

RESOLUTION 99-1

A RESOLUTION OF THE OKEECHOBEE UTILITY AUTHORITY, OKEECHOBEE FLORIDA, ADOPTING A POLICY GOVERNING PUBLIC PARTICIPATION AT BOARD MEETINGS AND WORKSHOPS, AND PROVIDING FOR AN EFFECTIVE DATE.

Now Therefore BE IT RESOLVED by the Okeechobee Utility Authority Board as follows:

THE AGENDA

The Agenda is a printed document available to you as you enter the OUA Board meetings. It lists the order of business for the Board meetings.

HOW TO GET ON THE AGENDA

There are times that certain organizations, other political sub-divisions or citizens have business to conduct with the OUA Board that is out of the realm of matters that can be handled administratively. Your agenda request must be submitted to the Office of the Executive Director, 8 working days before the meeting at which you wish to present your request to the OUA Board. You are encouraged to first consult with the Director to ascertain if your matter can be handled administratively.

When you submit your request to be placed on the agenda to the Office of the Executive Director, you must specifically state what official action you would like the OUA Board to take. Also, you must provide the OUA with all necessary documents or explanatory material to support your request. The agenda and explanatory material is delivered to each Board member several days before each meeting. This gives the Board members time to study the items before they have to make a decision about them at the Board meeting. You must also be present at the meeting to present your request. Failure to appear will result in no official action being taken and you must resubmit your request following the above procedures.

WHEN CAN YOU SPEAK AT OUA BOARD MEETINGS

1. When a portion of a Board meeting contains a public hearing, the public will have the opportunity to address the Board on the specific issue contained in the public hearing. The Chairman will ask for public comment and, at that time, anyone from the public can address the Board.
2. If an item on the Agenda is one that you specifically requested using the above procedures, you may address the Board after being recognized by the Chairman.
3. If you would like to address the OUA Board on a specific item on the Agenda that you have not requested, or is not part of a public hearing, simply raise your hand at the appropriate time for the Chairman to recognize you.
4. When addressing the Board, please speak from the podium and first state your name and address for the record.
5. The Chairman has the authority to control the time allotted for addressing the Board and the content of the address. If a group of people have the same point of view, it is recommended that one person act as the spokesman. It is the intent of the Board to hear as many different points of views as possible.

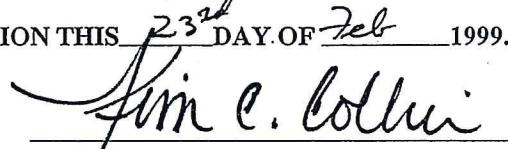
THE WORKSHOP

A workshop is an informal business meeting of the OUA Board to discuss a specific item of business. No official action will be taken by the OUA Board at a workshop meeting.


WHEN CAN YOU SPEAK AT OUA BOARD WORKSHOPS

1. If you would like to address the Board at a workshop, simply raise your hand at the appropriate time for the Chairman to recognize you.
2. When addressing the Board, please speak from the podium and state your name and address for the record.
3. The Chairman has the authority to control the time allotted for addressing the Board and the content of the address. If a group of people have the same point of view, it is recommended that one person act as the spokesperson. It is the intent of the Board to hear as many different points of views as possible.

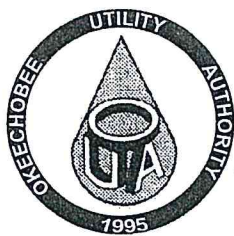
THIS RESOLUTION WILL TAKE EFFECT UPON ITS ADOPTION THIS 23rd DAY OF Feb 1999.



Kim Collier
Chairman

ATTEST:


Landon C. Fortner, Jr.
Executive Director



OKEECHOBEE UTILITY AUTHORITY

100 SW 5th Avenue
Okeechobee, Florida 34974-4221

(863) 763-9460
Fax: (863) 763-9036

AGENDA ITEM REQUEST FORM

Please mail or bring completed form to:

Okeechobee Utility Authority
Executive Director Office
100 S.W. 5th Avenue
Okeechobee, Florida 34974-4221

NAME: _____

ADDRESS: _____

TELEPHONE: _____ (HOME) _____ (BUSINESS)

MEETING: REGULAR SPECIAL WORKSHOP DATE: _____

PLEASE STATE THE ITEM YOU WISH TO HAVE PLACED ON THE OUA BOARD AGENDA:

PLEASE STATE DESIRED ACTION BY THE OUA BOARD:

PLEASE SUMMARIZE PERTINENT INFORMATION CONCERNING YOUR REQUEST AND ATTACH APPLICABLE DOCUMENTS:

PRESENTATION IS TO BE MADE, HOW MUCH TIME WILL BE REQUIRED? _____

SIGNED BY: _____

DATE: _____