD To Budgeted	4 Yr Weighted
			From 4 Year Weighted Avg of	Operating Exp.	Average
Period	YTD	\$	6,806,185	\$10,157,322	
Oct.	\$ 611,379	\$ 611,379	\$ 192,149	6.02%	6.19%
Nov.	\$ 687,296	\$ 1,298,675	\$ 177,069	12.79%	13.67%
Dec.	\$ 644,859	\$ 1,943,534	\$ 6,537	19.13%	23.11%
Jan.	\$ 665,386	\$ 2,608,920	\$ 112,506	25.69%	31.24%
Feb.	\$ 602,571	\$ 3,211,491	\$ 55,327	31.62%	39.27%
Mar.	\$ -	\$ -	\$ -	0.00%	0.00%
Apr.	\$ -	\$ -	\$ -	0.00%	0.00%
May	\$ -	\$ -	\$ -	0.00%	0.00%
Jun.	\$ -	\$ -	\$ -	0.00%	0.00%
Jul.	\$ -	\$ -	\$ -	0.00%	0.00%
Aug.	\$ -	\$ -	\$ -	0.00%	0.00%
YTD	\$ 3,211,491	\$ 3,211,491	\$ -	31.62%	100.00%
NON-OPERATING EXPENSES:			\$ Difference For the Month	% Current YTD To Budgeted	
			From 4 Year Weighted Avg of	Non-Oper. Exp.	
			\$	3,102,121	\$3,170,877
Oct.	\$ 263,784	\$ 263,784	\$ 9,263	8.32%	8.21%
Nov.	\$ 263,785	\$ 527,569	\$ 11,050	16.64%	16.35%
Dec.	\$ 263,784	\$ 791,353	\$ 11,349	24.96%	24.49%
Jan.	\$ 263,784	\$ 1,055,137	\$ 11,330	33.28%	32.63%
Feb.	\$ 263,784	\$ 1,318,921	\$ 10,610	41.59%	40.79%
Mar.	\$ -	\$ -		0.00%	49.00%
Apr.	\$ -	\$ -		0.00%	57.05%
May	\$ -	\$ -		0.00%	65.10%
Jun.	\$ -	\$ -		0.00%	73.15%
Jul.	\$ -	\$ -		0.00%	81.21%
Aug.	\$ -	\$ -		0.00%	89.18%
YTD	\$ 1,318,921	\$ 1,318,921		41.59%	100.00%

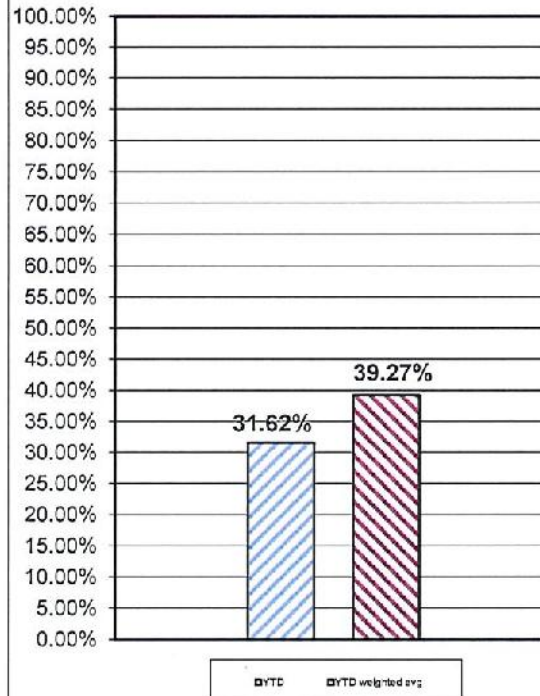
**NON-OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD**

Feb. 2024 FY-24

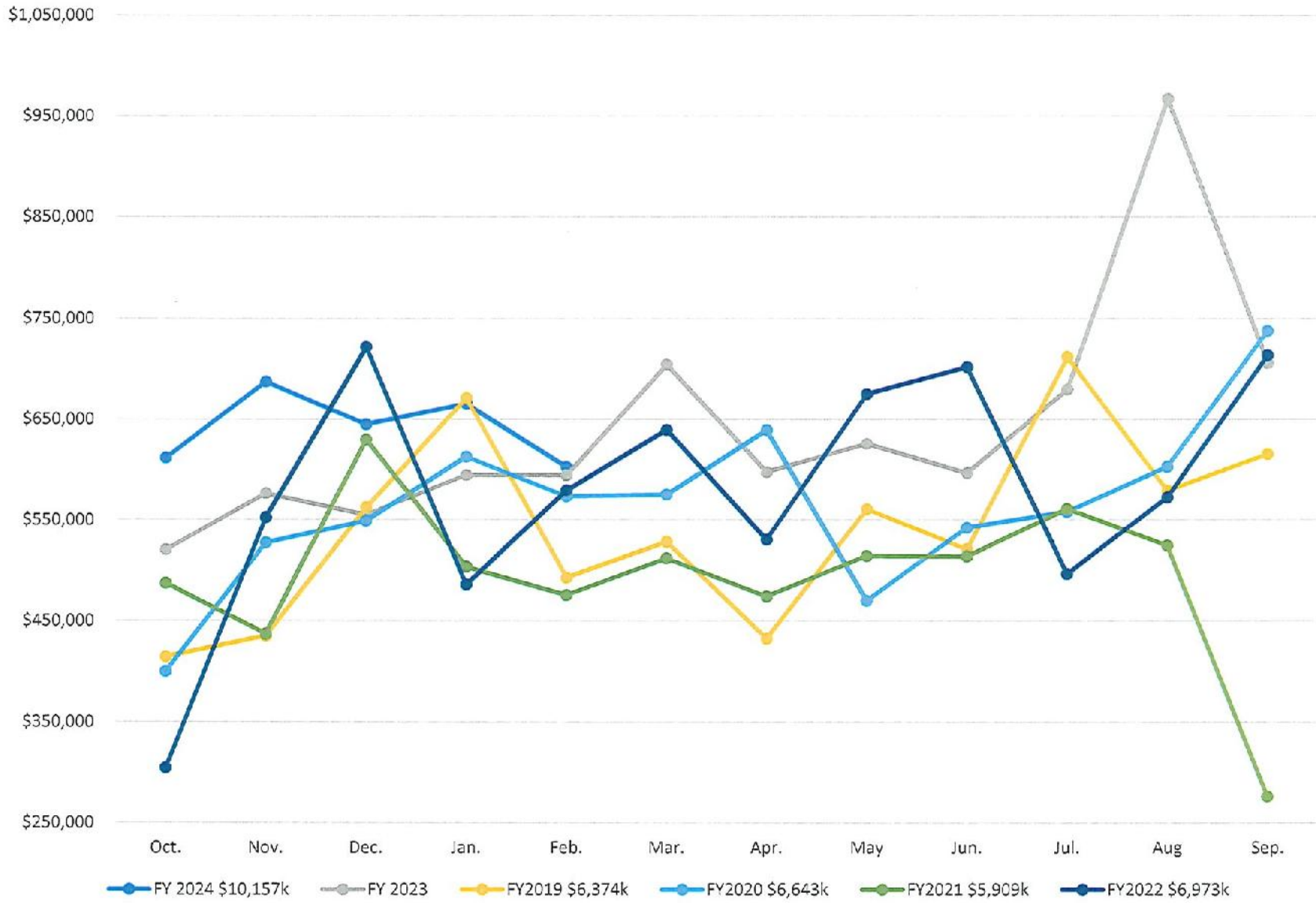


**OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD**

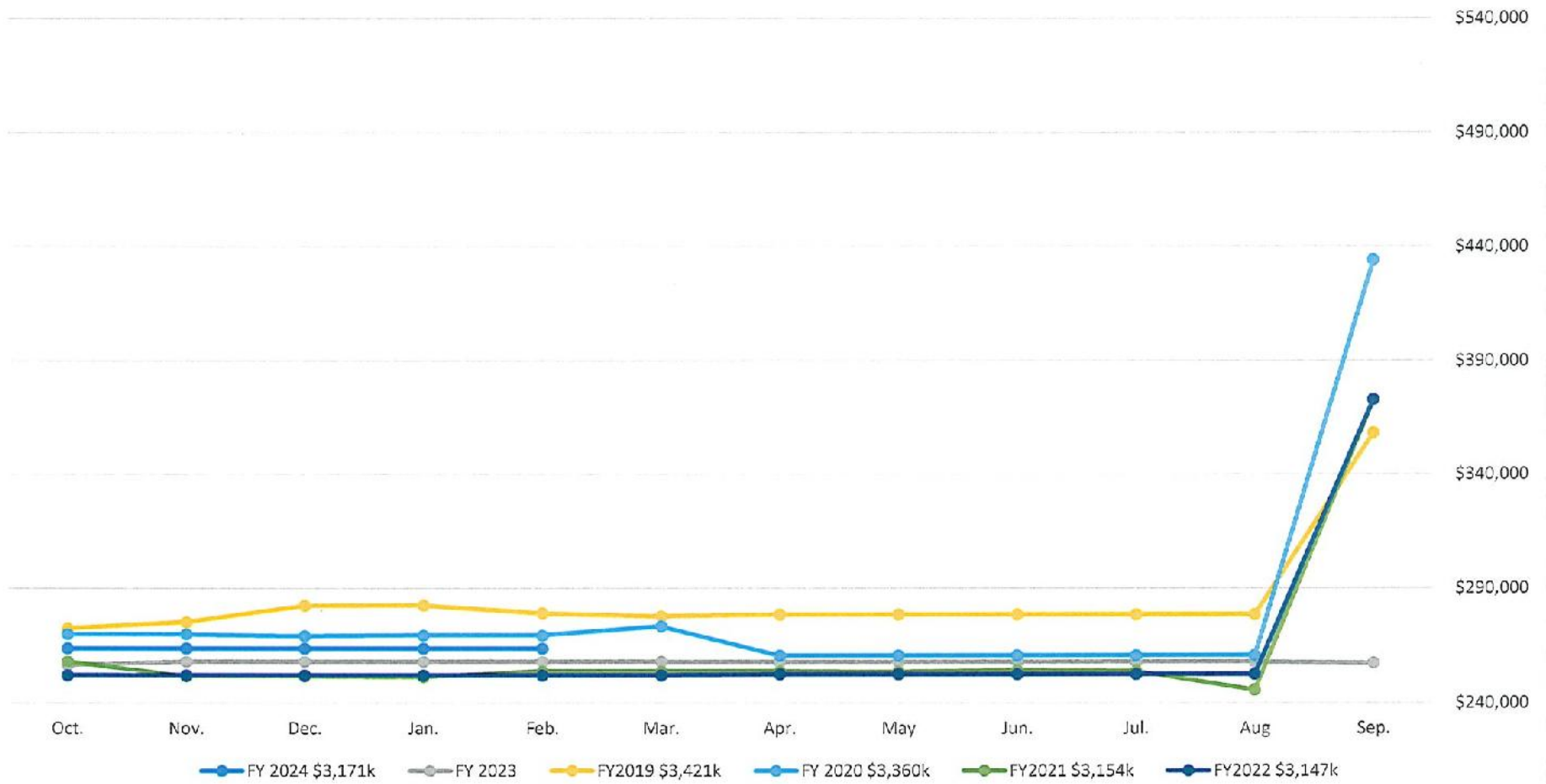
Feb. 2024 FY-24



Actual Operating Expense Comparison



Actual Non Operating Expense Comparison



	A	X	Z	AA	AC
88					
89	Okeechobee Utility Authority	Audit		Audit	OUA prepared
90	Statement of Cash Flows				
91	Basis of Accounting	Accrual Basis for Revenues		Accrual Basis for Revenues	Accrual Basis for Revenues
92		Accrual Basis for Expenses		Accrual Basis for Expenses	Cash Basis for Expenses
93					
94		Sept 30, 2021		Sept 30, 2022	Feb. 29, 2024
95		12 Months		12 Months	5 Month
96					
97	Cash Flows from Operations				
98	Operating Income	2,594,121		1,758,388	931,483
99	Depreciation & Amortization	2,630,852		2,688,584	1,198,222
100	Increase (decrease) in cash from changes in accounts receivable and grants receivable			(394,264)	1,353,111
101	Increase (decrease) in cash from changes in accounts payable			127,686	(26,399)
102	Increase (decrease) in cash from changes in other assets	543,692		305,029	(234,428)
103	Increase (decrease) in cash from changes in other liabilities	-		(857,112)	(87,506)
104	Cash provided (used) by operations	5,768,665		3,628,311	3,134,484
105					
106	Cash Flows from Nonoperating Revenues/Expenses				
107	Fire Hydrant fees	85,215		85,215	41,601
108	Capital connection fees	230,218		122,322	88,998
109	Interest revenue	47,914		29,488	170,827
110	Debt issuance costs	-		0	0
111	Interest expense	(523,113)		(472,215)	(120,698)
112	Cash provided (used) by nonoperating activities	(159,766)		(235,190)	180,729
113					
114	Cash Flows from Capital and Financing Activities				
115	Purchase of equipment, computer hardware, & technology equipment	(331,835)		12,496	(170,193)
116	Construction in progress	(2,887,078)		(2,487,259)	(3,748,247)
117	Acquisition of land, easements and related costs	-		(129,038)	(317,534)
118	Sale of land and or equipment	1,556,403		-	0
119	Gain (Loss) on sale of land and equipment	37,022		7,452	-
120	Bond principal payments	(2,028,142)		(2,073,095)	-
121	Grant revenue & FEMA reimbursement	1,140,059		2,452,778	54,312
122	Capital contributions from developers	199,194		120,101	3,207
123	Cash provided (used) by capital / financing activities	(2,314,377)		(2,096,565)	(4,178,454)
124					
125	Net increase (decrease) in cash and investments	3,294,522		1,296,556	(863,241)
126	This unaudited cash flow statement is subject to adjustments.				
127	The unaudited balance sheet on pages 13 & 14 is subject to adjustments.				

OKEECHOBEE UTILITY AUTHORITY
Statement of Net Assets
February 29, 2024

ASSETS

CURRENT ASSETS

Cash and cash equivalents		\$	3,977,891.98
Unrestricted assets:			
Interest receivable			0.00
Grants receivable			
Restricted assets:			
Cash and cash equivalents			7,117,081.86
Investments			2,421,196.77
Interest receivable			0.00
Receivables:			
Accounts receivable			1,612,797.07
less allowance for uncollectible accounts			(102,503.58)
Inventories			662,169.45
Prepaid Expenses			268,241.38
Total current assets			15,956,874.93

NONCURRENT ASSETS

Capital assets:

Land			3,224,394.65
Utility plants, buildings and equipment			110,012,211.43
			113,236,606.08
Less accumulated depreciation			(55,319,483.67)
			57,917,122.41
Construction in progress			17,101,391.89
Total capital assets			75,018,514.30

Other Assets:

Net Pension Asset			0.00
-------------------	--	--	------

Deferred Charges:

Deferred Pension Outflows - Actuarial and Prepaid			1,793,819.00
Deferred loss on bond refunding, net			299,451.56
Total Deferred charges:			2,093,270.56

Total noncurrent assets			77,111,784.86
--------------------------------	--	--	----------------------

TOTAL ASSETS		\$	93,068,659.79
---------------------	--	-----------	----------------------

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	646,231.44
Accrued expenses	23,863.50
Due to other governments	15,198.54
Bonds payable (current)	2,153,619.36
Accrued compensated absences & bonus (current)	327,902.52

Payable from restricted assets

Accrued interest	123,422.53
Customer Deposits	668,657.25

Total current liabilities	<u>3,958,895.14</u>
---------------------------	---------------------

NONCURRENT LIABILITIES

Long-term portion of bonds payable, net	14,006,150.91
Accrued OPEB payable	219,174.00
Net Pension Liability	875,759.00
Deferred Pension Inflow from Actuarial Calculation	579,918.00
Unearned revenues:	

Developer agreements	424,402.36
----------------------	------------

Total noncurrent liabilities	<u>16,105,404.27</u>
------------------------------	----------------------

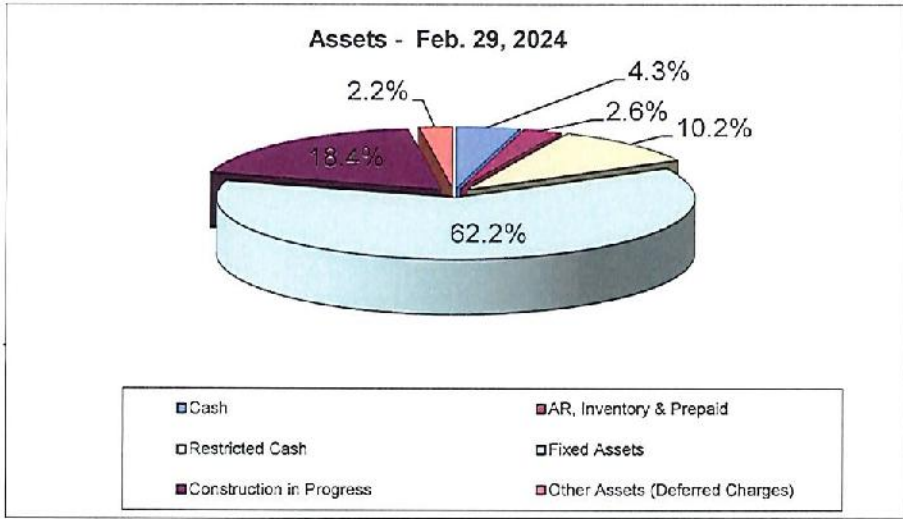
TOTAL LIABILITIES	<u>20,064,299.41</u>
-------------------	----------------------

NET POSITION

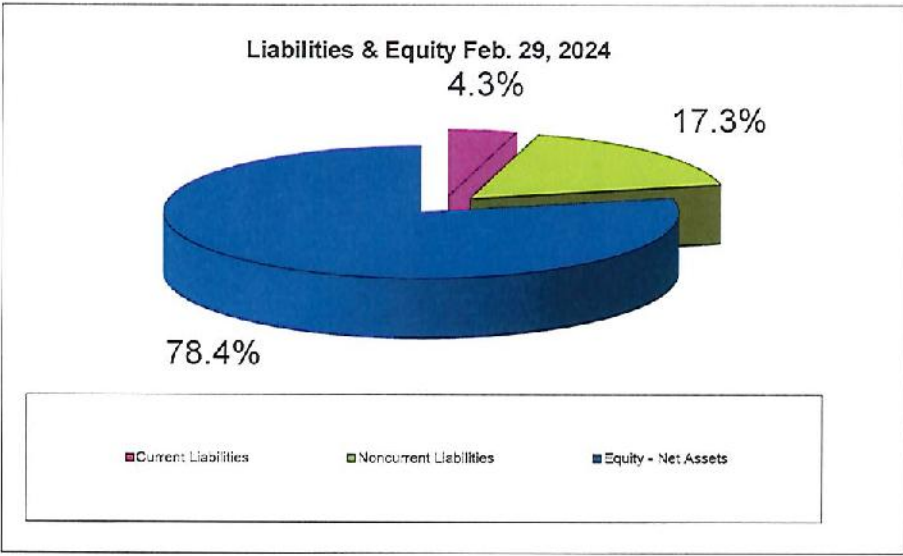
Invested in capital assets, net of related debt	44,731,657.00
Restricted for capital projects	2,361,411.00
Restricted for debt service	481,018.00
Restricted for Rate Stabilization	1,339,359.00
Restricted for Pension Benefits	1,904,107.00
Unrestricted	20,966,104.74
YTD Surplus of Revenue over Expenses	1,220,703.64

Total net position	<u>73,004,360.38</u>
--------------------	----------------------

TOTAL LIABILITIES AND NET POSITION	<u>\$ 93,068,659.79</u>
------------------------------------	-------------------------



Cash	3,977,892	4.3%
AR, Inventory & Prepaid	2,440,704	2.6%
Restricted Cash	9,538,279	10.2%
Fixed Assets	57,917,122	62.2%
Construction in Progress	17,101,392	18.4%
Other Assets (Deferred Charges)	2,093,271	2.2%
Total Assets	93,068,660	



Current Liabilities	3,958,895	4.3%
Noncurrent Liabilities	16,105,404	17.3%
Equity - Net Assets	73,004,360	78.4%
Total Liab & Equity	93,068,660	

Okeechobee Utility Authority
 Detail of February 28, 2024 Other Operating Revenue
 Data Per General Ledger Account Balances For Finance Report

	Actual Amount YTD	Amount Per Budget YTD	\$ Variance From Budget YTD
Accounts included in Other Operating Revenue:			
Install Fees-Water	\$ 10,924	\$ 11,638	\$ (713)
Private Fire Protection	\$ 41,000	40,172	828
Turn on/off Fees	\$ 22,307	22,453	(146)
Other Revenue-Water A	\$ 5,853	6,312	(459)
Install Fees-Sewer	\$ 38,340	25,900	12,440
Kings Bay Sewer Maint. Fees	\$ 6,694	8,586	(1,892)
Other Revenue-Sewer B	\$ 147	1,680	(1,533)
Penalties & Late Charges	\$ 59,123	32,387	26,736
Gain/Loss Sale of Assets C	\$ 0	0	0
Ag Land Lease	\$ 3,505	1,460	2,045
Merchant & Misc. Revenue D	\$ 82,040	48,063	33,977
Totals	\$ 269,933	\$ 198,650	\$ 71,283

- A Other Revenue-Water includes:
 - Water service inspection fees
 - Backflow prevention fees
 - After hours charges
 - Meter relocation charges
 - Bench test charges
- B Other Revenue-Sewer includes:
 - Wastewater service line inspection fees
- C Gain/Loss on Sale of Assets
- D Miscellaneous Revenue includes:
 - Administration charges
 - Charges for damage and repair to system:
 - Parts and labor used
 - Equipment charges

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 22

MARCH 19, 2024

3RD DRAW-DOWN ON INTERIM FINANCE – SWSA PROJECT 2

On October 12, 2023, following the conclusion of the established Interim Finance Agreement with South State Bank (SSB), the Authority commenced draw down on the loan facility which has a total value of \$7,508,000.

As previously discussed, the facility (Interim agreement) with SSB is short-term and as it near full utilization, USDA will reimburse SSB and transfer the portion utilized to a forty-year (40 year) loan facility.

To date, the Authority has accessed the below amount:

Total facility accessible	7,508,000.00
Draw-down #1 by OUA	145,652.87
Draw – down #2 by OUA	<u>1,204,766.76</u>
Balance available	6,157,580.37

In compliance with the terms established by South State Bank and USDA, staff seeks the Board’s approval to submit draw-down # 3 from South State Bank on the following Hinterland & Sumner Engineering invoices:

<u>Pay Applications</u>	<u>Value (\$)</u>
Hinterland Pay App # 8	404,627.44
Hinterland Pay App # 9	369,339.17
Hinterland Pay App # 10	391,876.52
Sumner Invoice # 1614	55,267.39
Sumner Invoice # 1622	34,914.71
Sumner Invoice # 1629	<u>27,310.00</u>
Draw-down #3	<u>\$1,283,335.23</u>

Following discussion and review by the Board, staff recommends that a motion be moved to approve draw-down # 3 in the amount of \$1,283,335.23

Okeechobee Utility Authority - Southwest WW Service Area Septic System to Sewer

	Applicant Contribution	Initial FDEP Grant Funds	Interim Loan	Draw #	RD Grant	Additional FDEP Grant Funds	Funds Request Totals
Funds Request #1		\$ 302,829.81					\$ 302,829.81
Funds Request #2		\$ 559,224.49					\$ 559,224.49
Funds Request #3		\$ 1,064,874.13					\$ 1,064,874.13
Funds Request #4		\$ 737,162.57	\$ 145,652.87	Draw # 1			\$ 882,815.44
Funds Request #5			\$ 590,564.39	Draw # 2			\$ 590,564.39
Funds Request #6			\$ 372,055.78	Draw # 2			\$ 372,055.78
Funds Request #7			\$ 242,146.59	Draw # 2			\$ 242,146.59
Funds Request #8			\$ 404,627.44	Draw #3			\$ 404,627.44
Funds Request #9			\$ 369,339.17	Draw #3			\$ 369,339.17
Funds Request #10			\$ 391,876.52	Draw #3			\$ 391,876.52
Sumner Invoice - 1614			\$ 55,267.39	Draw #3			\$ 55,267.39
Sumner Invoice - 1622			\$ 34,914.71	Draw #3			\$ 34,914.71
Sumner Invoice - 1629			\$ 27,310.00	Draw #3			\$ 27,310.00
Funds Request #11							
TOTAL:	\$ -	\$ 2,664,091.00	\$ 2,633,754.86	\$ -	\$ -	\$ -	\$ 5,297,845.86

Contractor's Application for Payment

Owner: <u>Okeechobee Utility Authority</u>	Owner's Project No.: _____
Engineer: <u>Sumner Engineering & Consulting, Inc.</u>	Engineer's Project No.: <u>19-04.E</u>
Contractor: <u>Hinterland Group, Inc.</u>	Contractor's Project No.: <u>22-0234-00</u>
Project: <u>Southwest Wastewater Service Area - Project 2</u>	
Contract: <u>235-006.03</u>	
Application No.: <u>8</u>	Application Date: <u>1/2/2024</u>
Application Period: From <u>12/6/2023</u> to <u>12/29/2023</u>	

1. Original Contract Price	\$	11,954,105.00
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	11,954,105.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	4,651,724.28
5. Retainage		
a. <u>5%</u> X \$ <u>3,649,693.79</u> Work Completed	\$	182,484.69
b. <u>5%</u> X \$ <u>1,002,030.49</u> Stored Materials	\$	50,101.52
c. Total Retainage (Line 5.a + Line 5.b)	\$	232,586.21
6. Amount eligible to date (Line 4 - Line 5.c)	\$	4,419,138.07
7. Less previous payments (Line 6 from prior application)		\$4,014,510.63
8. Amount due this application	\$	404,627.44
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	7,302,380.72

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: <u>Josh Ramirez</u>	
Signature: 	Date: <u>1/5/2024</u>
Recommended by Engineer: <u>Jeffrey M Sumner</u>	Approved by Owner: <u>Tommy Clay</u>
By: 	By: 
Title: <u>President</u>	Title: <u>Chairman</u>
Date: <u>January 5, 2024</u>	Date: <u>January 16, 2024</u>
Approved by Funding Agency	
<small>Digitally signed by Kristine Heath Date: 2024.02.13 09:50:19 -0500</small>	
By: <u>Kristine Heath</u>	By: _____
Title: <u>Kristine Heath, Area Specialist</u>	Title: _____
Date: <u>2/13/2024</u>	Date: _____

Contractor's Application for Payment

Owner: <u>Okeechobee Utility Authority</u>	Owner's Project No.: _____
Engineer: <u>Sumner Engineering & Consulting, Inc.</u>	Engineer's Project No.: <u>19-04.E</u>
Contractor: <u>Hinterland Group, Inc.</u>	Contractor's Project No.: <u>22-0234-00</u>
Project: <u>Southwest Wastewater Service Area - Project 2</u>	
Contract: <u>235-006.03</u>	
Application No.: <u>9</u>	Application Date: <u>2/2/2024</u>
Application Period: From <u>12/30/2023</u> to <u>2/2/2024</u>	

1. Original Contract Price	\$ 11,954,105.00
2. Net change by Change Orders	\$ -
3. Current Contract Price (Line 1 + Line 2)	\$ 11,954,105.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 5,040,502.36
5. Retainage	
a. <u>5%</u> X <u>\$ 4,140,618.79</u> Work Completed	\$ 207,030.94
b. <u>5%</u> X <u>\$ 899,883.57</u> Stored Materials	\$ 44,994.18
c. Total Retainage (Line 5.a + Line 5.b)	\$ 252,025.12
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 4,788,477.24
7. Less previous payments (Line 6 from prior application)	\$4,419,138.07
8. Amount due this application	\$ 369,339.17
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 6,913,602.64

Contractor's Certification


The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

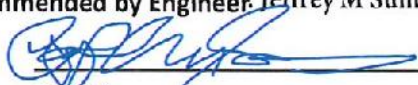
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Josh Ramirez

Signature:  **Date:** 2/5/2024

Recommended by Engineer: Jeffrey M Sumner

By:  **Approved by Owner:** Tommy Clay

Title: President **Title:** Chairman

Date: February 5, 2024 **Date:** February 20, 2024

Approved by Funding Agency

By: _____ **By:** _____

Title: _____ **Title:** _____

Date: _____ **Date:** _____

Contractor's Application for Payment

Owner: <u>Okeechobee Utility Authority</u>	Owner's Project No.: _____
Engineer: <u>Sumner Engineering & Consulting, Inc.</u>	Engineer's Project No.: <u>19-04.E</u>
Contractor: <u>Hinterland Group, Inc.</u>	Contractor's Project No.: <u>22-0234-00</u>
Project: <u>Southwest Wastewater Service Area - Project 2</u>	
Contract: <u>235-006.03</u>	

Application No.: <u>10</u>	Application Date: <u>3/4/2024</u>
Application Period: From <u>2/3/2024</u> to <u>3/1/2024</u>	

1. Original Contract Price	\$	11,954,105.00
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	11,954,105.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	5,453,003.96
5. Retainage		
a. <u>5%</u> X <u>\$ 4,601,053.37</u> Work Completed	\$	230,052.67
b. <u>5%</u> X <u>\$ 851,950.59</u> Stored Materials	\$	42,597.53
c. Total Retainage (Line 5.a + Line 5.b)	\$	272,650.20
6. Amount eligible to date (Line 4 - Line 5.c)	\$	5,180,353.76
7. Less previous payments (Line 6 from prior application)		\$4,788,477.24
8. Amount due this application	\$	391,876.52
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	6,501,101.04

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Josh Ramirez

Signature:  **Date:** 3/7/2024

<p>Recommended by Engineer : Jeffrey M Sumner</p> <p>By: _____</p> <p>Title: <u>President</u></p> <p>Date: <u>March 7, 2024</u></p>	<p>Approved by Owner : Tommy Clay</p> <p>By: _____</p> <p>Title: <u>Chairman</u></p> <p>Date: <u>March 19, 2024</u></p>
---	---

Approved by Funding Agency

By: _____

Title: _____

Date: _____



Invoice

BILL TO

December 11, 2023

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1614

SW Wastewater Service Area Project (SEC Proj. No. 19-04)

Part E – SWSA Project 2 Design, Permitting and Construction Phase Services

OUA Purchase Order No. 10829

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
E1 – Preliminary Design and Permitting	\$219,822	100%	\$219,822.00	\$219,822.00	\$0.00
E2 – Final Design and Permitting	\$476,232	97.1%	\$462,421.27	\$459,563.88	\$2,857.39
E3 – Bidding and Negotiation Phase	\$34,778	80%	\$27,822.40	\$27,822.40	\$0.00
E4 – Construction Phase Services (excl. RPR)	\$147,500	59.1%	\$87,172.50	\$67,112.50	\$20,060.00
E5 – Post-Construction Phase Services	\$20,784	0%	\$0.00	\$0.00	\$0.00
E6 – Resident Project Representative (T&M)	\$242,667	T&M (See attached)	\$104,650.00	\$72,300.00	\$32,350.00
				TOTAL:	\$55,267.39

Total Purchase Order Amount: \$1,141,783.00

Total Billed to Date: \$ 901,888.17

Total Billed this Invoice: \$ 55,267.39

For services rendered October 1 – December 2, 2023.

Sumner Engineering & Consulting, Inc.
 410 NW 2nd Street
 Okeechobee, FL 34972 US
 863.634.9474
 jeff@sumnerengineering.com



RPR Backup

BILL TO

19-04.Task E5 - Resident
 Project Representative
 Okeechobee Utility Authority
 100 SW 5th Avenue
 Okeechobee, Florida 34974

INVOICE # 1614
DATE 12/04/2023
DUE DATE 12/04/2023
TERMS Due on receipt

DATE	ACTIVITY	QTY	RATE	AMOUNT
10/02/2023	Resident Project Representative:Inspector	9:00	100.00	900.00
10/03/2023	Resident Project Representative:Inspector	8:30	100.00	850.00
10/04/2023	Resident Project Representative:Inspector	8:30	100.00	850.00
10/05/2023	Resident Project Representative:Inspector	7:00	100.00	700.00
10/06/2023	Resident Project Representative:Inspector	7:00	100.00	700.00
10/09/2023	Resident Project Representative:Inspector	8:30	100.00	850.00
10/10/2023	Resident Project Representative:Inspector	8:30	100.00	850.00
10/11/2023	Resident Project Representative:Inspector	7:30	100.00	750.00
10/12/2023	Resident Project Representative:Inspector	7:30	100.00	750.00
10/13/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
10/16/2023	Resident Project Representative:Inspector	7:30	100.00	750.00
10/17/2023	Resident Project Representative:Inspector	8:30	100.00	850.00
10/18/2023	Resident Project Representative:Inspector	8:30	100.00	850.00
10/19/2023	Resident Project Representative:Inspector	7:30	100.00	750.00
10/20/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
10/23/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
10/24/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
10/25/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
10/26/2023	Resident Project Representative:Inspector	5:00	100.00	500.00
10/27/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
10/30/2023	Resident Project Representative:Inspector	8:30	100.00	850.00
10/31/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
11/01/2023	Resident Project Representative:Inspector	7:30	100.00	750.00
11/02/2023	Resident Project Representative:Inspector	6:00	100.00	600.00
11/03/2023	Resident Project Representative:Inspector	5:30	100.00	550.00
11/06/2023	Resident Project Representative:Inspector	8:00	100.00	800.00

11/07/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
11/08/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
11/09/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
11/10/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
11/13/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
11/14/2023	Resident Project Representative:Inspector	9:00	100.00	900.00
11/15/2023	Resident Project Representative:Inspector	5:00	100.00	500.00
11/16/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
11/17/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
11/20/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
11/21/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
11/22/2023	Resident Project Representative:Inspector	5:00	100.00	500.00
11/27/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
11/28/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
11/29/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
11/30/2023	Resident Project Representative:Inspector	8:00	100.00	800.00

TOTAL OF NEW CHARGES	32,350.00
BALANCE DUE	\$32,350.00



Invoice

BILL TO

January 1, 2024

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1622

SW Wastewater Service Area Project (SEC Proj. No. 19-04)

Part E – SWSA Project 2 Design, Permitting and Construction Phase Services

OUA Purchase Order No. 10829

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
E1 – Preliminary Design and Permitting	\$219,822	100%	\$219,822.00	\$219,822.00	\$0.00
E2 – Final Design and Permitting	\$476,232	98.7%	\$470,040.98	\$462,421.27	\$7,619.71
E3 – Bidding and Negotiation Phase	\$34,778	80%	\$27,822.40	\$27,822.40	\$0.00
E4 – Construction Phase Services (excl. RPR)	\$147,500	67.3%	\$99,267.50	\$87,172.50	\$12,095.00
E5 – Post-Construction Phase Services	\$20,784	0%	\$0.00	\$0.00	\$0.00
E6 – Resident Project Representative (T&M)	\$242,667	T&M (See attached)	\$119,850.00	\$104,650.00	\$15,200.00
				TOTAL:	\$34,914.71

Total Purchase Order Amount: \$1,141,783.00

Total Billed to Date: \$ 936,802.88

Total Billed this Invoice: \$ 34,914.71

For services rendered December 3 - 30, 2023.

Sumner Engineering & Consulting, Inc.
 410 NW 2nd Street
 Okeechobee, FL 34972 US
 863.634.9474
 jeff@sumnerengineering.com



RPR Backup

BILL TO

19-04.Task E5 - Resident
 Project Representative
 Okeechobee Utility Authority
 100 SW 5th Avenue
 Okeechobee, Florida 34974

INVOICE # 1622

DATE 01/01/2024

DUE DATE 01/01/2024

TERMS Due on receipt

DATE	ACTIVITY	QTY	RATE	AMOUNT
12/01/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
12/04/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
12/05/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
12/06/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
12/07/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
12/08/2023	Resident Project Representative:Inspector	7:00	100.00	700.00
12/11/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
12/12/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
12/13/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
12/14/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
12/15/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
12/18/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
12/19/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
12/20/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
12/21/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
12/22/2023	Resident Project Representative:Inspector	4:00	100.00	400.00
12/26/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
12/27/2023	Resident Project Representative:Inspector	8:00	100.00	800.00
12/28/2023	Resident Project Representative:Inspector	7:00	100.00	700.00
12/29/2023	Resident Project Representative:Inspector	6:00	100.00	600.00

.....

TOTAL OF NEW CHARGES	15,200.00
BALANCE DUE	\$15,200.00



Invoice

BILL TO

February 4, 2024

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1629

SW Wastewater Service Area Project (SEC Proj. No. 19-04)

Part E – SWSA Project 2 Design, Permitting and Construction Phase Services

OUA Purchase Order No. 10829

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
E1 – Preliminary Design and Permitting	\$219,822	100%	\$219,822.00	\$219,822.00	\$0.00
E2 – Final Design and Permitting	\$476,232	98.7%	\$470,040.98	\$470,040.98	\$0.00
E3 – Bidding and Negotiation Phase	\$34,778	80%	\$27,822.40	\$27,822.40	\$0.00
E4 – Construction Phase Services (excl. RPR)	\$147,500	72.9%	\$107,527.50	\$99,267.50	\$8,260.00
E5 – Post-Construction Phase Services	\$20,784	0%	\$0.00	\$0.00	\$0.00
E6 – Resident Project Representative (T&M)	\$242,667	T&M (See attached)	\$138,900.00	\$119,850.00	\$19,050.00
				TOTAL:	\$27,310.00

Total Purchase Order Amount: \$1,141,783.00

Total Billed to Date: \$ 964,112.88

Total Billed this Invoice: \$ 27,310.00

For services rendered December 31, 2023 – February 3, 2024.

Sumner Engineering & Consulting, Inc.
 410 NW 2nd Street
 Okeechobee, FL 34972 US
 863.634.9474
 jeff@sumnerengineering.com



RPR Backup

BILL TO

19-04.Task E5 - Resident
 Project Representative
 Okeechobee Utility Authority
 100 SW 5th Avenue
 Okeechobee, Florida 34974

INVOICE # 1629
DATE 02/04/2024
DUE DATE 02/04/2024
TERMS Due on receipt

DATE	ACTIVITY	QTY	RATE	AMOUNT
01/02/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
01/03/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
01/04/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
01/05/2024	Resident Project Representative:Inspector	7:00	100.00	700.00
01/08/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
01/09/2024	Resident Project Representative:Inspector	8:30	100.00	850.00
01/10/2024	Resident Project Representative:Inspector	8:30	100.00	850.00
01/11/2024	Resident Project Representative:Inspector	7:30	100.00	750.00
01/12/2024	Resident Project Representative:Inspector	7:30	100.00	750.00
01/15/2024	Resident Project Representative:Inspector	7:00	100.00	700.00
01/16/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
01/17/2024	Resident Project Representative:Inspector	9:00	100.00	900.00
01/18/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
01/19/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
01/22/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
01/23/2024	Resident Project Representative:Inspector	7:30	100.00	750.00
01/24/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
01/25/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
01/26/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
01/29/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
01/30/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
01/31/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
02/01/2024	Resident Project Representative:Inspector	8:00	100.00	800.00
02/02/2024	Resident Project Representative:Inspector	8:00	100.00	800.00

 TOTAL OF NEW CHARGES 19,050.00
 BALANCE DUE **\$19,050.00**

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 23

MARCH 19, 2024


NON-DISCRIMINATION POLICY

On September 28, 2023, the Authority was awarded a federal grant valuing \$1,000,000 from the Environmental Protection Agency (EPA) which will be applied toward the engineering service contract of \$3,180,385 issued to Kimley-Horn and Associate Inc on the Treasure Island Project.

A pre-condition of all federally finance grants, is for recipients to develop and publish a Non-Discrimination policy, for non-employees, which meets the government's Code of Federal Regulations (CFR) as listed in the Standard Title VI Nondiscrimination Assurances.

In compliance with the government's CFRs and to enable the accessing of the \$1,000,000 awarded, staff has drafted a Nondiscrimination Policy from a template provided by EPA and approved by the Authority's Attorney for the Board's review and adaption.

After review and discussion by the OUA Board, staff recommends that a motion be moved to adopt the attached Non-Discriminatory Policy with immediate effect following the motion.

	U.S. ENVIRONMENTAL PROTECTION AGENCY Grant Agreement	GRANT NUMBER (FAIN): 02D52523 MODIFICATION NUMBER: 0 PROGRAM CODE: CG	DATE OF AWARD 09/28/2023
		TYPE OF ACTION New	MAILING DATE 10/03/2023
		PAYMENT METHOD: ASAP	ACH# PEND
		RECIPIENT TYPE: Municipal	
RECIPIENT: OKEECHOBEE UTILITY AUTHORITY 100 SW 5th Ave Okeechobee, FL 34974-4221 EIN: 65-0596617		PAYEE: Okeechobee Utility Authority 100 SW 5th Ave Okeechobee, FL 34974-4221	
PROJECT MANAGER John Hayford 100 SW 5th Avenue Okeechobee, FL 34974 Email: jhayford@ouafl.com Phone: 863-763-9460		EPA PROJECT OFFICER Caroline Ejimofor 61 Forsyth Street SW Atlanta, GA 30303-8960 Email: Ejimofor.Caroline@epa.gov Phone: 404-562-9309	
		EPA GRANT SPECIALIST Jessica Hamrick Grants Management Section 61 Forsyth Street SW Atlanta, GA 30303-8960 Email: hamrick.jessica@epa.gov Phone: 404-562-9782	
PROJECT TITLE AND DESCRIPTION Okeechobee Utility Authority for the Treasure Island Wastewater Expansion Project This action approves an award in the amount of \$1,000,000 to Okeechobee Utility Authority. The purpose of the award to implement a project to design the Treasure Island Wastewater Expansion Project as directed in the 2022 Consolidated Appropriations Act. Activities to be performed include design, permitting, data collection, investigations, site surveys, project management and bidding services. Anticipated deliverables are the design of a septic to sewer project which is expected to lead to wastewater utility system improvements, for residents in the OAU's Treasure Island area. Expected outcomes for the Okeechobee Utility Authority include the design of a septic to sewer project in the Treasure Island area. Direct beneficiaries include approximately 2,400 residential and commercial parcels in the Treasure Island area. - - No subawards are included in this assistance agreement.			
BUDGET PERIOD 02/01/2023 - 01/31/2025	PROJECT PERIOD 02/01/2023 - 01/31/2025	TOTAL BUDGET PERIOD COST \$3,180,385.00	TOTAL PROJECT PERIOD COST \$3,180,385.00
NOTICE OF AWARD Based on your Application dated 05/06/2023 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$1,000,000.00. EPA agrees to cost-share 31.44% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$1,000,000.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.			
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE	
ORGANIZATION / ADDRESS U.S. EPA, Region 4 61 Forsyth Street Atlanta, GA 30303-8960		ORGANIZATION / ADDRESS U.S. EPA, Region 4, Water Division R4 - Region 4 61 Forsyth Street SW Atlanta, GA 30303-8960	
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY			
Digital signature applied by EPA Award Official Shantel Shelmon - Grants Management Officer			DATE 09/28/2023

EPA Funding Information

FUNDS	FORMER AWARD	THIS ACTION	AMENDED TOTAL
EPA Amount This Action	\$0	\$1,000,000	\$1,000,000
EPA In-Kind Amount	\$0	\$0	\$0
Unexpended Prior Year Balance	\$0	\$0	\$0
Other Federal Funds	\$0	\$0	\$0
Recipient Contribution	\$0	\$0	\$0
State Contribution	\$0	\$2,180,385	\$2,180,385
Local Contribution	\$0	\$0	\$0
Other Contribution	\$0	\$0	\$0
Allowable Project Cost	\$0	\$3,180,385	\$3,180,385

Assistance Program (CFDA)	Statutory Authority	Regulatory Authority
66.202 - Congressionally Mandated Projects	2022 Consolidated Appropriations Act (PL 117-103)	2 CFR 200, 2 CFR 1500 and 40 CFR 33

Fiscal									
Site Name	Req No	FY	Approp. Code	Budget Organization	PRC	Object Class	Site/Project	Cost Organization	Obligation / Deobligation
-	2304VX3192	22	E5	0422CCD	000B80	4192	-	-	\$1,000,000
									\$1,000,000

Budget Summary Page

Table A - Object Class Category (Non-Construction)	Total Approved Allowable Budget Period Cost
1. Personnel	\$0
2. Fringe Benefits	\$0
3. Travel	\$0
4. Equipment	\$0
5. Supplies	\$0
6. Contractual	\$3,180,385
7. Construction	\$0
8. Other	\$0
9. Total Direct Charges	\$3,180,385
10. Indirect Costs: 0.00 % Base	\$0
11. Total (Share: Recipient <u>68.56</u> % Federal <u>31.44</u> %)	\$3,180,385
12. Total Approved Assistance Amount	\$1,000,000
13. Program Income	\$0
14. Total EPA Amount Awarded This Action	\$1,000,000
15. Total EPA Amount Awarded To Date	\$1,000,000



Okeechobee Utility Authority Standard Title VI Nondiscrimination Assurances

Okeechobee Utility Authority (herein referred to as the "Recipient"), **HEREBY AGREES THAT**, as a condition to receiving any Federal financial assistance from the Environmental Protection Agency (EPA), is subject to and will comply with the following: Statutory/Regulatory Authorities:

1. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d **et seq.**, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
2. 49 C.F.R. Part 21 (entitled Nondiscrimination **In Federally-Assisted Programs Of The Department Of Transportation-Effectuation Of Title VI Of The Civil Rights Act Of 1964**);
3. 28 C.F.R. § 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);
4. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects;
5. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 **et seq.**), as amended, prohibits discrimination on the basis of disability); and 49 CFR Part 27;
6. The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 **et seq.**), prohibits discrimination on the basis of age);
7. The Civil Rights Restoration Act of 1987, (PL 100-209, (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
8. Title II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 - 12189) as implemented by Department of Transportation regulations 9 C.F.R. parts 37 and 38; and



9. Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination because of sex in education programs or activities (20 U.S.C. 1681 et seq); and
10. Section 760.01 – 760.11 and 509.092 of the Florida Civil Rights Act of 1992, which secure all individuals within the state freedom from discrimination because of race, color, religion, sex, pregnancy, national origin, age, handicap or marital status.

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity," for which the Recipient receives Federal financial assistance, including Okeechobee Utility Authority.

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Nondiscrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

Specific Assurance

1. The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23(b) and 21.23(e) of 49 C.F.R. §21 will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and Regulations.
2. The Recipient will insert the following notification in all solicitations for bids, Requests for Proposals of work, in adaption form, in all proposals for negotiated agreements regardless of funding:

"Okeechobee Utility Authority, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and associated Regulations, hereby notifies all bidders that it will affirmatively insure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."



3. The Recipient will insert the clauses of No. 2 of this Assurance in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of No. 8 of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in No. 8 of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:
 - a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Environmental Protection Agency (EPA) or any official to whom it delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.



By signing this ASSURANCE, the Recipient also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing Florida access to records, accounts, documents, information, facilities, and staff. The Recipient also recognize that it must comply with any program or compliance reviews, and/or complaint investigations conducted by EPA; must keep records, reports, and submit the material for review upon request to EPA, or its designee in a timely, complete, and accurate way; and, it must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The Recipient gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by any EPA program. This ASSURANCE is binding on Okeechobee Utility Authority, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees and successors in interest signing below is authorized to sign this ASSURANCE on behalf of the Recipient.

Sign by:

John Hayford
Okeechobee Utility Authority
Executive Director



NOTICE OF TITLE VI NONDISCRIMINATION

Notice of Non-Discrimination – Okeechobee Utility Authority

Okeechobee Utility Authority, does not discriminate on the basis of race, creed, color, national origin, age, sex, disability, marital status, source of income, gender, gender identity or expression, sexual orientation, or retaliation in the administration of its programs or activities, as is required by applicable laws, regulations and executive orders.

The Authority's Non-Discrimination Coordinator is responsible for coordination of compliance efforts and receipt of inquiries concerning non-discrimination requirements of Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; Title IX of the Education Amendments of 1972; Title II of the Americans with Disabilities Act of 1990, and other applicable federal non-discrimination laws, including but not limited to, Section 13 of the Federal Water Pollution Control Act Amendments of 1972, 40 C.F.R. Part 7, 23 C.F.R. Part 200, 49 C.F.R. Part 21.

Contact Information

If you have questions about this notice or any of the Authority's non-discrimination programs, policies or procedures; or if you believe that you have been discriminated against /with respect to an Authority program or activity, you may contact the Non-Discrimination Coordinator:

Human Resource Manager
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

Telephone : (863)763-9460 /Email: hrmanager@ouafl.com

Title VI



Non-Employee Discrimination Complaint Form

Complainant's Name _____

Address _____ City _____ Zip _____

Telephone Number(s): _____ E-Mail Address _____

Person who was allegedly discriminated against *(If other than Complainant)*:

Name _____

Address _____ City _____ Zip _____

Telephone Number(s): _____ E-Mail Address _____

Identify the protected classification(s) upon which the alleged discrimination is based:

Race _____ Color _____

Creed _____ National Origin _____

Sex _____ Limited English Proficiency (LEP) _____

Disability _____ Source of Income _____

Age _____ Gender, Gender Identity/Expression _____

Marital Status _____ Sexual Orientation _____

Retaliation _____

On what date(s) did the alleged discrimination take place? _____

Where did the alleged discrimination take place? _____

Describe the alleged discrimination. What happened and who (name and title if known) you believe was responsible? *(If more space is needed, attach additional documents)*: _____



Title VI

List names and contact information of other persons who may have knowledge of the event?

What can the Authority do to resolve the complaint?



Title VI

Have you filed your complaint with another federal, state, or local agency, or with a federal or state court?

Yes No

If the answer is yes, check all that apply and include the filed complaint information:

Federal Agency _____ Federal Court _____

State Agency _____ State Court _____

Other _____

Complaint information: _____

If you have an Attorney in this matter, please provide the following contact information?

Name _____

Address _____ City _____ Zip _____

Telephone number _____ E-Mail _____

Sign this complaint in the space below. You may attach additional documents or material you believe support your complaint.

Signed _____ Date: _____

Complainant signature

Mail to: Human Resources Manager
 Title VI Non-Discrimination Coordinator
 Okeechobee Utility Authority
 100 SW 5th Avenue,
 Okeechobee, FL34974

Phone: (863) 763-9460

NOTE: If assistance completing this form is needed, contact Okeechobee Utility Authority, Human Resources Manager by phone at (863) 763-9460 or in person at Okeechobee Utility Authority, 100 SW 5th Avenue, Okeechobee, FL 34974 during normal business hours, Monday through Thursday, 7:00 a.m. until 6:00 p.m.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 24

MARCH 19, 2024

SWSA PROJECT 2 CHANGE ORDER NO. 1

Please find attached Change Order No. 1 for the SWSA Project 2. This change order adds \$12,020.90 to the original contract price of \$11,954,105.00 bringing the new contract price to \$11,966,125.90. This change order does not add time to the contract.

The change order covers the costs of deflecting two existing water mains which were in the way of the new vacuum main being installed. It also covers the costs of replacing an existing storm sewer which was in the way of the new vacuum main.

The contractor, OUA staff, engineer and USDA have been involved in the preparation of this change order.

After review and discussion, OUA staff recommends approval and OUA execution of Change Order No. 1 for the SWSA Project 2 in the amount of \$12,020.90.

CHANGE ORDER NO.: 1

Owner: **Okeechobee Utility Authority** Owner's Project No.:
 Engineer: **Sumner Engineering & Consulting, Inc.** Engineer's Project No.: **19-04.E**
 Contractor: **Hinterland Group, Inc.** Contractor's Project No.:
 Project: **Southwest Wastewater Service Area – Project 2**
 Contract Name:
 Date Issued: **March 19, 2024** Effective Date of Change Order: **March 19, 2024**

The Contract is modified as follows upon execution of this Change Order:

Description:

Additional work required due to unforeseen field conditions, as described in the attached Change Requests 01, 02 and 04.

Attachments:

Change Requests 01, 02 and 04.

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ <u>11,954,105.00</u>	Original Contract Times: Substantial Completion: <u>March 29, 2025</u> Ready for final payment: <u>May 12, 2025</u>
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [Number of previous Change Order]: \$ <u>0.00</u>	[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order]: Substantial Completion: <u>0</u> Ready for final payment: <u>0</u>
Contract Price prior to this Change Order: \$ <u>11,954,105.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>March 29, 2025</u> Ready for final payment: <u>May 12, 2025</u>
Increase this Change Order: \$ <u>12,020.90</u>	[Increase] [Decrease] this Change Order: Substantial Completion: <u>0</u> Ready for final payment: <u>0</u>
Contract Price incorporating this Change Order: \$ <u>11,966,125.90</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>March 29, 2025</u> Ready for final payment: <u>May 12, 2025</u>

Recommended by Engineer (if required)

Authorized by Owner

By: _____

Title: President

Date: March 12, 2024

Authorized by Owner

Approved by Funding Agency (if applicable)

By: _____

Title: Chairman

Date: March 19, 2024



Change Order Proposal

To: Okeechobee Utility Authority
Attn: Doug Hammann, CHA Companies

Date: November 16, 2023
Revised: November 16, 2023
Proposal No: 001R2
HG Project No: 22-0234-00

Project: Okeechobee Utility Authority: OUA SWSA Project 2 Vacuum Collection System

Description:

This change order proposal covers a field directive issued on site on the week of 7/24/23. The Storm Pipe located at the Intersection of SW 32nd Ave and SW 17th Street was removed and reinstalled by HGI as directed by the Engineer. OUA Provided the new Storm Pipe. The Time and Material Change Order incorporates HGI Crew time for the removal of the Asphalt road way, road base, Storm Pipe, Idle time to receive new Storm Pipe delivered by OUA, Installation of bedding material, Installation of Storm Pipe, Backfilling of Storm Pipe. Asphalt will be billed per Contract Line Item 12G, Type 3: Asphaltic Concrete Pavement Patch.

Item #	Description	Qty	Unit	Unit Price	Extended Price	Additional Time
No. 01	Crew Hourly Rate	2	Hr	\$660.00	\$1,320.00	
12G	Type 3:Asphaltic Concrete Pavement Patch - to be billed under pay app line item.	32	SY		\$0.00	
Qualifications:					Sub Total:	\$1,320.00
					Overhead and Profit	\$198.00
					Total	\$1,518.00

Accepted By: _____

Accepted Date: _____



Change Order Proposal

To: Okeechobee Utility Authority
Attn: Doug Hammann, CHA Companies

Date: November 16, 2023
Revised: November 27, 2023
Proposal No: 002R2
HG Project No: 22-0234-00

Project: Okeechobee Utility Authority: OUA SWSA Project 2 Vacuum Collection System

Description:

This change order proposal covers the additional time spent installaing the 6" VSS main along SW 32nd Ave South of SW 16th Street. The Construction Drawings show the existing 6" AC WM at an elevation of 14.0 which would have given us a 4.20' clearance. The actual conditions of the WM was located at an elevation of 20.0. HGI had to install the pipe beneath the AC WM and lowered the pipe an additional .38' from the construction drawings. Due to the fragile nature of the AC WM, additional precaution and crew time was needed to install the 6" VSS Main.

Item #	Description	Qty	Unit	Unit Price	Extended Price	Additional Time
No. 01	Crew Hourly Rate	4	Hr	\$660.00	\$2,640.00	
No. 01	Cost burden to Contractor from OUA	1	LS	\$495.14	\$495.14	
Sub Total:					\$3,135.14	
Overhead and Profit					\$396.00	
Total					\$3,531.14	

Qualifications: _____

Accepted By: _____

Accepted Date: _____



Change Order Proposal

To: Okeechobee Utility Authority
Attn: Jeff Sumner, Sumner Engineering

Date: November 16, 2023
Revised: November 16, 2023
Proposal No: 004R2
HG Project No: 22-0234-00

Project: Okeechobee Utility Authority: OUA SWSA Project 2 Vacuum Collection System

Description:

This change order proposal covers the additional time spent installing four (4) 45 degree fittings and 30 LF of 6" C900 PVC pipe to obtain the FDEP Minimum separation standards for VSS main over WM pipe at Two (2) Fire Hydrant crossings. The proposed location of the VSS main along SW 32nd Ave from SW 18th Street down to SW 22nd Street would have required ROW entry permits, Change Orders for Fencing and Utility relocations, and other unforeseen circumstances. It was in all parties best interest to shift the VSS main to the East and maintain 3' offset from the existing WM.

Item #	Description	Qty	Unit	Unit Price	Extended Price	Additional Time
No. 01	Crew Hourly Rate	4	Hr	\$660.00	\$2,640.00	
No. 02	6" MJ 45 Domestic fittings, Mega Lugs, Etc.	1	LS	\$2,732.40	\$2,732.40	
No. 03	C900 PVC Pipe	1	LS	\$690.00	\$690.00	
Sub Total:					\$6,062.40	
Oberhead and Profit					\$909.36	
Total					\$6,971.76	

Qualifications:

- Removal of unknown obstructions not included.
- Removal of unknown conflicts not included.
- Permits and permit fees not included.
- Delays due to inspections not included.
- Any delays due to Covid-19 from any party in the supply, production or construction chain will require time in addition to that shown.
- Electronic locating services of any kind are not included.
- Independent Testing Services to be paid for by the Owner per Contract General Conditions.

Accepted By: _____

Accepted Date: _____

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 25

MARCH 19, 2024

METER READER OFFICE EXPANSION

Due to recent staff coming on board as well as additional staff coming in the future, we are out of office space. OUA Staff has looked at several options and one is the option to construct a meter reader office at the existing maintenance barn. Staff has also decided that an additional bathroom is needed due to the number of employees at maintenance. This proposed office would free up the existing meter reader office at the OUA main office to be utilized.

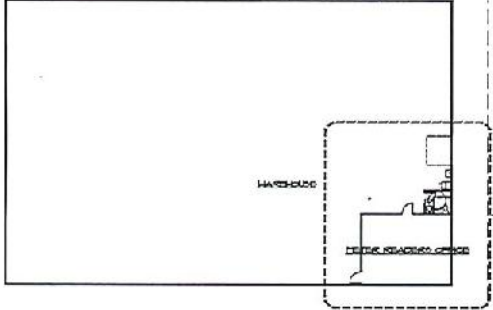
OUA Staff reached out to LBJ Architect and worked with them to design an office and bathroom. These final plans were sent to the County building department for review. After a couple revisions per the County's request, the County stated the plans seems to be sufficient for the Contractor to submit for permits. (See attached Plan copy)

OUA Staff put together bid documents and advertised locally, website, and the newspaper as well as direct solicited General Contractors in Okeechobee County.

Advertisements went out on Feb. 1, 2024 with sealed bids being due on or before March 14, 2024 at 3:00 p.m. Bids were opened on March 14, 2024 @ 3:00 p.m. and tabulated as follows:

1. Close Construction Services, LLC: \$ 192,540.00
2. F-5 Builders LLC: \$ 170,000.00
3. Penrod Construction Company: \$ 114,550.00

This item is up for review, discussion & direction by the OUA Board.



1 OVERALL KEY PLAN
SCALE: 1/8" = 1'-0"

GENERAL NOTES

ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH ALL CODES, RULES, REGULATIONS AND RESTRICTIONS HAVING JURISDICTION OF THE PROJECT.

WORK SHALL INCLUDE ALL ITEMS, BUILDINGS AND SITES INDICATED ON THESE DRAWINGS UNLESS OTHERWISE NOTED.

CONTRACTOR SHALL VERIFY ALL DIMENSIONS PRIOR TO CONSTRUCTION, THE LAND SURVEY SHALL BE NOTIFIED OF ANY DEVIATION FROM THE PLANS PRIOR TO CONSTRUCTION.

DRAWINGS SHALL NOT BE ASSUMED WRITTEN DIMENSIONS SHALL TAKE PRECEDENCE OVER ISGALED DIMENSIONS.

SHOP DRAWINGS SHALL BE SUBMITTED TO THE ARCHITECT FOR GENERAL REVIEW AND DESIGN CONFIRMATION.

CONTRACTOR SHALL MAINTAIN TEMPORARY ELECTRICAL, WATER AND SANITARY FACILITIES FOR THE DURATION OF CONSTRUCTION.

CONTRACTOR SHALL REMOVE ALL CONSTRUCTION DEBRIS FROM THE JOB SITE AND LEAVE THE BUILDING EXACTLY CLEAR.

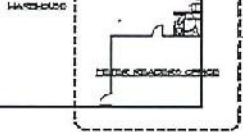
THE CONTRACTOR SHALL ACCURATELY MEASURE THE SITE PRIOR TO CONSTRUCTION AND SHALL VERIFY ALL FIELD CONDITIONS PRIOR TO ACTUAL CONSTRUCTION. ANY DEVIATION FROM THE CONSTRUCTION DOCUMENTS DISCOVERED AT THE SITE SHALL BE REPORTED BY THE CONTRACTOR IMMEDIATELY TO THE ARCHITECT.

ALL WORKMANSHIP SHALL BE NEAT, CLEAN, TRUE AND CORRECT.

CRACKS FROM THE DRAWINGS OR CHECK ON THE DESCRIPTION OF DETAILS OF WORK WHICH ARE NECESSARILY NECESSARY TO CARRY OUT THE INTENT OF THE DRAWINGS, SPECIFICATIONS AND CONTRACTOR SHALL NOT BE PERMITTED. ANY SUCH CRACKS SHALL BE REPAIRS AS SPECIFIED BY THE ARCHITECT.

ALL WORKMANSHIP SHALL BE NEAT, CLEAN, TRUE AND CORRECT.

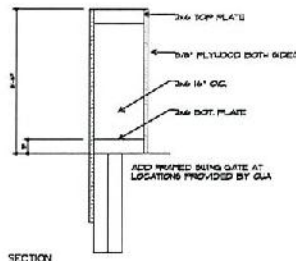
CRACKS FROM THE DRAWINGS OR CHECK ON THE DESCRIPTION OF DETAILS OF WORK WHICH ARE NECESSARILY NECESSARY TO CARRY OUT THE INTENT OF THE DRAWINGS, SPECIFICATIONS AND CONTRACTOR SHALL NOT BE PERMITTED. ANY SUCH CRACKS SHALL BE REPAIRS AS SPECIFIED BY THE ARCHITECT.



2 NEW CONSTRUCTION PLAN
SCALE: 1/8" = 1'-0"

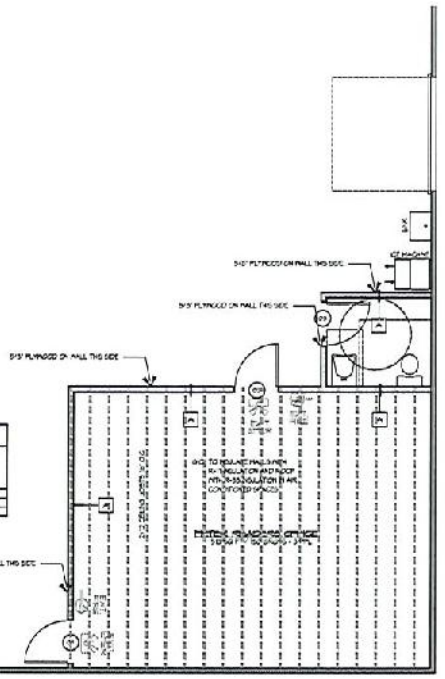
SCOPE OF WORK:

1. INSTALLATION OF THE BUILDING
2. INSTALLATION OF INTERIOR FINISHES
3. CONTRACTOR SHALL ALLOW FOR AND PROVIDE ALL COSTS INCURRED BY THE CONTRACTOR



SECTION
WOOD FRAME WALL
SCALE: 1/4" = 1'-0"

DOOR AND FRAME SCHEDULE						
MARK	DOOR			MATERIAL	GLAZING	NOTES
	NO.	SIZE	THICK.			
1	1	3'-0"	1-1/2"	1/2"	---	---
2	2	3'-0"	1-1/2"	1/2"	---	---
3	3	3'-0"	1-1/2"	1/2"	---	---



CHAPTER 13 GENERAL BUILDING CONTRACTS

SECTION 13 00 00 - GENERAL BUILDING CONTRACTS

DESCRIPTION	QUANTITY	UNIT	PRICE	TOTAL
...

CHAPTER 13 GENERAL BUILDING CONTRACTS

SECTION 13 00 00 - GENERAL BUILDING CONTRACTS

DESCRIPTION	QUANTITY	UNIT	PRICE	TOTAL
...

CHAPTER 13 GENERAL BUILDING CONTRACTS

SECTION 13 00 00 - GENERAL BUILDING CONTRACTS

DESCRIPTION	QUANTITY	UNIT	PRICE	TOTAL
...

CHAPTER 13 GENERAL BUILDING CONTRACTS

SECTION 13 00 00 - GENERAL BUILDING CONTRACTS

DESCRIPTION	QUANTITY	UNIT	PRICE	TOTAL
...

APPLICABLE CODES:

2019 11TH EDITION OF FLORIDA BUILDING CODE
 2019 11TH EDITION OF FLORIDA MECHANICAL CODE
 2019 11TH EDITION OF FLORIDA PLUMBING CODE
 2019 11TH EDITION OF FLORIDA ELECTRICAL CODE
 2019 11TH EDITION OF FLORIDA ENERGY CONSERVATION CODE
 2019 11TH EDITION OF FLORIDA FIRE PREVENTION CODE

OCCUPANCY CLASSIFICATION: GROUP D - BUSINESS

TYPE OF CONSTRUCTION: TYPE V - UNREINFORCED

DESIGNED EGRESS COMPONENTS:

NON-BEHAVIOR BUILDING
 MAX. TRAVEL DISTANCE ALLOWED 200'
 COMMON PATH OF TRAVEL: 80'

EXIT AND REAR OF BUSINESS USES
 DOORS 60" MIN. PERSON SERVICE - 30" MIN. CLEAR WIDTH
 REAR TABLE SEATS
 CORRIDOR OCCUPANT LOAD LESS THAN 30' x 36" PER WIDTH

GROSS SQUARE FOOTAGE CALCS:

WAREHOUSE: 3044 SQ FT
 ACCESSORY OFFICE: 83 SQ FT
 TOTAL TRIMME: 3127 SQ FT

BUSINESS AREA
 WAREHOUSE AREA: 3044 SQ FT
 GROSS: 3127 SQ FT

TOTAL OCCUPANCY:

BUSINESS: 83 SQ FT / 180.0 PPL.
 WAREHOUSE: 3044 SQ FT / 608.8 PPL.
 TOTAL: 688.8 PPL.

TOTAL PLUMBING FIXTURES REQ.:

PLUMBING 3 PERIODS
 TOTAL FIXTURES REQUIRED:
 PER PERIOD AND PER PLUMBING PERIOD

WATER CLOSET FOR 20 PEOPLE
 LAVATORY FOR 40 PEOPLE
 DRINKING FOUNTAIN FOR 20 PEOPLE
 SERVICE SINK



A TENANT IMPROVEMENT FOR:
 OKEECHOBEE UTILITY AUTHORITY
 OKEECHOBEE COUNTY, FLORIDA

PROJECT: _____

PROJECT DATE: 04.12.2023

REVISIONS:

NO.	DATE	DESCRIPTION

SHEET 11 OF 11
FLOOR PLAN
 SHEET NUMBER

A-1

OKEECHOBEE UTILITY AUTHORITY
METER READER OFFICE EXPANSION BID TABULATION
March 14, 2024

	Close Construction	F-5 Builders	Penrod Construction					
ELECTRICAL	\$50,000.00	\$25,000.00	\$11,000.00					
PLUMBING	\$20,000.00	\$15,000.00	\$8,800.00					
HVAC	\$16,000.00	\$10,000.00	\$9,000.00					
LABOR & MATERIALS	\$106,540.00	\$120,000.00	\$85,750.00					
TOTAL	\$192,540.00	\$170,000.00	\$114,550.00					

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 26

MARCH 19, 2024

EMPLOYEE MERIT & COLA PAYMENT

As noted at the OUA Board meeting last month and during the Evergreen presentation, Rob Williamson stated that the OUA had provided payroll adjustments to all employees that brought most of the employees' individual pay rates up in to an acceptable range when comparing to other nearby employers. He also stated that other employers have continued to offer incentives to their employees and suggested that the OUA should continue the incentive process.

In the current approved FY24 Budget, are two line items that have been delayed due to the Evergreen Report. Those two items were a proposed across the board \$1.00 per hour pay increase for all OUA employees. The other line item was a merit pay adjustment totaling 2.5% of the labor budget.

OUA staff would like OUA Board approval to move forward with the \$1.00 per hour pay increase starting on Friday, March 29, 2024. This date corresponds with the beginning of a new pay period.

OUA staff would also like approval to implement the 2024 Merit Evaluation of all employees except for the Executive Director. The Executive Director evaluation is typically completed by the OUA Board and was last done on December 2019.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 27

MARCH 19, 2024

PUBLIC COMMENTS

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 28

MARCH 19, 2024

ITEMS FROM THE ATTORNEY

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 29

MARCH 19, 2024

ITEMS FROM THE EXECUTIVE DIRECTOR

Southwest Wastewater Service Area

- Project 1
 - Force Main SE2 Interconnect
Anticipated bid advertisement Fall 2024
- Project 2 Collection System
Notice to Proceed issued on March 29, 2023
Substantial: March 29, 2025 (731 calendar days from NTP)
Final: May 12, 2025 (775 calendar days from NTP)
Construction underway
- Project 3 Okee-Tantie
Anticipated bid advertisement Summer 2024
60% Plans Reviewed

Pine Ridge Park Utility Improvements

- Notice to Proceed issued June 21, 2022
- Substantial Completion February 16, 2024 (425 calendar days from NTP + 181 days per Change Orders)
- Final Completion March 18, 2024 (455 calendar days from issuance NTP + 181 days per Change Orders)
 - Work continues on making water connections
 - Work continues on the vacuum station, currently behind schedule
 - Contractor has missed Substantial and will miss Final Completion Dates

SW 5th Ave Wastewater System Improvements

- Initial engineering work underway

US441SE Water Main Extension

- Under design

Treasure Island Septic to Sewer Project

- Initial 30% force main layout received
- Vacuum system layout beginning
- Pursuing easements

SR 78W Water Main Improvements Project

- Engineering Initial Design is underway
- Discussions with FDOT ongoing
- Initial hydraulic model simulation complete

Septic to Sewer Connections

- Awaiting approval today on engineering scope of work & fee proposal

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 30

MARCH 19, 2024

ITEMS FROM THE BOARD